



EXECUTIVE SUMMARY OF BID EVALUATION REPORT
NCS/RFQ/SM-031/2022: PROVISION OF OFFICE AND CARPET CLEANING SERVICES AT THE MUNICIPALITY COUNCIL OF SWAKOPMUND

SCOPE OF CONTRACT	PROVISION OF OFFICE AND CARPET CLEANING SERVICES AT THE MUNICIPALITY COUNCIL OF SWAKOPMUND
PROCUREMENT METHOD USED	REQUEST FOR SEALED QUOTATIONS
DATE OF BID INVITATION	30 AUGUST 2022
CLOSING DATE	WEDNESDAY, 20 SEPTEMBER 2022 AT 11H00
NUMBER OF BIDS RECEIVED	11

EVALUATION REPORT

No	Bidder	Lot Items	Bid Amount Excl VAT (N\$)	Observations
1.	PF & LM Trading CC	Lot 1: Per Day	255.00	<ul style="list-style-type: none"> Complaint and Responsive.
		Lot 1: Per Week	1 275.00	
		Lot 1: Per Month	5 100.00	
		Lot 2: Per m ²	200.00	
		Remuneration: of Cleaner Per Month	2 500.00	
2.	Kannacy Investment CC	Lot 1: Per Day	117.86	<ul style="list-style-type: none"> Validity period 180 days instead of 90 days. Page 16 Specifications and Compliance Standard Compliance Sheet, marked as N/A (Not Applicable).
		Lot 1: Per Week	824.99	
		Lot 1: Per Month	3 299.95	
		Lot 2: Per m ²	None	
		Remuneration of Cleaner Per Month	2 000.00	
3.	Noria Trading CC	Lot 1: Per Day	250.00	<ul style="list-style-type: none"> Page 23 not fully completed. Annexures initialed.
		Lot 1: Per Week	1 250.00	
		Lot 1: Per Month	5 000.00	
		Lot 2: Per m ²	None	
		Remuneration: of Cleaner Per Month	3 000.00	
4.	Johannes P Trading	Lot 1: Per Day	340.00	<ul style="list-style-type: none"> Only two reference letters submitted is relevant to jobs of similar nature of this project. Work Schedule not attached.
		Lot 1: Per Week	600.00	
		Lot 1: Per Month	9 000.00	
		Lot 2: Per m ²	35.00	
		Remuneration: of Cleaner Per Month	2 000.00	
5.	N. Sussana Investment CC	Lot 1: Per Day	120.96	<ul style="list-style-type: none"> Work Schedule not attached. Schedule outlining actual remuneration not attached.
		Lot 1: Per Week	967.74	
		Lot 1: Per Month	967.74	
		Lot 2: Per m ²	806.45	
		Remuneration: of Cleaner Per Month	None	

No	Bidder	Lot Items	Bid Amount Excl VAT (N\$)	Observations
6.	Fantos Investment CC	Lot 1: Per Day	140.80	<ul style="list-style-type: none"> Health and Safety Programme not attached. Only two reference letters submitted is relevant to jobs of similar nature of this project. Page 19 not dully completed.
		Lot 1: Per Week	704.00	
		Lot 1: Per Month	2 816.00	
		Lot 2: Per m ²	65.00	
		Remuneration: of Cleaner Per Month	2 841.25	
7.	Unity One Investment CC	Lot 1: Per Day	570.00	<ul style="list-style-type: none"> Complaint and Responsive.
		Lot 1: Per Week	2 875.00	
		Lot 1: Per Month	11 500.00	
		Lot 2: Per m ²	80.00	
		Remuneration: of Cleaner Per Month	3 424.16	
8.	Mude & Rua Investment CC	Lot 1: Per Day	268.00	<ul style="list-style-type: none"> Schedule outlining actual remuneration not attached.
		Lot 1: Per Week	1 340.00	
		Lot 1: Per Month	6 164.00	
		Lot 2: Per m ²	21.50	
		Remuneration: of Cleaner Per Month	0.00	
9.	Mee Ndeshipanda's Investment CC	Lot 1: Per Day	150.00	<ul style="list-style-type: none"> Reference letters in the name of the individual and not the company. Work Schedule not attached. Schedule outlining actual remuneration not attached.
		Lot 1: Per Week	750.00	
		Lot 1: Per Month	2 250.00	
		Lot 2: Per m ²	20.00	
		Remuneration: of Cleaner Per Month	None.	
10.	Twaifanwa Trading CC	Lot 1: Per Day	1 000.00	<ul style="list-style-type: none"> Work Schedule not attached. Schedule outlining actual remuneration not attached. Only one reference letter submitted is relevant to jobs of similar nature of this project.
		Lot 1: Per Week	5 000.00	
		Lot 1: Per Month	20 000.00	
		Lot 2: Per m ²	None	
		Remuneration: of Cleaner Per Month	None	
11.	Forever Cleaning Services	Lot 1: Per Day	100.00	<ul style="list-style-type: none"> Reference letters submitted are not relevant to jobs of similar nature of this project. Reference letters in the name of the individual and not the company. Work Schedule not attached. Page 19 not fully completed.

The following bid is identified to be responsive to the requirements of the Bid Invitation, as stipulated:

NO	BIDDER	LOT ITEMS	BID AMOUNT EXCL VAT (N\$)
1.	PF & LM Trading CC	Lot 1: Per Day	255.00
		Lot 1: Per Week	1 275.00
		Lot 1: Per Month	5 100.00
		Lot 2: Per m ²	200.00
		Remuneration: of Cleaner Per Month	2 500.00
2.	Unity One Investment CC	Lot 1: Per Day	570.00
		Lot 1: Per Week	2 875.00
		Lot 1: Per Month	11 500.00
		Lot 2: Per m ²	80.00
		Remuneration: of Cleaner Per Month	3 424.16

BEST EVALUATED BID

LOT 1: CONTRACTOR TO PROVIDE OFFICE CLEANING SERVICES

Bidder:	PF & LM Trading CC
Cost Per Day:	N\$255.00
Cost Per Week:	N\$1 275.00
Cost Per Month:	N\$5 100.00
Commencement Date:	01 November 2022

LOT 2: CONTRACTOR TO PROVIDE CARPET CLEANING SERVICES

Bidder:	Unity One Investment CC
Cost Per m ² :	N\$92.00/m ²
Commencement Date:	01 November 2022

H KANANJEMBO
HEAD OF PROCUREMENT