

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 29 August 2019** at **19:00**.

PRESENT:

Councillor P Nashilundo	:	Mayor
Councillor E Shitana	:	Chairperson of MC
Councillor K N Jason	:	Alternate Chairperson of MC
Councillor N N Salomon	:	Member of Management Committee
Councillor W O Groenewald	:	Alternate Member of MC
Councillor E K Hangula	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr M P C Swarts	:	GM: Corporate Services & HR
Mr H !Naruseb	:	GM: Finance
Mr C Lawrence	:	GM: Health Services
Mr M Cloete	:	Acting GM: Community Development Services
Mr A Louw	:	Acting GM: Engineering Services
Mr A Plaatjie	:	Manager: Corporate Services
Mr U Tjiurutue	:	Corporate Officer: Admin

ALSO PRESENT:

Also present was the Swakopmund Constituency Councillor, Honourable Juuso Kambueshe, Two (2) staff members receiving long service awards, One (1) members of the Media, and Fifteen (15) Members of the public.

1. **OPENING BY PRAYER**

Pastor Kevin Mwashuma opened the meeting with scripture reading and a prayer.

2. **ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

On proposal of Councillor W O Groenewald seconded by Councillor E Shitana it was:

RESOLVED:

That the agenda be adopted.

CO: A GM: CS&HR

3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

Councillor M Elago	-	Approved
Councillor A M Marsh	-	Approved
Alderman E //Khoaseb	-	Approved

3.2 Declaration of interest:

Councillor P Nashilundo - Item 11.1.17

4. **CONFIRMATION OF MINUTES**

(C/M 2019/08/29 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 JULY 2019**

On proposal of Councillor E Shitana seconded by Councillor K N Jason it was:

RESOLVED:

<p style="text-align: center;">CO: A GM: CS&HR</p>
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That the minutes of the Ordinary Council Meeting held on 25 July 2019, be confirmed as correct.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2019/08/29 - A 2/3/5)

5.1 Her Worship, the Mayor, also announced as follows:

Honourable Councillors, Pastor Kevin Mwashuma, The Chief Executive Officer, Mr Alfeus Benjamin, General Managers, Managers, Officials, Members of the Community, Members of the Media, Ladies and Gentlemen, All Protocol observed

Good evening and welcome to the August Council Announcement. Please allow me to express my gratitude to each and every one of you, who made the commitment to join us this evening.

I would like to share a bible verse with you from the book of Philippians Chapter 4 verse 8, "Fix your thoughts on what is true and honorable and right. Think about things that are pure and lovely and admirable. Think about things that are excellent and worthy of praise".

Ladies and Gentlemen

The Office of the Mayor is tasked with various official engagements, therefore, the Mayor and the Councillors attended to the following engagements during August 2019:

- Stakeholders meeting on HIV sensitization at the Ministry of Health and Social Services.*
- Welcoming remarks at the Commemoration of the World Day against trafficking in persons organized by the Ministry of Gender Equality and Child Welfare.*
- Groundbreaking ceremony of the 40/40 Housing initiative with Power Oyeno*
- All Female Councillors and two staff members attended the 13th Women Summit in Windhoek*
- Welcoming Remarks at the Welcoming dinner of the International Social Security Association and Social Security Commission during the business processes workshop held in Swakopmund*
- Regional Labour and employment workshop organized by the Ministry of Labour, Industrial Relations and Employment Creation*
- Motivational message at the Team Karate High Performance Training Handing over ceremony*
- Focus Group discussions for the Swakopmund Structure Plan*
- Women's Day Celebration held in honour of Female staff of the Municipality.*
- Facilitation support visit by the City of Windhoek*
- Welcoming remarks at the 13th //Goa !Haob Social Event hosted by the Kaisame NBC radio station.*

- *National Heroes Day Commemoration held in Otjiwarongo*
- *Various in-house meetings*

Thank you Honourable Councillors for your dedication and commitment in fulfilling some of the duties of the Mayoral Office.

