

PUBLIC AGENDA

Municipality of Swakopmund

AGENDA **NO. 2** ORDINARY COUNCILMEETING

ON
THURSDAY
28 APRIL 2022

AT

19:00



CONTACT US:

Telephone: +264 64 410
41111

Email:

swkmun@swkmun.com.na

Website:

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11.1.11 **REQUEST TO FORM PARTNERSHIP WITH AFRICA ECONOMIC LEADERSHIP COUNCIL AND EXHIBIT AT DISCOVER NAMIBIA INTRA AFRICA EXPO/SUMMIT IN 23 TO 25 MAY 2022 HOSTED BY AELC**

(C/M 2022/04/28 - 3/15/1/6/1,5/1/1,99/4/3)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 8.2 page 41 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

This item (Annexure "A") is a request from Messrs Africa Economic Leadership Council, seeking approval from Council to establish partnership in hosting the Discover Namibia summit on 23 - 25 May 2022 in Swakopmund as well as sponsorship of the event.

2. Background

African Economic Leadership Council is a Pan African business Organization inspired by AU agenda 2063 to promote inclusive and sustainable socio-economic development. Its primary objective is to promote and foster a global entrepreneurship network for Africans. The organization was launched on 6 April 2021 in Swakopmund which serves as its Headquarters.

3. Discussion

African Economic Leadership Council is planning to host an African Economic Leadership Expo at Swakopmund Entertainment Centre in Swakopmund from 23-25 May 2022. The 3-day event will take place under the theme: Discover Namibia and it is expected to attract more than 200 delegates including Ministers, Ambassadors from African Countries and the rest of the World who will engage in panel discussions on various topics such as building a self-sufficient - African economy during post COVID-19 etc.

Discover Namibia Expo/Summit will provide 120 business stands for exhibition on doing business in Africa from various economic sectors such as Mining, Logistics and promote intra Africa opportunities. The event will be officially opened by his Excellency the president of the Republic of Namibia, Dr Hage G. Geingob.

4. Proposal

The event will provide the Municipality of Swakopmund a platform to promote the available business and investment opportunities to the entire Africa and the rest of the World. AELC is therefore requesting the Council to consider entering into partnership with them and sponsor the event. The sponsorship could be in the form of acquiring an exhibition stand at

the Expo and or buying a sponsorship package for the Discover Namibia Expo summit.

Sponsorship packages for the summit are as follow.

1. Platinum Package (N\$150,000.00)
2. Gold Package (N\$100,000.00)
3. Titanium Package (N\$50,000.00)

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council take note of the request by Messrs African Economic Leadership Council.
 - (b) That Council purchases a stall of N\$10 000.00.
-

11.1.12 **REZONING OF ERF 4890 SWAKOPMUND EXTENSION 10 FROM
“GENERAL INDUSTRIAL” TO “GENERAL BUSINESS”**
(C/M 2022/04/28 - E 4890)

Ordinary Management Committee Meeting of 19 April 2022,
Addendum 8.4 page 44 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is for the Council to consider the application for the rezoning of Erf 4890, Swakopmund Extension 10 from “General Industrial” to “General Business”.

2. Introduction and Background

An application for the rezoning of Erf 4890, Swakopmund Extension 10 from “General Industrial” to “General Business” was received by the Engineering and Planning Services from van der Westhuizen Town Planning and Properties on behalf of the registered owner Albertus van Niekerk. The application is attached as **Annexure A**.

3. Zoning, Locality and Size

Erf 4890 is zoned general industrial and is situated in Swakopmund Extension 10. The Erf measures 11 1314m² in extent.

4. Access and parking

Access to the Erf is currently obtained from John Otto Nankudhu Street. Parking for the proposed development will be provided on-site as per the Swakopmund Zoning Scheme.

5. Proposal and Motivation

The owner of Erf 4890, Swakopmund Extension 10 would like to rezone the property to General Business in order to construct offices as well as other related buildings. Due to the struggling economy of the country, the property owner would like to diversify in the usage of the property to ensure that it is utilised to its full potential, whilst receiving value for money on their property.

6. Advertisement

The proposed rezoning was advertised on the 27th January and 3rd February 2021 in the New Era as well as the 12th and 19th of October 2021 in the Namibian newspaper. The rezoning was also placed in the government gazette on the 15th February 2022. On site and neighbouring property owners were notified via registered mails.

The closing dated for objections to the proposal was the 4th March 2022. No Objections were received.

7. Discussion

Note should be taken that the applicant did not specify the bulk they wish to apply for, and it is therefore up to Council's discretion to provide one. It is therefore proposed that the bulk for general business zone should be 1.0 so that it is in line with the Swakopmund Structure Plan as proposed in the density and bulk plan.

Conclusion

The rezoning of Erf 4890, Swakopmund from general industrial to general business will not have negative impacts in the area and can be supported.

B. After the matter was considered, the following was:-**RECOMMENDED:**

- (a) That the rezoning of Erf 4890, Swakopmund from "*General Industrial*" to "*General Business*" with a bulk of 1.0 be approved, and
 - (b) That all the parking be provide on-site in line with the Swakopmund Zoning Scheme and no parking on street reserve; shall be tolerated.
-

19.03.08.4890

E 4890

16



P. O. BOX 467, SWAKOPMUND
 CELL: 081 122 4661 or 081 244 4441
 EMAIL: ANDREW.NAMFU@GMAIL.COM
 WINVDW@GMAIL.COM

VAT REG NR: 7671521-015

Chief Executive Officer
 Municipality of Swakopmund
 PO Box 53
 Swakopmund
 Namibia



24 February 2021

Dear Sir,

**APPLICATION FOR REZONING OF ERF 4890, EXTENSION 10, SWAKOPMUND,
 FROM "GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"**

Application is herewith made, on behalf of the owners (Annexure E) for the rezoning of Erf 4890, Extension 10, Swakopmund, (Annexure A) from "General Industrial" (Annexure B) to "General Business" (Annexure C).

In order to proceed to Ministerial level for approval it is needed to obtain Council approval for the said intentions.

1. BACKGROUND

Erf 4890 is located in the so called Extension 10 new industrial area in Swakopmund. Currently the property is being developed and accommodates some incomplete structures. This area of Swakopmund is very well developed but not to its full potential. Most roads in the area are +-30 - 40 meters wide and are paved. The surrounding area already has some properties rezoned "General Business".

2. LOCALITY AND ERF SIZE

Erf 4890 is located along John Otto Nankudhu Street in Extension 10 the new industrial area of Swakopmund (Annexure A). Erf 4890 measures approximately 11 1314m² in size. As mentioned earlier in this application, the Erf in question currently accommodates some physical structures on it.

3. OWNERSHIP

Ownership of Erf 4890, Extension 10, Swakopmund currently vests with Mr Albertus Van Niekerk and is held by Deed of Transfer T1064/2019 (Annexure D).

4. ACCESS TO THE PROPERTY

Access to the property shall be obtained via the existing street network that is currently supplying access to the property. John Otto Nankudhu Street is approximately between 35 and 40 meters wide which is more than able for the purposes of access to the property for the intended purposes. Edison Street will easily accommodate extra traffic generated by the newly proposed development.

5. TOPOGRAPHY

Erf 4890 is located in an already built up area of Swakopmund. The landscape and soil structure is relatively flat with no listed fauna or flora located on it.

6. INFRASTRUCTURE

All changes required by this development in terms of infrastructure requirements shall be dealt with as the project is ongoing and shall be the responsibility of the owner/s. Any needs, should there be any, shall be communicated to the relevant institutions in this regard.

7. MOTIVATION AND INTENTION

It is the intention of our client to rezone Erf 4890, Extension 10, Swakopmund to "General Business" in order to construct offices and related buildings on the property. The intention of our client stems from the fact that due to the struggling economic status of Namibia, property owners are pursuing to land use changes to use their properties to its full potential which will be more feasible for them and thus also positively contribute to economic development of Namibia as a whole.

The above mentioned development will have no detrimental impacts on the existing character of the area. This development will as a matter of fact contribute positively to the area in question as well as positively contribute to the economic status of the area and Namibia as a whole. No access problems are foreseen as the streets leading to the erf are wide enough to carry extra traffic within the area.

8. PUBLIC PARTICIPATION

Advertisements for the rezoning of Erf 4890, Extension 10, Swakopmund, was placed in the New Era on 27 January 2021 and 3 February 2021. Closing dates for objections was on 17 February 2021 (Annexure G). Neighboring properties have also been requested for consent and no objections were received by the closing time for objections. Attached

please find copies of letters to neighbors via registered post (Annexure F). A Notice was also placed on both erven for public comments (Annexure H).

9. PARKING

An issue that usually arises from such applications and proposed developments is the issue of vehicular parking. It should therefore be noted that provision of on-site parking will be provided on site according to the provisions as contained within the Swakopmund Town Planning Amendment Scheme No. 12.

10. CONCLUSION

With reference to the above, there exist no reasons that are of such nature that the intention of the client cannot be supported. It is herewith that Council is requested to grant its approval for the intentions of our client. In order for our client to proceed with their intentions, it is required to have a "General Business" zoning which our client is now applying for. This development, as mentioned earlier in the application will also contribute positively to the economic status of Swakopmund and Namibia as a whole.

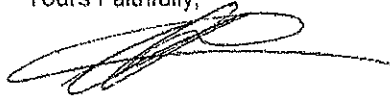
11. APPLICATION

On behalf of our client/s, we herewith formally apply for the:

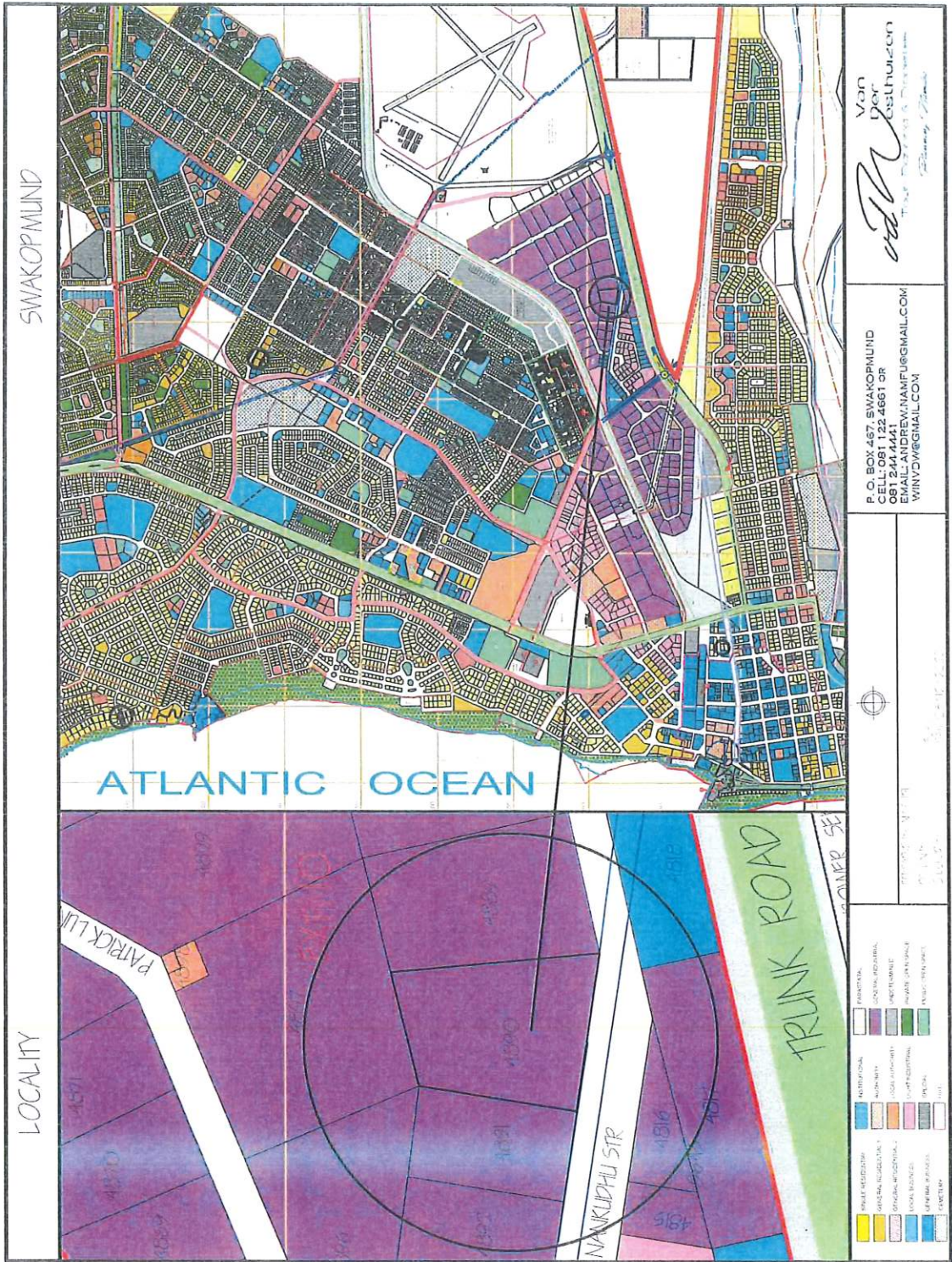
- Rezoning of Erf 4890 (a portion of Erf 4007), Extension 10, Swakopmund from "General Industrial" to "General Business".

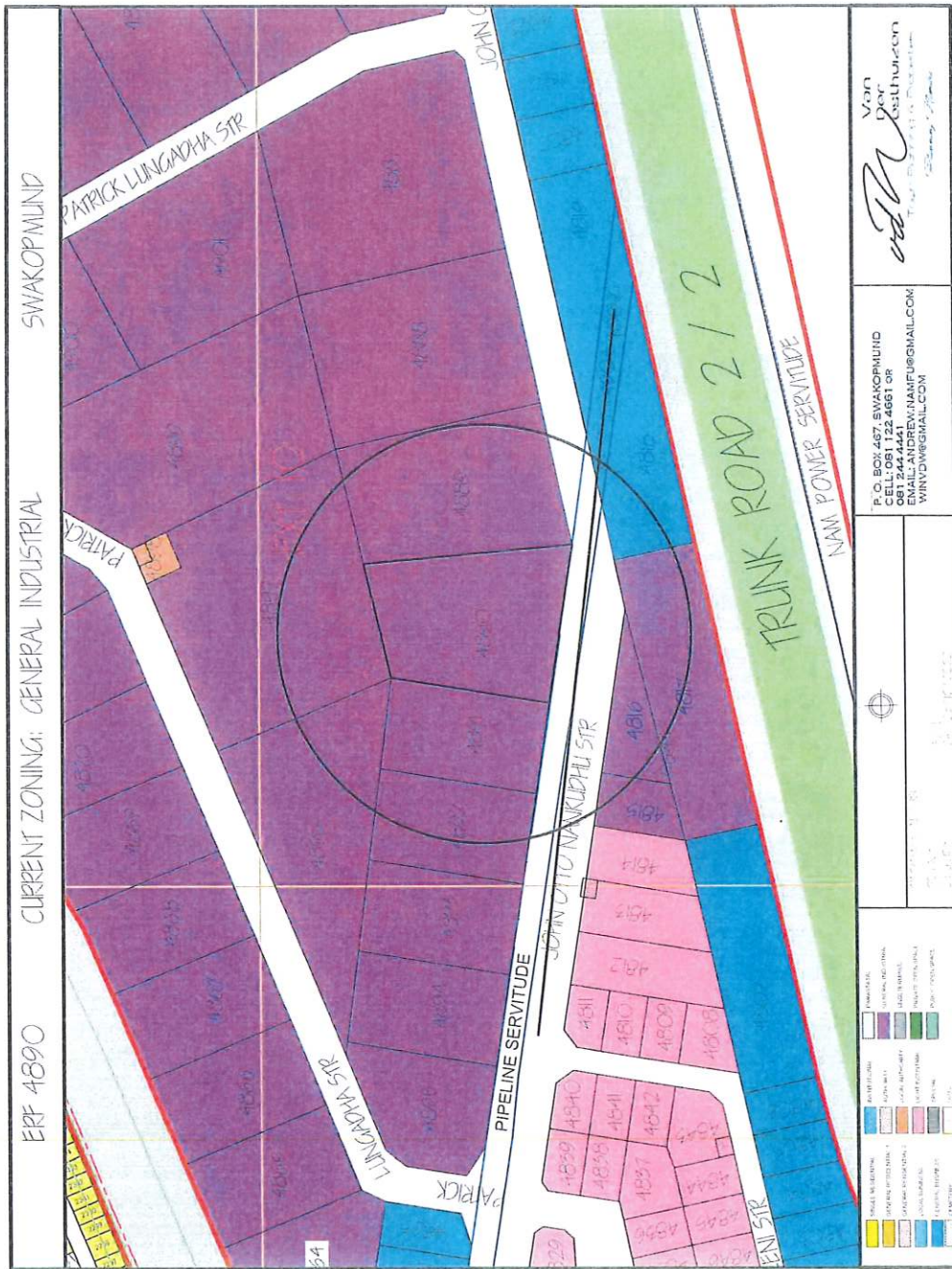
It is trusted that Council will find the above application for the rezoning of Erf 4890, Extension 10, Swakopmund in order.

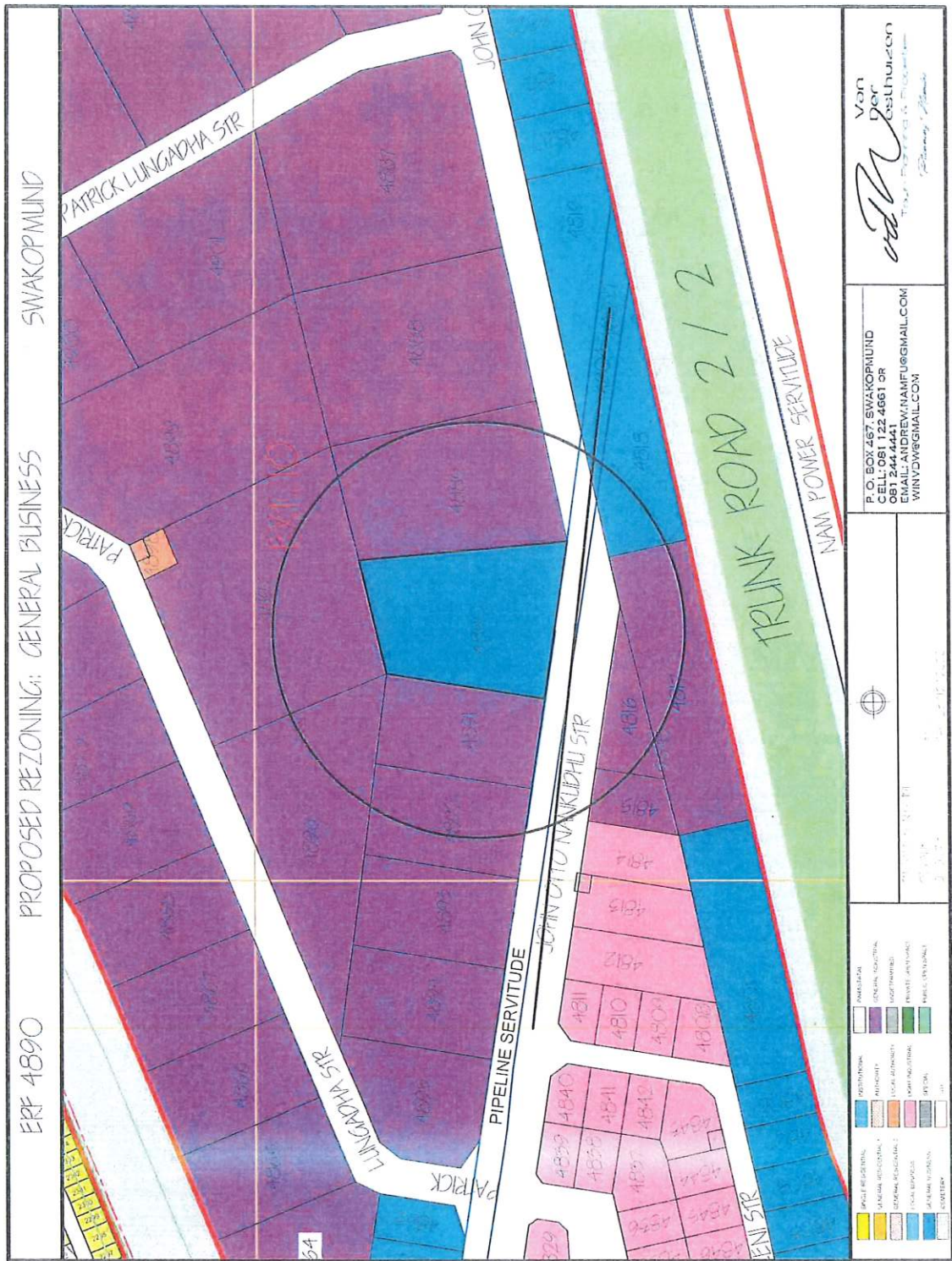
Yours Faithfully,



A R VAN DER WESTHUIZEN







SWAKOPMUND

PROPOSED REZONING: GENERAL BUSINESS

ERF 4890

Van der Westhuizen
Andre van der Westhuizen
 Trustee, Planning & Zoning

P.O. BOX 267 SWAKOPMUND
 CELL: 081 122 4661 OR
 081 244 4441
 EMAIL: ANDREW.VAN@GMAIL.COM
 WINV@GMAIL.COM



- AGRICULTURAL
- COMMERCIAL
- INDUSTRIAL
- GENERAL RESIDENTIAL
- LOCAL AUTHORITY
- SPECIAL RESIDENTIAL
- URBAN BUSINESS
- URBAN RESIDENTIAL
- URBAN INDUSTRIAL
- URBAN MIXED USE
- URBAN OFFICE
- URBAN RETAIL
- URBAN SERVICE
- URBAN TRANSIT
- URBAN COMMUNITY
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- Classifieds and notices: 14:00 - 16:00 Before date of publication in writing only

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5. Close on 27/1/2021

6. After the closing date you will be notified by email

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- Experience in Asphalt paving/concreting
- Experienced in street and bitumen concrete programs
- Experience in Site Management
- Mobile No.
- First Communication Skills

Qualifications:

- Qualified to Degree Certificate in Road Management
- Qualified to Applied Technology

Responsibilities:

- Ability to give advice according to contractual requirements
- Evaluate structural condition
- Site Manager
- Manage and Planing Construction
- Verify road plan
- Coordinate Quality with
- Monitoring and supervision of retaining wall and concrete
- Monitoring work progress on site
- Quality control

Should possess the above requirements, please send a resume and cover letter including all copies of relevant qualifications to: amanda@nepc.com.na

Closing date: 24 February 2021

Please note that only shortlisted candidates who meet all of the requirements and qualifications will be contacted. No CVs and documents will be returned.

MANAGEMENT CONTROLLER/ CONTROLLER NAMIBIA

We are looking for persons with the following requirements urgently:

Requirements:

- Grade 12 or equivalent
- MATHEMATICS
- 10 years of experience in Management and Finance
- 10 years of experience in general and Finance
- 10 year experience in Microsoft Office Systems
- Computer literate and Good command of Business software
- Experience in Finance and accounting
- 10 years knowledge of the Banking Industry and Agricultural Accounting

Qualifications:

- Degree in Business Management and Administration
- Diploma or Degree in Business

Responsibilities:

- Financial Management Control
- Internal Reporting
- Material Control and Administration
- Operating Budgets
- Administrative and systems dev.
- Accounting
- Finance and Banking
- Cost Accounting
- Analysis and Budget preparation
- Management of Payroll

Should you meet the above requirements, please send a resume and cover letter including all copies of relevant qualifications to: amanda@nepc.com.na

Closing date: 14 February 2021

Please note that only shortlisted candidates who meet all of the requirements and qualifications will be contacted. No CVs and documents will be returned.

NOTICE

Please take note that Van Der Westhuizen Town Planning & Properties CC on behalf of the owner's of ERF 4890, Extension 10, Swakopmund, hereby intend to apply to the Municipality of Swakopmund for the following:

REZONING OF ERF 4890, EXTENSION 10, SWAKOPMUND, FROM "GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"

Any person having any objection against such application should lodge their objection in writing within 14 days of the last publication to both the Chief Executive Officer of the Swakopmund Municipality and the applicant during normal business hours. Closing date for objections or comments is 17 February 2021.

Applicant: vld Westhuizen Town Planning & Properties cc

Tel: 081 122 4661 / 081 244 4441
Email: andrew.namfu@gmail.com / vwtdv@gmail.com, P O Box 467, Swakopmund

NOTICE

Reason for change of manager as contemplated in Section 10(b) of the Act

1. SUBDIVISION OF ERF 3793, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;

2. SUBDIVISION OF ERF 3794, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;

3. SUBDIVISION OF ERF 3797, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;

4. SUBDIVISION OF ERF 3798, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER

Any person having any objection against such applications should lodge their objection in writing within 14 days of the last publication to both the Chief Executive Officer of the Swakopmund Municipality and the applicant during normal business hours. Closing date for objections or comments is 17 February 2021

Applicant: vld Westhuizen Town Planning & Properties cc

Tel: 081 122 4661 / 081 244 4441
Email: andrew.namfu@gmail.com / vwtdv@gmail.com, P O Box 467, Swakopmund

EMPLOYMENT OFFERED

ZAMBEZI CONSULTING ENGINEERS

VACANCY: Senior Electrical Engineer

Requirements:

- Bachelors degree in Electrical Engineering
- Registered with the Engineering Council of Namibia as professional or associate engineer
- Minimum of 14 years electrical engineering experience within a consulting company
- Experience in health care facilities building services design, site supervision and contract Management.
- Experience in AutoCAD, Caddie, computer libraries, Microsoft Word and relevant design software

Responsibilities:

- Design, administration and supervise contracts
- Deliver high quality work on time
- Train and mentor young engineering students

Applicants should forward their CV to:

Email: zambezi@nepc.com

Closing date: 18 February 2021

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Tel: 061 220 584
Cellno: 081 138 7119

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Tel: 061 220 584
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Reason for change of manager as contemplated in Section 10(b) of the Act

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2. SUBDIVISION OF ERF 3794, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;

3. SUBDIVISION OF ERF 3797, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;

4. SUBDIVISION OF ERF 3798, EXT 28, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER

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Applicant: vld Westhuizen Town Planning & Properties cc

Tel: 081 122 4661 / 081 244 4441
Email: andrew.namfu@gmail.com / vwtdv@gmail.com, P O Box 467, Swakopmund

VACANCY

1. Lower Primary Teacher

Requirements:
Degree in Education with at least 3 years experience

2. Agricultural Instructor

Requirements:
Degree in Agriculture with at least 3 years experience

3. ICT Instructor

Requirements:
Degree in Computer Science with at least 3 years experience

Due date: 4 February 2021

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DEATH & FUNERAL NOTICE



SYMPHORIA LIDWINA DAMASES

D.O.B. 1950.12.22 D.O.D. 2021.01.13

We, the family of St. Symphoria Lidwina Damases, are hereby announcing the death and memorial/funeral arrangements of our beloved grandmother and aunt.

Memorial Service
St Mary's Cathedral, Windhoek
Date: 05/01/2021
Time: 15:00

Burial/Funeral Service
Date: 06/01/2021
Time: 09:00


Father into Your Hands I commit my spirit (Luk 23:46)
May she rest in peace and rise in glory

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DEATH & FUNERAL NOTICE

SYMPHORIA LIDWINA DAMASES

D.O.B. 1950.12.22 D.O.D. 2021.01.13

We, the family of St. Symphoria Lidwina Damases, are hereby announcing the death and memorial/funeral arrangements of our beloved grandmother and aunt.

Memorial Service
St Mary's Cathedral, Windhoek
Date: 05/01/2021
Time: 15:00

Burial/Funeral Service
Date: 06/01/2021
Time: 09:00

Father into Your Hands I commit my spirit (Luk 23:46)
May she rest in peace and rise in glory

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- Classifieds smaller ad rates: 1600, two days before date of publication in writing only

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Closing date: 30 Jan 2021
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VACANCIES

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Closing date: 30 Jan 2021
 If e-mail: info@nepc.com.na

VACANCIES

D.B. Catering Services cc
 D.B. Catering Services cc is a Chinese restaurant and hotel. We are looking for a experienced chef to run the catering and food and beverage work on catering, banquet, and other events. The chef should be able to work in a fast-paced environment and have a valid certificate in Chinese and English or Portuguese.

Closing date: 30 Jan 2021
 If e-mail: info@nepc.com.na

Motoring

For Sale



Vehicle for Sale at Swakopmund
 For Range Rover 2013 XLS
 2.2D 4x4 Double Cab, White with Gray top
 24 936km Full Service Record
 Selling at: N\$150,000
 Contact: 08124 0240

NOTICE

Please take notice that Van Der Westhuizen Town Planning & Properties CC on behalf of the owners of Erf 4890, Extension 10, Swakopmund, herewith intend to apply to the Municipality of Swakopmund for the following:

REZONING OF ERF 4890, EXTENSION 10, SWAKOPMUND, FROM "GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"

Any person having any objection against such application should lodge their objections in writing within 14 days of the last publication to both the Chief Executive Officer of the Swakopmund Municipality and the applicant during normal business hours. Closing date for objections or comments is 17 February 2021.

Applicant: **vd Westhuizen Town Planning & Properties cc**
 Tel: 081 122 4661 / 081 244 4441
 Email: andrea.namfu@gmail.com / vwvdw@gmail.com, P.O. Box 467, Swakopmund

Notices

Legal Notice

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LICENSING ACT, 1998
NOTICE OF APPLICATIONS TO A COMMITTEE IN TERMS OF THE LICENSING ACT, 1998
 Regulation 14, 16 & 18
 Notice is given that an application in terms of the Licensing Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: OMAHEKE.

1. Name and postal address of applicant: **FELIX P. LEBENBILA PO BOX 202, OUKANDA**
2. Name of business or proposed business to which application relates: **DISCOUNT SUPERMARKET**
3. Address/location of premises to which application relates: **DISCOUNT SUPERMARKET IN COMMERCIAL VILLAGE OF OUKANDA**
4. Nature and details of application: **DISCOUNT SUPERMARKET**

Any objection or written submission in terms of section 28 of the Act to be submitted to the Secretary of the Committee to which the application will be heard: **16-21 JANUARY 2021**

REPUBLIC OF NAMIBIA

MINISTRY OF TRADE & INDUSTRY LICENSING ACT, 1998
NOTICE OF APPLICATIONS TO A COMMITTEE IN TERMS OF THE LICENSING ACT, 1998
 Regulation 14, 16 & 18
 Notice is given that an application in terms of the Licensing Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: OMAHEKE.

1. Name and postal address of applicant: **ERIVITA BEHRELA B SEBIBONGO, PO BOX 1390, OUKANDA**
2. Name of business or proposed business to which application relates: **SEBIBONGO**
3. Address/location of premises to which application relates: **SEBIBONGO IN OUKANDA**
4. Nature and details of application: **SEBIBONGO**

Any objection or written submission in terms of section 28 of the Act to be submitted to the Secretary of the Committee to which the application will be heard: **16-21 JANUARY 2021**

NOTICE

Please take notice that Suberausch Planning Consultants cc in terms of the Urban and Regional Planning Act (Act No. 5 of 2018) intends on applying to the Urban and Regional Planning Board on behalf of the Ongwediva Town Council, owner of Ongwediva Town and Townlands No. 681, for the following:

REZONING OF PORTION A, B AND C OF THE FARM OGWEDIVA TOWN AND TOWNLANDS NO. 681 FROM "UNDETERMINED" TO "INSTITUTIONAL, INSTITUTIONAL AND PRIVATE OPEN SPACE" RESPECTIVELY;

The area to be rezoned (Portions A, B and C) is located on the Remainder of the Farm Ongwediva Town and Townlands No 681 to the south of Ongwediva Extension 17 and east of the District Road D4167. According to the Ongwediva Town Planning Scheme the Remainder of the Farm Ongwediva Town and Townlands No 681 is zoned as "Undetermined".

Portion A will be approximately 7.20 hectares for the development of a private school. Portion B will be approximately 4.22 hectares for possible school extension at a later stage while Portion C will be approximately 2.4 hectares for the development of a sport field site which is to be incorporated into Ongwediva Extension 17.

Sufficient parking will be provided in line with the Ongwediva Town Planning Scheme.

Further take notice that any person objecting to the proposed development as set out above may lodge such objection together with the grounds thereof, with the Ongwediva Town Council and with the applicant in writing within 14 days of the last publication of this notice in the media or before Tuesday, 19th February 2021. Dated at Windhoek on this 16th day of January 2021.

