



## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

<b>SCOPE OF CONTRACT</b>	<b>NCS/RFQ/SM-006/2022: RENDERING OF CLEANING SERVICES TO THE MUNICIPAL REST CAMP</b>
<b>PROCUREMENT METHOD USED</b>	<b>REQUEST FOR SEALED QUOTATIONS</b>
<b>DATE OF BID INVITATION</b>	<b>10 June 2022</b>
<b>CLOSING DATE</b>	<b>WEDNESDAY, 22 JUNE 2022 AT 11H00</b>
<b>NUMBER OF BIDS RECEIVED</b>	<b>45</b>

### EVALUATION REPORT

No	Bidder/Supplier	Bid Amount Total (Excl. VAT) N\$	Observations
1	Johannes P Trading CC	2 705.00	<ul style="list-style-type: none"> <li>• Proof of experience not attached</li> <li>• Standard contract of employee not attached</li> </ul>
2	Hanpa Trading CC	2 740.50	<ul style="list-style-type: none"> <li>• Proof of experience attached not relevant</li> <li>• Employee schedule not attached</li> <li>• Standard contract of employment not attached</li> </ul>
3	R.T. Investments CC	2 955.49	<ul style="list-style-type: none"> <li>• Annexures not initialed</li> <li>• Employee schedule not attached</li> <li>• Standard contract of employment not attached</li> <li>• Employee schedule not attached</li> </ul>
4	N. Sussana Investment	2 685.00	<ul style="list-style-type: none"> <li>• Past experience proof attached not relevant</li> <li>• Standard contract of employment not attached</li> </ul>
5	Handigam Investment Group	6 998.03	<ul style="list-style-type: none"> <li>• Page: 16 not filled in</li> <li>• Submitted only two proofs of past experience</li> </ul>
6	Twaifanwa Trading CC	22 295.00	<ul style="list-style-type: none"> <li>• Proof of experience not attached</li> <li>• Standard contract of employment not attached</li> <li>• Employee schedule not attached.</li> </ul>
7	Power Investment CC	6 440.00	<ul style="list-style-type: none"> <li>• Attached proof of past experience not relevant</li> <li>• Employee schedule of works not attached</li> </ul>
8	Viclera Investment CC	2 900.00	<ul style="list-style-type: none"> <li>• Met all requirements</li> </ul>
9	Mude and Rua Investment CC	5 973.24	<ul style="list-style-type: none"> <li>• Page 20 not fully completed</li> <li>• Proof of past experience not attached</li> </ul>
10	Ak. & FF Investment CC	2 829.35	<ul style="list-style-type: none"> <li>• Bidders' annexures not signed or initialed</li> <li>• Proof of past experience not attached</li> </ul>
11	Omotuli Mekondjo Trading CC	2 252.99	<ul style="list-style-type: none"> <li>• Proof of past experience not attached</li> </ul>
12	Performance Development Center CC	22 000.00	<ul style="list-style-type: none"> <li>• Pages: 16 and 20 not fully completed</li> </ul>
13	Lihadela Trading CC	1 983.57	<ul style="list-style-type: none"> <li>• No relevant proof of past experience is attached</li> <li>• Schedule of employees not attached</li> </ul>
14	Kannacky Investment Cc	2 100.00	<ul style="list-style-type: none"> <li>• Only one reference letter attached</li> <li>• Standard contract of employee not attached</li> </ul>
15	Uuyoka Trading CC	2 526.00	<ul style="list-style-type: none"> <li>• Indemnity form not fully Completed</li> <li>• Only one reference letter is attached</li> <li>• No schedule of employee is attached</li> </ul>
16	Noria Trading	1 999.43	<ul style="list-style-type: none"> <li>• Met all requirements</li> </ul>
17	GLM Business Trading CC	8 127.00	<ul style="list-style-type: none"> <li>• Attached only two letters of proof of past experience</li> <li>• Employee schedule document not attached</li> </ul>
18	Twamanguluka Cleaning Services	3 060.16	<ul style="list-style-type: none"> <li>• Attachments not initialed as per document requirements.</li> <li>• Standard contract of employee not inline DW1 form</li> </ul>


No	Bidder/Supplier	Bid Amount Total (Excl. VAT) N\$	Observations
19	Gelica Investments CC	3 933.00	<ul style="list-style-type: none"> <li>• Attachments not initialed as per document requirements</li> <li>• AACC not original and is not certified by the relevant authority</li> </ul>
20	Ombuga Trading & Farming CC	4 073.75	<ul style="list-style-type: none"> <li>• Proof of past experience attachment not relevant</li> <li>• Standard contract of employee not filled in</li> </ul>
21	Golden Footsteps Investment	3 798.40	<ul style="list-style-type: none"> <li>• No proof of past experience is attached</li> <li>• Attached employee standard contract but not filled in</li> </ul>
22	Gopungaye Cleaning Services	1 847.00	<ul style="list-style-type: none"> <li>• Not all annexures are initialed</li> <li>• No proof of past experience is attached</li> <li>• No employee schedule is attached</li> </ul>

That the following bid be identified as compliant and responsive to the requirements of the Bid Invitation:

NO	Bidder/Supplier	Bid Amount Total (Excl. VAT) N\$
8	<b>Viclera Investment CC</b> 1 Cleaner X 2 336.00 Per month Saturday X 188.00 Sunday & Public Holiday X 376.00	2 900.00
16	<b>Noria Trading CC</b> 1 Cleaner X 1 956.52 Per month Saturday X 16.95 Per hour Sunday & Public Holiday X 25.96 Per hour	1 999.43

**BEST EVALUATED BID:**

<b>BIDDER/SUPPLIER:</b>	<b>NORIA TRADING CC</b>
<b>TOTAL AMOUNT PER ANNUM (12 MONTHS) (N\$) (VAT INCL.)</b>	<b>1 CLEANER : N\$ 1 956.52 PER MONTH</b> <b>SATURDAY : N\$ 16.95</b> <b>SUNDAY : N\$ 25.96</b>

  
**H KANANJEMBO**  
**HEAD OF PROCUREMENT**