Honourable Councillors, Ladies and gentlemen,

Fire accidents are one of the undesirable issues affecting the community of Swakopmund. The Fire Brigade Department receives about 3-5 cases of fire reports on a monthly basis and this as we all know affects our community negatively as victims are left in destitute. The Municipality tries to assist the fire victims with food hamper and on a continuous basis, the mayoral office receives requests for financial assistance by the victims. As much as we would like to assist everyone, we cannot do so due to external limitations.

Ladies and gentlemen, *we would like to thank the community members who remain committed to assisting their fellow residents in need. From time to time, second hand clothes have been dropped off anonymously and we further distribute this clothes to those in need.*

In its efforts to mitigate the causes associated with fire accidents, the Health Services and Fire Brigade Departments is planning to host a fire safety awareness day. This event will cover awareness about fire safety, the factors contributing to fire incidents and the measures to be taken during these emergencies. We would like to call on residents to please attend this event. The date of this event will be announced in due course.

Honourable Councillors, Ladies and gentlemen

The Municipality of Swakopmund's Health Services Department wishes to announce the Clean-Up Campaign which will take place on 21 September. The annual event which was initiated by His Excellency, Dr Hage Geingob in 2018, is aimed at mobilizing the community and Municipal staff to promote environmental cleanliness within Swakopmund and Namibia at large. The involvement of the community is of vital importance and therefore, we would like to urge the residents to participate during this clean-up campaign. Community groups can register during 27 August to 13 September at the Municipality of Swakopmund offices.

Ladies and gentlemen, *as we all know, our town is one of the cleanest, if not the most cleanest town in Namibia and this has been so because of the collective role that each and everyone plays in maintaining this title. I hope that during this year's campaign, we will show up in large numbers and promote cleanliness and hygiene for our town.*

Honourable Councillors, Ladies and gentlemen

Food Safety and Security remains the key principles at the Municipality of Swakopmund and thus, Council is continuously working on initiatives that assure good health and wellness of its residents. One of the major concerns that has been on Council's table is the need to improve the conditions under which residents of Swakopmund, are selling food products on pavements and street corners as a means of ensuring their livelihood.

As a result, the Mondesa Pilot Hawkers market will be launched during the first week of September. The purpose is to improve hygienic conditions for the sale of street food as the current practice gives rise to various Health risks, including the possible spread of the HEPATITUS E, virus which is mainly spread by unhygienic personal habits.

A total of 50 food vendors have been identified in the Mandume Ya Ndemufayo Street. These food vendors will be provided with training on safe food practices and personal hygiene in order improve hygiene and upgrading of their stands from which they are selling.

Ladies and gentlemen, *through this initiative, Council foresees the improvement in quality of products sold in the informal sectors. This will result in clean, healthy and affordable products being sold to the residents. Council further envisages creating facilities that can provide a safer environment for the display of these products.*

Ladies and Gentlemen, Fellow Councillors

On behalf of Council, I would like to give notice to all pet owners, specifically, dogs and cats, for free dipping and rabies immunization at the following venues and dates:

1. Municipal Head Office on 16 September
2. Mondesa Meduletu Hall on 17 September
3. Tamariskia Town Hall on 18 September
4. DRC Fire Station on 19 September
5. DRC Fire Station on 20 September

6. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF COUNCIL**

6.1 Long Service Awards

Ladies & Gentlemen

We hereby would like to acknowledge the following staff member and present him with the long service award.

30 YEARS SERVICE

Mr Iyaloo Haludilu

Mr Haludilu has been serving the Municipality of Swakopmund in the Health Services Department. Today, as we acknowledge his years of service, we would like to thank him for the dedication and commitment he has shown towards his work. On behalf of Council, I would like to express our sincere gratitude for the time and important role that you played in your position.

*Furthermore, we wish to recognize **Mr. Jason Shingulu**, who will be retiring from the Municipality of Swakopmund. He has served the Council for 36 years and 4 months. On his departure, we wish him a good rest and a peaceful retirement. Thank you very much for all your hard work and loyalty shown towards the Council.*

Ladies & Gentlemen

Thank you for your undivided attention.

Pauline Nashilundo
MAYOR

7. **PETITIONS**

None.

8. **MOTIONS OF MEMBERS**

None.