Applicant: **Suberausch Planning Consultants**
spc@spc.com.na
 PO Box 41404, Windhoek
 Tel: (061) 251160

The Chief Executive Officer
 Ongwediva Town Council
 Private Bag 5540, Ongwediva

Our Ref: OGW056-A

NOTICE

Please take notice that Suberausch Planning Consultants cc in terms of the Urban and Regional Planning Act (Act No. 5 of 2018) intends on applying to the Urban and Regional Planning Board on behalf of the Ongwediva Town Council, owner of Erf 7410 Ongwediva Extension 17, for the following:

REZONING OF ERF 7410 OGWEDIVA EXTENSION 17 FROM "UNDETERMINED" TO "PRIVATE OPEN SPACE";

The area to be rezoned (Erf 7410) is located on the Remainder of the Farm Ongwediva Town and Townlands No 681 to the south of Ongwediva Extension 17 and is located to the south of the main road leading to Oukanda. Erf 7410 will be approximately 3.1756 hectares and will be used for the development of the Ongwediva Sport Stadium.

Sufficient parking will be provided in line with the Ongwediva Town Planning Scheme.

Please take notice that the locality map of the erf for inspection during normal office hours on the town planning notice board at the Ongwediva Town Council and SPC Office, 45 Feld Street, Windhoek.

Further take notice that any person objecting to the proposed development as set out above may lodge such objection together with the grounds thereof, with the Ongwediva Town Council and with the applicant in writing within 14 days of the last publication of this notice in the media or before Tuesday, 19th February 2021. Dated at Windhoek on this 16th day of January 2021.

Applicant: **Suberausch Planning Consultants**
spc@spc.com.na
 PO Box 41404, Windhoek
 Tel: (061) 251160

The Chief Executive Officer
 Ongwediva Town Council
 Private Bag 5540, Ongwediva

Our Ref: OGW056-B

NOTICE

Please take notice that Suberausch Planning Consultants cc in terms of the Urban and Regional Planning Act (Act No. 5 of 2018) intends on applying to the Urban and Regional Planning Board on behalf of the Ongwediva Town Council, owner of Erf 7210 Ongwediva Extension 17, for the following:

REZONING OF ERVEN 7211, 7222, 7231, 7235 TO 7232 AND PORTION A/7234 FROM "SUBSIDIARY" TO "SPECIAL"; REZONING OF ERF 7235 FROM "LOCAL AUTHORITY" TO "SPECIAL"; REZONING OF ERF 7233 TO 7234 FROM "RESIDENTIAL" TO "SPECIAL";

The area to be rezoned (Erf 7234 into A & Remainder) is located on the Remainder of the Farm Ongwediva Town and Townlands No 681 to the south of Ongwediva Extension 17 and east of the District Road D4167. According to the Ongwediva Town Planning Scheme the Remainder of the Farm Ongwediva Town and Townlands No 681 is zoned as "Undetermined".

The area to be reserved for the Trustplot will comprise of the Consolidated Erf X which is to comprise of approximately 3460m² is to accommodate the Trustplot and the Consolidated Erf Z which is to comprise of approximately 4400m² for the residential component of the Trustplot. The subject erven are located in Ongwediva Extension 17.

Sufficient parking will be provided in line with the Ongwediva Town Planning Scheme.

Please take notice that the locality map of the erf for inspection during normal office hours on the town planning notice board at the Ongwediva Town Council and SPC Office, 45 Feld Street, Windhoek.

Further take notice that any person objecting to the proposed development as set out above may lodge such objection together with the grounds thereof, with the Ongwediva Town Council and with the applicant in writing within 14 days of the last publication of this notice in the media or before Tuesday, 19th February 2021. Dated at Windhoek on this 16th day of January 2021.

Applicant: **Suberausch Planning Consultants**
spc@spc.com.na
 PO Box 41404, Windhoek
 Tel: (061) 251160

The Chief Executive Officer
 Ongwediva Town Council
 Private Bag 5540, Ongwediva

Our Ref: OGW056-C

NOTICE

Please take notice that Van Der Westhuizen Town Planning & Properties CC on behalf of the owners of Erven 8796, 8798, 8797, 8798, Extension 20, Swakopmund, herewith intend to apply to the Municipality of Swakopmund for the following:

1. SUBDIVISION OF ERF 8796, EXT 20, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;
2. SUBDIVISION OF ERF 8798, EXT 20, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;
3. SUBDIVISION OF ERF 8797, EXT 20, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER;
4. SUBDIVISION OF ERF 8798, EXT 20, SWAKOPMUND INTO PORTION "A" AND THE REMAINDER

Any person having any objection against such applications should lodge their objections in writing within 14 days of the last publication to both the Chief Executive Officer of the Swakopmund Municipality and the applicant during normal business hours. Closing date for objections or comments is 17 February 2021.

Applicant: **vd Westhuizen Town Planning & Properties cc**
 Tel: 081 122 4661 / 081 244 4441
 Email: andrea.namfu@gmail.com / vwvdw@gmail.com, P.O. Box 467, Swakopmund

Services

URGENT PROPERTIES WANTED

Dear property owners

www.propertywanted.com.na
 I SELL as well as RENT out

024 81 463 402 | info@propertywanted.com.na | www.propertywanted.com.na

Classifieds

Tel: +264-81-279 632 / 279 646 • Fax: +264-81-22 9206 • email: classifieds@namibian.com.na

DEADLINE: 12H00 - 2 WORKING DAYS PRIOR TO PLACEMENT

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Rates and Conditions

CLASSIFIEDS 2021
To avoid disappointment of an advertisement not appearing on the day you wish, please book early.

Business & Finance

Opportunities

Do you urgently need an SUV? Park your car and get up to 20% of its retail Cash in your account in 10 min! No paper, no bank statement, just the car! Auto cash 061430678. It's that simple! CLADN 030646

Employment

Offered

Public Accountants and Auditors
We have vacancies for AUDIT MANAGER
Minimum Requirements
• CA or ACCA
• 5 years experience within the audit environment

Employment

Offered

3222 Health Care Services is looking for a Physiotherapist, where it has:
• A four year degree with two years experience
• Registered or registrable by Allied Health Professions Council
• Interested and willing to work without close supervision
• Members of PH holders are 1st priority CVs should be forwarded to successful candidates should start as soon as possible The Director 27 Sup. 5101 Oranje, Ondangwa, Namibia or email: bjozandegaw@phya.com

Housing & Property

For Rent

148 Property Management
Here's the Apply now and get your First Month's Rent for FREE! Special 2 Bedroom apartments at Bridge Park, Security Gate, Okavango. Rentals from R1500 to R2000. Don't miss out! Contact 081 241 498 996. CLADN 030696

Housing & Property

For Rent

Apartments 4 Bedrooms, 2 bathrooms, big lounge, dining area, kitchen with granite top, swimming pool, tennis with club house, security gate, 24hr guard, close to school. Call: +264 81 457 067 / +264 81 825 587. Closing Date: 30 November 2021. CLADN 030634

Notices

Legal

objection to the meeting concerned and consent or who wants to comment, may be writing to the Chair.
Notice of Intention to Establish a New Township on the Remainder of Erf 100, Walvis Bay, Extension 5 - COMPREHENSIVE OF 148 ERVEN AND REMAINDER OF TRACTS TO BE KNOWN AS WARD 24, WALVIS BAY, EXTENSION 5. CLADN 0307214

Notices

Legal

NOTICE OF INTENTION TO ESTABLISH A NEW TOWNSHIP ON THE REMAINDER OF ERF 100, WALVIS BAY, EXTENSION 5. CLADN 0307214

Notices

Legal

CASE NO. 145-MD-ON-ACT-008-2020/2021 IN THE HIGH COURT OF NAMIBIA. The Plaintiff, TRAU BROS DIAMOND NAMIBIA (PVT) LTD, vs. the Defendant, SHARON MARIAM MAMBO. CLADN 0307248

Notices

Legal

Chair of the Development Municipality and the applicant during normal business hours. Closing date for objections or comments is 2 November 2021. CLADN 0307248

Notices

Legal

H O - M O - C I V - A O T - C O L - 2019/02248
IN THE HIGH COURT OF NAMIBIA, MAIN DIVISION, HOLD AT WINDHOEK ON FRIDAY, THE 15th DAY OF OCTOBER 2021. CLADN 0307248

Notices

Legal

hearing (Plaintiff's Absence of Party). The Plaintiff is authorized to appear in court on the next hearing date, either in person or represented by a duly appointed legal practitioner. CLADN 0307248

Employment

Offered

Public Accountants and Auditors
We have vacancies for AUDIT MANAGER
Minimum Requirements
• CA or ACCA
• 5 years experience within the audit environment

Employment

Offered

Role: Pastor
Location: World Mission Society Church of God in Windhoek
Job Type: Permanent full-time
Closing date: 24-10-2021

Housing & Property

For Rent

Apartments 4 Bedrooms, 2 bathrooms, big lounge, dining area, kitchen with granite top, swimming pool, tennis with club house, security gate, 24hr guard, close to school. Call: +264 81 457 067 / +264 81 825 587. Closing Date: 30 November 2021. CLADN 030634

Notices

Legal

CASE NO. 145-MD-ON-ACT-008-2020/2021 IN THE HIGH COURT OF NAMIBIA. The Plaintiff, TRAU BROS DIAMOND NAMIBIA (PVT) LTD, vs. the Defendant, SHARON MARIAM MAMBO. CLADN 0307248

Employment

Offered

Your Skills
• Excellent written and communication skills
• Planning and finalization of audits
• Good presentation and coordination
• Ability to work under pressure to meet strict deadlines
• Strong leadership qualities

Employment

Offered

Additional requirements
English with at least HIGCSE level 2
Forward your cv to:
Contact details
Hafeni201@gmail.com
contact +264818665342

Housing & Property

Wanted

GRAB BUYER URGENTLY
LOOKING FOR A HOUSE TO BUY IN WINDHOEK. IF SELLING KICKY CALL OR SMS KAREN ON 061847699 / 061847699 to agents. CLADN 030628

Hospitality

Hospitality

Wanted to: Guesthouses, Windhoek North next to Central Hospital. Modern, clean, beautiful room with bathroom, Wi-Fi, TV, Parking. Approx. R15000 per month. CLADN 030696

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Employment

Offered

MECHANIC VACANCY
DIPLOMA IN MOTOR REPAIRS
A self-motivated person able to work under pressure. Prepared to start as early as possible. License is a must. A Year's experience.
Details on remuneration and duties will be discussed in strict confidence.
Mail CV to: hafeni201@gmail.com
Closing date: 15 October 2021. CLADN 030634

Housing & Property

Wanted

GRAB BUYER URGENTLY
LOOKING FOR A HOUSE TO BUY IN WINDHOEK. IF SELLING KICKY CALL OR SMS KAREN ON 061847699 / 061847699 to agents. CLADN 030628

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Disclaimer

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TRAU BROS DIAMOND NAMIBIA (PVT) LTD
We have vacancies for individuals with experience in the diamond manufacturing industry
DIAMOND MARKING SUPERVISOR
Requirements:
• Should be able to mark all kinds of stones
• Good knowledge in rough diamonds Flawing & Marking
• Assessment of rough diamonds
• Sound communication in English
• Minimum experience 10-15 years
• Honest / Trustworthy
• Self-disciplined
• Minimum Grade 12
• Must be a Namibian Citizen
In return, we offer a market related salary.
Interested individuals are encouraged to apply by Email: info@traubros.com.na
Only short-listed candidates will be contacted.
Closing Date: 15th October 2021.

CGN Swakop Uranium
VACANCIES
Team Leader: Acid Plant
Team Leader: Drills
Please upload your CV and other relevant documents to:
and then apply before the closing date as indicated on the portal.
All Plans are for all relevant qualifications (Qualification requirements included) must be correctly certified and verified by the institution or HQ. We also contact the HQ at 001-830300 to request verification.

7747

Government Gazette 15 February 2022

21

No. 57

2022

**REZONING OF ERF 4890, EXTENSION 10, SWAKOPMUND, FROM
"GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"**

Take note that **Van Der Westhuizen Town Planning and Properties CC.** on behalf of our client, intends to apply to the Swakopmund Municipal Council for the rezoning of Erf 4890 located in John Otto Namfucibu Street, Extension 10, Swakopmund from "General Industrial" to "General Business".

The Erf currently accommodates a few industrial buildings on the property. Our client however would like to make use of this erf to create offices on the property instead of using the property for industrial purposes as it is currently zone. In order for our client to proceed with the proposed intentions, it is required to have the property rezoned to "General Business".

Further take note that -

- (a) the plan of the erf can be inspected at the public notice board of the Swakopmund Municipality located on the Corner of Rakutoka & Daniel Kambo Street.
- (b) any person having objections to the proposed rezoning or who wants to comment thereon, may lodge such objections and comments, together with the grounds thereof, in writing to the Urban and Regional Planning Board and the applicant within 14 days of the last publication of this notice.

Be advised that the written objection must be forwarded within the prescribed time as required by the Urban and Regional Planning Act of 2018. Such written objection or comment must therefore be submitted by no later than **17h00 on 1 March 2022**.

Applicant: Van Der Westhuizen Town Planning & Properties cc
A van der Westhuizen / W van der Westhuizen
Cell: 081 122 4661 / 081 244 4411
Email: andrew.namfu@gmail.com / wmvdw@gmail.com
P.O. Box: 467, Swakopmund

No. 58

2022

NOTICE OF INTENTION TO ESTABLISH NEW TOWNSHIP

Take note that **Urban Dynamics Africa (Pty) Ltd** intends to apply to the Stampriet Village Council and the Urban and Regional Planning Board for consent to establish a new township. The township is to be established on Portion 58 of Stampriet No. 132. The Township will consist of +- 280 erven

Further take note that -

- (a) the plan lies for inspection at Stampriet Village Council Property and Land Management office;
- (b) any person having objections to the establishment or extensions concerned or who wants to comment thereon, may lodge such objections and comments, together with the grounds thereof, in writing with the council/the Board* and with the applicant within 14 days of the publication of this notice.



2019-03-06

2019-02-21

Ref: 18933

2019-02-01

2019-02-01

DEED OF TRANSFER

1064-2019

IN FAVOUR OF

ALBERTUS VAN NIEKERK

(ERF NO. 4890 (A PORTION OF ERF NO. 4007), SWAKOPMUND
(EXTENSION NO. 10)

MASIZA LAW CHAMBERS

Tel.: (061) 240648

Fax: (061) 306744

P.O. Box 21528

No.20 5th Floor Atlas House

Sam Nujoma Drive

Windhoek

AND THAT APPEARER DECLARED THAT the said Principal had sold on 23 JULY 2018 and that he/she in his/her capacity aforesaid, did by these presents, cede and transfer, in full and free property to and on behalf of

ALBERTUS VAN NIEKERK

Identity Number: 500221 0014 8

Married out of community of property

His heirs, executors, administrators or assigns

CERTAIN : ERF NO. 4890 (A PORTION OF ERF NO. 4007),
SWAKOPMUND (EXTENSION NO. 10)

SITUATE : IN THE MUNICIPALITY OF SWAKOPMUND
REGISTRATION DIVISION "G", ERONGO REGION

MEASURING : 11, 1314 (One One Comma One Three One Four)
Hectares as indicated on General Plan S.G. No A
196/2009

HELD : Certificate of Registered Title No T. 2867/2011

A.SUBJECT : to the following conditions imposed in terms Section 19 (7)
of the Townships and Division of Lands Ordinance, 1963
(Ordinance 11 of 1963), namely:-

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund Town Planning Scheme, prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954), as amended.
2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.

B. FURTHER SUBJECT to the condition that the purchaser may not alienate the property until a completion certificate in respect of the improvements on the property has been issued by the Municipal Council of Swakopmund

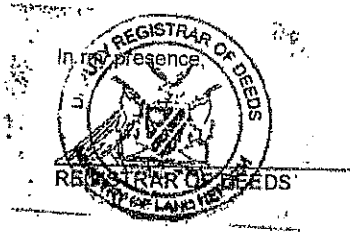
MASIZA LAW CHAMBERS
ATTORNEYS
NAMIBIA

LEGAL PERFECT Version 10.14.08
TRFDOT_NA.DOC - 10-01-2017

WHEREFORE the Appearer, renouncing all the Right and Title which the said TRANSFEROR heretofore had to the premises, did, in consequence, also acknowledge him to be entirely dispossessed of and disentitled to the same, and that, by virtue of these Presents, the said TRANSFEREES, their heirs, executors, administrators or assigns now are and henceforth shall be entitled thereto, conformably to local custom, the State, however, reserving its Rights, and finally acknowledging the purchase price amounting to the sum of N\$2 220 000.00

SIGNED AT WINDHOEK on 2019-03-13
together with the Appearer, and confirmed with my Seal of Office


SIGNATURE OF APPEARER







SPECIAL POWER OF ATTORNEY

I/We, the undersigned,

ALBERTUS VAN NIEKERK (I.D NO.: 50022100148)

In my/our capacity as:

OWNER OF ERF NO. 4890 (A PORTION OF ERF NO. 4007), EXTENSION 10, SWAKOPMUND

do hereby nominate, constitute and appoint

VAN DER WESTHUIZEN TOWN PLANNING & PROPERTIES CC, PO BOX 467, SWAKOPMUND

with power of Substitution, to be my lawful Attorney and Agent in my/our name, place and stead, negotiate and to make all necessary applications to Municipality, Town Council and Urban and Regional Planning Board or any other authority, for the :

- REZONING OF ERF NO. 4890 (A PORTION OF ERF NO. 4007), EXTENSION 10, SWAKOPMUND FROM "GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"

At the cost of the applicant and generally for effecting the purposes aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectually, for all intents and purposes as I/We might or could do if personally present and acting herein – hereby ratifying, allowing and confirm all and whatsoever my/our said Attorney and Agent shall lawfully do, or cause to be done, by virtue of these present.

SIGNED at WINDHOEK on this 26 day of JANUARY 2021

In the presence of the undersigned witnesses.

WITNESSES:

1. [Signature]

2. [Signature]

[Signature]
A VAN NIEKERK



P. O. BOX 467, SWAKOPMUND
CELL: 081 122 4661 \ 0812444441
EMAIL: ANDREW.NAMFU@GMAIL.COM
WINVDW@GMAIL.COM

VAT REG NR: 7671521-015

Pro Housing CC
P R Ockhuizen
P.O. Box 8018
SWAKOPMUND
Namibia
13001

27 January 2021

Dear Sir/Madam,

APPLICATION FOR REZONING OF ERF 4890, EXTENSION 10, SWAKOPMUND, FROM "GENERAL INDUSTRIAL" TO "GENERAL BUSINESS"

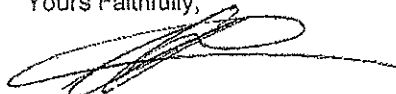
We herewith wish to inform you of our intention, on behalf of the owner of Erf 4890, to apply to the Municipality of Swakopmund for the rezoning of Erf 4890, Extension 10, Swakopmund, from "General Industrial" to "General Business".

It is the intention of our client to use the property mentioned above to construct an office complex in-stead of the usual industrial use buildings associated with this area. The proposed development with however have the same visual effect as the surrounding properties and will not look out of context for the area in question and will visually complement the surrounding area and properties within the area.

Should you have any objection/s or comment/s against the proposed application, you are requested to lodge such, in writing, within 14 days of the last publication in the newspaper to both the Chief Executive Officer of the Swakopmund Municipality as well as the applicant during normal business hours. Please find attached a Consent form for completion. Closing date for objections or comments is on 18 February 2021.

It is trusted that you will find the above in order and please feel free to contact our offices at the details provided should you have any questions regarding the above mentioned.

Yours Faithfully,



A R VAN DER WESTHUIZEN



11.1.13 REZONING OF ERF 9149 SWAKOPMUND EXTENSION 34 FROM "SINGLE RESIDENTIAL" WITH A DENSITY OF 1: 300M² TO "GENERAL RESIDENTIAL" 1 WITH A DENSITY OF 1:250M² (C/M 2022/04/28 - M 9149)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 8.5 page 64 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is for Council to consider the application for the rezoning of Erf 9149, Swakopmund Extension 34 from single residential with a density of 1: 300m² to general residential 1 with a density of 1:250m².

2. Introduction and Background

An application was received from Stewart Planning Town and Regional Planners for the Rezoning of Erf 9149, Swakopmund Extension 34, from single residential with a density of 1:300m² to general residential 1 with a density of 1:250m² on behalf of their clients. A power of attorney has been attached as part of the application. The application has been attached as **Annexure A**.

3. Zoning, Size and Locality

Erf 9149, Swakopmund Extension 34, is located in Pisces Street and is zoned single residential. The Erf is one thousand and fifty four-square meters (1054m²) in extent. The Erf currently has an existing dwelling house located on it as well as a partially built house. A locality map depicting the area has been inserted below as figure 1.

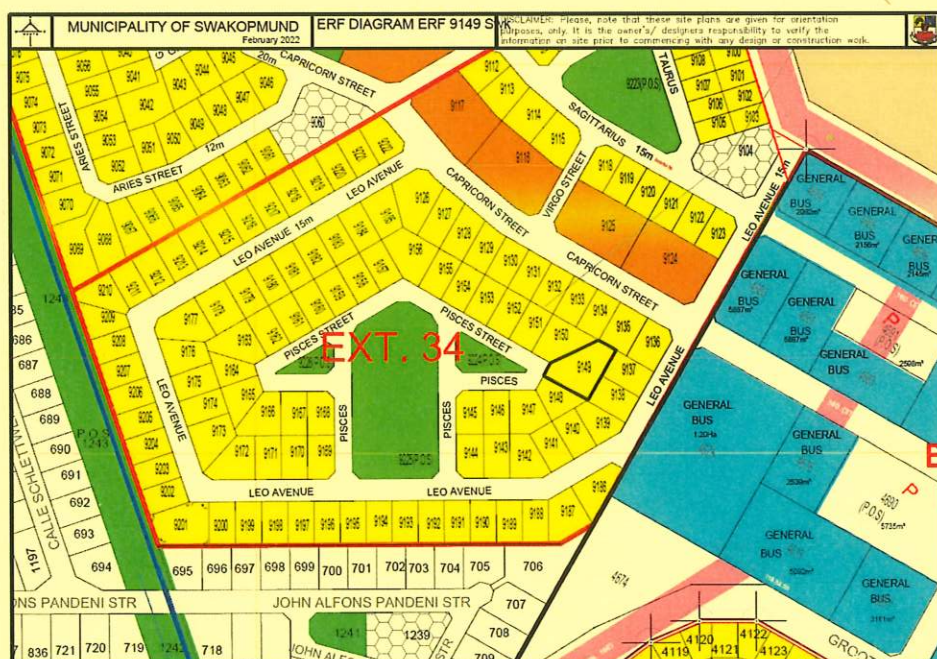


Fig: 1 Locality of Erf 9149, Swakopmund Ext.34

4. **Ownership**

The ownership of Erf 9149, Swakopmund vests in Francis and Precious Kolofu as contained in the Deed of Transfer No T 5772/2017. See **Annexure B**.

5. **Access, municipal services and parking**

Access to Erf 9149, Swakopmund Ext. 34 is provided via Pisces Street which is a 12-meter-wide road, so the current access to the property will be maintained. Parking for the proposed development will be provided on-site in accordance with the provision of the Swakopmund Zoning Scheme. According to the applicant, 6 garages will be provided on the site for the proposed additional dwelling houses. Existing bulk municipal services such as sewerage and water as well as electrical connections available on the site will be able to accommodate the proposal. Additionally, the client will be required to pay a betterment fee which will contribute to the provision of services as a result of the additional demand on the municipal services.

6. **Advertisement**

The public was notified of the application in terms of Section 107(1) of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) and Section 10 of the Urban and Regional Planning Act Regulations. The proposed rezoning of Erf 9149, Swakopmund from "single residential" with a density of 1:300m² to "general residential 1" with a density of 1:250m² was published in the government gazette of 1st February 2022 and was advertised in the Namib Times and the Namibian Newspaper on the 21st and the 28th January 2022.

Notices of the intended rezoning was placed on the site for public comment in terms of the Swakopmund Zoning Scheme, as well as on Council's notice board. Neighbouring property owners were informed in writing of the intent. The last day for objections was the **21st of February 2022**. No objections were received. Proof of Advertisement has been attached as **Annexure C**.

7. **Proposal**

It is the intention of the owners of Erf 9149, Swakopmund Extension 34 to rezone the Erf from single residential with a density of 1:300m² to general residential 1 with a density of 1:250m² in order to construct four (4) dwelling houses. The owners wish to maintain the existing dwelling house and to construct three (3) additional dwelling houses for the purpose of converting them into self-catering units for use by single households.

8. **Evaluation**

Dwelling House/s are a primary right on an erf that is zoned general residential. The proposed development can therefore be accommodated on the Erf as there is sufficient space for it to be done as can be seen from the building plans attached to the application. Additionally, Erf 9149, Swakopmund Extension 34 yields the minimum erf size of 1000 m² for the allowance of residential buildings, townhouses as well as institutions on a general residential erf in terms of the Swakopmund Zoning scheme.

Since there are also erven zoned for general residential purposes with a density of 1:100m² in Capricorn Street which is located just one row of houses away from Erf 9149, Swakopmund, the proposed rezoning can be supported as the desired density is less dense than the zoning that is present in the area.

9. **Conclusion**

The proposed rezoning of Erf 9149, Swakopmund Extension 34 can be supported as it is not foreseen to have significant negative impacts on the area and is in line with Council's long-term vision for densification within this area.

B. **After the matter was considered, the following was:-**

RECOMMENDED:

- (a) That Erf rezoning of Erf 9149, Swakopmund, Extension 34 from "*Single Residential*" with a density of 1:300m² to "*General Residential 1*" with a density of 1:250m² be approved.
 - (b) That the rezoning of Erf 9149, Swakopmund, Extension 34 from "*Single Residential*" with a density of 1:300m² to "*General Residential*" with a density of 1:250m² be subject to a betterment fee calculated according to the Betterment Fee Policy of 2009 and be paid by the applicant before any approval of building plans by the Engineering and Planning Department can be considered.
 - (c) That all the parking be provided on-site in line with the Swakopmund Town Planning Scheme.
-

**STEWART PLANNING**
TOWN & REGIONAL PLANNERS

First Floor CLA Building
84 Theo Ben Gurirab Street
Walvis Bay

P.O. Box 2095
Tel: (064) 280 770
Email: melissa@sp.com.na

Reference: 9149_S**13 January 2022****APPLICATION FOR REZONING**

ERF 9149, SWAKOPMUND EXTENSION 34

REZONING from Single Residential (1:600m²) to General Residential 1 (1:250m²)**Submission to:**

Chief Executive Officer
Municipal Council of Swakopmund
c/o Rakotoka Street and Daniel Kamho Avenue
P.O. Box 53
Swakopmund

Prepared for:

Francis Kolofu
P.O. Box 8541
Swakopmund

Prepared by:

Stewart Planning
Town & Regional Planners
First Floor CLA Building
84 Theo Ben Gurirab Avenue
P.O. Box 2095
Walvis Bay

Attention: Mr J. Heita
Manager: Town Planning

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ATTACHMENTS

- Annexure A: Power of Attorney
- Annexure B: Title Deed
- Annexure C: Locality Map
- Annexure D: Zoning Plan
- Annexure E: Building Plans



1. INTRODUCTION

Application is made on behalf of the owners of Erf 9149 Swakopmund Extension 34 (the property), for the rezoning of the property from Single Residential (1:600m²) to General Residential 1 (1:250m²) to allow 4 Dwelling Houses on the property.

The purpose of this report is to apply for the:

REZONING of Erf 9149, Swakopmund Extension 34 from Single Residential (1:600m²) to General Residential 1 (1:250m²) in terms of Section 105(1)(a)(ii) of the Urban and Regional Planning Act, Act no. 5 of 2018.

2. PROPERTY DESCRIPTION

The property description is given in the table below:

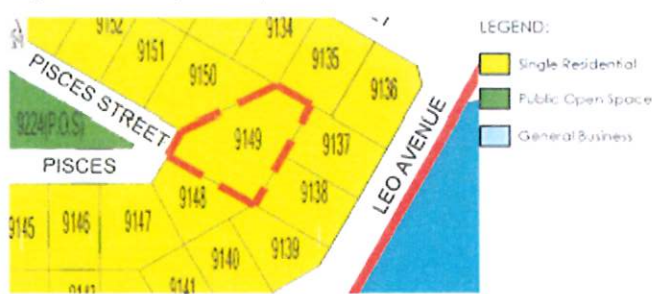

ERF 9149	
Local Authority	Swakopmund Municipal Council
Township	Swakopmund
Extension	Extension 34
Size	1054m ²
Owner	Mr Francis Kolofu and Mrs Precious Kolofu (Power of Attorney attached as Annexure A)
Title Deed	T5772/2017 (Title Deed attached as Annexure B)
Zoning	Single Residential (1:600m ²) 
Site Analysis	 <p>The property is flat and developed with a double storey house on site. Another building is partially built/in the process of being built, which will be used for the other 3 proposed dwelling houses.</p> <p>There are no physical or prominent features on site that prohibit the proposed development.</p>
Boundaries: North	Erven 9134 and 9135
East	Erven 9137 and 9138
South	Erven 9139 and 9148
West	Pisces Street and Erf 9150

Table 1: Erf 9149, Swakopmund Extension 34 – Property Description.

3. LOCALITY

The property is situated in a relatively new residential suburb on the eastern side of Daniel Kambo Street, which is the main road stretching through the town, also known as the Henties Bay Road. Access to the property is obtained from Pisces Street (12m wide local access street) on the western boundary of the property. The property is located within a quiet residential area with potential for infill and densification development. The property is accessed via a short and narrow panhandle in a suburban residential environment. Nevertheless, it is well located and easily accessible. Figure 1 below shows the locality of the property within Swakopmund Extension 34. The Locality Map is attached as Annexure C.



Figure 1: Locality of Erf 9149, Swakopmund Extension 34.

4. PROPOSED REZONING

With the need to establish 4 Dwelling Houses on the property, it is necessary and possible to rezone Erf 9149, Swakopmund Extension 34 from Single Residential with a density of 1:600m² to General Residential 1 with a density of 1:250m². The figure below shows the proposed change in zoning. The Zoning Plan is attached as Annexure D.

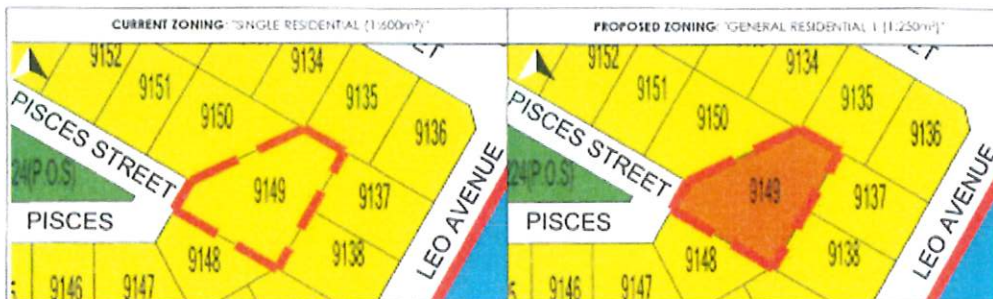


Figure 2: Proposed rezoning of Erf 9149, Swakopmund Extension 34 from Single Residential (1:600m²) to General Residential Zone 1 (1:250m²).

Rezoning to "General Residential 1" with a density of 1 dwelling unit per 250m² (1:250m²) is considered a suitable zoning to permit higher density residential development in this area, without negatively affecting the character and feel of the residential neighbourhood. With the property measuring 1054m², this will enable the owners to develop a maximum of 4 Dwelling Houses on the property. The owners will remain living in the double storey house already developed on the property and intends to utilise the additional 3 Dwelling Houses for self-catering accommodation, where each house will be rented out as a self-catering unit. The site photos in Figure 3 below shows the current situation on the property as well as the proposed developments.

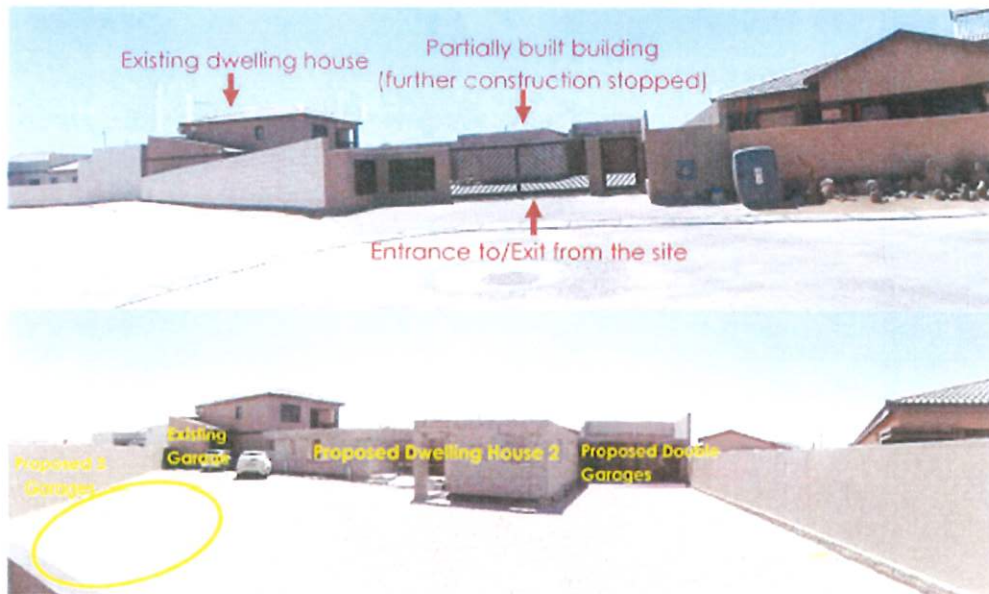


Figure 3: Erf 9149, Swakopmund Extension 34 – Site photos.

