



MUNICIPALITY OF SWAKOPMUND

Registration as a Resident Occupation

For the registration of a **Resident Occupation** (means any commercial or industrial use conducted within a dwelling and carried on by the inhabitants) the following is required;

- 1) **Consent/comments** from all adjoining neighbours for the proposed consent as applied to from the Municipality.
- 2) A site plan indicating the following;
 - Size of the erf
 - Parking
 - Locality
 - Neighbouring erven and numbers
 - Position & area that the proposed **Residential Occupation** will require.
- 3) On completion of the above points an advertising fee to the amount of **N\$ 500.00** for placement of a notice by the Municipality in two Local newspapers, as required by the Town Planning Scheme regulations, for the applied **Resident Occupation** is required.

SWAKOPMUND

TOWN PLANNING AMENDMENT SCHEME NO. 12

CLAUSE 1: INTERPRETATION OF TERMS

“**RESIDENT OCCUPATION**” means any commercial or industrial use conducted within a dwelling and carried on by the inhabitants thereof, subject to the following:

- (a) The resident occupation shall be confined to one third of the *total floor area* of the said dwelling;
- (b) The resident occupation must be carried out entirely within the dwelling to include the basement, outbuilding, garage, and/or attic of the dwelling.
- (c) The home occupation must be clearly incidental and secondary to the residential use of the dwelling;
- (d) The residential character and appearance of the dwelling and the property on which it is located shall not be changed in any visible manner. No advertisement of the existence of the resident occupation shall be visible from the dwelling or the erf on which it is located, except for one sign as permitted by this Scheme;
- (e) No materials or products shall be stored on the erf outside in such a manner as to be visible from any adjacent property;
- (f) Display of merchandise or products of the resident occupation for sale may be permitted at the discretion of Council in keeping with subparagraph (iv) above;
- (g) The resident occupation shall not create any objectionable noise, odor, vibration or unsightly conditions;
- (h) The resident occupation shall not create a health or safety hazard;
- (i) The resident occupation shall not create any interference with communication transmission or reception in the vicinity;
- (j) Only products that are substantially manufactured or fabricated in the dwelling solely by the inhabitants thereof shall be sold as part of the resident occupation. Products not manufactured or fabricated within the dwelling by the inhabitants may only be sold by catalogue sales and may not be stocked for retail sales within the residence. Incidental sales of products directly associated with the resident occupation may be permitted by Council;
- (k) The resident occupation may employ up to 2 full time employees.