9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING AUGUST 2019**

10. Minutes of **Ordinary Management Committee** meeting held on **08 August 2019** and **Special Management Committee** meetings of **13 August 2019** and **20 August 2019**.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 08 AUGUST 2019 AND SPECIAL MANAGEMENT COMMITTEE MEETINGS HELD ON 13 AUGUST AND 20 AUGUST 2019**

11.1.1 **REPORT ON ISSUES CONCERNING OVAHIMBA CULTURAL VILLAGE AT MARTIN LUTHER HISTORICAL SITE**

(C/M 2019/08/29 - 13/3/1/5)

RESOLVED:

CO: P
GM: CS&HR

- (a) That the current lease agreement entered between Council and the Ovahimba Cultural Group be cancelled.
 - (b) That the Ovahimba Cultural Group be advised to finalize their leadership constitution within three (3) months.
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11.1.2 **MESSRS KAZAK AFRICAN EXPERIENCE CULTURAL TOURISM CC: CONCERNS REGARDING LEASED LAND**

(C/M 2019/08/29 - 19.03.08, E 2747, E 1316)

RESOLVED:

CO: P
GM: ES
GM: CS&HR

- (a) That the complaints received from Messrs Kazak African Experience Cultural Tourism CC, be noted.
- (b) That Council approves the new access for Messrs Kazak African Experience Cultural Tourism CC to the lease area as per Annexure "E" (on file), at no cost to the applicant.
- (c) That the lease period of 9 years and 11 months commences once the access referred in point (b) above is provided and that this amendment be contained in an addendum to the lease agreement.
- (d) That Council waives the outstanding balance on the lease account of Messrs Kazak African Experience Cultural Tourism CC for leasing a portion of Erf 2747 and Erf 1316, Swakopmund as the area had no access when the lease agreement came into operation.

- (e) That permission be granted to Messrs Kazak African Experience Cultural Tourism CC to fence the common boundary between his lease area and Swakopmund Paintball Adventure Centre with 3 (three) metre high netting at his cost.
- (f) That it be noted that Health Services Department has removed refuse illegally dumped on the site.
- (g) That Messrs Kazak African Experience Cultural Tourism CC be informed that in terms of the Property Policy, Council does not permit the erection of permanent structures on leased properties.

11.1.3

APPLICATION FOR PARKING RELAXATION TO PROVIDE PARKING ON ANOTHER SITE *IN LIEU* OF ON-SITE PARKING

(C/M 2019/08/29 - E 210)

RESOLVED:

GM: ES

That Council Resolution of 25 April 2019 under item 11.1.18 be repealed and be replaced with the following:

- (a) *That the proposed development on Erf 210, Swakopmund is in line with the provisions of the Swakopmund Town Planning Scheme and no parking relaxation is required.*
- (b) *That the applicant submits building plans for proposed new additions to the Engineering Services for scrutiny and approval.*

11.1.4

APPLICATION BY WALTER HUSEB FOR INDUSTRIAL ERF FOR BRICK MAKING PURPOSE

(C/M 2019/08/29 - 13/3/1/11, H 5, E 4866, E 4867)

RESOLVED:

CO: P
GM: CS&HR

- (a) That Council takes note that Mr Walther Huseb owes Council an amount of N\$51 914.40 as per Kinghorn Associates statement of June 2019 for arrears rental in respect of a portion of Portion 5.
- (b) That the application of Mr Walther Huseb to be allocated a site at the SME industrial park not be approved as there is no site available for allocation at this stage.
- (c) That Council remains with its resolution of 18 July 2013, item 7.1:

- (a) *That Mr W Huseb be informed that Council will only consider his appeal once the overdue rental has been paid in full.*
- (b) *That should it be considered to relocate Mr W Huseb, the other applicants who were referred to the Local Economic Development Officer be assisted first.*

11.1.5

APPLICATION FOR A BUSINESS ERF TO DEVELOP A SWAKOPMUND GENOCIDE MUSEUM

(C/M 2019/08/29 - 16/1/4/2/1/5)

RESOLVED:

CO: P
GM: CS&HR

- (a) That the application of Messrs Swakopmund Genocide Museum CC to purchase a business erf to construct a museum near the Swakopmund Memorial Park Cemetery in Kramersdorf, be noted.
- (b) That Messrs Swakopmund Genocide Museum CC be informed that Council does not have a business erf available near the Swakopmund Memorial Park Cemetery in Kramersdorf.
- (c) That Council offers to lease Room D 25 at Woerman Haus to Messrs Swakopmund Genocide Museum CC for a period of 5 years subject to the standard lease conditions.
- (d) That the rental be $(19\text{m}^2 \times \text{N}\$51.80/\text{m}^2 = \text{N}\$984.20 + \text{N}\$147.63 (15\% \text{ VAT}) = \text{N}\$1\,131.83$ per month; and the rental to escalate annually with 10%.
- (e) That Room D25 at Woerman Haus be withdrawn from the list that Council approved on 30 August 2018 under item 11.1.9 for the calling of proposals.
- (f) That Messrs Swakopmund Genocide Museum CC be informed to submit a complete founding statement of the close corporation.
- (g) That a national museum that will represent the Swakopmund Genocide of 1904-1908, Prisoners of War Graveyard be incorporated in the Three Dimensional (3D) Museum proposal.

11.1.6

INVITATION TO ALL BUSINESS, GENERAL RESIDENTIAL OFFICE AND INSTITUTIONAL LAND OWNERS IN SWAKOPMUND

(C/M 2019/08/29 - 16/1/4/1/1)

RESOLVED:

GM: ES

- (a) That Council inform and advise all affected and interested business, general residential, office and institutional land owners in Swakopmund of this new option and that those keen to take advantage of it should undertake the rezoning process as set out in Municipal and Government Regulations and the Town Planning Ordinance No. 18 of 1954, including advertising for objections and comments on the rezoning from the existing applicable “*bulk factor*” zone to a “*no bulk factor*” zone.

- (b) That the Council Notice to the affected and interested land-owners read as follows:

“MEDIA RELEASE”

INVITATION TO ALL LAND-OWNERS OF BUSINESS, GENERAL RESIDENTIAL, OFFICE AND INSTITUTIONAL LAND

In a letter dated 31st July, 2016, to WINPLAN Town and Regional Planning Consultants, The Minister of Urban and Rural Development informed the Consultants that the Swakopmund Town Planning Amendment Scheme Number 30 would be approved on condition that the Scheme was amended by the removal of a maximum bulk restriction on all buildings in the following zones:

- *General Residential 1 and 2*
- *General Business and Local Business*
- *Institutional*
- *Office*

No prior public comment was invited on this instruction.

The Swakopmund Municipality is currently reviewing its Town Planning Scheme and has complied with the Ministerial directive by the inclusion of an option of a “no bulk factor” restriction into a table in the draft revised scheme. The Municipality invites any affected and interested landowners who wish to take advantage of this new option to undertake the rezoning process as set out in Municipal and Government Regulations and the Town Planning Ordinance No.18 of 1954, including the advertising for objections and comments on the rezoning from the existing applicable bulk zone to a “no bulk factor” zone.

Please be informed that a rezoning to the new “no bulk factor” zone does not involve any change in the land-use or density zones, and coverage and building lines will be fixed.

The Municipality is also considering increasing the bulk zone options to include bulk zones of 3 and 4. Comments may be submitted directly to the Municipality on the advisability of these and higher bulk zones before the end of August 2019.

As with all applications for rezoning, in terms of Section 34(1) of the Town Planning Ordinance 18 of 1954, a betterment fee will be requested to cover additional capital costs to the Municipality arising from increased costs for upgrading and supply of infrastructure due to development.

There is no time restriction on when application for rezoning may be made, however if application is made to the Municipality before the 30th September, 2019, the rezoning application will be included in the amendment scheme currently being reviewed. Until such time as a rezoning application is made, the existing bulk factors will remain unchanged.”

11.1.7

INVESTMENT PROFILE OF SWAKOPMUND

(C/M 2019/08/29 - A 2/3/15)

RESOLVED:

<p>Acting GM: CDS CO: M&C GM: CS&HR</p>
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- (a) That the Investment Profile for Swakopmund be approved, and that it be reviewed after (2) two years.
- (b) That an Investment Incentive Policy for Swakopmund be developed to attract / retain investment to the town.