The building plans are attached as Annexure E. The number of Dwelling Houses and garages are indicated on the plans.

4.1. Traffic, Access and Parking

The property is accessed from Pisces Street (12m wide local access street) on the western boundary. The property has a gated entrance, which increase security. Safe and suitable access can be achieved. There is a public open space situated across the street from the property, which reduces the probability of traffic congestion as there are no driveways across the entrance of the property. There will be a total of 6 garages on the property for parking purposes.

4.2. Impact on Services

Existing bulk and internal municipal sewerage, water and electricity connections are available on the property. To compensate for the 3 additional Dwelling Houses, the owners will pay a betterment contribution as a result of the new higher density residential rights generating additional demand/load on Municipal services. In general, residential properties are less intensive land uses with a lower impact on overall service provision.

5. DEMAND, NEED AND DESIRABILITY

Swakopmund Extension 34 is a relatively new proclaimed and serviced suburban residential township with a few erven still vacant. The township mostly comprises of Single Residential land uses, 4 General Residential 1 land uses and 4 Public Open Space land use.

Figure 4 below shows an extract from the Swakopmund Zoning Map for Swakopmund Extension 34.



Figure 4: Location of Erf 9149 in the Zoning Map extract of Swakopmund Extension 34.

From the figure above it can be seen that the site is situated nearby higher density residential zoned erven. Therefore, the location and access to the site is ideal for a small-scale higher density residential development. The houses will be designed to complement the existing residential character of the neighbourhood.

The focus of planning and design should be on human settlements that can develop and grow over time within the framework of the local contextual and environmental challenges. On this basis, Erf 9149 consist over the potential to be developed for higher-density residential development in an area suitable for this purposes.

The proposed rezoning will also provide temporary employment during the construction phase. The further construction of the 3 additional Dwelling Houses will also generate sales in local wholesale and retail outlets, especially for building materials, furniture and goods. In so doing, the local economy will be positively stimulated.

The proposed development will also generate a betterment income to the Council to help compensate for the potential increase in pressure on utility services. There will also be an increase in monthly payments of rates, taxes and services charges.

In conclusion, the rezoning will promote resilience in an established residential neighbourhood and promote the provision of a variety of housing/accommodation types in an area suitable for these purposes.

6. STATUTORY/POLICY SUPPORT

6.1. Swakopmund Zoning Scheme

The proposed rezoning of the property from Single Residential (1:600m²) to General Residential Zone 1 (1:250m²) in order to allow a maximum of 4 dwelling houses on the property, is in line with the land use requirements for General Residential Zone 1 properties as set out in the Swakopmund Zoning Scheme. The table below shows how the proposed development complies with the Swakopmund Zoning Scheme:

GR1 Requirements	Compliance
Primary Uses Dwelling House/s, Block of Flats, Residential Buildings, Townhouses.	There is a need to establish a total of 4 Dwelling Houses on the property.
Definition Dwelling House means: "a dwelling with or without an outbuilding consisting of mutually adjacent rooms with a kitchen and with at least a bathroom and toilet facilities and designed for occupation by a single household....."	All Dwelling Houses will be designed for occupation by a single household and will provide the associated facilities as defined.
Minimum erf size No minimum erf size specified for dwelling houses.	N.A.
Density Density zone of 1:250m ² (1 dwelling unit per 250m ²).	With the site measuring ±1054m ² , a maximum of 4 dwelling units are allowed.
Parking The provision of parking for Dwelling Houses is "As determined by Council".	In order to comply with the definition of "Dwelling House", the design must be for occupation by a single household. It can be assumed that only 1 parking bay is required per single household. With a maximum of 4 Dwelling Houses, there is a need for 4 parking bays. In total 6 garages are provided for parking purposes on the property, which is considered sufficient.
Betterment When rezoning from Single Residential to General Residential, a 20% betterment fee applies.	The owners will be responsible for the payment of the betterment fee as issued by the Council once approval of the rezoning application is granted by MURD.
Endowment Not applicable to Sectional Title Schemes.	N.A.

Table 2: Land Use requirements for General Residential 1 zones in the Swakopmund Zoning Scheme.

The building with the 3 additional Dwelling Houses will be designed in such a way to complement the existing Dwelling House and blend in with the neighbourhood and is unlikely to negatively affect the character of the neighbourhood. There are no important environmental, historic, cultural or similar features on site that require retention or impose development constraints.

From the above, it can be concluded that the proposed rezoning complies with the guidelines and recommendations of the Swakopmund Zoning Scheme.

6.2. MURD Town Planning Standards and Urban Design Guidelines

The table below shows how the proposed development is in accordance with the Ministerial Town Planning Standards and Urban Design Guidelines of 2013.



Minimum erf sizes	The Ministerial standards makes reference to a minimum erf size of 300m ² for Single Residential subdivision and/or township establishments. This minimum erf size requirement is not applicable to the rezoning application.
General street layout and width	Access will be gained from the existing adjacent street (local access street) on the western boundary of the property. The street width (12m) is sufficient in size to accommodate space for pedestrians, landscaping, street furniture, parking and municipal services (water, sewerage, electricity, communication and street lighting).
Open Spaces	No new open spaces are created with the rezoning. In a radius of 200m around the property, there are 4 existing Public Open Spaces.
Main roads/Bypass roads	No access is taken from a Main or Bypass road, but rather from an urban street. Therefore no building restrictions in this regard applies.
Stormwater & Environmental Management	The properties are not situated inside a natural watercourse and the site is level with the adjacent street. All stormwater drainage, if it rains at the coast, will form part of the street network. No environmental clearance certificate is required in terms of the Environmental Management Act (No. 7 of 2007).
Legislative Procedures	Application for rezoning is made in terms of Section 105(1)(a)(ii) of the <i>Urban and Regional Planning Act, Act no. 5 of 2018</i> , and all legislative procedures in terms of this Act will be followed.
Local Economic Development	The proposed development will have a direct and indirect positive impact on economic growth and employment creation which are much needed in light of the current economic recession. The development can be regarded as local economic development that will contribute to the overall improvement of the residential neighbourhood.
Principles for town planning and design	The provision of higher residential densities promotes spatial flexibility in the provision of housing types, while still maintaining a cohesive and harmonious neighbourhood.

Table 3: Evaluation of the rezoning in terms of the Ministerial Town Planning Standards and Urban Design Guidelines.

From the above, it can be concluded that the proposed rezoning is in accordance with the Ministerial Town Planning Standards and Urban Design Guidelines.

7. SUMMARY

There are feasible reasons which make the proposed rezoning favourable as summarised below:

1. With Erf 9149 measuring 1054m², the property is large enough to accommodate 4 Dwelling Houses under the proposed General Residential 1 zoning with a density of 1:250m²;
2. There are no physical or prominent features on site that prohibits the proposed development;
3. The property is desirable to be developed for higher-density residential development, due to the space available on site and the location and accessibility of the property;
4. Safe and suitable access can be achieved and with the location of a Public Open Space across the street, traffic congestion will be reduced as there are no driveways across the property;
5. The owners will pay a betterment contribution to Council as a result of the new higher density residential rights generating additional demand/load on Municipal services;
6. The proposed rezoning will also provide temporary employment during the construction phase and also generate sales in local wholesale and retail outlets;

7. The proposed densification development on Erf 9149 and use of the additional 3 Dwelling Houses as self-catering units promotes spatial flexibility in the provision of housing types;
8. The building with the 3 Dwelling Houses will be designed in such a way to complement the existing Dwelling House, thus still maintaining a cohesive and harmonious neighbourhood;
9. The proposed rezoning complies with the guidelines and recommendations of the Swakopmund Zoning Scheme and the Ministerial Town Planning Standards and Urban Design Guidelines.

Due to the above reasons, the Council can favourably consider the proposed rezoning as the proposed development promotes flexibility in the provision of housing typologies which results in sustainable neighbourhoods. A sustainable neighbourhood is a place that is safe, well planned, built to last and where people want to live now and in the future. It is a neighbourhood that is socially, environmentally and economically healthy.

8. PUBLIC CONSULTATION

The public will be notified of the application in terms of Section 107(1) of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) as well as in accordance with the Swakopmund Municipal Council. For a rezoning, the public will be notified as follows:

- A notice in the Government Gazette;
- A notice once a week for two consecutive weeks in at least two newspapers;
- Notice letters to neighbouring landowners;
- Notice at the site and at the notice board of the Swakopmund Municipal Council.

The following neighbouring landowners were identified as interested/affected parties:

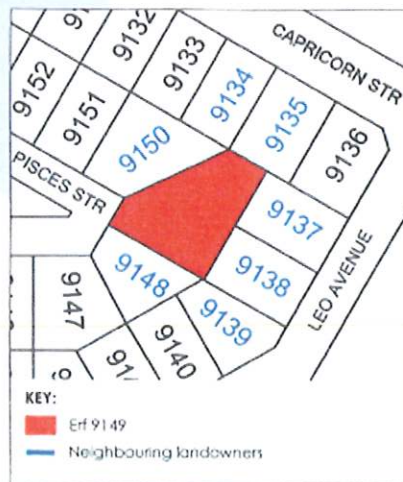


Figure 5: Neighbouring landowners of Erf 9149, Swakopmund Extension 34.

9. RECOMMENDATION

Given the need, desirability and relevant policy alignment, it is recommended to support the application for the:

REZONING of Erf 9149, Swakopmund Extension 34 from Single Residential (1:600m²) to General Residential 1 (1:250m²) in terms of Section 105(1)(a)(ii) of the Urban and Regional Planning Act, Act no. 5 of 2018.

It is further recommended that a betterment fee be paid for the change in land use rights.

I trust the above recommendation for the rezoning application meets your favourable approval. Please do not hesitate to contact me should you need additional information.

Yours faithfully,



.....
Melissa Kroon
Town Planning Officer



Tel: +264 64 280 770 | Email: melissa@sp.com.na



.....
Bruce Stewart
Town Planner



Tel: +264 64 280 770 | Email: bruce@sp.com.na



SPECIAL POWER OF ATTORNEY

REZONING OF ERF 9149, SWAKOPMUND EXTENSION 34, FROM SINGLE RESIDENTIAL TO GENERAL RESIDENTIAL

We, the undersigned,

FRANCIS KOLOFU KOLOFU
Identity Number: 80100700071

AND

PRECIOUS MONDE KOLOFU
Identity Number: 82072910196

Married in community of property to each other

in our capacity as OWNERS OF ERF 9149, SWAKOPMUND EXTENSION 34

do hereby nominate, constitute and appoint

Stewart Planning
Town and Regional Planners
P.O. Box 2095, Walvis Bay

with full power of substitution to be our lawful Agent and Attorney for us and in our name, place and stead, to make the necessary application to the Local Authority and the Urban and Regional Planning Board, Ministry of Urban and Rural Development for the:

- **Rezoning of Erf 9149, Swakopmund Extension 34 from Single Residential to General Residential.**

at the cost of the applicant and generally for effecting the purposes aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectually, for all intents and purposes we might or could do if personally present and acting herein – hereby ratifying, allowing and confirming all and whatsoever our said Agent and Attorney shall lawfully do, or cause to be done, by virtue of these presents

SIGNED at **SWAKOPMUND** on **10 DECEMBER 2021**, in the presence of the undersigned witnesses.

Signature: _____

FRANCIS KOLOFU

Signature: _____

PRECIOUS KOLOFU

Witness 1

Name: KAROLINA GABRIEL

Witness 2

Name: NAPANISILE KIMULA

Signature: _____

Signature: _____

2017-08-28

ANNEXURE B

MUN2/0432



Handwritten text: 11/10/17 936

5772 of 2017

DEED OF TRANSFER NO.

ERF NO. 9149 SWAKOPMUND (EXT 34)

MUN2/0432

Prepared by me

[Signature]
CONVEYANCER
STOLZE H D

2017-07-31 13:07
4803
2. ISSUED - 507 500 00
Deeds

DEED OF TRANSFER

Be it hereby made known :

T 5772 2017

THAT HELMUT DEVILLIERS STOLZE
appeared before me Registrar of Deeds at Windhoek, he the said
Appearer, being duly authorised thereto by a Power of Attorney granted to
him by the

MUNICIPAL COUNCIL OF SWAKOPMUND

Dated 13th day of JULY 2017, and signed at SWAKOPMUND

[Signature] N

2.

And the said Appearer declared that his Principal truly and lawfully sold the within mentioned property on 26 MAY 2017

and that he in his capacity aforesaid did, by these presents, cede and transfer, in full and free property, to and on behalf of

FRANCIS KOLOFU KOLOFU
IDENTITY NUMBER 801007 0007 1
AND
PRECIOUS MONDE KOLOFU
IDENTITY NUMBER 820729 1018 6
MARRIED IN COMMUNITY OF PROPERTY TO EACH OTHER

Their Heirs, Executors, Administrators or Assigns

CERTAIN	Erf No. 9149, SWAKOPMUND Extension No. 34
SITUATE	In the Municipality of SWAKOPMUND Registration Division "G" Erongo Region
MEASURING	1054 (One Nil Five Four) Square Metres as indicated on General Plan No. A 271/2016
HELD	By Government Grant No. T 3329/1990
SUBJECT	to the following conditions imposed in terms of Government Notice No 100 of 2017, namely:


IN FAVOUR OF THE LOCAL AUTHORITY

- a) The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the provisions of the Swakopmund Town Planning Scheme, and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.
- b) The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.

WHEREFORE the Appearer, renouncing all the Right and Title which the said Transferor heretofore had to the premises, did, in consequence also acknowledge the said Transferor to be entirely dispossessed of, and disentitled to, the same; and that, by virtue of these Presents, the said Transferees

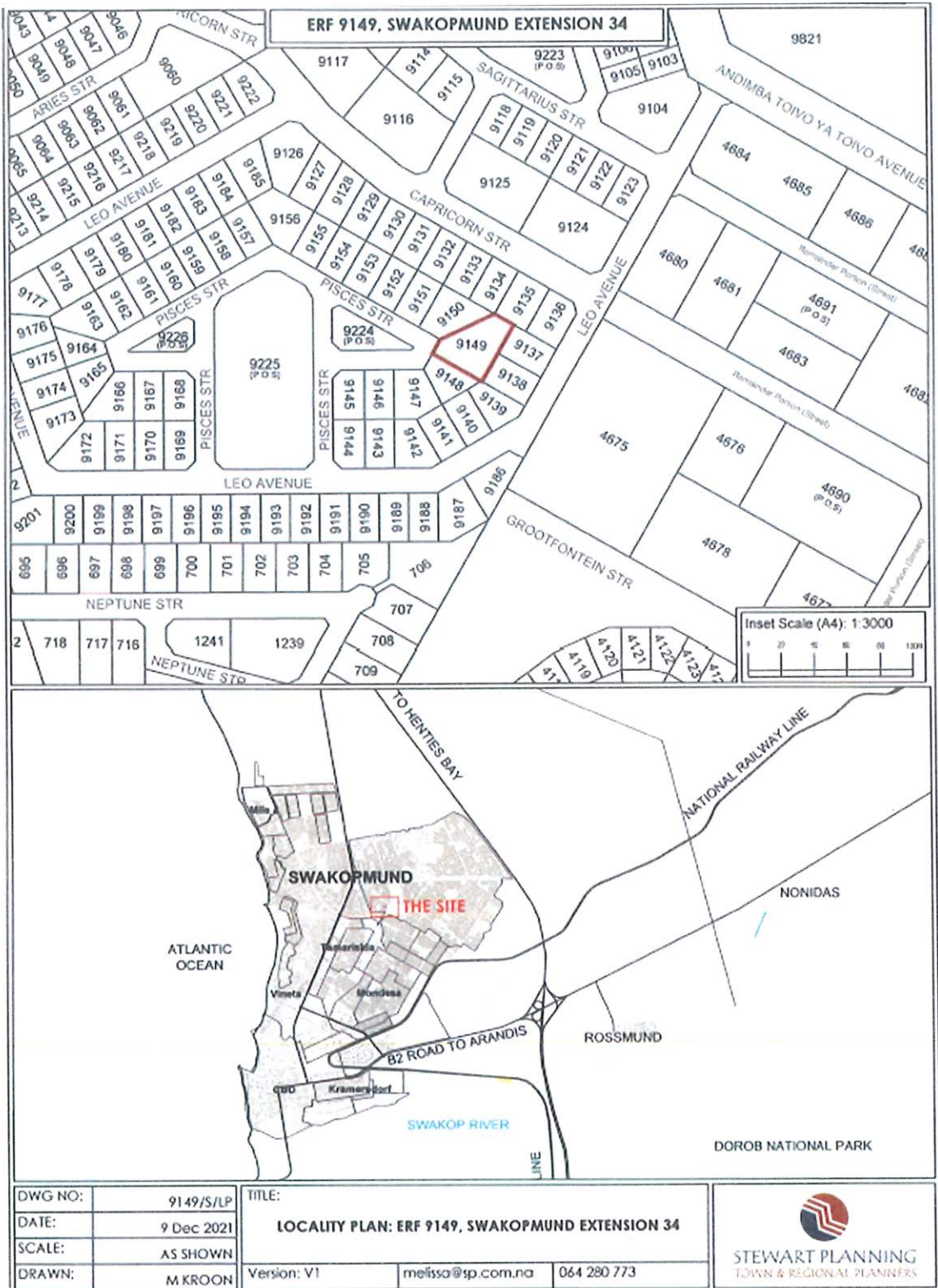
Their Heirs, Executors Administrators or Assigns, now is and henceforth shall be entitled thereto, conformably to local custom, The State, however, reserving its rights, and finally acknowledge that the purchase price is N\$675 250.00.

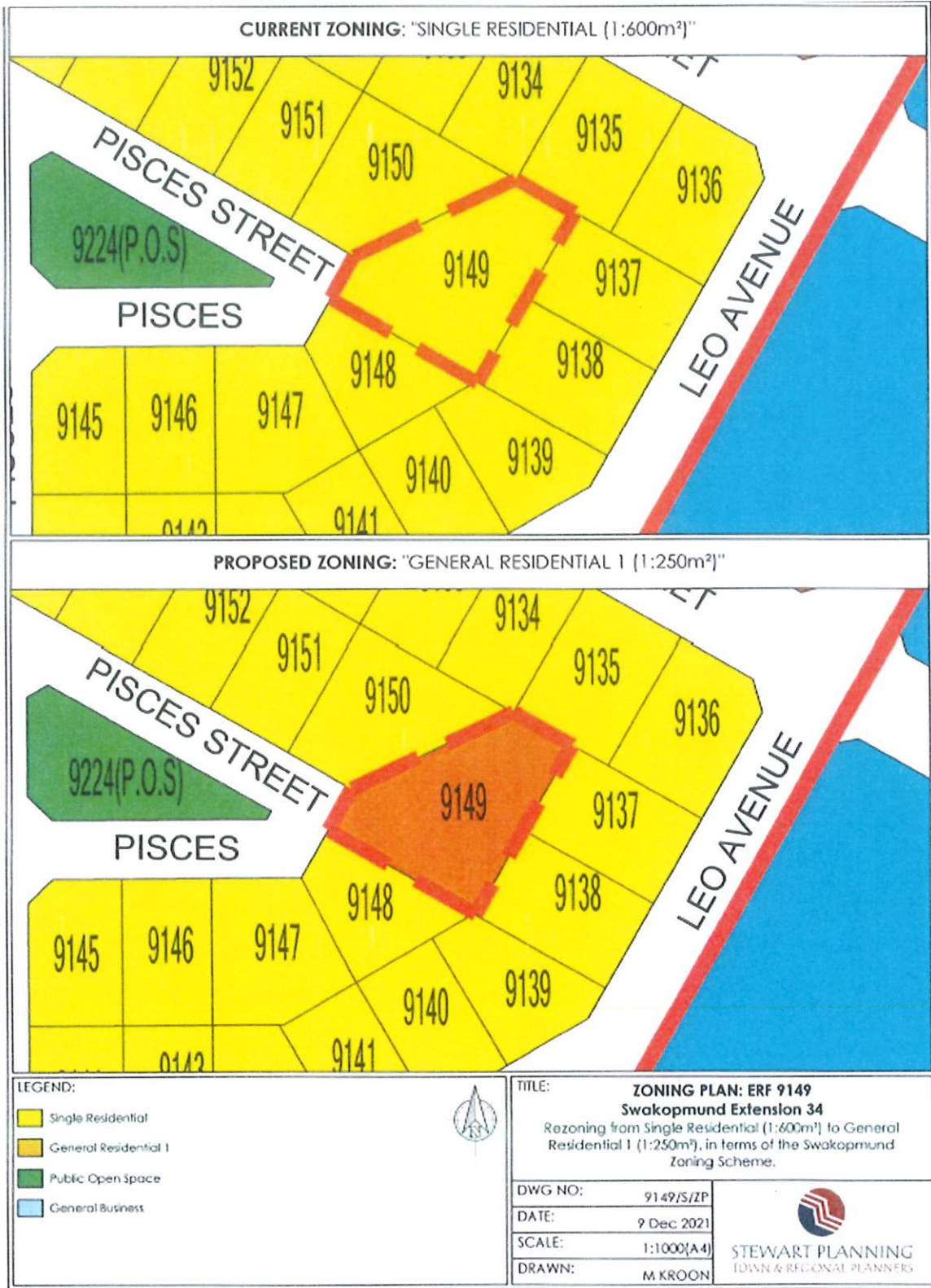
Signed at WINDHOEK, on 2017-03-31, together with the
appearer, and confirmed with my seal of office


SIGNATURE OF APPEARER



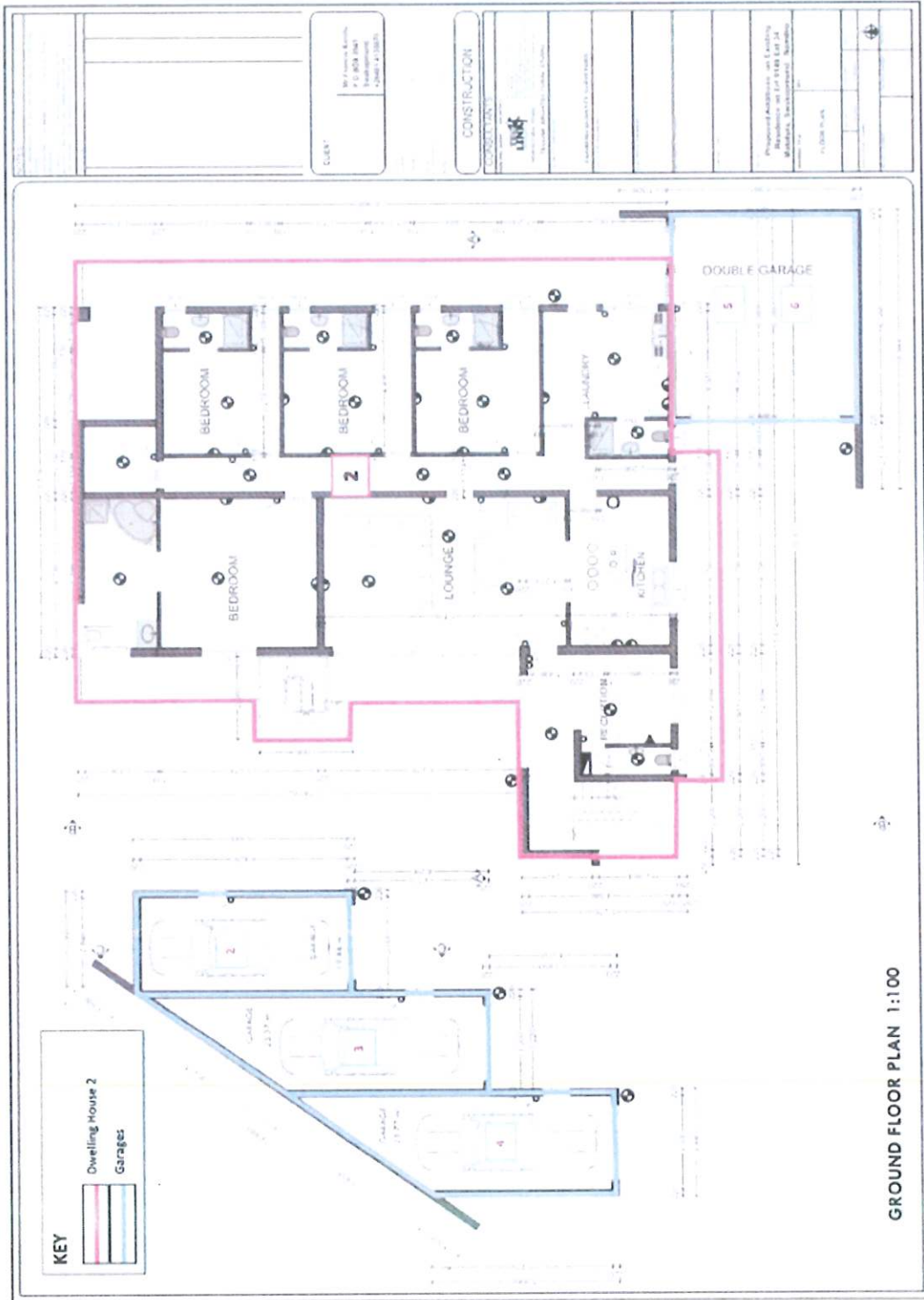


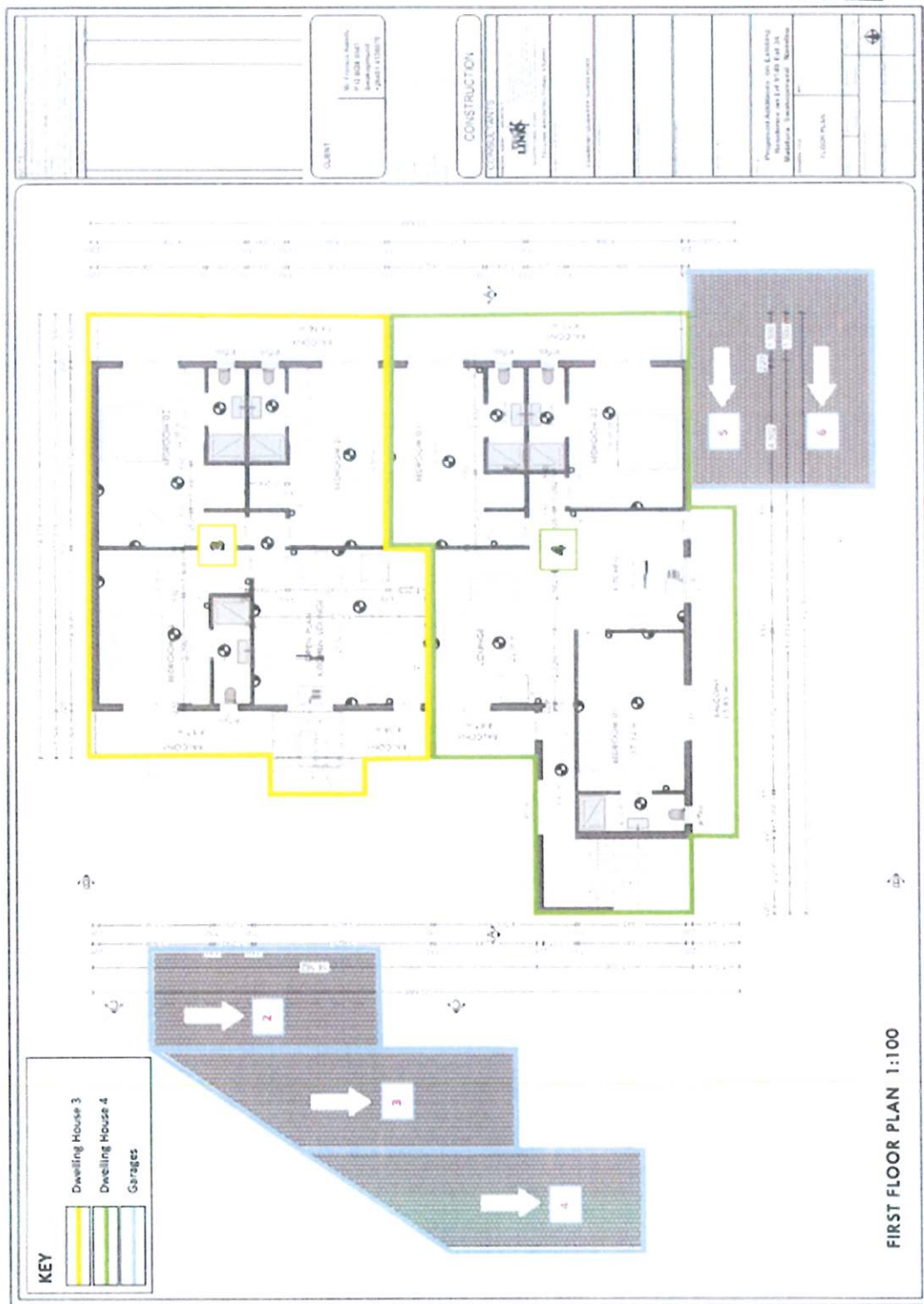


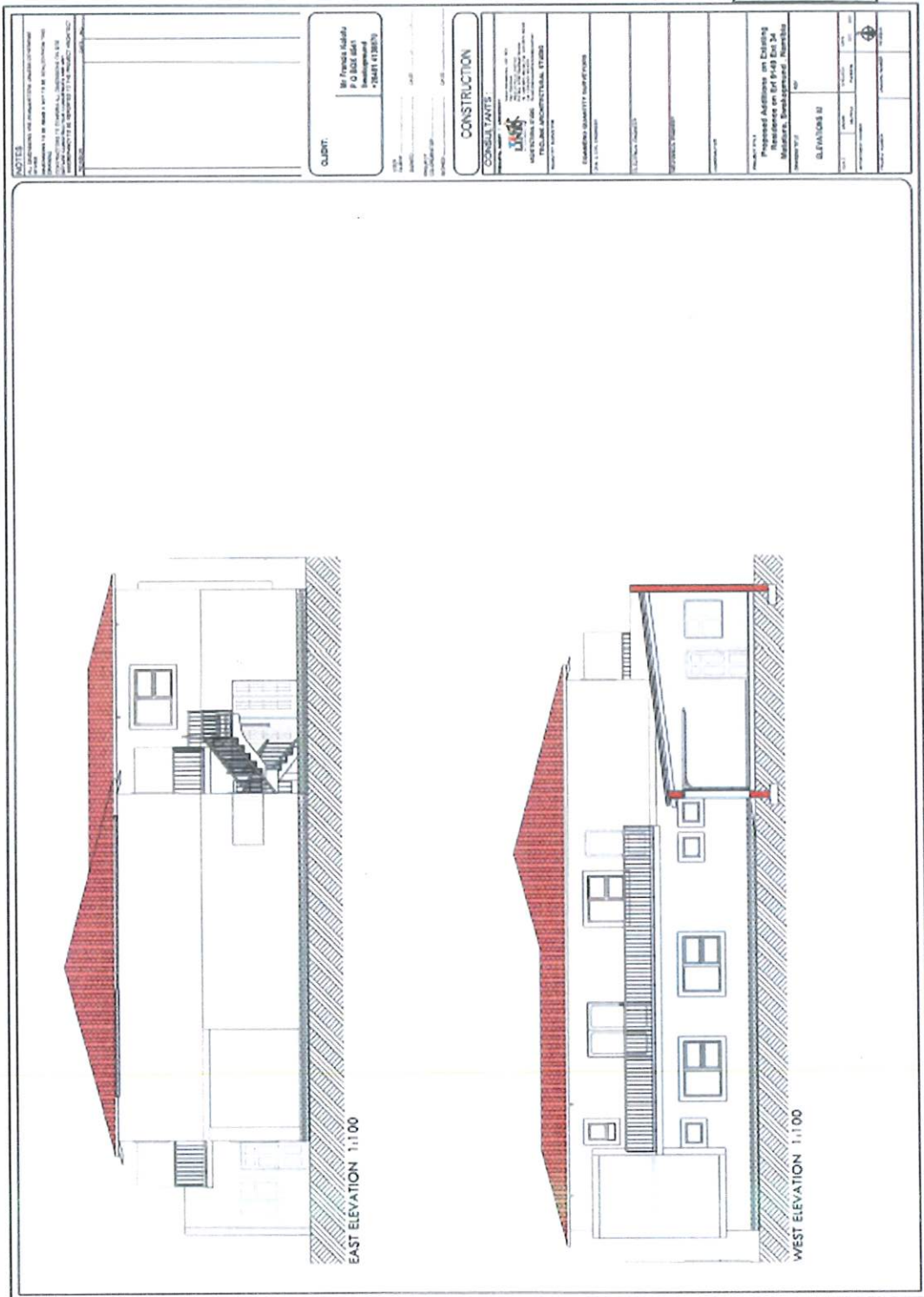


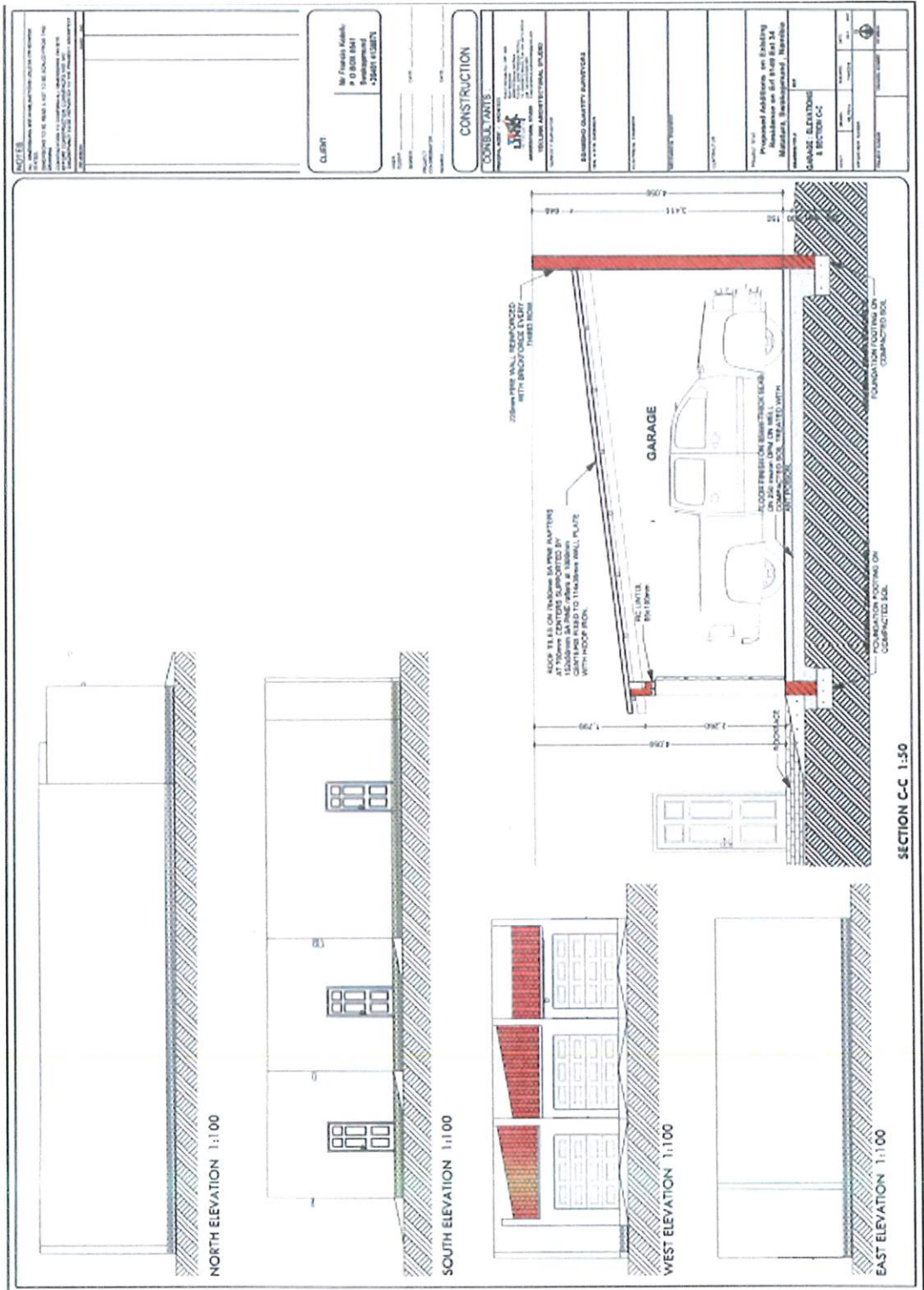


SITE PLAN 1:200









No. 43

ANNEXURE C**REZONING OF ERF 9149 SWAKOPMUND EXTENSION 34 FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600 TO GENERAL RESIDENTIAL 1 WITH A DENSITY OF 1:250**

Take note that Stewart Planning – Town & Regional Planners intends to apply, on behalf of Francis and Precious Kolofu as owners of the property, for the rezoning of Erf 9149 Swakopmund Extension 34 from Single Residential (1:600m²) to General Residential 1 (1:250m²).

With the property measuring 1054m², the rezoning will enable the owners to develop a maximum of four (4) Dwelling Houses on the property. Three (3) will be used as self-catering units in accordance with the Accommodation Establishment Policy and the Swakopmund Zoning Scheme.

The application is submitted in terms of the Urban and Regional Planning Act, 2018 (No. 5 of 2018) and in terms of the Swakopmund Zoning Scheme. The full application (including maps and supporting documents) is available to download from www.sp.com.na/projects or can be inspected at the Town Planning Department of the Municipality of Swakopmund, corner of Rakotoka and Daniel Kamho Street, Swakopmund.

Take note that any person having objections or comments to the proposed rezoning must lodge such objections or comments, together with the grounds thereof, in writing with the Chief Executive Officer of the Municipality of Swakopmund and Stewart Planning within fourteen (14) days of the last publication of this notice to the address provided below.

Written objections or comments must be submitted by **Monday, 21 February 2022**.

<p>Local Authority: Chief Executive Officer Municipality of Swakopmund P.O. Box 53, Swakopmund 13001 Tel: +264 64 410 4403 Email: jheita@swkmun.com.na</p>	<p>Applicant: Stewart Planning P.O. Box 2095, Walvis Bay 13013 Tel: +264 64 280 773 Email: melissa@sp.com.na</p>
---	--

No. 44

2022

REZONING OF THE RESPECTIVE ERF FROM 'BUSINESS' TO 'SERVICE STATION'

Take notice that Kamau Town Planning and Development Specialist has been appointed by the owner of Erf RE/209 Extension 1, Omuthiya to apply to the Omuthiya Town Council and the Urban and Regional Planning Board for the:

- **Rezoning of the respective Erf from 'Business' to 'Service Station'**

Erf RE/209 Extension 1 Omuthiya, is located to the west of the B1 national road running from Os-hivelo to Ondangwa. The respective Erf lies on a flat area, measures 2 952sqm in extent and is currently zoned 'Business'.

The application stands to apply for the rezoning from "Business" to "Service Station"

Further take note that -

- (a) For more enquiries regarding the rezoning and consent application, visit the Department of Town Planning at the Omuthiya Town Council;

14 NAMIB TIMES

21 JANUARY 2022

ESTATE NOTICE

Estate Number: E49/2022

In the estate of the late Klaus Max Jobst Von Dewitz, ID No: 410620 (009 9), who died on 11 June 2021, resided at No. 111 Bertina Amshila Avenue, Krameriedorf, Swakopmund, Republic of Namibia, and who was married out of community of property.

Creditors and debtors of this above estate are called upon to lodge

their claims or pay their debts to the Estate at the undermentioned address within a period of 30 days as from date of publication of this notice.

H E AHRENS
Agent Of The
Estate
C/o Kinghorn
Associates
Hans Altona
2 - 6 Tobias Hamyelo
Street
P.O. Box 1455
Swakopmund
(Ref: HEA/AW/EST
2670001-50)

NOTICE

CONSENT USE IN TERMS OF THE SWAKOPMUND ZONING SCHEME

Notice is hereby given in terms of Clause 6 of the Swakopmund Zoning Scheme that the Municipal Council considers the following consent use, details of which are obtainable from the General Manager: Engineering & Planning Services.

Erf Three Three Nine Eight Morosela is hereby intended to apply to the Municipality of Swakopmund for special consent to erect Residential Buildings on the premises of Erf 3398, (c/o Morica Georgis & Wierberg Street) Morosela Extension 7.

Any person having any objection against such application should lodge such objection in writing and within 14 days of the last publication of the Swakopmund Municipality and the applicant, during normal business hours.

Closing date for objections or comments is: 11 February 2022

Contact Person: Mr M. Greyvenstein, Cell: 081 687 5122 Email: hesmar@mvweb.com.na or Mr J. Heja (Manager, Town Planning) Tel: +264 (64) 418 4403

REZONING OF ERF 9149 SWAKOPMUND EXTENSION 34 FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600 TO GENERAL RESIDENTIAL 1 WITH A DENSITY OF 1:250

Take notice that Street Planning - Town & Regional Matters stands to apply, on behalf of Erf 9149 Swakopmund Extension 34 from Single Residential (1:600) to General Residential 1 (1:250).

With the property measuring 1654sqm, the rezoning will enable the owners to develop a maximum of four (4) Dwelling Houses on the property. Three (3) will be used as self-contained units in accordance with the Accommodation Establishment Policy and the Swakopmund Zoning Scheme.

The application is evaluated in terms of the Urban and Regional Planning Act, 2018 (No. 5 of 2018) and a copy of the Swakopmund Zoning Scheme. The full application (including maps and supporting documents) is available to download from www.swakopmund.na/projects or can be inspected at the Town Planning Department of the Municipality of Swakopmund, corner of Rakatoka and Daniel Kombe Street, Swakopmund.

Take notice that any person having objections or comments to the proposed rezoning must lodge such objections or comments, together with the grounds thereof, in writing with the Chief Executive Officer of the Municipality of Swakopmund and Street Planning within fourteen (14) days of the last publication of this notice to the address provided below.

Written objections or comments must be submitted by Monday, 11 February 2022.

Local Authority: **Applications**
Chief Executive Officer: **Street Planning**
Municipality of Swakopmund: P.O. Box 2054,
PO Box 5: Walvis Bay 12412,
Swakopmund 11001. Tel: +264 64 180 773
Tel: +264 64 180 4403. info@mvweb.com.na
planning@mvweb.com.na


MUNICIPALITY OF SWAKOPMUND

RENEWAL OF BUSINESS / OWNER'S REGISTRATION CERTIFICATE

All Business owners are hereby notified that the annual renewal of registration certificates will be done as from 01 December 2021 until 31 March 2022.

The date of the official municipal receipt shall be accepted as the formal application date. A 10% fee of 10% per month shall be charged in addition to the registration fee retroactive from 1 January 2022 for applications received after 31 March 2022.

Application forms for registration are available at the Municipal Health Department, c/o Rakatoka Street & Daniel Kombe Avenue, Swakopmund.

For further enquiries, please contact Alred Ndawutoko at Health Services telephone number 064 4106517.

NOTICE NO. 01/2022

A BENJAMIN
CHIEF EXECUTIVE OFFICER
NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Funeral Parlour ON ERF NO: 2940W TOWNSHIP/AREA: Walvis Bay STREET NAME & NO: Nampola Mbumba Street No.8.

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Funeral Parlour.

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than 18 February 2022.

NAME AND ADDRESS OF APPLICANT: Tommy Jarman Funeral, P.O. Box: 21504 Windhoek. tommy.jarman@afrikanonline.com.na

NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Salon ON ERF/ERVEN NO: 2349-45 TOWNSHIP: Kaitshoond STREET NAME & NO: Johannes Nampola Avenue, House no.45.

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Salon.

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than 11 February 2022.

NAME AND ADDRESS OF APPLICANT: Emily Shimbule, P.O. Box 2648, Walvis Bay. emilysimbule@gmail.com

NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Place of Instruction (Kindergarten) ON ERF/ERVEN NO: 1668 TOWNSHIP: Walvis Bay STREET NAME & NO: Jenker Afrkaner Road No.12

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Place of Instruction (Kindergarten).

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than 11 February 2022.

NAME AND ADDRESS OF APPLICANT: Maxwell Malyamba Mulyamba, P.O. Box 22540 cmalymulyamba032@gmail.com

ESTATE NOTICE

Estate Number: E 3587/2021

In the estate of the late Thomas Richard Williamson, Identity Number 350518 1013 0, who died on 1 August 2021, resided at Swakopmund Retirement Village, 5855 Ocean View, Swakopmund, Namibia and who was unmarried.

Creditors and debtors of the above estate are called upon to lodge their claims or pay their debts to the estate at the undermentioned address within a period of 30 days from date of publication of this notice.

H E AHRENS
Executive
c/o Kinghorn
Associates
Hans Altona
2 - 6 Tobias Hamyelo
Street
P.O. Box 1455
Swakopmund
(Ref: HEA/AW/EST
1850001-50)

NOTICE OF SALE IN EXECUTION

In the High Court of Namibia
Windhoek - Main Division

Case No: HC-MD-CIV-ACT-CON-2018/04465

In the matter between:

Grubb Builders CC
Execution Creditor
and

Johnny Johnson
Deebor
Execution Debtor

In execution of a Judgment against the above Defendant granted by the above Honourable Court on 17 January 2019 the following goods will be sold in Execution on 11 February 2022 at 10h00 at the following address: Grand Avenue No. 34, Walvis Bay, Republic of Namibia.

"Accessories and Cables" to the highest bidder, viz:-

1 x Land Rover Range

Rover Sport
 License No: MMD NA
 Via No: SALWA28262A320008

Engr No: 1349063915050EPS

Dated at Walvis Bay on this 20 January 2022.

J H OLIVIER

Jan Olivier & Co
Legal Practitioners For Plaintiff

131 Sam Nujoma Avenue
Walvis Bay

(REF: JH/Oliver/GRU2A010)


VACANCY

POSITION: Accountant

REPORTS TO: Financial Manager

DUTIES

- Cashbook Receipts and Payments
- General Ledger Control
- Maintaining of Proper Filing records
- Assist Financial Manager with reporting
- Submit reports for payment on time
- Assist with preparation of Monthly Management Accounts and Cash reports

EXPERIENCE AND QUALIFICATIONS

- Grade 12 Certificate
- 3-5 years related experience
- Computer literate with solid knowledge and experience in excel
- Proficient in English
- Book keeping Certificate or equivalent


REQUIRED SKILLS

- Be a self-starter, efficient, dedicated and reliable
- Must be able to work under pressure and to deadlines
- Good people & communication skills
- Work with a team
- Ability to think clearly when multi-tasking
- Handle many tasks at the same time
- Maturity to handle a range of situations
- Energetic and dynamic

Closing date Friday 4 February 2022

Submit: Letter of application & CV to jobs@swakopmund.na or hand delivered to See

Pride Foods for attention the HR Manager


MUNICIPALITY OF SWAKOPMUND
REGISTRATION FEES FOR ERF'S BY LAWS RELATING TO THE KEEPING AND CONTROL OF PIGS
(Section 94(3)(b) of the Local Authorities Act, Act No. 23 of 1992)

The public is hereby reminded to renew their dog licences on or before 28 February 2022.

1* Dog (certified with proof of sterilisation) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

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1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00

1* Dog (unsterilised) N\$ 00-00



ANNEXURE C

STEWART PLANNING
 TOWN & REGIONAL PLANNERS

First Floor CLA Building
 84 Theo Ben Gurion Street
 Walvis Bay

P.O. Box 2095
 Tel: (064) 280 770
 Email: melissa@sp.com.na

Reference: 9149_S

28 January 2022

Makili, T.
 Owner of Erf 9135, Swakopmund Extension 34
 Per registered post: PO BOX 27158, Windhoek

NOTICE TO NEIGHBOURS: REZONING OF ERF 9149 SWAKOPMUND EXTENSION 34 FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600 TO GENERAL RESIDENTIAL 1 WITH A DENSITY OF 1:250

Take note that Stewart Planning – Town & Regional Planners intends to apply, on behalf of Francis and Precious Kolofu as owners of the property, for the rezoning of Erf 9149 Swakopmund Extension 34 from Single Residential (1:600m²) to General Residential 1 (1:250m²).

With the property measuring 1054m², the rezoning will enable the owners to develop a maximum of four (4) Dwelling Houses on the property. Three (3) will be used as self-catering units in accordance with the Accommodation Establishment Policy and the Swakopmund Zoning Scheme.

The application is submitted in terms of the Urban and Regional Planning Act, 2018 (No. 5 of 2018) and in terms of the Swakopmund Zoning Scheme. The full application (including maps and supporting documents) is available to download from www.sp.com.na/projects or can be inspected at the Town Planning Department of the Municipality of Swakopmund, corner of Rakotoka and Daniel Kamho Street, Swakopmund.

Take note that any person having objections or comments to the proposed rezoning must lodge such objections or comments, together with the grounds thereof, in writing with the Chief Executive Officer of the Municipality of Swakopmund and Stewart Planning within fourteen (14) days of the last publication of this notice to the address provided below.

Written objections or comments must be submitted by Monday, 21 February 2022.

Local Authority
 Chief Executive Officer
 Municipality of Swakopmund
 P.O. Box 53, Swakopmund
 13001
 Tel: +264 64 410 4403
jheita@swkmun.com.na

Applicant:
 Stewart Planning
 P.O. Box 2095, Walvis Bay
 13013
 Tel: +264 64 280 773
melissa@sp.com.na

If you have any questions regarding the proposed rezoning, then please do not hesitate to contact my office.

Yours faithfully,

Melissa Kroon
 Town Planning Officer



Tel: +264 64 280 770 | Email: melissa@sp.com.na

LIST OF REGISTERED ITEMS POSTED

28 January 2022

by Melissa Kean, Stewart Planning, PO BOX 2095, Walvis Bay



Sender's reference no.	Addressee's name and address	Registration no.
1	Berhard, P. PO BOX 104 Rosh Pinah	BA 000 745 675 NA
2	Harases, NL. PO BOX 8993 Swakopmund	BA 000 738 405 NA
3	Makili, T. PO BOX 27158 Windhoek	BA 000 738 414 NA
4	Nakuta, VE & LMA. PO BOX 8024 Swakopmund	BA 000 738 428 NA
5	Coetzee, G. PO BOX 8034 Swakopmund	BA 000 738 431 NA
6	Angula, VT. PO BOX 165 Swakopmund	BA 000 738 445 NA
7	Forbes & Marshall, KL & CN. PO BOX 730 Swakopmund	BA 000 738 459 NA

VAT Reg No: 0024451015
 Branch: Walvis Bay
 Date: 28/01/22 Time: 12:01:26
 Counter: 5 ANDELEEK STOCKJIT04
 Qty Product Price VAT
 1 InlandRegistered 81.40
 7 Letter 87.10
 Registered Item 1 82.70
 (Registered Item No)
 (PT '85 Fern No)
 (Recipient Name: STEWARD PLANNING 7 ON LI
 (Address Line 1: 8000745675NA111680073
 (Address Line 2)
 (Address Line 3)
 (Address Line 4)
 Prepaid -580.80
 Net 53.44
 Tax Code Amount Total Tax
 VAT A (0%) 3213.74 532.56
 VAT B (15%)
 Total 341.40
 Cash 5100.00
 Change -158.60
 Name: STEWARD PLANNING
 Address: BOX 2095
 WALVISBAY

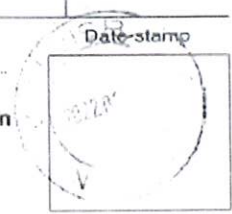
Receipt No: 264-19101-5-1945111-2
 THANK YOU FOR USING YOUR POST OFFICE
 DANKIE DAT U DIE POSKANTOOR GEBEDIJK
 TANKI ESHI HOLONGIFA OFOOSA YOPE

studio print 28054

Number of items 7 Received by [Signature]

No compensation will be considered unless enquiry regarding this postal article is made within one year after the date of posting.

P1/185



Photos and example of the Site Notice that was put up.



REZONING NOTICE

ERF 9149 SWAKOPMUND EXTENSION 34 (THIS PROPERTY)

Please take note that Stewart Planning – Town & Regional Planners intends to apply, on behalf of the registered owners of Erf 9149 Swakopmund Extension 34, to the Swakopmund Municipal Council for consent for the following application:

Rezoning from Single Residential with a density of 1:600 to General Residential 1 with a density 1:250.

With the property measuring 1054m², the rezoning will enable the owners to develop a maximum of four (4) Dwelling Houses on the property. Three (3) will be used as self-catering units in accordance with the Accommodation Establishment Policy and the Swakopmund Zoning Scheme.

The above application is submitted in terms of the Urban and Regional Planning Act, 2018 (Act No.5 of 2018) and the Swakopmund Zoning Scheme, as amended.

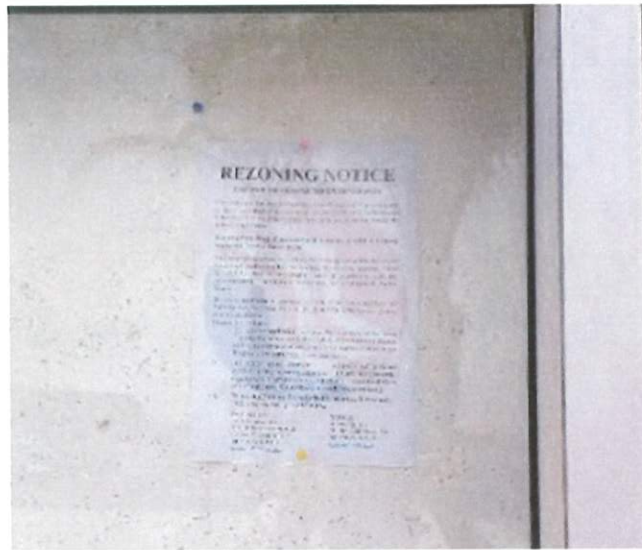
Please take note that –

- (a) the complete application lies open for inspection at the Town Planning Department of the Municipality of Swakopmund situated on the corner of Rakotoka Street and Daniel Kambo Avenue, or can be downloaded from www.sp.com.na/projects
- (b) any person having comments or objections to the proposed application, may in writing lodge such objections and comments, together with the grounds thereof, with the Chief Executive Officer of the Swakopmund Municipality and with Stewart Planning;
- (c) Written objections must be submitted by **Monday, 21 February 2022** to the addresses provided below:

Local Authority:
 Chief Executive Officer
 Municipality of Swakopmund
 P.O. Box 53 Swakopmund
 Tel: +264 64 410 4418
jheita@swkmun.com.na

Applicant:
 Stewart Planning
 P.O. Box 2095 Walvis Bay
 Tel: +264 64 280 773
melssa@sp.com.na

Photos and example of the Board Notice that was put up.



REZONING NOTICE

ERF 9149 SWAKOPMUND EXTENSION 34

Please take note that Stewart Planning – Town & Regional Planners intends to apply, on behalf of the registered owners of Erf 9149 Swakopmund Extension 34, to the Swakopmund Municipal Council for consent for the following application.

Rezoning from Single Residential with a density of 1:600 to General Residential I with a density 1:250.

With the property measuring 1054m², the rezoning will enable the owners to develop a maximum of four (4) Dwelling Houses on the property. Three (3) will be used as self-catering units in accordance with the Accommodation Establishment Policy and the Swakopmund Zoning Scheme.

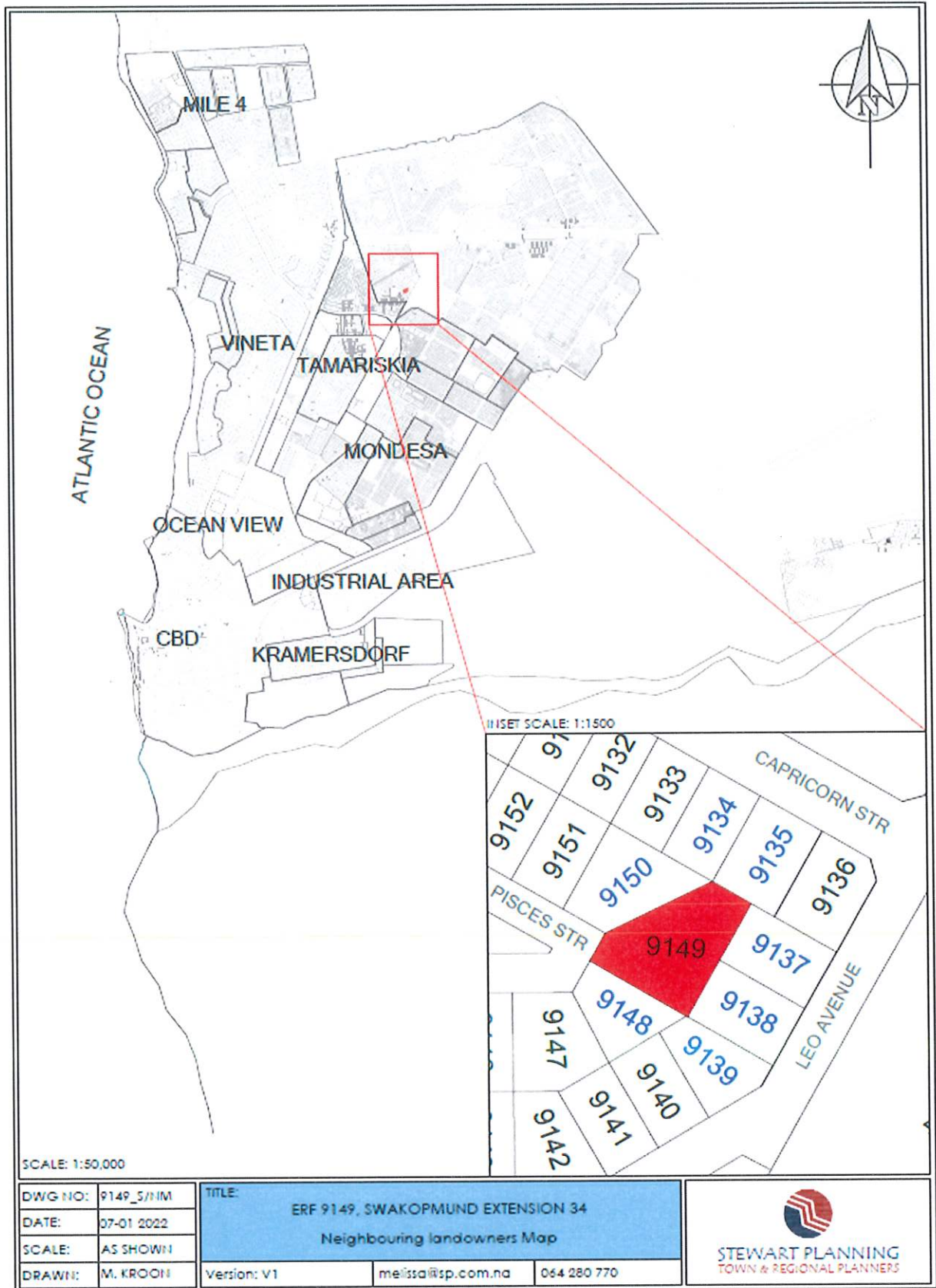
The above application is submitted in terms of the Urban and Regional Planning Act, 2018 (Act No.5 of 2018) and the Swakopmund Zoning Scheme, as amended.

Please take note that –

- (a) the complete application lies open for inspection at the Town Planning Department of the Municipality of Swakopmund situated on the corner of Rakotoka Street and Daniel Kamah Avenue, or can be downloaded from www.sp.com.na/projects;
- (b) any person having comments or objections to the proposed application, may in writing lodge such objections and comments, together with the grounds thereof, with the Chief Executive Officer of the Swakopmund Municipality and with Stewart Planning;
- (c) Written objections must be submitted by **Monday, 21 February 2022** to the addresses provided below:

Local Authority:
 Chief Executive Officer
 Municipality of Swakopmund
 P.O. Box 53 Swakopmund
 Tel: +264 64 410 4418
ceota@swakopmund.com.na

Applicant:
 Stewart Planning
 P.O. Box 2095 Walvis Bay
 Tel: +264 64 280 773
melissa@sp.com.na



SCALE: 1:50,000

INSET SCALE: 1:1,500

DWG NO:	9149_S/11M
DATE:	07-01-2022
SCALE:	AS SHOWN
DRAWN:	M. KROON

TITLE:		
ERF 9149, SWAKOPMUND EXTENSION 34		
Neighbouring landowners Map		
Version: V1	me@ssa@sp.com.na	064 280 770



STEWART PLANNING
TOWN & REGIONAL PLANNERS

11.1.14 USER RIGHTS MANAGEMENT POLICY

(C/M 2022/04/28 - 1/1/2/9)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 8.7 page 152 refers.

A. The following item was submitted to the Management Committee for consideration:

INTRODUCTION

Leading practice recommends role-based access controls be applied for staff on the Financial System. User access rights are assigned to staff according to their roles and responsibilities and it is leading practice that adequate segregation of duties is maintained over incompatible functions in the Financial System.

The Ernst and Young Internal Auditors Audit Report 2021 observed inappropriate staff user rights on the Solar Financial Systems.

Finance Services implemented the verification of Solar user rights in December 2021 and drafted the User Rights Management Policy to control and manage rights allocated to users by Business Connexion to the Financial Systems namely: Solar, Payday, Cash Drawer and Inkeeper.

Finance Services seeks approval from Council for the drafted User Rights Management Policy.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the User Rights Management Policy for implementation and compliance thereof.**
 - (b) That the Finance Department reviews the User Rights Management Policy annually when necessary.**
-

MUNICIPALITY OF SWAKOPMUND



USER RIGHTS MANAGEMENT POLICY

1. Contents

1. Definitions Used in this Report.....	3
2. Introduction.....	3
3. User Registration.....	4
4. Management of Special / Sensitive Transactions.....	5
5. User Password Management.....	5
6. User Right Verification.....	6
7. Call Log.....	6
8. Review of User Access Rights.....	6
9. Annexures.....	7-9

1. DEFINITIONS IN THIS REPORT

Council User	Any person with access right
Solar	Financial System
Payday	Payroll Financial System
Helpdesk	IT Helpdesk
BCX	Business Connexion
HR	Human Resources
IT	Information Technology

2. INTRODUCTION

The purpose of this policy is to prevent unauthorised access to the Solar, Payday, Cash Drawer and Innkeeper Financial Systems. The policy describes the registration and de-registration process for information systems and services.

These policies apply especially to new appointment, resignation, retirement, transfers positions and promotions or responsibility.

These policies should also be seen in the light of procedures to verify authorised access rights.

3. USER REGISTRATION

3.1 NEW USERS

3.1.1 Access to computers information services within Council is controlled through a formal user registration process beginning with a formal notification from HR or from a Line Manager by completing LAN Access form as per Business Connection Computer Policy attached annexure A.

3.1.2 Each user is identified by a unique user ID (group admin) so that users can be linked to and made responsible for their actions. The use of ID (group admin) is only permitted where they are suitable for the work carried out in a specific department.

A request for service must be made in writing (email or hard copy) by the newcomer's Line Manager or by HR completing LAN Access form in respect of Solar Rights, Payday Rights, Cash Drawer Rights and Innkeeper Rights. The request is free format, but must state:

- Name of person making request
- Job title of the newcomers and workgroup
- Start date
- Services required (default services are: Solar, Payday, Cash Drawer and Innkeeper)

Each user will be given a copy of their new user form to provide a written statement of their access rights, signed by an IT representative after their induction procedure.

The user signs the form indicating that they understand the conditions of LAN Access form in respect of user rights for Solar/Payday/Cash Drawer or Inkeeper.

3.1.3 BCX in consultation with General Manager Finance and Manager Finance will maintain a record of all requests in a folder named "User List Right" in the Hoffice, Town Treasure, and Finance folder and will file email paper copies in the User Rights file.

3.2 CHANGE OF USER REQUIREMENTS

Changed requirements will normally relate to an alteration to the applications used. Requests must be in writing (e-mail or hard copy) and must be directed to the Helpdesk Business Connexion.

Changes will be made on receipt of a properly completed request, the same details as shown above are required and requests will be filed under "Access Change Requests" in the Helpdesk, Hoffice User Right folder (Finance).

3.3 CHANGE OF PASSWORD

Where a user has forgotten his/her password, the helpdesk is authorised to issue a replacement.

Upon receipt of such a request the Helpdesk will

1. Ensure the request is logged.
2. Confirm the identity of the user by question about existing services/access.
3. Issue a temporary, single use, password which will require the user to set up a formal password.

3.4 REMOVAL OF USERS

As soon as an individual leaves the council's employment, all his/her system logons must be revoked.

As part of the employee termination process HR (or Line Managers in the case of contractors) will inform IT operations of all leavers and their date of leaving by completing the LAN Access form.

All notification will be filled in a folder called "Leavers" in the Hoffice, Town Treasurer, and Finance folder.

This will include access to all network services. IT operations will inform application owners of leavers where their systems are affected.

4. MANAGEMENT OF SPECIAL / SENSITIVE TRANSACTIONS

"Special privileges" are those allowed to the system manager or systems programmers, allowing access to sensitive area (for example, acting capacity). The unnecessary allocation and use of special privileges is often found to be a major contributing factor to the vulnerability of systems that have been breached.

- 4.1 Additional access must be authorised by the relevant Supervisor, Manager and General Manager: Finance, using the request form (request for sensitive transactions) and forward to help desk. (Attached annexure B).
- 4.2 All requests for access outside normal services must be supported by a completed and authorised Privilege Access form includes acting capacity in another position.
- 4.3 The General Manager: Finance will maintain a master list of privileged accesses, which are in use, and this will be checked and confirmed by the BCX on an annual basis
The list will identify all separate logons for each system and service.