11.1.8 **REQUEST TO DESIGNATE AN AREA TO BURY LOCAL MUSLIM COMMUNITY**

(C/M 2019/08/29 - N/2/1)

RESOLVED:

Acting GM: CDS

That a piece of land at the Tamariskia Cemetery measuring 100m² be reserved as burial space for the Muslim community, once the boundary for the Tamariskia Cemetery is completed.

11.1.9 **REQUEST FOR SPONSORSHIP: //GOA-!HAOB SOCIAL GAMES**

(C/M 2019/08/29 - 14/2/2/1/1)

RESOLVED:

CO: M&C
Acting GM: CDS
GM: CS&HR

- (a) That the request for sponsorship for the hosting of the //Goa-!Haob Social Games scheduled to take place from 24-26 August 2019 in Swakopmund, be noted and condoned.
- (b) That Council sponsor the two venues (Vineta North and Mondesa Sport Stadium) to the value of N\$2 984.00.
- (c) That Messrs NBC be responsible for paying the refundable deposit of N\$5 914.00 for the venues.
- (d) The costs for the expenses mentioned above in (b), be defrayed from the Community Services Publicity Vote 500510212700 where N\$48 685.18 is available.
- (e) That Messrs NBC ensures that the facilities including the parking area are cleaned and restored to their original conditions to the satisfaction of the Acting General Manager: Community Development Services within 48 hours after the event.
- (f) That Council be indemnified against any claims that may arise from using the stadiums.
- (g) That Messrs NBC be responsible for the provision of additional public ablution facilities on site, if required.
- (h) That Council reserves the right to cancel the use of the stadiums should Council need them for its own purposes.
- (i) That Messrs NBC make prior arrangements with Erongo-RED for electricity connection at their own cost, should it be required.
- (j) That Messrs NBC submit proof that the following arrangements have been made:
 - *Emergency Services*
 - *Traffic Control and Parking*
 - *Waste removal*
 - *Security Services*

- *Liquor license (if required)*

- (k) That, in future, the General Manager: Corporate Services and HR obtain feedback from hospitality establishments and other businesses such as service stations and retailers to determine the effect of such events on the local economy.

11.1.10 **FEEDBACK REPORT OF THE CUSTOMER SATISFACTION SURVEY**

(C/M 2019/08/29 - B 1/1)

CO: M&C
All GMs
CEO
GM: CS&HR

RESOLVED:

- (a) That an awareness campaign be launched to encourage clients to use other alternative methods of payments of their Municipal accounts such as EFT, debit order, cellphone banking, etc. to avoid queues at the Cash Hall.
- (b) That employees be encouraged to come to work punctually.
- (c) That the Health Services Department creates an awareness campaign per annum to sensitize residents of Swakopmund and encourage them to keep Swakopmund clean.
- (d) That the residents of Mondesa be educated on water saving methods and monitor water usage to discover water leakages in order to avoid high Municipal accounts.
- (e) That Municipal employees take note of the positive feedback from the public and improve on the negative feedback.
- (f) That Customer Satisfaction Surveys be conducted regularly or as required from time to time.

11.1.11 **FEEDBACK ON THE SALE OF RÖSSING HOUSES BUILT ON MUNICIPAL LAND IN TERMS OF A NOTARIAL LEASE AGREEMENT OF 1976**

(C/M 2019/08/29 - I 1/1/3/1, T 171, 342, 359, 390, 444, 472, 480, 382, 484, 803)

RESOLVED:

CO: P
GM: CS&HR

- (a) That Council takes note that the project of the sale of the Rössing house transactions is 84.5% complete, and only 15.5% is still pending.
- (b) That Council takes note of the following Rössing employees that will secure the purchase price of the houses allocated to them on date of retirement:

No	Erf No	Name	Retirement Date
1	171	Mr Onesmus Shilongo	31 Aug 2021
2	359	Mr Gabriel Seibeb	30 Sept 2019
3	390	Mr Johannes Hangula	1 January 2020
4	444	Mr Petrus Gurirab	30 Sept 2020
5	480	Mr Laurentius Amunyela	Jan 2022

- (c) That the purchase price be reviewed and adjusted closer to the retirement of the respective employees in consultation with Rössing Uranium Limited who forms part of the agreement.
- (d) That ministerial approval be obtained once the Intention to Purchase the erf is received from the relevant employee, whereafter a Deed of Sale be compiled by ENS Africa.