5. USER PASSWORD MANAGEMENT

Users are not required to share password and keep password confidential.

6. USER RIGHT VERIFICATION

The Manager: Finance with the assistance of the Accountant Expenditure, Accountant Remunerations, Accountant Bungalow, Accountant Revenue and Accountant Property and Administration will verify user rights once a year or financial year end period upon receiving a list of Users on Solar, Payday, Cash Drawer and Innkeeper from BCX and report findings to the General Manager Finance for further action.

7. CALL LOG

All Financial System call log with BCX must be done through Manager: Finance and General Manager: Finance henceforth, be forwarded to the service provider as per call log form for further investigation. (Attached Annexure C)

8. REVIEW OF USER ACCESS RIGHTS

The BCX will institute a review of all network access rights at least once a year, which is designed to positively confirm all users.

Any lapsed or unwanted logons, which are identified, will be disabled immediately and will be deleted unless positively reconfirmed.

Annually, the BCX will institute a review of access to applications. This will be done in cooperation with the application owner and will be designed to positively re-confirm all users. All other logons will be deleted.

The review will be conducted as follows:

- The BCX will generate a list of users, by application.
- The appropriate list will be sent to each Application owner who will be asked to confirm that all users identified are authorised to use the system.
- The BCX will ensure a response.
- Any user not confirmed will have his/her access to the system removed.
- The BCX will maintain a file of –
 - Lists sent over
 - Application owner responses
 - A record of action taken
- The review will normally be conducted annually.

Annexure A

LAN ACCESS FORM			
Name:		Surname:	
Date:		Job Title:	
Department:		PAYE Number:	
Location (Mark with X):	Head office / Works / Bungalows / Other		
Position (Mark with X):	New Permanent <input type="checkbox"/> Dept. Change <input type="checkbox"/> Temporary <input type="checkbox"/> Exit Employment <input type="checkbox"/>	Temporary: End Date:	
Computer Required:	YES / NO	Email Address:	YES / NO
Other Hardware Required:	Printer YES / NO Specify Other _____	Application Access (Mark all required):	<input type="radio"/> Solar <input type="radio"/> Orbit/SharePoint <input type="radio"/> Payday <input type="radio"/> Innkeeper <input type="radio"/> RouteMaster
		Alcohol List	
IT Policy			
I have read and understand the attached Computer Policy of the Swakopmund Municipality. YES / NO			
Employee:		Date:	
HR:		Date:	

Annexure B



REQUEST FOR SPECIAL / SENSITIVE TRANSACTION

Name of applicant: _____

Job Title: _____

Section: _____

Perman ent
.....
.....
Tempor ary
.....
.....

Access requested for:

Systems	Login Name	Access Level	Reason

Access required: From date: _____

To date: _____

Applicant signature: _____

Supervisor authorisation: _____

Manager: Finance authorisation: _____

General Manager: Finance authorisation: _____

SIGNATURE: _____

AUTHORISED: _____	DATE: _____
PENDING:	FOLLOW UP: RESOLVED:
.....	

11.1.15 WRITING OFF OF REDUNDANT ITEMS AT CORPORATE SERVICES

(C/M 2022/04/28 - 16/2/6/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 8.9 page 167 refers.

A. The following item was submitted to the Management Committee for consideration:

The below items have become redundant and needs to be written off, to be sold at the next public Auction.

Quantity	Description	Serial number	Comment
1	Sony Handy Cam (Video Camera) (Model # DCR - PJ5E) With Sony Handy Cam Charger and Adapter and Camera bag	1742034	The camera is working but the picture quality is very bad. The video recording does not work without it being on charger
1	Nikon Battery Charger	1709065594P	Battery charger is faulty.

B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That Council approves the writing off of the below items for auction:

Qty	Description	Serial number	Comment
1	Sony Handy Cam (Video Camera) (Model # DCR - PJ5E) With Sony Handy Cam Charger and Adapter and Camera bag	1742034	The camera is working but the picture quality is very bad. The video recording does not work without it being on charger
1	Nikon Battery Charger	1709065594P	Battery charger is faulty.

(b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above-mentioned redundant items

11.1.16 **OBJECTION RECEIVED: EXCHANGE OF ERF 9806, EXTENSION 39, SWAKOPMUND WITH ERF 9793, EXTENSION 39, SWAKOPMUND**
(C/M 2022/04/28 - E 9806, E 9793)

Ordinary Management Committee Meeting of 19 April 2022, Addendum **10.1** page **03** refers.

A. The following item was submitted to the Management Committee for consideration:

1. **Introduction**

This submission deals with a request from Jan Olivier & Co Legal Practitioners (on behalf of their client Andrico Investments Number Thirteen CC) dated **14 March 2022** which was received as an objection against the exchange of erven published under Notice: 13/2022.

They do not object against the exchange of the erven in principle, but requests Council to keep the transaction in abeyance until the outcome of the consent use objection submitted by them. Their letter dated **14 March 2022** is attached as **Annexure "A"**.

2. **Background**

On **25 November 2021** under item 11.1.11 Council approved the exchange of Erf 9806, Extension 39 (zoned "*Public Open Space*") for Erf 9793, Extension 39 (zoned "*General Residential*") in order to accommodate parking for a proposed service station business. The complete decision passed on 25 November 2021 is **attached as Annexure "B"**.

With reference to the consent use application, Council turned down the objection received from Andrico Investments Number Thirteen CC under item 11.1.16 on **31 March 2022**. The decision is attached as **Annexure "C"**

3. **Current Situation**

The objector requests Council to not proceed with the land exchange transaction until the objection regarding the consent use is finalized.

In this regard Jan Olivier & Co Legal Practitioners (on behalf of their client Andrico Investments Number Thirteen CC) has the right to appeal to the Minister of Urban and Rural Development within 21 days (Section 129) against Council's Resolution as provide for in terms of Section 110 of the Urban and Regional Planning Act, Act No 5 of 2018. Council's resolution was passed on **31 March 2022**, therefore the objector must submit their appeal to the Minister by **21 April 2022**.

Only once the Minister has made a decision regarding the consent use as services station, will Council be able to proceed with the exchange transaction.

In addition to the above, the town planner of the developer published the proposed rezoning and related town planning processes of the two erven with a closing date of **14 April 2022**.

4. **Proposal**

It is not known whether the developer will still require the exchange of the two erven in case the Minister upholds the objection against the consent use as service station.

It is also likely that the objector will object against the required town planning processes of which the closing date is **14 April 2022**.

Taking the above into consideration, it is a reasonable request by Andrico Investments Number Thirteen CC to keep the exchange transfer in abeyance pending the outcome of the decision by the Ministry of Urban & Rural Development regarding the consent use application.

B. **After the matter was considered, the following was:-**

RECOMMENDED:

- (a) **That Council takes note of the request by Jan Olivier & Co Legal Practitioners (on behalf of their client Andrico Investments Number Thirteen CC) dated 14 March 2022 which was received as an objection against the exchange of erven published under Notice 13/2022.**
 - (b) **That Council puts the exchange transaction on hold until the Minister of Urban & Rural Development has made a decision regarding the objection against the consent use as service station on Erf 9794 for which the exchange transaction is required for additional parking.**
-

ANNEXURE "A"

Jan
Olivier & Co.
Legal
Practitioners

Jan Hermanus Olivier BA LLB
Assisted by
Robert Pohl BA LLB

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E-mail: JHO.Secretary2@janolivierco.com

Authorised and regulated by the Law Society of Namibia

14 March 2022

Our Ref: JHO/pb/AND14/0001

Your Ref:

**THE CHIEF EXECUTIVE OFFICER
SWAKOPMUND TOWN COUNCIL
P.O. BOX 53
SWAKOPMUND
NAMIBIA**

PER E-MAIL: swkmun@swkmun.com.na

And

**THE TOWN PLANNING OFFICER
SWAKOPMUND TOWN COUNCIL
P.O. BOX 53
SWAKOPMUND
NAMIBIA**

PER E-MAIL: jheita@swkmun.com.na

FOR ATTENTION: MR. HEITA

Dear Sirs,

OUR CLIENTS: ANDRICO INVESTMENTS NUMBER THIRTEEN CC, SANDRA MENDES AND PIETER ALCHIN

RE: OBJECTION AGAINST LAND SWAP: PUBLIC OPEN SPACE ERF 9806 WITH GENERAL RESIDENTIAL ERF 9793

We are instructed by our above-captioned clients to object to the above-captioned transaction.


Our clients have also objected to the consent use application to conduct a service station on Erf 9794 Extension 39. Our objections were duly lodged on 01 March 2022, a copy of such objections are attached hereto and incorporated herein.

Based on such objections our clients similarly objects against the intended land swap application.

1. The land swap application should not be considered pending the final determination of the consent use application.
2. By nature of the intended development access from Ernst Könnecke Street is envisaged to Erf 9806 in conflict with the design of both the erf and street.
3. The traffic sketch plan that accompanied the consent use application in respect of erf 9794 suggests that half of erf 9809 will not be used as parking but landscaped. There is no condition that suggest that this will be given effect to or enforceable by way of servitude or otherwise. Similar to the traffic circle illustrated, it misrepresents to the reader something that neither exists nor is achievable.
4. The consent use application is dependent on usage rights that have not yet been achieved in that Scheme 69 in which it is contained still awaits final approval.
5. The departure from the design characteristics (practical and aesthetic) of the current open space in exchange for a smaller squaresish featureless plot calls for broad public participation.

Kindly acknowledge receipt and confirm that our clients' objections will be presented for consideration in time.

Yours faithfully,



JAN OLIVIER & CO – WALVIS BAY
J H OLIVIER

Annexure "B"

11.1.11

**APPLICATION FOR LAND SWAP OF ERF 9806, EXTENSION 39
SWAKOPMUND WITH ERF 9793, EXTENSION 39, SWAKOPMUND**
(C/M 2021/11/25 - E 9806, E 9793)

RESOLVED:

- (a) That it be noted that the two erven differ in area size and the difference must be paid for at a market value upon completion of both the planning and cadastral statutory procedures:

	<i>Erf #</i>	<i>Size</i>	<i>Owner</i>
1	9806	2 251m ²	Swakopmund Municipality
2	9793	1 835m ²	The Trustees for the Time being of the Erf 462 Tamariskia Endowment Trust
	<i>Difference</i>	416m ²	

- (b) That the applicant undertakes all the planning and cadastral statutory procedures.
- (c) That it be noted that the market value of the land has been determined at N\$850 m², therefore the total to be paid to Council will be N\$353 600.00.
- (d) That the exchange of Erf 9806, Extension 39 (zoned "Public Open Space") for Erf 9793, Extension 39 (zoned "General Residential") belonging to The Trustees for the Time being of the Erf 462, Tamariskia Endowment Trust; in order to accommodate the parking requirements for the development on Erf 9794, Extension 39 (belonging to Swakop Convenience Centre CC) be approved subject to successful completion of the statutory planning and cadastral procedures.
- (e) That approval for the exchange proposal be given on condition that Swakop Convenience Centre CC acquires ownership of Erf 9793 prior to entering into an exchange agreement with Council.
- (f) That upon acceptance of the Council decision by Swakop Convenience Centre CC, Council's intention to alienate Erf 9806, Extension 39, Swakopmund via an exchange transaction for Erf 9793, Extension 39, Swakopmund be advertised for possible objections as required in terms of the Local Authorities Act, Act 23 of 1992 at the cost of the purchaser.
- (f) That the transaction be concluded after approval has been granted by the Ministry of Urban & Rural Development; within 120 days from the last party signing the exchange agreement.
- (g) That the purchaser accepts that no rights will accrue to it from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
- (h) That the erven are exchanged "voetstoots" or "as is" with the Council giving no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the lay-out or situation or subterranean composition of the property or any improvements thereon. The Council also does not warrant that the services installed at the property are suitable for the use intended by the Purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewage and water connections are suitable for the intended use of the property.

That no development or construction will be permitted to commence until the statutory processes have been completed and the erven are transferred.

- (j) That the exchange agreement be signed and returned to the Swakopmund Municipality, by the purchaser within 21 days of receipt thereof.
 - (k) That the purchaser indemnifies Council against any claims resulting from blasting, should blasting need to be done.
 - (l) That Swakop Convenience Centre CC be responsible for all costs for the exchange transaction:
 - (i) *That the purchaser pays a deposit of N\$10 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction,*
 - (ii) *That any remainder of the deposit in (i) above be refunded to the purchaser on completion of the related statutory processes.*
-
-

Annexure "C"

11.1.16 CONSENT TO CONSTRUCT AND OPERATE A SERVICE STATION ON ERF 9794, SWAKOPMUND, EXTENSION 39
(C/M 2022/03/31 - E 9794)

RESOLVED:

- (a) That the consent to construct and operate a service station on Erf 9794 Extension 39, Swakopmund be granted subject to the declaration of the Swakopmund Amendment Zoning Scheme Number 69 in the Government Gazette.
 - (b) That betterment fee shall be paid in terms of the Betterment Fee Policy before approval of any building plan by the Engineering and Planning Services Department and/or issuing of a fitness certificate.
 - (c) That all building structures be to the satisfaction of the General Manager: Engineering and Planning Services.
 - (d) That parking be provided on-site that is in line with the Swakopmund Zoning Scheme and no parking shall be on street reserve.
 - (e) That access to the property be determined to the satisfaction of the General Manager: Engineering and Planning Services.
 - (f) That the consent use will automatically lapse if not implemented within a period of two (2) years from the date of this approval or the date of declaration of the Swakopmund Amendment Zoning Scheme 69 in the Government Gazette, whichever is later.
 - (g) That the objectors be informed of their right to appeal to the Minister of Urban and Rural Development against Council's Resolution as provide for in terms of Section 110 of the Urban and Regional Planning Act, Act No 5 of 2018.
 - (h) That the objectors be informed that the appeal should be made within 21 days to the Minister in terms of Section 129 of the Urban and Regional Planning Act, Act No 5 of 2018.
-

11.1.17 **LAYOUT DESIGN COLLABORATION WITH NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST): FOUR (4) ULTRA-LOW AND LOW-INCOME TOWNSHIP ESTABLISHMENTS**

(C/M 2022/04/28 - 16/1/4/1/7)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.2 page 00 refers.

A. The following item was submitted to the Management Committee for consideration:

The purpose of the application is to obtain Council's approval to accommodate students and staff members of the University of Science and Technology (NUST) at the Swakopmund Municipal Rest Camp (bungalows).

1. Introduction and Background

Council during its meeting held on the 27th January 2022, via Council Resolution Number (C/M 22/01/27 -14/2/12, 16/1/4/2/1/14) resolved inter-alia that "*the Northern Wedge as relocation area for overspill of inhabitants being unemployed and without a monthly income; and as reception area for new arrivals (Portions 166, 169, 173 and 174)*".

The Engineering and Planning Department in collaboration with the Department of Architecture & Spatial Planning from the University of Science and Technology (NUST) is embarking upon the establishment of the much-needed high density townships aimed at accommodating the low and ultra-low segment of our residents on the aforesaid portions.

As part of the collaboration, NUST has requested to view the site, have a meeting the affected community as well as have a question-and-answer session with staff members of Council. The request letter is herewith attached.

It is against this background that the General Manager: Engineering and Planning Services seeks for Council approval to accommodate the NUST group at the bungalows.

2. Financial implications

The group consists of about 12-15 members (including staff and students) that would need accommodation. The university intends on making its trip in April 2022 however, they have been advised to look at dates where the accommodation establishment is not at its peak. The travel dates for NUST are yet to be confirmed however, accommodation would be required for approximately 3 nights.

The Namibia University of Science and Technology (NUST) is covering the transport and daily allowances for the group. Council should cover for accommodation. accommodation is estimated to

cost N\$7, 650.00. The cost for accommodation should be defrayed from ADHOC Planning and Cadastral Vote: 500031014300, where an amount of N\$1 370 284.11, is available.

3. **Conclusion**

In honouring our collaboration with the Namibia University of Science and Technology, Council should make accommodation at the Rest Camp available for the group involved in the planning and establishment of the much-needed townships for ultra-low and low-income segment of our society.

B. **After the matter was considered, the following was:-**

RECOMMENDED:

- (a) That Council offers accommodation to the NUST group members (12-15) involved in the planning and establishment of ultra-low and low-income townships, for the duration of the project, i.e. three days at cost of N\$7650.00.
 - (b) That the cost of accommodation be defrayed from the ADHOC Planning and Cadastral Vote: 500031014300, where an amount of N\$1 370 284.11.
-

ANNEXURE "A"



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Faculty of Natural Resources and Spatial Sciences

Department of Architecture and Spatial Planning

13 Jackson Kaujeua Street
Private Bag 13388
Windhoek
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E: dasp@nust.na
W: www.nust.na

Enq: Ms. G.B van Rooi

Tel: 061-2072359

Date: 17 March 2022

Swakopmund Municipality
P.O. Box 53
Swakopmund
13001

Dear Mr. C. McClune

Subject: Layout Design Collaboration with Urban Planning Students

The Namibia University of Science and Technology (NUST) and in particular the Department of Architecture and Spatial Planning (DASP) within the Faculty of Engineering and Spatial Sciences, herewith acknowledge your letter dealing with the subject matter that was received on the 2nd of March 2022.

Your initiative to ensure that the urban planning students are exposed to real life planning issues and in addition the opportunity to apply theory in practice, is welcomed and much appreciated. Internal deliberations were held and it was agreed that DASP will collaborate with the Swakopmund Municipality on this and hopefully future projects too. It was furthermore decided to assign the senior students in urban planning to this project.

In order to ensure the successful undertaking of this project a workplan and logistics must be formalised. Please see Annexure A for the DASP proposal.

We look forward to a successful collaborative effort.

Yours Faithfully,

A handwritten signature in black ink, appearing to be 'PL', written over a horizontal line.

Dr. Phillip Lühl

Head of Department: Architecture & Spatial Planning

Annexure A

	Task	Responsible Party	Date/Timeline	Resource Responsibility
1	Identification & determining detail of project.	Swakopmund Municipality: Town Planning Division	March 2022	Swakopmund Municipality.
2	Identification of Student Collaborators.	NUST	March 2022	NUST
3	Provision of Baseline Data: Contours, Cadastral & Services data in AutoCAD, Swakopmund Town Planning Scheme, Structure Plan, Title Deeds.	Swakopmund Municipality: Town Planning Division	March 2022	Swakopmund Municipality.
4	Meeting with Swakopmund Town Planning Division: NUST: Travel to Swakopmund & stay from a Thursday evening to a Sunday morning. MEETING WITH Swakopmund Town Planning Division on the Friday to gain background and discuss modalities. Dates to be confirmed.	NUST & Swakopmund Municipality: Town Planning Division	April 2022	NUST: Transport & Student Allowance Swakopmund Municipality: Accommodation
5	Community Meeting: Meeting to be organised with household representatives or leadership structures of the community that must be relocated to the newly planned townships.	NUST & Swakopmund Municipality: Town Planning Division	April 2022	Swakopmund Municipality.
6	Site Visit: Site visit to be organised to the areas that must be subjected to the statutory urban planning procedures.	NUST & Swakopmund Municipality: Town Planning Division	April 2022	Swakopmund Municipality.
7	Township Layout Drafting & Supervision.	NUST	April / May 2022	NUST
8	Printing of Plans & Statutory Procedures	Swakopmund Municipality: Town Planning Division	End of May / June 2022	Swakopmund Municipality.

11.1.18 RENOVATIONS TO BUILDING LEASED BY THE NATIONAL SEA RESCUE INSTITUTE

(C/M 2022/04/28 - 16/2/10/7/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.3 page 14 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

This submission follows on Council's resolution of **30 August 2021** under point 11.1.18. The submission is brought before council to provide further information and recommendations in terms of renovations/refurbishment of the building being leased to the National Sea Rescue Institute (NSRI).

2. Introduction and Background

Council on **30 August 2021** under item 11.1.8 resolved as follows:

- (a) *That Council increases the lease period for Sea Rescue Institute of Namibia from 3 to 15 years.*
- (b) *That Council waives the arrear water account of N\$962.50 for the Sea Rescue Institute of Namibia.*
- (c) *That the Engineering and Planning Services Department arranges for the replacement of the roof at the Sea Rescue Institute of Namibia on Erf 18, Arnold Schad.*
- (d) *That Council increases the financial contribution to N\$55 000.00 annually, to cater for general expenses. and the funds be defrayed from Vote: 350010110000, where an amount of N\$100 000.00 is available*
- (e) *That Sea Rescue Institute of Namibia provides life guard services duties at the beach areas throughout the year.*
- (f) *That Council provides 5-10m³ of water per month for free to the site.*

As a correction to resolution point (c) above, the building being leased by the NSRI is located next to erf 3562 on land that is zoned as "Beach Area" on Mölenweg street. See **Annexure A** for locality map.

Although it is important to note that the building is not located on an erf, the main purpose of this submission is to focus on point (c) of the Resolution.

3. Current Condition of the Building

Inspection was conducted of the building and the following can be reported:

- *The building foundation brickwork is constructed using poor quality brickwork and due to salt ingress, the concrete has spalled completely to the point where permanent repairs will be very costly.*

- *The floor of the building is functional with some cracking and uplifting is evident.*
- *The superstructure brickwork is in a medium condition with some spalling and cracks.*
- *The timber roof structure is in a medium condition internally but rafter that protrude externally and that are under roof leaks are damaged and have deteriorated. Some components will require complete replacement.*
- *The roof sheeting, that is the focus of point (c), has completely failed. The roof sheets material is unfortunately asbestos, and it has crumbled completely with large holes and pieces of asbestos on the items inside the building and outside on the ground. Asbestos has been identified as a major health risk and a pollutant. Due to the advanced state of degradation the site is effectively contaminated with asbestos and not deemed fit for human habitation. Decontamination of the site will have to take place.*
- *All doors and windows are either non-functional or in a very poor condition.*
- *The water and electrical supplies in the building is functional but in a very poor state.*

On the day of the inspections it was noted that facility had insufficient space for the few equipment that the NSRI has with inadequate facilities such as storage space, office space, service/drying yards and ablutions for life guards.

Please see **Annexure B** for photographs of the facility.

4. Renovation Option 1

Renovation Option 1 would include keeping the building in its current layout:

- *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
- *Patch work repairs are done to the foundation & superstructure brickwork to improve the appearance of the facility externally with short life span as per previous repairs.*
- *Attend to the doors and windows with basic repair to the items used most often and close up others to improve security.*
- *Replace half of the roof timbers approximately but could potentially require full replacement.*
- *Replace the plumbing and electrical installation.*
- *Repaint the facility internally/externally.*

While the renovation process is underway the equipment will have to be house in temporary containers placed on the site. As the NSRI leases the facility these costs of temporarily storing such material will be for the account of the Council. It is estimated that this process will require approximately 12 months from concept to approvals to completion.

As a specialist waste removal company will have to be appointed along with a building contractor the costs will be significantly higher that for a normal renovation. The cost of Option 1 is estimated in excess of N\$ 1 000 000.00. The building foundation brickwork will remain compromised and subsequent failure of the structure is estimated to be between 5 to 10 years. The facility will not be optimal for the use and still not fully functional.

No capital funds are budgeted at this stage for the purpose.

4. Renovation Option 2

Renovation Option 2 would involve full demolition of the building.

- *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
- *Complete demolition of the facility with some timber roof trusses that could be re-used/repurposed.*
- *Two 12m containers are purchased by the Municipality of Swakopmund and placed on site to temporarily house the NSRI. Once the project is complete the containers are returned to the Council for alternative use or sale.*
- *A lease agreement is already in place.*
- *On the lease area, the NSRI be allowed to construct their own customised facility with potential fund requests from the council to assist and/or donations from private entities.*

As example of such a facility is illustrated in **Annexure C**. This design was previously done by a good Samaritan for the NSRI as part of a concept that they had planned to present to Council on a previous occasion.

It is proposed that the Council funds the decontamination/demolition process and purchase the two 12m containers. It is estimated that it will cost Council N\$ 400 000.00 to proceed with option 2. The construction process of the new facilities will be subject to fund availability and approval processes.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That Council takes note of the current condition of the building that houses the National Sea Rescue Institute.**
- (b) **The Council approves the Renovation Option 2, i.e.:**
 - (i) *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
 - (ii) *Complete demolition of the facility with some timber roof trusses that could be re-used/repurposed.*
 - (iii) *Two 12m containers are purchased by the Municipality of Swakopmund and placed on site to temporarily house the NSRI. Once the project is complete the containers are returned to the Council for alternative use or sale.*
 - (iv) *A lease agreement is already in place.*
 - (v) *On the lease area, the NSRI be allowed to construct their own customized facility with potential fund requests from the council to assist and/or donations from private entities.*
- (c) **That Council avails N\$500 000.00 and that a new Vote be created by the Finance Department for the Asbestos decontamination process, demolitions of the building and placement of temporary containers to house the National Sea Rescue Institute.**

- (d) That the containers be returned to Council upon completion of the new facilities and alternative use found or auctioned.
 - (e) That a site be identified for the new structure the National Sea Rescue Institute should attends to all approvals required for the construction of a structure situated on council land zoned "*Beach Area*" and approval be obtained from National Heritage Council.
-

11.1.18 **RENOVATIONS TO BUILDING LEASED BY THE NATIONAL SEA RESCUE INSTITUTE**

(C/M 2022/04/28 - 16/2/10/7/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.3 page 14 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

This submission follows on Council's resolution of **30 August 2021** under point 11.1.18. The submission is brought before council to provide further information and recommendations in terms of renovations/refurbishment of the building being leased to the National Sea Rescue Institute (NSRI).

2. Introduction and Background

Council on **30 August 2021** under item 11.1.8 resolved as follows:

- (a) *That Council increases the lease period for Sea Rescue Institute of Namibia from 3 to 15 years.*
- (b) *That Council waives the arrear water account of N\$962.50 for the Sea Rescue Institute of Namibia.*
- (c) *That the Engineering and Planning Services Department arranges for the replacement of the roof at the Sea Rescue Institute of Namibia on Erf 18, Arnold Schad.*
- (d) *That Council increases the financial contribution to N\$55 000.00 annually, to cater for general expenses. and the funds be defrayed from Vote: 350010110000, where an amount of N\$100 000.00 is available*
- (e) *That Sea Rescue Institute of Namibia provides life guard services duties at the beach areas throughout the year.*
- (f) *That Council provides 5-10m³ of water per month for free to the site.*

As a correction to resolution point (c) above, the building being leased by the NSRI is located next to erf 3562 on land that is zoned as "Beach Area" on Mölenweg street. See **Annexure A** for locality map.

Although it is important to note that the building is not located on an erf, the main purpose of this submission is to focus on point (c) of the Resolution.

3. Current Condition of the Building

Inspection was conducted of the building and the following can be reported:

- *The building foundation brickwork is constructed using poor quality brickwork and due to salt ingress, the concrete has spalled completely to the point where permanent repairs will be very costly.*

- *The floor of the building is functional with some cracking and uplifting is evident.*
- *The superstructure brickwork is in a medium condition with some spalling and cracks.*
- *The timber roof structure is in a medium condition internally but rafter that protrude externally and that are under roof leaks are damaged and have deteriorated. Some components will require complete replacement.*
- *The roof sheeting, that is the focus of point (c), has completely failed. The roof sheets material is unfortunately asbestos, and it has crumbled completely with large holes and pieces of asbestos on the items inside the building and outside on the ground. Asbestos has been identified as a major health risk and a pollutant. Due to the advanced state of degradation the site is effectively contaminated with asbestos and not deemed fit for human habitation. Decontamination of the site will have to take place.*
- *All doors and windows are either non-functional or in a very poor condition.*
- *The water and electrical supplies in the building is functional but in a very poor state.*

On the day of the inspections it was noted that facility had insufficient space for the few equipment that the NSRI has with inadequate facilities such as storage space, office space, service/drying yards and ablutions for life guards.

Please see **Annexure B** for photographs of the facility.

4. Renovation Option 1

Renovation Option 1 would include keeping the building in its current layout:

- *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
- *Patch work repairs are done to the foundation & superstructure brickwork to improve the appearance of the facility externally with short life span as per previous repairs.*
- *Attend to the doors and windows with basic repair to the items used most often and close up others to improve security.*
- *Replace half of the roof timbers approximately but could potentially require full replacement.*
- *Replace the plumbing and electrical installation.*
- *Repaint the facility internally/externally.*

While the renovation process is underway the equipment will have to be house in temporary containers placed on the site. As the NSRI leases the facility these costs of temporarily storing such material will be for the account of the Council. It is estimated that this process will require approximately 12 months from concept to approvals to completion.

As a specialist waste removal company will have to be appointed along with a building contractor the costs will be significantly higher that for a normal renovation. The cost of Option 1 is estimated in excess of N\$ 1 000 000.00. The building foundation brickwork will remain compromised and subsequent failure of the structure is estimated to be between 5 to 10 years. The facility will not be optimal for the use and still not fully functional.

No capital funds are budgeted at this stage for the purpose.

4. Renovation Option 2

Renovation Option 2 would involve full demolition of the building.

- *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
- *Complete demolition of the facility with some timber roof trusses that could be re-used/repurposed.*
- *Two 12m containers are purchased by the Municipality of Swakopmund and placed on site to temporarily house the NSRI. Once the project is complete the containers are returned to the Council for alternative use or sale.*
- *A lease agreement is already in place.*
- *On the lease area, the NSRI be allowed to construct their own customised facility with potential fund requests from the council to assist and/or donations from private entities.*

As example of such a facility is illustrated in **Annexure C**. This design was previously done by a good Samaritan for the NSRI as part of a concept that they had planned to present to Council on a previous occasion.

It is proposed that the Council funds the decontamination/demolition process and purchase the two 12m containers. It is estimated that it will cost Council N\$ 400 000.00 to proceed with option 2. The construction process of the new facilities will be subject to fund availability and approval processes.

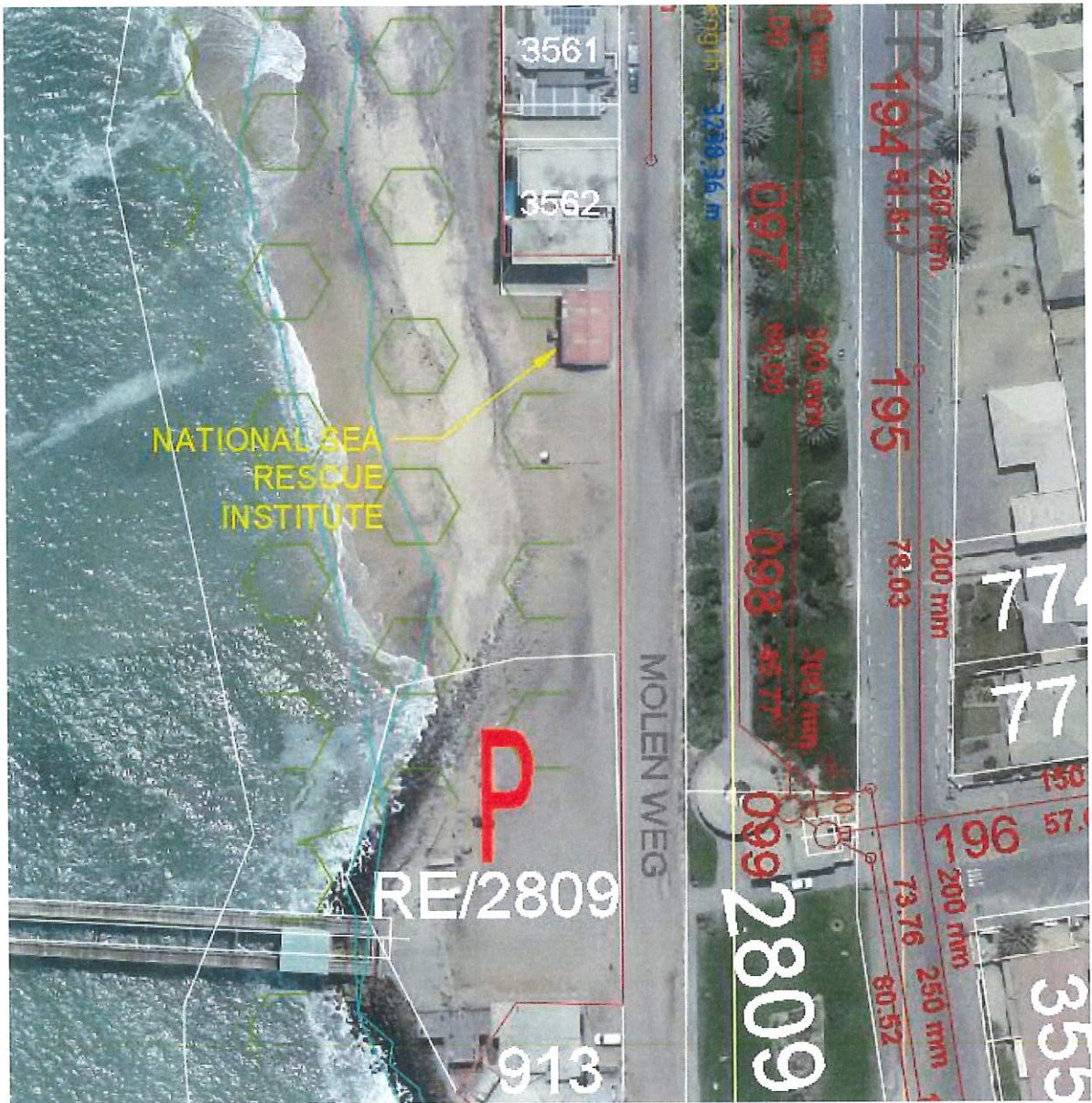
B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the current condition of the building that houses the National Sea Rescue Institute.
- (b) The Council approves the Renovation Option 2, i.e.:
 - (i) *Appoint a specialist waste removal company that will have to isolate the building from the environment and decontaminate the facility prior to any work continuing.*
 - (ii) *Complete demolition of the facility with some timber roof trusses that could be re-used/repurposed.*
 - (iii) *Two 12m containers are purchased by the Municipality of Swakopmund and placed on site to temporarily house the NSRI. Once the project is complete the containers are returned to the Council for alternative use or sale.*
 - (iv) *A lease agreement is already in place.*
 - (v) *On the lease area, the NSRI be allowed to construct their own customized facility with potential fund requests from the council to assist and/or donations from private entities.*
- (c) That Council avails N\$500 000.00 and that a new Vote be created by the Finance Department for the Asbestos decontamination process, demolitions of the building and placement of temporary containers to house the National Sea Rescue Institute.

- (d) That the containers be returned to Council upon completion of the new facilities and alternative use found or auctioned.
 - (e) That a site be identified for the new structure the National Sea Rescue Institute should attends to all approvals required for the construction of a structure situated on council land zoned "*Beach Area*" and approval be obtained from National Heritage Council.
-

ANNEXURE A- LOCALITY MAP OF THE NATIONAL SEA RESCUE INSTITUTE

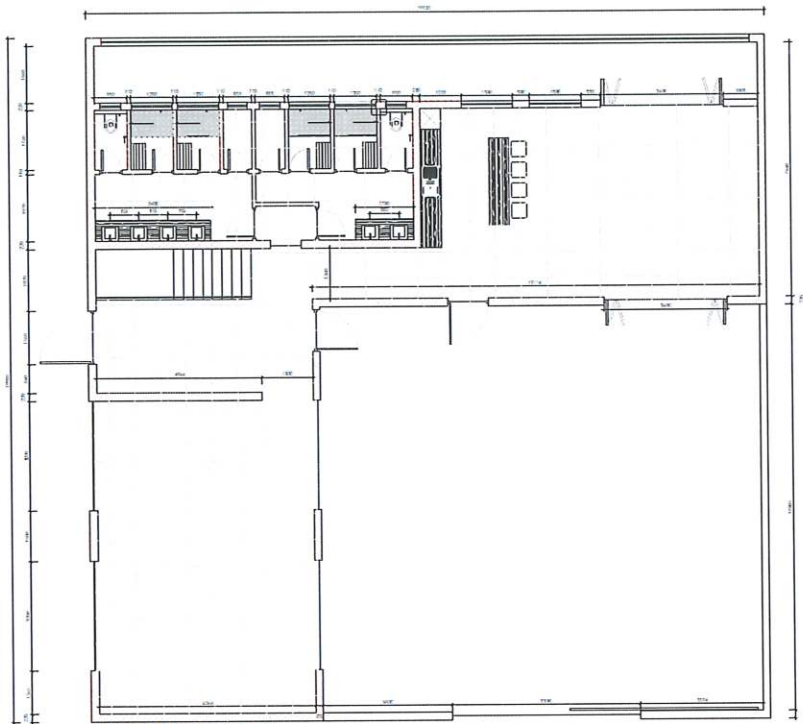


ANNEXURE B - PHOTOGRAPHS OF THE FACILITY EXTERIOR AND INTERIOR

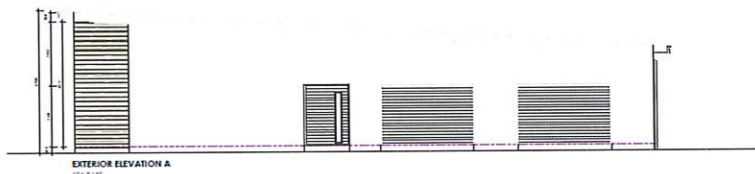




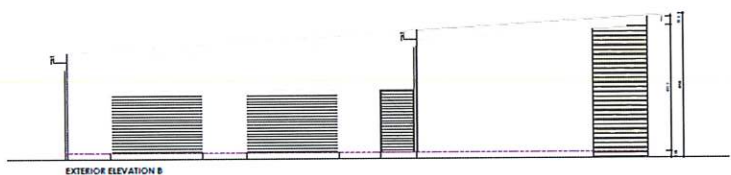




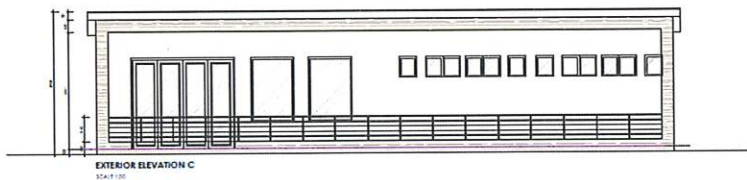
GROUND FLOOR PLAN- SEA RESCUE
SCALE 1:100



EXTERIOR ELEVATION A
SCALE 1:100

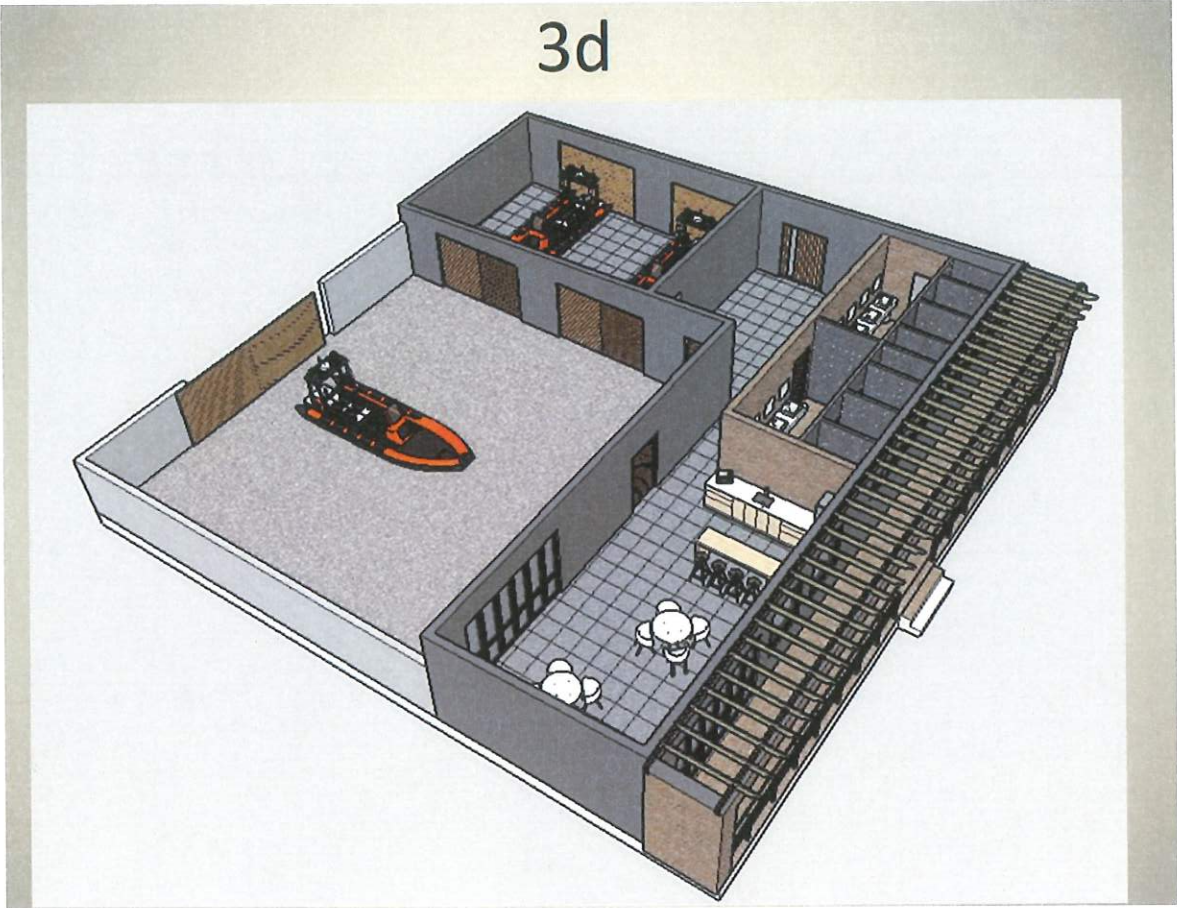


EXTERIOR ELEVATION B
SCALE 1:100



EXTERIOR ELEVATION C
SCALE 1:100

3d



11.1.19 **SWAKOPMUND MUNICIPAL AERODROME - FEEDBACK ON PROGRESS AND PROPOSED DEVELOPMENT PLAN**
(C/M 2022/04/28 - 18/1/1/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.4 page 23 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is to present to Council the progress that has been made regarding licensing the Aerodrome as well as a proposed development plan for the Municipal Aerodrome.

2. Background

During 2019, the Namibia Civil Aviation Authority (NCAA) made a call to all aerodrome operators to bring their aerodromes in line with the new amended Namibia Civil Aviation Regulations (NAMCAR) of 2018. Below is a summary of the requirements which operators need to comply with.

- Operators need to apply or amend the license of an aerodrome to fall under category A-E (Cat. A being the highest level). The category defines the flight activity for the aerodrome, ie what type of aircraft will be allowed to land at or depart from the aerodrome and whether the aerodrome may receive international flights or only domestic flights.
- Operators need to develop and implement a written Aerodrome Safety program as prescribed in Annexure 14 of the Chicago Convention which is linked to the International Civil Aviation Organisation (ICAO) which Namibia is part of. This deals with matters of safety and security at aerodromes ensuring the safety of passengers, crew, ground personnel and public and the capability of responding rapidly to meet any increased security threat.
- Operators need to develop and implement an Aerodrome Operations Manual (AOM) dealing with the explanation of the full operation of the Aerodrome, from general information up to quality protocols.

Council finalised and approved the Swakopmund Development Structure Plan (Structure Plan) in **November 2020** and it is currently being reviewed by the Ministry of Urban and Rural Development.

In the Structure Plan, provision was made to relocate the Aerodrome because of the concern that the existing position of the Aerodrome can limit the potential growth and flight activity. This has impacted on the Aerodrome licensing application. Due to the uncertainty on the best approach to follow regarding the future of the Aerodrome, Council held discussions with two (2) specialists in the aviation industry on **20th May 2021** to share their knowledge on the establishment and operating aerodromes and share some insight in the future possibilities of the Municipal Aerodrome.

After deliberations Council resolved on **27th May 2021** under item 11.1.23

- (a) That Council remains with the Aerodrome at the existing premises/location and upgrade or redesign it to meet international standards.
- (b) That a specialist be appointed to assist with the assessment and redesigning of the layout of the current Aerodrome into an arrangement that will improve the operations.
- (c) That Mr Frank H Aldridge be delegated to set up a meeting with Namibia Civil Authority Aviation on behalf of Council to obtain clear understanding about licensing Categories that was implemented before proceeding with the licencing process of the Aerodrome.

The above decision enabled Engineering and Planning Services Department to continue with the activities in improving the operations of the Aerodrome.

3. Progress made to date

3.1 Expression of Interest for Aerodrome Licensing Process

In 2019, after the publication of the amended NAMCARs, an expression of interest for the aerodrome licensing process was lodged at NCAA for a Category C license. The expression of interest for the aerodrome licensing process was accepted and the NCAA conducted a workshop **18 - 20 February 2020**, to explain the:

- Aerodrome Licensing Process
- Aerodrome Operations Manual (AOM) - Gathering and organization for the development of an AOM
- Safety Management System
- The Principle of Human Factor
- Safety Oversight of Aerodrome
- Aviation Security
- Aerodrome Familiarization Tour

After the workshop, the General Manager: Engineering and Planning Services commenced with the Aerodrome Licensing Process. The process follows five (5) phases presented in figure 1 below.

Each phase has several requirements/steps that an operator needs to meet before a license can be issued for the aerodrome (as per **Annexure A.**)

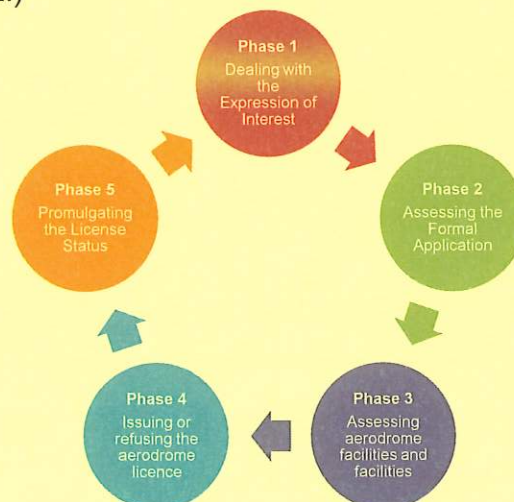


Figure 1: Aerodrome Licensing Process

The licensing application is currently at Phase 1, but the Aerodrome is at a disadvantage regarding available recorded information. The Aerodrome is permitted to operate but is not classified as a registered aerodrome by the NCAA. Due to this status, the licensing process requires that certain information be gathered and established, such as the Aerodrome Operations Manual, Organisational Audit, Survey Information.

3.2 Aerodrome Operations Manual

After the workshop by NCAA in 2020, the compilation of the Aerodrome Operational Manual commenced with constant exchanges between the authors and NCAA to ensure that the efforts installed in the manual compilation are in line with the requirements as set by NAMCAR part 139. The Aerodrome Operations Manual consists of 5 chapters/parts, namely:

1. *General Content - General information of the Aerodrome*
2. *Particulars of the Aerodrome Site - Site plans*
3. *Aerodrome Information required to be reported to the Aeronautical Information Service (AIS) - General aerodrome dimensions and related information.*
4. *Aerodrome operating procedures and safety measures - Standard Operating Procedures*
5. *Aerodrome Administration, Quality Assurance System and Safety Management System - Aerodrome administration and Quality Assurance*

The progress regarding the information on the Aerodrome was quite significant, but still lacking critical information relating to AIS, operating procedures and safety measures, quality assurance and safety management systems which were not compliant.

The Aerodrome Operations Manual addresses the status of the Aerodrome but due to the Council decision of 27 May 2021, the progress of the Aerodrome Operations Manual was halted to change the approach to the Aerodrome Operations Manual to have the Aerodrome assessed by a specialist and have the layout redesigned.

4. PROPOSED DEVELOPMENT PLAN

A consultancy document is being drafted to call for a specialist/group of professionals experienced in aviation operations and its associated legislation and regulations in execution of the Council decision of **27 May 2021** under item 1.11.23, pertaining to points (a) and (b):

- (a) *That Council remains with the Aerodrome at the existing premises/location and upgrade or redesign it to meet international standards.*
- (b) *That a specialist be appointed to assist with the assessment and redesigning of the layout of the current Aerodrome into an arrangement that will improve the operations.*

The successful party will need to attend to and deliver the following:

- *Continue with and finalise the Aerodrome licensing application for Category C*
- *Upgrading and redesigning the layout of the current operational point (Terminal)*
- *Complete the compilation of Aerodrome Operations Manual*
- *Appoint a specialist in Land Surveying for Part 2 and 3 of the Manual.*
- *Restructure and create positions and sections for the general flow of licensed Aerodrome for international use according to NCAA operating procedures as in PART 1, 4 and 5.*

- Present a cost breakdown with an implementation plan on the planned changes and appropriate equipment that needs to be used once the Aerodrome becomes licensed.

The appointed party will need to consider the following parameters when addressing the upgrading/redesigning and compilation of the legal documentation needed for the improvement of the Aerodrome's operation:

- Create an erf on which the Aerodrome and associated activities can be registered. (Being attended too by Council).
- Upgrade the Aerodrome to Category C and market the Aerodrome for higher revenue.
- To have a new terminal building, runway and Control Tower constructed at the southern side of the Aerodrome erf.
- The relocation of Jet A fuel facilities to the southern side of the erf to provide fuelling for jets/turbo-props and to remove the hazard created by the current Jet A fuel tank close to the current terminal.
- Apply for a new access from the B2 road from Roads Authority to serve the vehicle movement directly to the new terminal.
- Repurpose the existing terminal into a business opportunity such as offices or cafeteria/restaurant
- Keep the Hangers and create sectional title units
- Allow the northern part of the Aerodrome erf to be used for recreational activities such as skydivers, training, light sport aircraft etc.

Figure 2, gives a preliminary illustration of the planned activity to improve the aerodrome operations.

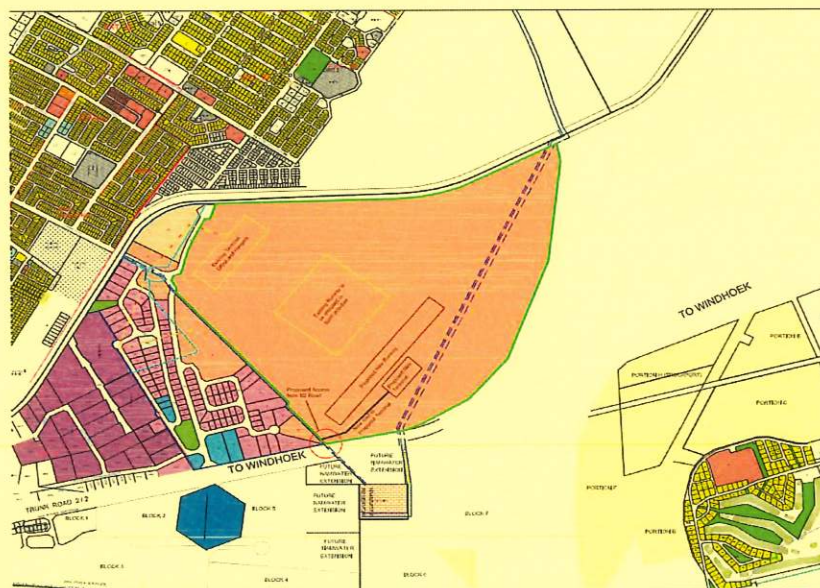


Figure 2: Preliminary Layout of Aerodrome Erf

5. Bidding Process

The aim is to have the bidding document circulating for potential bidders in April 2022, with the high expectation that the bid process be concluded by end of June 2022 with an award and have the successful bidder commence in early July 2022. Funds have been made available under the current financial period for the bidding process to take place.

6. Conclusion

In conclusion, considering all the information shared by the aviation specialists, it has become evident that the option to relocate the aerodrome will not be beneficial to Council, but rather to upgrade or

improve the current Aerodrome will serve a more beneficial outcome. It is important to note that progress has been made on the Aerodrome, such as declaring interest to have the Aerodrome licensed (Category C), partial compilation of the Aerodrome Operations Manual and the calling for specialists to attend to the development of the Aerodrome.

The process of developing the concept note for putting the aerodrome out for PPP proposals is dependent on the conclusion of the above processes. It is recommended that the PPP process be held in abeyance accordingly.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the progress made towards the licensing and development of the Aerodrome.
 - (b) That Council approves that the Aerodrome be licenced under Category C of the Namibia Civil Aviation Act and amended Regulations.
 - (c) That Council approves the development plan for the Aerodrome, such as the appointment of a specialist or a group of professionals under the provisions of the Public Procurement Act and that the following parameters for the development of the Aerodrome are adopted:
 - *Continue and complete the Aerodrome licensing application for Category C.*
 - *Upgrade the Aerodrome to Category C and market the Aerodrome for higher revenue.*
 - *To have a new terminal building, Runway and Control Tower constructed at the southern side of the Aerodrome erf.*
 - *The relocation of the Jet A fuel facilities to the southern side of the erf to provide fuelling for jets / turbo-props and to remove the hazard created by the current Jet A fuel tank close to the current terminal.*
 - *Apply for a new access from the B2 road from Roads Authority to serve the vehicle movement directly to the new terminal.*
 - *Repurpose the existing terminal into a business opportunity e.g., offices or cafeteria/restaurant*
 - *Keep the Hangers and create sectional title units*
 - *Allow the northern part of the Aerodrome erf to be used for recreational activities such as skydivers, training, light sport aircraft etc.*
 - *Compilation of Aerodrome Operations Manual*
 - *Appoint a specialist in Land Surveying for Part 2 and 3 of the Manual.*
 - *Restructure and create positions and sections for the general flow of licensed Aerodrome for international use according to NCAA operating procedures as in PART 1, 4 and 5.*
 - *Present a cost breakdown with an implementation plan on the planned changes and appropriate equipment that needs to be used once the Aerodrome becomes licensed.*
 - (d) That once the procurement and planning process has been completed, that the cost breakdown and implementation plan which will be developed by the appointed party, be submitted to the Management Committee for further discussion and guidance.
-

ANNEXURE A



Phase I – Dealing with the expression of interest

Operator

- First step is the expression of interest by the operator to licensed
- The expression of interest may be submitted by letter, phone or personal visit

Regulator

- Assess if the operator of an aerodrome at the location specified in the application will not endanger the safety of aircraft operations.
- Does not contravene other requirements, including environmental requirements



Phase I – Dealing with the expression of interest

- Flight Operations Assessment:
 - ✓ Proximity to other aerodromes and landing sites (Including Military)
 - ✓ Obstacles and terrain
 - ✓ Excessive operational restrictions requirements
 - ✓ Existing restrictions, controlled airspace and existing instrument procedures
- Refer to the environmental commissioner for processing (Environmental Management Act 7, 2007)

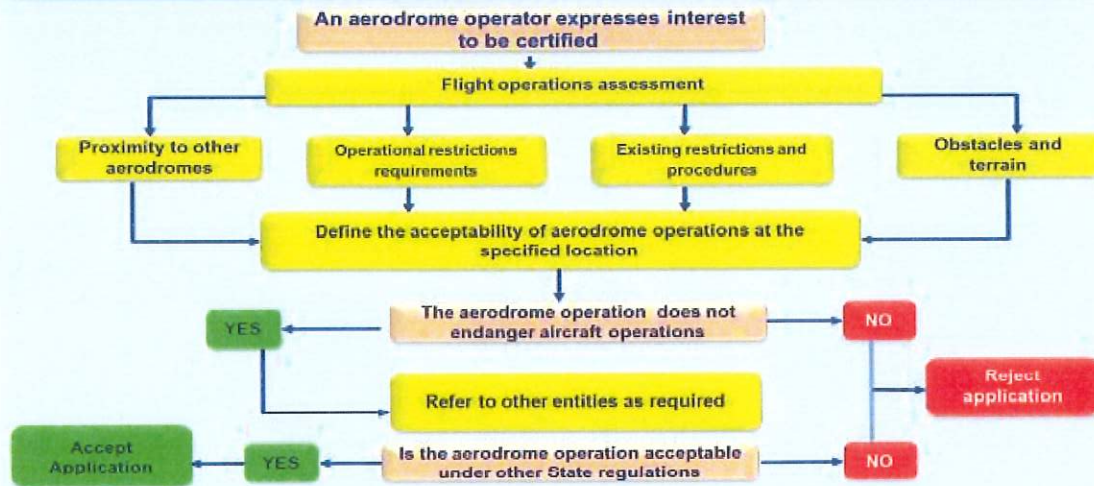


Phase I – Dealing with the expression of interest

- If the aerodrome operations will not endanger flight operations and the environmental commissioner has issued the clearance certificate, then:
 - ✓ The applicant is informed to submit a formal application (139.02.10)
 - ✓ Provided with the prescribed application form
 - ✓ A copy of NAMCARs, Part 139, NAMCATS-AH & publications relevant to operations and aerodrome license
- If the aerodrome operations will endanger **flight operations** or the **environmental commissioner** refuses to issue the certificate, no need to proceed & the applicant is informed accordingly



Phase I – Dealing with the expression of interest



Organizational Audit

- Reviews the organization that the applicant for an aerodrome license has established to operate and maintain the aerodrome
- Assesses the level of compliance of the applicant with the requirements prescribed in 139.02.5
- Review the organization established by the applicant to develop and implement the programme and services required under 139.02. 4 and 139.02.6 to 9 and meet the obligations under 139.02.19 to 31
- Four steps: employment of key personnel, Appointment/engagement letter, contract, and/or job description of key personnel, number of personnel to operate and maintain the aerodrome and organization and procedures for the key personnel



Organizational Audit

Step 1

- Accountable Manager and Compliance Officer (FSS-AGA-FORM-003)
- Person responsible for Quality Assurance (FSS-AGA-FORM-004)
- Aerodrome Manager (FSS-AGA-FORM-005)

Step 2

- Accountable Manager and Compliance Officer may under go a fit and proper person test
- The Executive Director further reviews the qualification and conduct an interview of the proposed person responsible for QA
- Review the information provided by the applicant and its attachments to determine compliance with requirements for the supervision of the operations and maintenance



Phase II – Assessing the formal application

Step 3

- Assess whether the operator employs, engages, or contracts adequate personnel for the operations and maintenance
- Personnel have been assigned to cover all aspects of operations and maintenance (FSS-AGA-FORM-008)
- Activities required or envisaged in the operations manual

Step 4

- Applicant has documented implementation procedures to guide it and its key personnel in carrying out, supervising, supporting and controlling the operations and maintenance of the aerodrome
- Assess the existence and level of implementation of such implementation procedures for the key personnel



Phase II – Assessing the formal application

- Cursory review of the application
- Formal application Meeting
- Public consultation
- Evaluation of the aerodrome operations manual



Phase III – Assessing the aerodrome facilities and equipment

- On – site verification of data
- Inspection of the facilities and equipment:
 - ✓ *Physical characteristics, Obstacle Limitation Surfaces, Visual Aids, Electrical Systems, Apron Management, Rescue and Fire Fighting Services, and Maintenance Arrangements*
- In case of discrepancies, notify, request for submission of a Corrective Action Plans (CAPs)



Phase IV – Issuing or refusing to issue, amend, or renew the license

- NCAA completes the licensing process and notifies to the applicant its decision to issue or refusal to issue a license
- The license will be issued once all significant unsatisfactory items are resolved (Immediate threats to aviation safety)
- Conditions to be endorsed on the license are also determined and included in the license to be issued
- If after being advised of the additional steps that must be taken to rectify the shortcoming, the applicant is still not able to satisfy the requirements and/or eliminate and/or reduce immediate threats to aviation safety – Refusal



Phase V – Promulgating license status of an aerodrome in the Namibia Aeronautical Information Publication

- Upon satisfactory completion of the licensing process the status of the licensed aerodrome is published in the AIP
- The inspector may ask for more clarification or additional information if it was not adequately provided in the application
- The license is issued after it has been determined that the proposed license holder is fully capable of fulfilling its obligations as required by the regulations and will continue to comply with the national regulations
- Written notification of the refusal, together with reason for doing so, will be provided within 14 days after the ED makes that decision



Inspection and/or audit of a license holder

- NCAA conducts surveillance safety inspections and audits of a license holder to determine whether it continues to comply with requirements and conditions attached to the license
- Can be planned or on ad hoc bases
- Planned or periodic: ORG, AOM, QAS, Integrity of published data, Emergency Management System and Environmental Management System
- Ad hoc: Following safety reports, incidents or accidents
- ED may suspend and cancellation or revoke a license

11.1.20 **CHANGE OF VOTE: 750031007800: CONSTRUCTION OF LIFTING STATION FOR INDUSTRIAL AREA TO UPGRADING OF THE SEWER NETWORK**

(C/M 2022/04/28 - 16/2/4/3)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.5 page 33 refers.

A. **The following item was submitted to the Management Committee for consideration:**

Purpose

The purpose of this submission is to request permission from the Management Committee to change Vote: 750031007800: Construction of Lifting Station for Industrial Area to *Upgrading of the Sewer Network*.

Currently the vote is funding the W/EP/SM-024/2021 Construction of Gravitational Sewer Line.

The following projects are also expected to be funded from the said vote:

- *Construction of the Sand Trap*
- *Relocation of Industrial Midblock System*

This will enable for the vote to be used for the various sewer upgrading projects.

B. **After the matter was considered, the following was:-**

RECOMMENDED:

That the General Manager: Finance be granted permission to change Vote: 750031007800: Construction of Lifting Station for Industrial Area to *Upgrading of the Sewer Network*.

11.1.21 **REQUEST FOR MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SWAKOPMUND MUNICIPALITY AND THE RUNDU TOWN COUNCIL**

(C/M 2022/04/28 - 5/2/4/5)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 10.6 page 34 refers.

A. **The following item was submitted to the Management Committee for consideration:**

1. **Introduction**

Attached letter was received from the Rundu Town Council attached, in which they expressed interest in exploring collaboration with the Swakopmund Municipality in several key areas. The Rundu Town Council has also proposed a Memorandum of Understanding (MoU) to be agreed upon by the parties.

2. **Background**

Council has over the years approved the twinning of Swakopmund with several towns and cities around the world. Twinning agreements are of cardinal importance in terms of institutional capacity building, mutual understanding and sharing of critical information. The purpose of twinning is to help foster relationships that construct better corporations in various sectors to the benefit of the sister towns.

The Swakopmund Municipality has already been approached twice by the Rundu Town Council during previous administrations, although nothing materialized as no areas for collaboration were agreed upon.

3. **Twinning with Rundu**

Rundu is the regional capital of the Kavango East Region and is the largest town in the region in terms of economy and population. It is revered for having one of Namibia's largest open markets and a vibrant agricultural and tourism sector. It is home to several tertiary Institutions and educational centres including the Rundu College of Education, the Rundu Vocational Training Centre, the University of Namibia (UNAM) and the Namibian University of Science and Technology (NUST).

The Rundu Town Council request a twinning be done in the following focal key areas:

- *Water And Sanitation*
- *HR Management, Staff Development & Administration*
- *Local Economic Development and Tourism Promotion*
- *Infrastructure Development and Land Delivery*
- *Public Transport, Law Enforcement and Fleet Management*
- *Town Planning and Urban Development*

- *Environmental Health and Waste Management*
- *Council Support Initiative (Leadership)*

4. **Benefits of Swakopmund twinning with Rundu**

In the twinning proposal, Swakopmund stands to benefit immensely by the proposed twinning with Rundu as it will help Council's continued plan to change Swakopmund into a Techno Smart City with green solutions. The innovations in agriculture and green strategies of Rundu may be of huge benefit to Council's own Urban Gardening Project.

Council can also benefit from an exchange by improving local economic development strategies, local as well as international tourism oriented promotional initiatives.

The exchange and agreement could also help promote drivers of Swakopmund's Small and Medium Enterprising Sector and help improve Swakopmund's skilled force.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That the proposed twinning with the Rundu Town Council in the following focal key areas be approved:**
- *Water and Sanitation*
 - *HR Management, Staff Development & Administration*
 - *Local Economic Development and Tourism Promotion*
 - *Infrastructure Development and Land Delivery*
 - *Public Transport, Law Enforcement and Fleet Management*
 - *Town Planning and Urban Development*
 - *Environmental Health and Waste Management*
 - *Council Support Initiative (Leadership)*
- (b) **That the Rundu Town Council provide Council will a draft Memorandum of Understanding and schedule for the twinning programme for Council's consideration and review.**
-



RUNDU TOWN COUNCIL

OFFICE OF THE MAYOR

Tel: (+264 66) 266 400

Fax: (+264 66)

Email: kanyanga@rundutown.orgWebsite: www.rundutown.org

Erf 1212, Maria Mwegere Street

Private Bag 2128
Rundu, **NAMIBIA**

Enquiries: G. Kanyanga

Our Ref: 3/9

Date: 30 March 2022

Your Worship the Mayor
Municipality of Swakopmund
P.O BOX 53
Swakopmund, **NAMIBIA**

Dear Your Worship, The Mayor Louisa Kativa

**RE: REQUEST FOR COOPERATION – MEMORANDUM OF UNDERSTANDING (MoU)
BETWEEN RUNDU TOWN COUNCIL AND MUNICIPALITY OF SWAKOPMUND**

The antecedent subject matter and your letter under reference **5/2/4/5** dated 29th March 2022 refers.

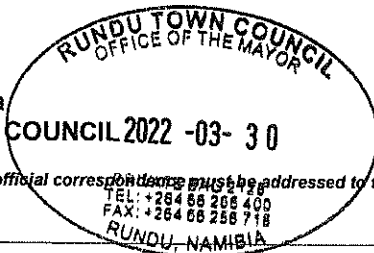
We at Rundu Town Council are delighted for your positive response towards our request as we intend to grow our town through sharing best practices. In hindsight of the positive request, herewith are the key focus areas to be espoused in the Memorandum of Understanding, but not limited to:

- Water and Sanitation
- HR Management, Staff Development & Administration
- Local Economic Development and Tourism Promotion
- Finance and Information Communication Technology
- Infrastructure Development and Land Delivery
- Public Transport, law enforcement and Fleet management
- Town Planning and urban development
- Environmental Health and Waste Management
- Council support initiatives (Leadership)

Please accept, Your Worship, assurance of our highest consideration and appreciation.