11.1.12 **TRANSFER OF FUNDS - CAPITAL BUDGET 2019 / 2020**

(C/M 2019/08/29 - N 7/3/1/2)

RESOLVED:

Acting GM: CDS
GM: F

That the funds budgeted for the capital projects below be transferred to the 2019 / 2020 financial year:

Description	Amount N\$	Vote Number
Purchasing of Bedding - Bungalows	579 000.00	600532013400

11.1.13 **REQUEST FOR PERMISSION FOR SWAKOPMUND MUNICIPALITY TO PARTICIPATE IN SAIMSA GAMES 2019 LUSAKA, ZAMBIA**

(C/M 2019/08/29 - J 10/1)

RESOLVED:

M: HR
GM: F
CEO
All GMs
GM: CS&HR

- (a) That permission be granted to members of the Swakopmund Municipal Sport & Social Club to participate in the 2019 SAIMA Games, in Lusaka City, Zambia from 22 - 27 September 2019.
- (b) That permission be granted to participating members to be released from their duties on 20 September 2019 in order for them to depart on Thursday evening 19 September 2019.
- (c) That permission be granted to the Swakopmund Municipal Sport and Social Club to proceed with preparations and organisation for this event.
- (d) That permission be granted for the Municipal minibus (N3695S) to be used by Municipal Sports Club members to travel to and from Lusaka City, Zambia for the SAIMA 2019 Games from 22 - 27 September 2019.
- (e) That Council, *in principle*, grants approval for special leave as per conditions of Employment to the staff members (Club Members) to participate in the SAIMSA

games, subject to the prior approval of leave by the respective Head of Departments.

- (f) That a Councillor accompanies the group to the SAIMA Games.
- (g) That the subsistence and travelling allowances for the Councillor be defrayed from the Conference Expenses Vote: 100510206500 where sufficient funds are available
- (h) That the General Manager: Finance releases the amount of N\$100 000.00 budgeted for the Swakopmund Municipal Sport Club for expenses to attend the SAIMSA Games, in order to help off-set accommodation and transport expenses as provided for in the Vote: 960120409509.

11.1.14

OLD AND REDUNDANT ITEMS / EQUIPMENT: COMMUNITY DEVELOPMENT SERVICES - CEMETERIES

(C/M 2019/08/29 - N 2/1, L 2)

Acting GM: CDS
CO: A
GM: CS&HR

RESOLVED:

- (a) The following old and redundant equipment and items be written off and sold at the next public auction:

<i>Quantity</i>	<i>Description</i>
12	Grave Support Female irons
24	Grave Support Male irons
21	Grave Support short board
23	Grave Support long board
2	Old screened notice board
4	Shrub cutter machine
1	Grass trimmer machine
16	Short irons
2	Hand shrub cutter
2	Petrol shrub cutter machine
5	Wheel barrows
1	Window frame
80	chairs
1	Cup board
1	Board
4	Blooms
5	Picks
3	Spades
3	Shovels
1	Wood Pick Handle
1	Garden Hoe
1	Watering pipe
1	Old mutually Cooler

- (b) That the household items be retained for distribution to the public during emergency situations.
- (c) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above mentioned redundant equipment and items.