Sincerely Yours,

Gabriel M. Kanyanga
CHAIRPERSON OF COUNCIL 2022 -03- 30



All official correspondence must be addressed to the Chief Executive Officer



MUNICIPALITY OF SWAKOPMUND

Office of the Mayor

Ref No: 5/2/4/5
Enquiries: Ms A Gebhardt

 (064) 4104218
 088 614 514
 53 Swakopmund
NAMIBIA
 agebhardt@swkmun.com.na

29 March 2022

His Worship, Cllr Gabriel M Kanyanga
Council Chairperson
Rundu Town Council
Private Bag 2128
RUNDU

Tell: 066 266400

Email: kanyanga@rundutown.org

Your Worship,

**RE: REQUEST FOR COOPERATION / MEMORANDIUM OF UNDERSTANDING (MoU)
BETWEEN SWAKOPMUND MUNICIPALITY AND RUNDU TOWN COUNCIL**

Your request dated 24 January 2022 refers.

The Swakopmund Council would like to express its gratitude for the request for cooperation between the Rundu Town Council and the Swakopmund Municipality.

Council is quite interested, and we are looking forward to a future cooperation between the two institutions. However, in order for the MoU to be finalised, your institution would need to suggest to us key focus areas of cooperation.

In light of the above, we hereby request your good office to provide us with key focus areas of cooperation that need to be agreed upon prior to the drafting of the intended MoU and the signing thereof.

Should you have any further enquiries, please contact Ms A Gebhardt, at telephone number (+264 64) 410 4218.

Please accept, Your Worship, the assurance of my highest consideration.

Yours faithfully

Louisa Kativa
MAYOR

cc: CEO: Swakopmund Municipality



11.1.22 UPDATED LISTS OF THE 3X HOUSING GROUP

(C/M 2022/04/28 - 14/2/1/1)

Ordinary Management Committee Meeting of 19 April 2022,
Addendum **10.9** page **44** refers.

A. The following item was submitted to the Management Committee for consideration:

1. INTRODUCTION

This submission serves to inform Council on the status quo of the updated list of land applicants submitted by 3x housing groups, namely Harambe Housing Group, Movement Housing Group and Build Together Housing Group.

2. BACKGROUND

On **29 July 2021** Council approved the application for land by the 3 groups under item 11.1.8 as follows:

(a) *That it is proposed for Portion 182 and 183 to be considered for allocation to the groups:*

- *Harambe Housing Group (Annexure "B")*
- *Movement Housing Group (Annexure "C")*
- *Build Together Housing Group (Annexure "D")*

Based on the Flexible Land Tenure Act. No 4 of 2012.

(b) *That the groups submit a constitution establishing a minimum level of oversight over their operations.*

(c) *That the groups join the Namibia Housing Action Group (NHAG) for application under the People Housing Processes (Community Self-Help Housing) sub-programme which targets communities participating in housing savings schemes.*

(d) *That should the application by the three groups be approved, the conditions of sale be submitted for approval.*

(e) *That it be noted that a total of 59 of the 739 names listed do not have ID Numbers for verification purposes and that they be given reasonable time to submit ID Numbers, otherwise they cannot be part of this group.*

(f) *That it be noted that some members do not appear on the master list.*

(g) *That should the application of the groups be approved; Council enters a Memorandum of Understanding with all parties.*

The groups were informed of the above resolution on **03 August 2021**. On request of the Committee members of the groups a meeting was held on

17 August 2021 to explain the Council resolution in simple terms. A copy of the signed minutes, attached as **Annexure "A"**, was sent to the groups with a map indicating the area.

3. DISCUSSION

An updated beneficiary list was received from all three housing groups namely, Messrs Build Together Housing Group attached as **Annexure "B"**, Messrs Harambe Housing Group attached as **Annexure "C"**, and Messrs Movement Housing Group attached as **Annexure "D"**.

All names submitted by these three groups were verified with the Master Waiting List therefore the application dates are recorded next to the names of the beneficiaries. The intention is that those beneficiaries on the Master Waiting List get preference when actual allocation of erven takes place.

It is noted that all groups did not submit constitutions of their groups and are reluctant to join the National Housing Action Group as per the above Council Resolution, under point (b) and point (c), except Messrs Movement For Housing Group which are still busy drafting their constitution. Messrs Build Together Group wrote a letter **Annexure "E"** and explained that their group function within the guidelines of the Decentralized Build Together Programme thus no need for affiliation with the NHAG.

The total number of single residential erven in Portion 182 is 269 and 306 erven in Portion 183, all together 575 residential erven. The three Housing Groups submitted a total number of 650 names of the members.

4. PROPOSAL

It is proposed that Council considers allocating the erven in Portions 182 and 183 to beneficiaries that are registered on the Master Waiting List. That Council do not allow the Housing Groups exceeding one hundred and twenty members per group.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That it be noted that the 3 groups have not complied with the conditions provided for with a resolution of 29 July 2021.
- (b) That the new names added to the list be rejected.
- (c) That Council allocate the 575 erven in Portion 182 and 183 to the members of the three Housing Groups.
- (d) That only the members of the Housing Group who are registered on the Master Waiting List be approved.
- (e) That Council endorses the latest updated and verified lists of the three housing groups.
- (f) That the groups given three months from date of the Council resolution to submit copies of the constitution and proof that they joined the Namibia Housing Action Group (NHAG), failing which the group will no longer be considered.
- (g) That Messrs Build Together Housing Group is requested to change the name of the group in order to be distinguished from the Decentralized Build Together Programme.
- (h) That the group members who have been identified as owning property or form part of the next 48 social houses to be built or have been allocated houses in *Wagdaar* or part of the 150 Build Together beneficiaries be removed from the list of three housing groups.

- (i) **That Build Together and Harambe Housing group be informed that a savings group may not exceed 120 members.**
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MUNICIPALITY OF SWAKOPMUND

Ref No: 14/21/2

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12 October 2021

Harambe Housing Group P O Box 3925 VINETA 13003	Movement Housing Group	Build Together Housing Group
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MEETING: CLARITY OVER RESOLUTION AND PROCESS

We refer to the meeting that was held on 17 August 2021 between the municipal officials and Mr Joshua, Ms Erika Khom-aises and Ms Rekka Uchams for clarity over the Council resolution passed on 29 July 2021 under item 11.1.8:

- (a) *That it is proposed for Portion 182 and 183 to be considered for allocation to the groups:*
- *Harambe Housing Group (Annexure "B")*
 - *Movement Housing Group (Annexure "C")*
 - *Build Together Housing Group (Annexure "D")*
- Based on the Flexible Land Tenure Act, No 4 of 2012.*
- (b) *That the groups submit a constitution establishing a minimum level of oversight over their operations.*
- (c) *That the groups join the Namibia Housing Action Group (NHAG) for application under the People Housing Processes (Community Self-Help Housing) sub-programme which targets communities participating in housing savings schemes.*
- (d) *That should the application by the three groups be approved, the conditions of sale be submitted for approval.*
- (e) *That it be noted that a total of 59 of the 739 names listed do not have ID Numbers for verification purposes and that they be given reasonable time to submit ID Numbers, otherwise they cannot be part of this group.*
- (f) *That it be noted that some members do not appear on the master list.*

All correspondence must be addressed to the Chief Executive Officer

- (g) *That should the application of the groups be approved; Council enters into a Memorandum of Understanding with all parties.*

The following questions were raised by the groups and answers given:

- (1) **Are the portions of land serviced?**

No, Council will service the land.

- (2) **Other alternatives that Council has to use to sell land?**

We are guided by the Flexible Land Tenure Act, Act No 4 of 2012. Council gives a layout, the groups pay for the land and construction of houses or else the groups only pay for the land and construct their own houses. It is important to note that if Council service the land and construct the houses the price will increase.

- (3) **What is erf size?**

±300m²

- (4) **How long will the servicing and subdivision of land take?**

More or less 36 months; it's a lengthy process. However, Council has provided temporary street lights and public ablution facilities in the area. It is proposed that the groups work together with the Development Workshop Namibia who will install the services.

The Engineering and Planning Services Department indicated that it is not possible to provide an exact date for the servicing of the portions of land, because Council on **30 August 2021** approved the proposal by Development Workshop Namibia to service PTN 182 and PTN 183 and the Wagdaar Areas. The cost will be determined once all the beneficiaries are identified.

What we expect from the groups

Kindly be reminded that:

- A complete list with copies of the ID and marriage certificate of your members must be submitted to Housing Section.
- The names of the elected committee members of each group.
- A copy of the constitution.
- Proof that the groups joined the Namibia Housing Action Group (NHAG).

Please note that the members who do not have identity documents cannot be assisted. It is advised that the committees provide the members sufficient time to obtain their identity documents in order for Council to assist them.

Attached is a locality map of Portion 182 and 183.

In case you have any queries, please feel free to contact Mr C Awaseb at 0644104231

Yours faithfully


Mr A Plaatjie
GM: CORPORATE SERVICES & HC (Acting)

/brv



**BUILD TOGETHER
GROUP**

	Name & Surname	Identity number	Contact	MHDP Application date	Comments
1	Caroline Kasenda	90102001267	814119847		
2	Herbert Ndungo	76060300480	813143795	13/10/2009	Next 48 Social Houses beneficiary
3	Malthilda Swartz	82082810879	812332716	10/05/2010	
4	William Makayi	77101010824	812385169	19/05/2010	
5	Helena Dula	87090200825	818829459	22/05/2018	
6	Josua Muajozua	80062410717	813193030	05/05/2010	
7	Emilia Dineinge	82030810851	813088132	24/10/2013	
8	Gerlinde Nuas	81080210105	813182218	06/05/2010	
9	Christofine Katjuitua	78022800414	813374525	08/11/2017	
10	Hilya Iyambo	8308091072	812049863	29/10/2013	
11	Victoria Shikongo	86110800058	818277125	07/05/2010	
12	Gideon Andreas	78022610182	812862220	06/05/2010	
13	Fredrika Koae	69090903070	817192357	28/04/2010	
14	Mikar Tjaveondja	83070510274	813682987	28/04/2010	
15	Monika Nanyemba	80042410428	812423717	29/04/2010	
16	Severia Joseph	76041300438	81273860	05/11/2013	
17	Martha Ndakolongoshi	77110100146	813049573	09/11/2017	
18	Fillipus Bartolomeus	81100510133	815681201	29/04/2010	
19	Willem Mathys	87020900151	818618457	06/11/2017	
20	Magrietha Tjiveze	75030300953	816700624	05/05/2010	
21	Magdalena Tjiveze	9210250064	813420157	27/10/2013	
22	Daniel Shiweda	81022410277	812151981	14/05/2010	
23	Simeon Shikongo	80060610611	812778451	27/10/2013	
24	Matias Shilunga	83042710483	812082037	26/05/2010	
25	Elizabeth Fredericks	73051900184	813079931	29/04/2010	
26	Maria Thomas	71122100310	817810747	12/10/2013	
27	Ananias Gom-Khaiseb	78010600318	813833001	23/11/2017	
28	Selma Nangolo	77102200218	812892193	27/10/2010	
29	Tiofelus Johannes	67072000038	813414414	08/04/2008	Erf 563 DRC
30	Ivonne Karunguru	87061900334	812175107	28/10/2013	
31	Kornelia Nakaonga	71082300616	813115866	27/05/2010	
32	Hanna Amakali	9040300674	814389205	23/11/2017	
33	Petrus Frans	69010500861	812884068	06/05/2010	
34	Magdelene Garas	78120110021	813300417	05/05/2010	
35	Salinda Februaries	71011000695	813791225	09/11/2017	
36	Paulus Domingo	80122810783	817554136	28/04/2010	
37	Felicity Groenwald	69061600995	813422013	26/04/2010	Next B/T 150 beneficiary
38	Abniel lindji	78120310241	812027786	07/11/2017	
39	Lusina Kaushitwa	88022700727	814402701	04/11/2013	
40	Ananias Silas	84010600457	813627047	13/11/2017	

41	Elizabeth Bronn	76071400392	812231276	01/11/2013	
42	Johanna Kapukulu	77121800071	812354723	06/11/2017	
43	Secilia Kalimba	68013010023	812314987	07/11/2017	
44	Julandy Sithole	74100100345	817528060	11/05/2010	
45	Loide Alweendo	59121700516	812910233	10/04/2012	
46	Ivonne Gontes	80042010020	813116576	27/04/2010	
47	Senty Nuses	79081610058	812733392	24/10/2013	
48	Salinda Katarnila	73082100201	817731316	26/04/2010	Next B/T 150 beneficiary
49	Nahum Uusiku	81072110318	813247331	07/11/2017	
50	Alfhons Mukuti	85030910689	813134752	18/05/2010	
51	McDonaltd Eichab	92060100321	817917639	30/10/2013	
52	Morina Muningirua	79021400111	818420163	28/05/2010	
53	Edwin Nangunda	86090300071	816963410	07/05/2010	
54	Petronella Mukuve	92011300665	813206696	07/11/2017	
55	Maria Kazonguivi	74082600116	812885428	27/04/2010	Next B/T 150 beneficiary
56	Naemi Haindongo	86050200440	816862650	25/10/2013	
57	Gina Petrus	62102700267	812787825	28/04/2010	
58	Mirjam Shiweda	93031000404	81	09/11/2017	
59	Salatiel Namweda	72070510182	812238274	04/02/2000	DRC ERF 206 Next S/Housing beneficiary
60	Maria Tadeus	62120800081	814104986	25/10/2013	
61	Stephanus Shawapala	78041800343	812148141	06/11/2017	
62	Hilde Naruses	70043000398	817740443	05/05/2010	
63	Elizabeth Alberto	82042410772	817138604	29/10/2013	
64	Josef Nunueb	70030600804	812126439	05/05/2010	
65	Bernhardus Gurirab	67031310059	818721239	27/04/2010	
66	Charles Bees	88051700252	814948312	14/11/2017	
67	Paulus Kuzendo	86112000326	813125922	17/11/2017	
68	Bonnita Uri-Khos	88012400332	814458021	07/11/2017	
69	Edwardos Waterboer	84090910250	810336977	28/05/2010	
70	Rosalia Uwuses	74021300392	813054886	05/05/2010	
71	Frieda Kambonde	69090401024	812209468	28/04/2010	
72	Jacobs Shuunduli	75081600539	812856305	07/11/2017	
73	Irmalinda Naruses	85102610066	816171540	27/04/2010	
74	Zelda Noabes	84121310209	812011187	19/05/2010	
75	Selma Garises	80040310663	817379595	31/10/2013	
76	Standly Haradoeb	79080710407	813805898	29/04/2010	
77	Gisela Garoes	67111200365	812038448	27/04/2010	Next B/T 150 beneficiary
78	Annasitasia Shaanika	69100200719	812316580	27/04/2010	
79	Rosalia Garises	86022000270	815681201	31/10/2013	
80	Lydia Shilongo	78051310195	813555287	29/04/2010	
81	Agnes Andreas	68031600384	81	10/10/2013	
82	Florina Kaijo	83062510827	816968031	06/05/2010	
83	Jacobina Enjala	80071010367	812139591	27/10/2013	
84	Julia Erastus	79090510184	812264806	26/04/2010	

85	Benjamen Fillemon	70010501398	812038444	28/04/2010	
86	Jeta Namises (Garoes)	89032400231	813007761	10/10/2013	
87	Uhuru Katiti	76090610143	813856174	07/11/2017	
88	Martha Shinedima	91122800444	813596462	06/11/2017	
89	Petrus Kambwaye	52081500086	817792709	09/11/2017	
90	Titus Nambongo	81071110497	817505627	23/10/2013	
91	Erasmus Mwangingi	78071110264	813362255	06/05/2010	
92	Alvine Amunyela	72082510050	812877606	27/04/2010	
93	Adolfine Nowotes	71041610106	812011697	29/04/2010	
94	Mwengo Nkenga	86090900710	812667748	05/05/2010	
95	Selma Konakongeni Mambale	65110701010	812992957	05/05/2010	
96	Hannatjie Hangula	84032910097	812737093	28/04/2010	
97	Defnie Stiebel	78101000123	812872484	10/05/2010	
98	Eveline Naweses	85060110778	816192065	27/04/2010	
99	Peneyambeko Shiweda	83070410499	812990499	29/04/2010	
100	Emma Van Wyk	77090400328	813275853	12/05/2010	
101	Peneyambeko Shivolo	73041300362	812619271	26/04/2010	Next B/T 150 beneficiary
102	Maria Kaongo	8300110435	812946277	17/05/2010	
103	Rosalia Uwukhaes	77020100414	813449093	06/11/2017	
104	Johanna Somses	74102900385	817048047	01/11/2013	
105	Bianca Gorases	89082900343	816340158	27/10/2013	
106	Willemina Kasenda	81050810023	818780069	29/10/2013	
107	Lucesia Hailondo	77020610196	818572006	28/04/2010	
108	Frans Moses	79080610704	812267786	19/05/2010	
109	Petroide Gaoses	6909030073	812387472	29/04/2010	
110	Haifo Gideon	80020410603	813529487	06/05/2010	
111	Sawele Petrus	81121410359	812363850	28/11/2017	
112	Johannes Kwedhi	70102200017	813502484	07/05/2010	
113	Rosalia Shaambeni	82090110724	813727810	27/10/2013	WAGDAAR
114	Katrina limbili	79111410469	813907793	27/04/2010	
115	Jorinimu Ndesihhaluka	69070400618	818749382	26/04/2010	Next B/T 150 beneficiary
116	Fransiska Sarases	70030200202	814254415	21/05/2010	
117	Lasarus Simon	64042000266	816078737	15/11/2017	
118	William Ndjamba	77101010024	812385169	19/05/2010	
119	LK Nakale	88120500601	813733291	20/11/2017	
120	Sara Jagger	64090810067	813755072	07/05/2010	
121	Nambuli Nangulu	85080610638	816822260	04/11/2013	
122	Amunyela Ndimwenena	77101810225	812926816	27/10/2013	
123	Lusia Kakwenda	88080900132	812862695	22/10/2013	
124	Temus Natangwe	73030301737	812152101	06/05/2010	
125	Tobias Uupindi	87070509847	813712134	16/10/2007	DRC
126	Kakweenda Naukalemo	78100500185	812057888	06/05/2010	
127	Elizabeth Hikefelwa	83083010157	816229450	12/11/2008	DRC
128	Nois Kennedy	65040600127	817709672	20/05/2010	

129	Benhard Nghinomenwa	87052500353	814305007	25/10/2013	
130	Christene Gases	65072300528	818252576	29/04/2010	
131	Fares Valeria	89061100394	813748704	30/11/2017	
132	Fiina Nakashona	72092900578	812318633	27/04/2010	
133	Simsolia Ngwena	83032310431	812688065	29/04/2010	
134	Beverly Gases	79061810132	813557400	28/04/2010	
135	Eva Morkel	59061900190	812066332	12/05/2010	
136	Josephine Thiro	88112000328	813755620	30/10/2013	
137	Emma Kasenda	78112200084	814628221	05/05/2010	
138	Florian Akwenya	69030800216	814628221	05/05/2010	
139	Magdalena Swartbooi	75121010346	814271645	24/05/2010	
140	Shadile Iyambo	90102800650	812476740	07/11/2017	
141	Enock Marungu	85060810151	813293834	05/05/2010	
142	Diina Mateus	87061000732	812045404	25/10/2013	
143	Luhwango Beata	76101000451	813878580	22/10/2013	
144	Shimodi Rebeka	81070610690	812382791	29/04/2010	
145	Angela Molelekeng	83062010142	812900051	28/10/2013	
146	Tabea Imbili	78120710320	812818374	17/05/2010	
147	Mandy Pamela Byl	91092800050	818387903	28/10/2013	
148	Natanael Meliama	55032100072	812618452	12/04/2012	
149	Katrina Niingo	73062500581	813383707	28/04/2010	
150	Fillemon Kananjembo	76090300403	812461083	28/04/2010	
151	Anna Shitula	74122200504	812846280	29/04/2010	
152	Lonia Kaushitwa	82121710582	816036256	07/05/2010	
153	Ndamangululwa Nakashona	75120400469	817138640	28/04/2010	
154	Willemina Hauses	71022300229	818617323	13/11/2017	
155	Magreth Shivolo	77100500354	814634656	05/05/2010	
156	Lea Duwe	66010400759	813312912	05/11/2013	
157	Jenneth Tjizao	76120610073	812141012	05/05/2010	
158	Thomas Helao	8012910393	813676617	28/04/2010	
159	Salinde Uises	60053100093	813167662	28/04/2010	
160	Ester Nepwanga	90030500958	816700441	21/11/2017	
161	Beauty Hainghumbi	9311030494	812250050	16/11/2017	
162	Lukas Marungu	89010700453	813579091	08/10/2013	
163	Christine lidhogela	69031101311	812868764	27/04/2010	
164	Vistorina Haindongo	89062100546	814880548	08/11/2017	
165	Mieta Van Wyk	650 201 000 358	813746525	19/05/2010	
166	Ester Indongo	79120200021	8134391910	16/11/2017	
167	Dorina Geinamses	96031501090	812368581	12/02/2018	
168	Jeremisa Hunibeb	79081010700	818862775	10/05/2010	
169	Otto Hasen	75020200514	815602494	23/10/2013	
170	Tracy Kordom	73021510132	817523163	04/11/2013	
171	Jorneth Ubukhaes	78020300198	812888906	29/04/2010	
172	Enstela Ngunovandu	74061910094	813385774	23/10/2013	

173	Atienda Ujiras	87022800057	814530072	24/10/2013	
174	Libertina Nanus	82092710850	814414938	11/09/2009	DRC 480
175	Sylvia Viakondo	82090910968	813502670	20/05/2010	
176	Ngaivane Vetjoza	84032010757	812004012	28/05/2010	
177	Josua Kauko	74111100236	812207320	29/04/2010	
178	Genade Aibes	78021600020	812591746	17/05/2010	
179	Fatima Nyumbu	85081410535	813305691	07/11/2017	
180	Johannes Daniel	68041401570	814033435	28/04/2010	
181	Lucas Shuunduli	83072710864	813087908	06/11/2017	
182	Constancia Gabes	66022300126	810421818	24/05/2010	
183	Ruth Hashipala	69090501118	812359814	31/10/2013	
184	Jonas Namaseb	73110200333	813500791	07/11/2017	
185	Liita Abed	52022000625	812445993	10/04/2012	
186	Constancia Awases	87072800384	816229312	27/04/2010	
187	Katrina Beukes	69112300177	812847656	06/05/2010	
188	Kristy Hamunyela	78111910096	817110184	16/11/2017	
189	Johannes Nambuli	65080200960	812312370	06/11/2017	
190	Albertina Amunyela	83052510983	813124517	29/10/2013	
191	Edwyn Olyn	76050810476	818495732	27/10/2013	
192	Marlith Muazu	78122910092	815891750	27/04/2010	
193	Alvine Mucamba	77112770057	812190156	27/04/2010	
194	Theron Khaxab	83022110049	817568699	14/11/2017	
195	Nakale Ndalinaso	72072710049	812684478	26/10/2013	
196	Sianslaus Likuwa	79111010258	817212253	10/05/2010	
197	Mathias Mutota	68061600330	812938967	02/07/2000	DRC 410
198	Mwillia Ndunga	76060300480		06/05/2010	DRC 88 NEXT SH BENEFICIARY
199	Penexupifo Sheyavali	70070800634	812264844	06/02/2000	DRC 667
200	Nghede Bonifatius	68120700367	812292021	07/02/2000	509 DRC
201	Petrina Ndahutuka	90042900123	817944508	08/11/2017	
202	Sylvia Matrefu	84050210193	814530069	28/04/2010	
203	Victoria Basson	88021500573	818702969	30/10/2013	
204	Elizabeth Bertha Thiro	56040700025	812220466	12/05/2010	
205	Martha Afrikaner	71041510209	817535519	30/10/2013	
206	Louis Ronaldo Kasenda	86072500064	816692003		
207	Elizabeth Beukes	69100600652	814198270		
208	Olivia Neels	86021000129	818175719		
209	Marilyn Kwala	90091701047	812095821		
210	likuyu Protasius	79001610206	812899210		
211	Martha Kasenda	71041510209	817535519		
212	Paulina Kuushomwa	68050400492	812035633		
213	Cleophas Kambo	79072210123	812175107		
214	Peter Malambo		816537233		
215	Islandine Nanus	91032601116	814945159		
216	Johannes Tangeni	86030401297	814275384		

217	Robert Shivute	80080910475	815906900		
218	Nghitina Twakulilwa	67032400124	812477077		
219	Hileni Namene	63050501650	812947631		
220	Annastancia Ndapewa	59100200719	812316580		
221	Selma Shikongo	90072300086	813964233		

HARAMBE HOUSING GROUP MEMBERS LIST			
GROUP A			
P.O. BOX 3925, VINETA, SWAKOPMUND, NAMIBIA			
EMAIL: levhan62@gmail.com			
CELL: 0813951558			
NO.	NAME AND SURNAME ID NUMBER	ID NUMBER	MASS HOUSING APPL DATE
1	HANS NEIDEL	62101700557	27/04/2010
2	Roswitha Uakuramenua	77 092 200 431	07/11/2017
3	ALFRED GANASEB	70020400527	07/11/2017
4	EVA DOMINGO /Robert Domingo	86122401039	01/11/2013
5	SEBASTIAN HIPOSE	79102200120	23/10/2013
6	GERHARD GURIRAB	70051400537	07/11/2017
7	ELIZABETH LAMPERTH	83121910043	28/10/2013
8	ALEXANDRINA MUSINGA	6308083671	27/10/2013
9	STEFANUS CAMPPELL	77091500288	12/11/2017
10	NOMESIA GASES	92100600060	11/07/2017
11	BRIGITHE UIRAS	73062500468	27/10/2013
12	MOSES NAOBEB	87072300368	24/10/2013
13	FESTUS B. SHIONA	59090700013	26/10/2013
14	RESIA GARAS	71121300316	07/11/2017
15	RENATHE GAROES	87061700122	23/10/2013
16	MARCELLA DOESES	75052100272	27/10/2013
17	THERECIA KAUSUU	83122810627	24/10/2013
18	Rudolf Haragaeb	62082100472	29/04/2010
19	Paulus Seibeb	90101201176	16/10/2013
20	GREGORY KOOPER	90112700829	08/01/2018
21	CHRISTOF BOOIS	77112510217	14/11/2017
22	MURIEL A. DAWIDS	69042100583	06/11/2017
23	ROVENA DOESES	81111810354	07/11/2017
24	GERLINDE NUAS	81080210105	06/05/2010
25	GENDA NAIBAS	74113010110	20/11/2013
26	UNOTJARI SERENA ORES	90123100666	26/10/2013

27	SHIRLEY L OWOS-OAS	790 920 310 134	14/05/2010
28	ADELHEID OXURUS	84071810416	22/11/2017
29	KENEDY GARAB	91070200115	20/11/2017
30	CAROLINA GARISES	71120710057	26/10/2013
31	PETRINA OXURUS	85060910067	12/10/2013

32	RIANA SWARTBOOI	87101500277	06/11/2017
33	HELGA TSUSES	81080910409	04/11/2013
34	WELMA TSUSES	81080410667	27/11/2017
35	ROSLIA SHAMBENI	82090110724	27/10/2013
36	REVIVAL DOESES	84020110697	31/10/2013
37	ULRICH GANUSEB	70092100287	09/11/2018
38	GAVIN GEISEB	85072010171	13/11/2017
39	RONALD STEVEN SWARTBOOI	86082000609	07/11/2013
40	IMMANUEL TSUSEB	86021200810	29/11/2017
41	MARIA MONICA SWARTBOOI	81070910775	14/11/2017
42	PAULINA NARUBIS	86022700477	27/10/2013
43	RINALDO GOAGOSEB	89091500131	26/10/2013
44	SELMA GEISES	66091900641	17/11/2017
45	DANIEL GOMKHAISEB	78091810277	07/11/2017
46	CECILIA NDERETU	92012200990	30/11/2017
47	JONAS NAMASEB	73110200333	07/11/2017
48	MAGRIETHA NUWESES	81092910638	28/10/2013
49	ENGELHARDINE UPHEUA	72111110434	30/11/2017
50	ISLANDINE NUAS	91032601116	B/T GROUP
51	ISOLDA KATJIZEMBUA	86091201131	11/08/2018
52	GERSON GEOFREY TSUSEB	97121900548	23/11/2017
53	ALINA A. KHAMUXAS	78041710018	29/10/2010
54	THEOPOLINA TJANGUA	85031010592	07/11/2017
55	PETRONELA KHARUXAS	87101500803	24/10/2013
56	LEONARD KEIB	82082310760	27/10/2013
57	ROSALIA GARISES	75021510150	MATUTURA ERF 2511
58	KATHARINA P. OCHURUS	62051700184	10/12/2013
59	CHRICHEN GONTES	79092000205	28/04/2010
60	MENECIA SEIBES	80091910161	16/10/2013
61	MARCELL HOESEB	87080100151	10/11/2017
62	GERHARD KEIB	78122600158	13/11/2017
63	ELFRIEDE HEDRICKS	79062510620	10/12/2013
64	TRASIHA GOBASES	81040600034	06/05/2010
65	MERITHEN HOAES	95051500196	23/11/2017
66	PAULUS SINDIMBA	71041000751	25/10/2013
67	ROSALIA GARISES	86022000270	31/10/2013
68	NEKONGO S MBAVA	79061810558	25/10/2013
69	LOISE MALAKIA	85020210439	27/10/2013
70	CLEMENDINA ABRAHAMS	63080803671	27/10/2013
71	EPSON SOMAEB	83012710477	09/11/2017
72	PAMELLA G MASONGO	86010700477	24/10/2013

Annexure "C"

73	ANNA SWARTBOOI	68122400272	23/10/2013
74	BRENDA TJIRARE	85041510307	29/11/2013
75	ELFRIEDE HONES	89101700162	30/11/2017
76	TOBIAS SHIPOPYENI	81022210033	25/10/2013
77	MWANYANGAPO INGASIA	89010400883	29/11/2017
78	HISKIA MBERIJANDJA	84030410464	09/11/2017
79	BENNI GUIM	77033000448	07/02/2010
80	ALWEEDO H TAALIKO	86061900538	29/11/2017
81	GENETHE DOESES	88032100288	29/11/2017
82	KAROLINA SIMOSI	71120710057	26/10/2013
83	JENETHE Y SOMSES	83021310249	07/11/2017
84	JEFFREY UWU-KHAEB	74031600364	05/11/2013
85	CHRISTOF BOOIS	77112510217	14/11/2017
86	RAINOLD SEBULELO	90031000711	24/11/2017
87	PAULINA C GARISES	71032300035	09/11/2017
88	DIINA MAMUPALA	78090510477	06/05/2010
89	GERSON GURIRAB	72080910067	27/06/2010
90	STEFANUS ANTON	81112610111	17/09/2013
91	FESTUS TJITEKULU	74031200757	28/10/2013
92	SELMA K SHIKONGO	90072300086	09/08/2013
93	ERENSTINE H BOCK	69061000092	01/10/2013
94	ABINIEL KASHILULU	77060110135	06/11/2017
95	ROSINA B AWASES	81011410397	18/05/2010
96	SHIMUANIGI G HOSEA	80080600034	09/11/2017
97	KORNEL SABAB	72020100258	07/11/2017
98	KAVETU NGUSORAIJE	86031400601	12/10/2013
99	PENEHAFO HAUNGEYA	83090411172	29/10/2013
100	SHIMUANIGI G HOSEA	80080600034	09/11/2017
101	SALINDE KHAXAS	80080600034	31/10/2013
102	HAFENI H HALWINDO	75041200556	09/11/2017
103	BERNARD J BOMBAS	60112400639	30/08/2017
104	MENESIA SEIBES	80091910161	16/10/2013
105	TI KHOE G GOAMUB	88082100141	30/10/2013
106	RACHEL BUYS	80050210084	04/11/2013
107	KATRINA KERMIN	65083000318	29/11/2017
108	LYDIA NUSES	68012600455	04/11/2013
109	MOSES JANTZE	82110410612	23/10/2013
110	SELMA TOUROS	91060800640	03/10/2013
111	PAULINA NARUBES	86022700477	10/10/2013
112	PAULINA OCHURUS	62051700184	12/10/2013
113	ADREAS HAMUKWAYA	71070600792	22/10/2013
114	THERESIA B ARIBES	91031100180	16/11/2017
115	AILI TAATI NASHEYA	82062210264	20/07/2018
116	PHILIMON NARIB	89042900865	28/10/2013

117	IGNATIUS RICHTER	77033010168	22/08/2014
118	FRANS UIRAB	80012710199	06/11/2018
119	RENTHIA HAUBAS	68112000077	M3311
120	FLORA R HOES	79091210737	10/05/2010
121	RENATHE NAMASES	90101201176	16/10/2013
122	JIMMY HOABEB	78020300287	27/10/2013
123	MANLIZA EIXAS	88021400153	14/11/2017
124	BEAULAH R AWASES	81011410397	18/03/2010
125	MARIA UBITES	68051300602	26/10/2013
126	ISLANDINE NUAS		Part of B/T GROUP
127	MELEAGI KHARUXAB	84092510470	02/03/2017
128	GERT GANUSEB	74080300328	12/05/2010
129	BEATRIX B GARISES	86120200746	07/11/2017
130	SHANNON NAOBES	94070100733	20/11/2017
131	RIANA GASES	82030410322	07/11/2017
132	MATHYS WILLEM	87020900151	06/11/2017
133	EDMUND D HOESEB	78100310246	21/11/2017
134	ANNAGRETH AFRIKANER	81122510438	28/04/2010
135	GISELA NAWESSES	64102400796	11/05/2010
136	JOSEF SOMSEB	64122200040	07/09/2017
137	MOLLEN E TANISES	89092500321	08/11/2017
138	ANNE-MARIE HOESSES	70052000524	27/10/2013
139	IMMERENSIA S J GOAGOSSES	88072400843	07/05/2018
140	FRANS KHURUSEB	50051700220	26/02/2017
141	GUSTOFINE G NUAS	81080210105	06/05/2010
142	MARIA CLOETE	68051400836	16/11/2017
143	JOHANNES B NOABEB	83060610533	20/10/2013
144	ALINA A KHAMUXAS	78041710018	29/08/2017
145	KEVIN GEIB	90081100857	27/10/2013
146	SALATIEL KATJIKURU	87100100364	08/06/2013
147	JASMINE S HOXOBES	89090600949	22/11/2017
148	DANIEL PINGE	88081200967	09/11/2017
149	MELIAN NARIS	9201100887	28/10/2013
150	JULIA M GURIRAS	71011900106	12/05/2010
151	KATITI ALUTENI	88061600145	
152	MARTIN SET	84062610327	
153	NATASHA STEENKAMP	95071500043	
154	JOHANA ISAACKS	64861700332	
155	DOREEN HARASES	69021600595	
156	VALENCIA USES		
157	ELFRIEDE GOSES		
158	SUSANA HOABES		
159	NADIA TJERIKO		
160	RENATHE NAMASES		

161	ESMERELDA GERTZE		
162	HOSE TOROMBA		
163	ERIKA TUMUNA		
164	PETROSIA KHARUXAS		
165	LYDIA NAIBAS		
166	MBAHUBHBA TJITONGO	85060611329	
167	MARVIN GUIDAO-KOAB	8504091035	
168	JOSE CHISTINE EYARA	8612250101	
169	KATRINA GARISES		
170	RACHEL KEIS	97102301006	
171	HILIA LIYAMBO	88090555827	
172	PHILLIP GOAGOSEB	79052511087	
173	ELSE KHAXAS	81113110194	
174	ALFONS POPAS	72011400627	
175	VICTORIA MURONGA		
176	CELIA HAUBES		
177	FLORA NKUVI	87020400434	
178	HILDE B NGHINAUNYE	80072700025	
179	HANS PIETER		
180	MERLEYN M HARAES	89112001252	
181	EVA STUURMAN	75052400144	
182	JUSTINA ANDREAS	96031300397	
183	INNOCENT GARISEB	89091900733	
184	LIZZA NANSES	96041200972	
185	PETRINA AOXAMUB	64011500143	
186	JACKY S HIKUAM	86040900245	
187	WILLEM SEIBEB	57021200269	
188	SHARMIT T NOWASES	1031601058	
189	SILVANUS D SKINI	90020401175	
190	PAULUS N RAINOLD	73082800955	
191	FESTUS AUBEB		
192	BEATRIC SHIKONGO		
193	SHERLINE XOAGUS		
194	QUESLINE R TOUROS		
195	THEOPOLTINE TJANGURA		
196	MAGDALENA GASES		
197	PAUL GASEB		
198	GELEPINA RICHTER		
199	MONALISA POPPAS		
200	REJOICE GUIDAO-OAS		
201	FRANSISKA GANES		
202	BERTHA NAIS		
203	JOHANNES HAIMBONDI		
204	ISAY SHEYANALE	66082500784	

205	BETIKA HAIMBONDI	82082710165	
206	WILDA GAINGOS	85051210279	
207	PAULET SO-OABES	97030100360	
208	VALENCIA UIRAS	7912170092	
209	HEROLD HOESEB		
210	ENNY SHIGWEDHA	89101000942	
211	JAFET VALDE	83082010342	
212	SISKA A HOES		
213	WILLEM MATHYS		
214	HILMA UULENGA	85072910954	
215	MEMORY HARAES		
216	MONALIZA EIXAS		
217	EDDIE GONTEB		
218	LIEFDE NAUISES		
219	SYLVESTER AUBEB		
220	LIZZA NANSES		
221	JOHANNES HOAEB		
222	ROSETTE NEIS		
223	HERMAIN N NOABES		
224	DINENGE LUKAS		
225	CORNELIUS NOABEB		
226	KAROLINA KANDU		
227	ESTER KAJOHANGE		
228	MAMII KAUZUU		
229	MAVIS E HIGOAM	90020100450	
230	AMARIEN HIKAS	84052710843	
231	ANNALIE GOAGOSSES		
232	ANTONIUS VAN NOOTEN		
233	ASSER SAKARIA		
234	HELMUTH TSAEB		
235	JULLIEN P KOOPER		
236	GODLIFE KUNGONDO		
237	AREDA ISAAK		
238	DAWID USIKU		
239	KAULINGE SAMUEL		
240	KONGOMBE NDAPANDULA		
241	CATHELEEN GASES		
242	JECKEY C HIGOAM		
243	ERICK N DAVID	82082810038	
244	AUSTIN K JR SHEA	99121900205	
245	JOHANNA MAX	770704109	
246	JESICA J NAOBES	94082800573	
247	IRMELO L GERTZE	88072000837	
248	EDDIE GOAGOSEB	90010800476	

249	MARTIN KAMENDU		
250	NESTY GEISEB	98063000307	
251	JONAS NAMASEB	731100333	
252	SHIRLEY HANABES		
253	KALINA BRANDT		
254	LIZET L GAMASES		
255	JANET J NAWESSES		
256	GEBHARDINE KAIRUA		
257	PATRICIA M GEISES	93041000636	
258	PETRUS NGWEDHA	87051600297	
259	ARETAGO K SAAL	94043000693	
260	ESMERELDA E GERTZE	99030800658	
261	VIRGINIA M BASSON	95060200485	
262	JUNITA HAKSKEEN	87032700608	
263	MCPHERSON GOSEB		
264	GREGORY AUCHAB	94092300298	
265	KULLAUMONE L ALWEENDO	98091301162	
266	FREDERIK KLAAS	80070310173	
267	CARMEN EICHAS	95092600691	
268	EDWARD GARISEB	8406011042	
269	OTTO PETA	87090600114	
270	SHERLEY J GOSEB	99060500617	
271	MCLEAN M TANISES	96103001177	
272	CORNELIA R ISAASKS	80032310471	
273	GEORGE PETA	88120800486	
274	MARKUS L BASSON	89072700120	
275	IMELDA UUSHONA	74120700216	
276	LOUWNA JJ CLOETE	92030100501	
277	MAGLON GAROEB	76051800069	
278	EMSY KEIS	7006290064	
279	RUDOLF /KHARAHAE B	6208210047	
280	JOSEPH Y GOAGOSEB	86010600510	
281	JOSEPHAT L GANASEB	1101400153	
282	NEELS VAN WYK	62123100595	
283	SABINA J GASES	72010500199	
284	JOHANNES R VAN WYK	000 83100040	
285	HANNA N K ANANIAS	91110600143	
286	BRUCEY TUMUNA		
287	LUCRESIA HAAKURIA		
288	NITA NUWUSES		
289	GRACE NUWUSES		
290	SPIWHENOLTA UWU-KHAES		
291	ALBERTH GOWASES		
292	GERHARD BEUKES		

293	ANNA C NOABES		
294	SABINA GAMSES		
295	JUANITHA MALETZKY		
296	ALFRED NARIB	77101910041	
297	THOMAS GARISEB	83031710762	
298	JEANETH J GAU-GOAS	87020300127	
299	ALLEXANDRINE HAALUKENI		
300	DAWID HAALUKENI		
301	ASSER P XOAGUB	76101010880	
302	EBEN R HOXOBES	84111910335	

ANNEXURE "D"

Movement For housing group

No.	NAME AND SURNAME	ID NUMBER	MHDP Application date	Comments
1	ERNA GOM-KHAESSES	74121310160	28/04/2010	E1116 M – Show Houses
2	REBECCA UCHAMS	82040410994	28/04/2010	E 1115 M – Show Houses
3	FRANCISCO P MWENYO	82030310597	29/04/2010	
4	PAULUS NDJAMBA RUZENDO	86112000326	17/11/2017	
5	LISIAS NDJIMBA	84050710552	27/04/2010	Next 150 B/T beneficiary
6	MERJAM HARAES	88082800321	29/10/2013	
7	LLEN DELSIE MONDOVI	76071600197	28/04/2010	
8	SELMA SELDA AWARAS	83030810526	05/05/2010	
9	ENGENESIA MUSINGA	88032300406	28/04/2010	
10	JOEY GAWANAS	73122310112	26/04/2010	
11	SUSANNA GORASES	69021200821	28/04/2010	
12	ROLINDA GASES	81040710972	27/10/2013	
13	SALONIKA AEBES	79081410652	27/04/2010	
14	INNOCENDIA GAROES	90060900369	28/04/2010	
15	MERCIA OCHURUS	94031000529	13/11/2010	
16	WHITNEY SAGEUS	88082800321	29/10/2013	
17	GETRUDE E ENGELBRECHT	84050910039	28/05/2010	
18	JOSEPH SHIINDI	78050110095	30/11/2017	
19	GOAMUS ARNOLDA	77041500322	23/10/2013	
20	ERNESTINE BOCK	69061000092	30/10/2013	
21	SERA SCOTT	89062900011	28/04/2010	
22	STELLA GORESES	86120800522	27/10/2013	
23	JOLANDE KAPETUA	83042910202	06/08/2010	
24	JOHANNA JONAS	88121400497	27/10/2013	
25	MELODIE MADIWENA HUNIBES	9071310027	23/10/2013	
26	NYUMBU FATIMA	85081410535	07/11/2017	
27	WILMA W KAMSES	76082900251	14/05/2010	
28	SETH E NOWAXAB	83050810653	27/10/2013	
29	EDWINA H GOSES	92081300729	27/10/2013	
30	TRACY KORDOM	73021510132	04/11/2013	
31	JACQUELINE HEIBES	77013000175	30/10/2013	
32	LINDA TUNDE	74012700499	19/05/2010	
33	SYMFORIA UCHAM	82082811255	10/11/2017	
34	MIRIAM NAWESSES	89031700185	25/10/2013	
35	REGINE NAWESSES	97011500332	06/11/2017	
36	MARTHA SHIMOOSLUI	79022810135	09/11/2017	
37	BEVERLY SUBES	94033000283	08/11/2017	
38	JACQUELINE NAMASES	77120500171	19/05/2010	

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39	CLEMENCIA KAIZUMA	82082810542	09/10/2013	
40	ELIZABETH JACKY BRON	76071400392	01/11/2013	
41	CECILIA SOMAES	91020400207	31/10/2013	
42	FERNSTAS MAHONGO	82062410743	26/10/2013	
43	MACHEAL R HAUSEB	89110900330	24/10/2013	
44	HELMUTH OXURUB	70090900448	04/12/2017	
45	STELLA MUUKUA	87122700011	28/11/2017	
46	MERCY M THOURUS	94012200461	27/10/2013	
47	ROVENA R DOESES	81111810354	07/11/2017	
48	ARMALTUS GASEB	80061710288	13/10/2013	
49	NICOLENE E GASES	78031810397	22/10/2013	
50	KATRINA MANJARA	73071110057	05/11/2013	
51	HEILIE GORASES	71091100721	26/05/2010	
52	HELMUTH V KHARUXAB	81110610599	27/05/2010	
53	RIEKIE RIENALD AIBEB	84012810596	06/11/2017	
54	CHRISTINA HOESES	77010710279	29/04/2010	
55	DAWID EICHAB	75040400659	08/11/2017	
56	MERLENCIA F NAWESSES	92032200678	07/11/2017	
57	SAARI N SHIVOLO	87121600099	27/10/2013	
58	BERNHARD T KAMSEB	72111100269	07/05/2010	
59	KATRINA J IVULA	80092510361	31/10/2013	
60	VICTOR CLOETE	78022510041	08/10/2013	
61	ANNAGRETH UWUSES	82100510630	01/11/2013	
62	MELISSA I HAUSES	88060700022	26/04/2010	Next 150 B/T beneficiary
63	KALENGA M KANYANGA	80080110697	29/04/2010	
64	MARYKA RICHTER	78092810265	24/10/2013	
65	STELLA SO-OABES	85081110035	23/10/2013	
66	LYDIA GOAGOSES	70061300225	10/11/2017	
67	LUCRESIA GEIRISES	74040100077	26/10/2013	
68	JOHANNA E VRIES	89050300014	07/11/2017	
69	EDWARD HAMAS	83112210344	07/11/2017	
70	ELFRIEDE HARAES	6508150084	27/04/2010	
71	MARTIN A UIRAB	84060111007	14/10/2013	
72	BRIGITTE UIRAS	73062500468	27/10/2013	
73	ANTONITTE TSUSES	83100710967	26/10/2013	
74	SELMA T GOAMUS	85092010061	29/11/2017	
75	IWALDA GOSES	85032310794	23/10/2013	
76	PETROIDE GAOSSES	69090300732	29/04/2010	
77	ROMNEY R AOCHAMUB	82071710371	25/10/2013	
78	GERTHARD GURIRAB	70051400537	07/11/2017	
79	ERENSTINE TJIUEZA	76010800102	06/11/2017	
80	ELLIS ELVIS GURIRAB	88031400326	27/10/2013	
81	JOLANDA CLAASEN	78052300207	20/05/2010	
82	IMELDA KOCK	88072488207	11/10/2013	

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83	EBEN GURIRAB	77070910107	25/10/2013	
84	AMBROSIUS KAMATI	81090910800	27/10/2013	
85	BELINDA GAOMUSES	80060410590	26/04/2010	Next 150 B/T beneficiary
86	MILNER M GAOXAB	91072300346	28/02/2018	
87	ROGER BASSON	87032100562		
88	CLAEF HEVITA	88010100269		
89	GOLIATH NANGOMBE	7904090086		
90	ANNATOLIA KAKULA	79092001031		
91	DINAMUKURI MWAAMENGE	93061500316		
92	MERVIN MURANDA	8607051060		
93	NICODUMUS VAN DER BYL	60051400742		
94	FLORENCE GAROES	8909200566		
95	SIMON OACHAB	75092100354		
96	TIMOTHEUS KAMATI	84091210201		
97	ALBRT TAGUB	86020900096		
98	CHICCO UIRAB	87082401124		
99	PAULINA NARUBIS	86022700771		
100	TANGENI N WILBARD	90022700013		
101	RICARDO R NGAKUZEVI	92123100862		
102	ESMIRE MATSUIS	89082100096		
103	ESTER FRIDA HAOSSES	891 119 007 251		
104	MONALISA TSUSES	78020500294		
105	LOUISE H GARISES	61093000171		
106	SONJA SOMSES	83060310149		
107	OTILIE NEI	73122700034		
108	BERBADETTE J XOAGUS	83041510367		
109	SELVESTER JANTJIES	94010300590		
110	CELDA NAIBAS	91072301040		
111	KARERE SHIKONGO	91103000306		
112	REINHOLD UUSIKU	84021810153		
113	ELIZABETH SAGEUS	88051100247		
114	NHAMOLO MELANIA SHIMHANDA	8705130085		
115	BOBBY GASEB	81092800050		
116	LORREDA G HANSEN	88112800321		
117	FATIMA NYUMBA	85081401535		
118	ANNA K MATHEUS	93111500586		
119	CLARENRNCE UIRAB	80067210060		
120	JEROME R T NAKALE	89060200047		
121	VALLERY UIRAS	86090700940		
122	ADRIAN HOEBEB	87062100520		
123	ALEX GAOSEB			
124	ABED PINNEHAD	8202100014		
125	ERNA J GEISES	85020310869		

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126	MONALISA GAOMUSES	83080210263		
127	WELDA GAOMUSES	78022810010		

ANNEXURE "E"

From: Build Together group..Swakopmund

081 4353 977 / 081 319 3030

DATE. 19 November 2021

To: Mr. Charles Awaseb and Mr. A.Plaatjie

Municipality ..Swakopmund



Dear Mr. Charles and Mr. Plaatjie

Subject: Build together program Swakopmund

As per your request to type or put names on the USB ,here they are according to their submission.

But we are requesting Municipality to make a final Names Verification according to their date application. Because we hope there are might be some of them submit their document while they are not on the Master waiting List for Build Together.

NB. Swakopmund Municipality request the groups to submit the Constitution and join the NHAG.

- Point number one... As we applying under Build Together Programme, we don't feel if it is necessary. Because the Rules for Build Together is sounding and very clear.
- Point number two... We the build together group of Swakopmund will not do it without the Directive letter from the Ministry of Urban & Rural Development Housing.
- Point number three ... We build Together will not join the NHAG as requested, as we said Build Together Programmes Rules is very clear , only need Honesty, Hardwork, Transparency and True Report on time to both Channels.

Yours faithfully

Mr. Josua Muajazua ... signature... ..

Group chairman

Swakopmund

11.1.23 **REQUEST FOR TRANSFER OF FUNDS FOR THE PROCUREMENT OF A VEHICLES**

(C/M 2022/04/28 - 16/2/6/2/2, 3/1/1/1/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 8.3 page 43 refers.

A. The following item was submitted to the Management Committee for Purpose

The purpose of this submission is to attain permission to transfer funds from capital vote number 75-00-3-10-074-00 [Small Multi-Task Loader/Back Actor] under the 2021/2022 Financial Budget relating to the department's transportation needs.

Discussion

In the current financial budget provision was made to procure vehicles for several sections in the Engineering and Planning Services department, but it was discovered the provision was removed during the mid-term capital review, but at the same time during the review the General Manager: Engineering and Planning Services also tabled the proposal to sacrifice the Small Multi-Task Loader/Back Actor under Vote 75-00-3-10-074-00 and that the funds be directed to procure vehicles to meet the transportation needs of the department.

B. After the matter was considered, the following was:-

RESOLVED: (For Condonation by Council)

That the General Manager: Finance be granted permission to transfer the amount of N\$950 000.00 from Vote: 750031007400 [Small Multi-Task Loader / Back Actor] to a new vote to procure LDV vehicles for the Engineering and Planning Services Department and that the vote be included on the Capital Budget 2022 / 2023 as a continuation project.

11.1.24 **REQUEST FOR ADDITIONAL FUNDS FOR THE INTEGRATED INFRASTRUCTURE MASTER PLAN**

(C/M 2022/04/28 - 2/1/2/1)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 7.3 page 23 refers.

A. The following item was submitted to the Management Committee for

1 PURPOSE

The purpose of this Submission is to request for funds required to commence with Phase 2 of the Consultant's appointment, in order to complete the project successfully.

2 BACKGROUND

One of the fundamental reasons why the Municipality need a Master Plan is to serve as a blueprint for the future expansion of the Town that can be directly tied to the core business goals and planning of the organisation.

The Master Plan will identify municipal services infrastructure development, planning, acquisition, environmental and economical sustainability. This will be the very first Master Plan for the Municipality and would greatly benefit the use of our resources and improve service delivery.

The Consultancy Contract, CS/RFP/SM-011/2020M was awarded to Messrs Zutari Namibia on the 19 January 2021 and the contract was officially signed on the 12 February 2021.

3 PROJECT STATUS TO DATE

The Consultant to date provided the Municipality with the first draft report for our review but expressed that the report still lacks fundamental information which will be necessary for future planning.

The user department concur with the findings of the Consultant that the report will have to include the additional information to finalise the Master Plan. The overall progress for Phase 1 has been completed.

The Engineering and Planning Services Department considers the continuation of this project quite critical to retrieving data that would enable us to execute and plan projects with limited cost and make service delivery affordable.

4 COST

Initial Award

The bid document called for financial proposals for Phase 01 and Phase 02 with the following deliverables:

Phase 1 - The assessment of the status of the current infrastructure.

- Complete asset register of municipal services (water, sanitation, roads and stormwater).
- Recommendations of remedial work or upgrade needed on existing infrastructure to obtain an acceptable standard.

Phase 2 - Future Projections

- Recommendation of future infrastructure needs based on 5, 10, 15 and 20 years growth projections.

The Engineering and Planning Services Department estimated to complete the project, i.e. Phase 1 and Phase 2 would cost N\$9 974 112.50 to implement. The available funding at the time was only N\$ 4, 000,000.00. Before the bidding process commenced, the cost estimate was approved by the Procurement Committee, as the funding needed was split over two (2) financial years, as follows:

- For year 1 (2020/2021), it is estimated that the project will require N\$3 974 112.50. This will equate to N\$ 331,176.04/month.
- For year 2 (2021/2022), it is estimated that the project will require N\$6 000 000.00. This will equate to N\$ 500,000.00/month.

At the award stage, the bid offer from Messrs Zutari Namibia was split into two (2) different awards to ensure that critical work identified in Phase 1 will start first and the bid was awarded with the funds that were available.

Procurement Committee resolved as follows at their meeting of **14 July 2021** under item 13.7.

- (a) That Bidder who offered the most economically beneficial price be selected for award and that award for Phase 01 and Phase 02 be separated:

Bidder:	Zutari Namibia (Pty) Ltd
Postal Address:	P.O. Box 5353, Windhoek
Proc Ref no:	CS/RP/SM-011/2020
Proc Title:	Integrated Infrastructure Master Plan

Amount: (VAT Incl.)	Total Award: N\$ 7 615 307.00
	1 st Award (Phase 01): N\$ 6 821 282.00
	<u>Stage 1 to 4 - Stakeholder & Project Management (10 months) N\$ 520 559</u>
	<u>Stage 1 - Data Collection N\$ 3 520 400.70</u>
	Obtain & review of existing as-build info: N\$ 69 365.70
	Asbuilt Survey of Services (6 teams @70 days): N\$ 3 451 035.00
	<u>Stage 2 - Investigation & Analysis 1 283 789.85</u>
	Condition Inspection of Services & Data Capturing: N\$ 439 916.40
	Condition Inspection of Roads & Data Capturing: N\$ 71 888.80
	Condition Inspection of WWTW : N\$ 34 609.25
	Traffic Counts N\$ 159 390.00
	Preparation of Asset Register: N\$ 577 985.40
	<u>Stage 3 - Network Modelling 1 246 280.30</u>
	Water, Sewer, Semi-Purified, Stormwater: N\$ 770 226.30
	Transport Modelling & PMS: N\$ 293 739.90
	Environmental Inputs & Reporting: N\$ 29 221.50
	Geotechnical Inputs & Reporting: N\$ 34 534.50
	Draft Status Quo Report: N\$ 59 279.05
	Final Status Quo Report: N\$ 59 279.05
	Out of Pocket Expenses: N\$ 250 254.95
2 nd Award (Phase 02): N\$ 794 025.00	
VAT no: 00036392-015	
Registration no: 90/469	
Delivery time: 12 Months	
Contract period: 12 Months	
(b) That the cost of procurement is defrayed from the following vote:	
VOTE DESCRIPTION	AMOUNT (N\$)
50-00-3-10-128-00: Consultancy Services For Integrated Infrastructure Master Plan (N\$6,821,282.00)	N\$ 6,821,282.00

Bid Price form Messrs Zutari Namibia

The Bid price of Messrs Zutari Namibia for the 2nd Award (Phase 2) is set out below in Figure 1.

PROCUREMENT COMMITTEE FOR THE MUNICIPALITY OF SWAKOPMUND Page 24 of 32
CS/IRP/SM-011/2020- CONSULTANCY SERVICES FOR AN INTEGRATED INFRASTRUCTURE MASTERPLAN

Cost Estimate of Services - PHASE 2					FORM F-4	
Phase 2: Future Projections						
Consultant Name: Zutari (Pty) Ltd						
	Monthly Rate (NAD)	Working Months	Monthly Rate (N\$)	Total Cost (N\$)		
Stage 4 & 5	Stakeholder and Project Management	2	45,266	90,531		
Stage 4	Development of Swakopmund Infrastructure Master Plan	1				
Zutari	Water, Sewer, Semi-purified, Stormwater	1	239,681	239,681		
Zutari	Transport modeling	1	58,240	58,240		
Zutari	Draft Document Infrastructure Master Plan	1	45,843	45,843		
Stage 5	Stakeholder Engagement and Business Plan Development	2				
Zutari	Preparation of Business Plan	2	83,146	166,292		
Zutari	Final Document Infrastructure Master Plan	1	45,843	45,843		
Sub-total (Remuneration)				646,430		
Plus: VAT (15%)				96,964		
Total (Remuneration) (Incl VAT)				743,394		
Out-of-Pocket Expenses:						
		Room Charge (N\$)	Subsistence	Total/day	Days	Amount (N\$)
(a) Per Diem	RSA Team Members	1,200	200	1,400	4	5,600
	Namibian Team Members	1,200	0	1,200	3	3,600
(b) Travel Expenses				No	Rate (N\$)	Amount (N\$)
	Air Fare			2	5,500	11,000
	Travel [km]			2250	5.50	12,375
(c) Car Hire				Days	Rate/day (N\$)	Amount (N\$)
				2	800	1,600
(d) Lump Sum Miscellaneous Expenses						9,852
Sub-Total (Out-of-Pocket)						44,027
Contingency Charges						-
Plus: VAT (15%)						6,604
Total Estimate						50,631

Figure 3: Cost of Service for PHASE 2

5 FUNDS REQUIRED

Table 1: Funds Required

Description	Amount N\$ (VAT incl.)
Funds Available for Award 1 (Phase 1)	6 821 285.00
Cost of Total Award (Award 1 and Award 2)	7 615 307.00
Difference	794 022.00
Funds Available	0
Cost of Award 2 (Phase 2)	794 025.00
Funds required	794 025.00

On the **10 February 2022** at an ordinary Management Committee Meeting, the General Manager: Finance tabled a review on the Capital

Budget which informed of a savings of N\$25 600 000.00, and such approved by the Council on the **24 February 2022**.

It therefore requested that the above cost of N\$794 025.00 be allocated from the savings that was tabled by General Manager: Finance for the continuation of Phase 2 of the Integrated Infrastructure Master Plan.

6 CONCLUSION

Council has approved funds for the project to the amount of N\$6 821 285.00 as per Table 1 above thus far. However, the project still has a shortfall of N\$794 025.00 and is therefore insufficient to cater for the full and successful execution of the Integrated Infrastructure Master Plan project.

It is against this backdrop that Council is requested to avail the required funds for Phase 2 of the Integrated Infrastructure Master Plan project.

B. After the matter was considered, the following was:-

RECOMMENDED:

That the General Manager: Finance be granted permission to transfer an amount of N\$794 025.00 from the savings on the Capital Budget for the 2021/2022 financial year to Vote: 500031012800 [Consultancy Services for Integrated Infrastructure Master Plan] and that the vote be included in the Capital Budget 2022/2023 as a continuation project.

11.1.25 **EXPRESSION OF INTEREST WITH SPECIFIC REFERENCE TO HANGAR 70 & 71 AT SWAKOPMUND AIRPORT**

(C/M 2022/04/28 - Hangar 70 & 71)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 7.11 page 117 refers.

A. The following item was submitted to the Management Committee for

1. Introduction

An application dated **18 January 2022** was received from Mr Jacobus Martinson to purchase hangar spaces, number 70 and 71, to build aircraft hangars for his private use (**Annexure "A"**). In the same letter, the applicant chose to be allocated hangar No. 70 and 71 which are currently available for allocation.

This application is submitted to Council for consideration as the authority delegated to the Chief Executive Officer by Council on **29 July 2021**, under item 11.1.24, point (c) is only for the cession / transfer of rights and not for the allocation of vacant hangar sites to new lessees.

2. Current Situation

Having various newly created hangar sites available at the airport, Council passed the following decision on **28 November 2019** under item 11.1.28:

- (a) *That the vacant sites be allocated chronologically to the applicants according to date such applications were received.*
- (b) *That the lease be subject to Council's standard lease conditions.*
- (c) *That the rental tariffs be for the 2019 / 2020 Financial Year: commercial use (N\$4.44/m²) and private use (N\$5.68/m²).*
- (d) *That the remaining hangar sites be allocated as applications are received.*
- (e) *That the General Manager: Corporate Services & HR submit a Hangars Allocation Policy and that the Directorate of Civil Aviation be approached for assistance.*

Although the different tariffs for commercial and private use are being levied correctly, it is incorrectly reflected in the above decision under point (c). The commercial use tariff is the higher tariff. Currently, the following are the tariffs for the year 2021/2022:

Commercial - N\$ 6.08
Non-commercial - N\$ 4.75

3. Discussion

As per point (d) of the above decision it is proposed to allocate Hangar 70 and 71 to Mr Jacobus Martinson in terms of Council's standard lease conditions at the airport contained in the lease agreement.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Hangar 70 and 71 at the airport be leased to Mr Jacobus Martinson subject to Council's standard lease conditions contained in the lease agreement.
 - (b) That the rental tariffs be for the 2021 / 2022 Financial Year: commercial use (N\$6.08/m²) and private use (N\$4.75/m²).
-

ANNEXURE "A"

Chief Executive Officer
Swakopmund Municipality
PO Box 53
Swakopmund
Namibia

18 January 2022

Dear Sir,

**EXPRESSION OF INTEREST WITH SPECIFIC REFERENCE TO HANGAR 70 & 71, AIRPORT,
SWAKOPMUND.**

I, Jacobus Martinson, herewith wish to express my interest in Hangar 70 & 71, Airport, Swakopmund.

I wish to rent the properties (Hangar 70 & 71) for private use. Alternatively, if Council wish to have further discussions concerning the availability of other Hangars of similar size we would also be interested.

It would be appreciated if Council could consider the proposal presented and revert back to us with regard to the expression of interest with specific reference to Hangar 70 & 71, Airport, Swakopmund.

Yours faithfully,



W.H. Jordaan
Financial Manager

namibsroostrp@outlook.com

081 828 3634

ANNEXURE "B"



11.1.26 **LEASE OF HANGAR NO 29 AT SWAKOPMUND AIRFIELD**
(C/M 2022/04/28 - Hangar 29)

Ordinary Management Committee Meeting of 19 April 2022, Addendum 7.12 page 120 refers.

A. The following item was submitted to the Management Committee for

1. Introduction

An application dated **09 March 2022** was received from Mr Andre Voster to purchase hangar space in order to build and aircraft hangar for his private use (**Annexure "A"**). In the same letter, the applicant chose to be allocated hangar No. 29 which is currently available for allocation.

This application is submitted to Council for consideration as the authority delegated to the Chief Executive Officer by Council on **29 July 2021**, under item 11.1.24, point (c) is only for the cession / transfer of rights and not for the allocation of vacant hangar sites to new lessees.

2. Current Situation

Having various newly created hangar sites available at the airport, Council passed the following decision on **28 November 2019** under item 11.1.28:

- (a) *That the vacant sites be allocated chronologically to the applicants according to date such applications were received.*
- (b) *That the lease be subject to Council's standard lease conditions.*
- (c) *That the rental tariffs be for the 2019 / 2020 Financial Year: commercial use (N\$4.44/m²) and private use (N\$5.68/m²).*
- (d) *That the remaining hangar sites be allocated as applications are received.*
- (e) *That the General Manager: Corporate Services & HR submit a Hangars Allocation Policy and that the Directorate of Civil Aviation be approached for assistance.*

Although the different tariffs for commercial and private use are being levied correctly, it is incorrectly reflected in the above decision under point (c). The commercial use tariff is the higher tariff. Currently, the following are the tariffs for the year 2021/2022:

Commercial	-	N\$ 6.08
Non-commercial	-	N\$ 4.75

3. Discussion

As per point (d) of the above decision it is proposed to allocate Hangar 29 to Mr Andre Voster in terms of Council's standard lease conditions at the airport contained in the lease agreement.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Hangar 29 at the airport be leased to Mr Andre Voster subject to Council's standard lease conditions contained in the lease agreement.
 - (b) That the rental tariffs be for the 2021 / 2022 Financial Year: commercial use (N\$6.08/m²) and private use (N\$4.75/m²).
-

ANNEXURE "A"

Chief Executive Officer

Municipality

Swakopmund

09 March 2022

Subject: Lease of stand 29 at Swakopmund Airfield

Dear Sir/Madam

I hereby wish to apply to lease **stand 29** as per your site map of Swakopmund airfield to build an aircraft hangar for private use.

Building plans will be submitted for approval once my application to lease the stand has been approved.

Kind Regards,



Andre Vorster

Office: 064 46 3555

Mobile: 081 763 9483

ANNEXURE "B"