11.1.15

SWAKOPMUND "KWELA DORP VAN DIE JAAR 2019"

(C/M 2019/08/29 - 14/1/4/2, D 5)

<p>CO: M&C CEO All GMs GM: CS&HR</p>

RESOLVED:

- (a) That Council takes note that Swakopmund is the Kwela Town of the Year 2019 (from 16 June 2019 until 14 June 2020) and that the launch for the Swakopmund KIA Makietie was held on 31 July 2019.
- (b) That permission be granted to use the road reserve adjacent to the Vineta North Sports field free of charge and that the surrounding open spaces / erven be used as parking areas.
- (c) That Council donate N\$20 000.00 towards the expenses of the event and that the funds be defrayed from the Corporate Services Publicity Vote 102010212700 where N\$100 000.00 is available.
- (d) That the Mayor, Councilors, Chief Executive Officer and General Managers attend the Swakopmund KIA Makietie as VIPs from 6-7 December 2019. (Availability of delegation should be confirmed by 5 November 2019).
- (e) That permission be granted to the following officials to serve as Local Event Committee members of the KIA Makietie event:
- *Mr Andre Plaatjie* - *Manager: Corporate Services*
 - *Ms Marolese Niemand* - *Human Resources Practitioner*
 - *Ms Aili Gebhardt* - *Corporate Officer: Marketing and Comm.*
 - *Ms Rauna Shipunda* - *Local Economic Development Officer*
 - *Ms Norika Hangula* - *Street Cleaner*
 - *Ms Annalize Swart* - *Events Coordinator (Office of the CEO)*
- (f) That the Junior Town Councilors be responsible for ticket sales, to control the kiddies park and the queue at the event.
- (g) That the Fire Brigade and Traffic Section be on standby during the event.
- (h) That the work done by the Engineering Services - Work section to design and erect a steel (iron) wind pump on the roof of the municipal head office be condoned.
- (i) That Council approves 20% discount on bookings reserved from between 1 December 2019 until 14 December 2019 for the Dunes, Spitzkoppe and Brandberg units at the Swakopmund Municipal Rest Camp.
- (j) That the LEC provides Council with a feedback report after the event.
- (k) That consideration be given to make this an annual event during the first week of December under a different name.

11.1.16

**APPLICATION BY NAMIBIA PUBLIC WORKERS UNION FOR
EXTENSION OF TIME FOR PAYMENT OF THE PURCHASE
PRICE FOR ERF 4336, MONDESA**

(C/M 2019/08/29 - M 4336, 19.03.02)

RESOLVED:

CO: P
GM: CS&HR

- (a) That Council takes note of the request and motivation by Namibia Public Workers Union (hereinafter refer to as NAPWU) and allow them extension of time of 6 months to secure the balance of the purchase (N\$1 576 150.00) for Erf 4336, Mondesa.
- (b) That interest be applicable at a rate of 10.5% for the period 09 July 2019 until date of registration.
- (c) That Council takes note that the interest charge from 09 July 2019 until 31 January 2020 amounts to N\$81 220.07.
- (d) That should the transfer of ownership takes place earlier than 31 January 2020, the interest be recalculated.

11.1.17

**REQUEST FOR EXTENSION OF TIME TO SECURE THE
PURCHASE PRICE FOR ERF 7159, MONDESA BY
ANGELIQUE INVESTMENT CC**

(C/M 2019/08/29 - E 7159)

During the discussion of this item the Mayor declared interest and left the Chambers.

RESOLVED:

CO: P
GM: CS&HR

- (a) That Council takes note of the application of extension of time by Angelique Investment CC.
- (b) That Messrs Angelique Investment CC be informed that the Property Policy and the Deed of sale signed with Council on 17 January 2018 does not make provisions for payment by way of instalment.
- (c) That Messrs Angelique Investment CC be granted twelve (12) months to settle the purchase price the due date being 01 September 2020 subject to interest calculated from 02 December 2017.
- (d) That no further extension of time will be granted.

11.1.18 **DETERMINATION OF A PURCHASE PRICE: ERF 5002, EXTENSION 14, SWAKOPMUND**
(C/M 2019/08/29 - E 5002)

RESOLVED:

<p style="text-align: center;">CO: P GM: CS&HR</p>
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- (a) That Erf 5002, Extension 14, Swakopmund (1 324m²) be sold to Ane's Guesthouse CC t/a Atlantic Villa Guesthouse at a purchase price of N\$650.00 / m² = N\$650.00/m² x 1 324m² = N\$860 600.00.
- (b) That with reference to point (d) of Council's resolution passed on 28 March 2019 under item 11.1.9 the zoning be specified as "Special" with the land usage as parking.

11.1.19 **APPLICATION TO LEASE AN OPEN AREA TO HOST A MARKET DAY**
(C/M 2019/08/29 - 13/3/1/5)

RESOLVED:

<p style="text-align: center;">Acting GM: CDS</p>
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- (a) That Council approves the lease of the open area (bigger than 16 m²) adjacent to the Old Little Foot Nursery, to senior citizens of the Welwitchia Park Phase 2 to host a market day on 07 September 2019 at no cost.
- (b) That the following standard conditions of all leases of open land be applicable:
- ① *The applicant will be responsible for keeping the area clean at all times.*
 - ② *Council must be indemnified against any claims that may arise from using the area (attached form (on file) to be completed and returned to the Municipality).*
 - ③ *The area must be restored to its original condition and to the satisfaction of the Swakopmund Municipality after the function.*
 - ④ *Sound must be restricted to the immediate surrounding area. On receipt of any complaints due to noise or misbehaviour, the use of the area will be cancelled immediately.*
 - ⑤ *The applicant must provide and arrange for public ablution facilities on site.*
 - ⑥ *The applicant must register with the Health Services Department (if required).*
 - ⑦ *No one is allowed to stay on the property overnight*
 - ⑧ *Council reserves the right to cancel the use of the area should Council need the area for its own purposes*
- (c) That should electricity be required for the event, the applicant make own arrangement with Erongo RED at their own costs and risks.

11.1.20

PROPOSAL TO DEVELOP SOUTH BEACH AREA

(C/M 2019/08/29 - G/3/3/2)

<p>CO: P Acting GM: CDS GM: CS&HR</p>

RESOLVED:

- (a) That the Swakopmund Tourism Forum be informed that Council, *in principle*, supports the proposal.
- (b) That the Swakopmund Tourism Forum submits an implementation plan of this project, including the design and layout for the proposed structures for Engineering Services Department's approval.
- (c) That the Swakopmund Tourism Forum obtains approval from the Aesthetic Committee.
- (d) That the Swakopmund Tourism Forum source for investment / funding as proposed.

11.1.21

DETERMINATION OF SELLING PRICES FOR ERF 3595 AND 3597 EXTENSION 8 (PDA),

(C/M 2019/08/29 - M 3595, M 3597, H 5/)

<p>Acting GM: CDS CO: P GM: ES GM: CS&HR</p>
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RESOLVED:

- (a) That Erven 3595 and 3597, Extension 8, Mondesa be sold to the Shack Dwellers Federation of Namibia at the cost of N\$37 916.11 and N\$37 386.00 respectively.
- (b) That the Shack Dwellers Federation of Namibia attends to all internal subdivisions and services of block Erven 3595 and 3597 Extension 8, Mondesa at their own cost.
- (c) That the Shack Dwellers Federation of Namibia ensures that each and every individual erf to be created, be provided with a separate water and electricity meter and be transferred into the name of the owner.

11.1.22

REQUEST FOR FURTHER EXTENSION OF TIME TO PERFORM: ERF 4108, MONDESA: WATO INVESTMENT CC

(C/M 2019/08/29 - M 4108)

<p>CO: P GM: CS&HR</p>

RESOLVED:

- (a) That Messrs Wato Investment CC be granted an extension of time to secure the purchase price for Erf 4108, Mondesa, until 30 September 2019.
- (b) That Messrs Wato Investment CC be reminded that the purchase price for the property is N\$215 773.50 and be informed that interest calculated from 28 August 2018 until 30 September 2019 amounts to N\$24 704.59.
- (c) That Messrs Wato Investment CC be informed that the purchase price must be secured by 30 September 2019 as no further extensions will be granted.

13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

13.1 **PARKING METER REGULATIONS**
(C/M 2019/08/29 - N 8/15/12)

Acting GM: CDS
CO: A
GM: CS&HR

RESOLVED:

That the Parking Meter Regulations be approved and be submitted to our line ministry to obtain approval from the Office of the Attorney General whereafter the regulations be gazetted.

The meeting adjourned: **19:48**

Minutes confirmed on: **26 September 2019**

Councillor P N D Nashilundo
MAYOR

UT/

A Benjamin
CHIEF EXECUTIVE OFFICER