

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 30 July 2020** at **09:05**.

PRESENT:

| | | |
|---------------------------|---|--------------------------------|
| Councillor A M Marsh | : | Deputy Mayor |
| Councillor E Shitana | : | Chairperson of MC |
| Councillor K N Jason | : | Alternate Chairperson of MC |
| Councillor P Nashilundo | : | Member of Management Committee |
| Councillor A Jonas | : | Member of Management Committee |
| Alderman E //Khoaseb | : | Alternate Member of MC |
| Councillor E K Hangula | : | Member of Council |
| Councillor W O Groenewald | : | Member of Council |

OFFICIALS:

| | | |
|---------------|---|--|
| Mr H !Naruseb | : | Acting Chief Executive Officer |
| Mr C McClunne | : | GM: Engineering and Town Planning Services |
| Mr V Kaulinge | : | Acting GM: Economic Development Services |
| Mr M Bahr | : | Acting GM: Corporate Service & HC |

ALSO PRESENT:

None.

1. SCRIPTURE READING AND OPENING BY PRAYER

Councillor P N D Nashilundo opened the meeting with a prayer.

2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

On proposal of Councillor E Shitana seconded by Councillor E //Khoaseb it was:

RESOLVED:

That the agenda be adopted.

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|--------------------------------------|
| CO: A GM: CS&HC |
|--------------------------------------|

3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

Councillor N N Salomon

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**

(C/M 2020/07/30 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 JUNE 2020**

On proposal of Councillor K N Jason seconded by Councillor E Shitana it was:

RESOLVED:

CO: A
GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 25 June 2020, be confirmed as correct.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2020/07/30 - A 2/3/5)

5.1 His Worship, the Mayor, also announced as follows:

Honorable Councilors, The Chief Executive Officer, Mr. Alfeus Benjamin; General Managers; Managers; Officials; Members of the Community; Members of the Media; Ladies and Gentlemen; All Protocol observed

Good morning and welcome to the Council meeting and Announcements for this month.

Ladies and Gentlemen

The Mayoral office had the following official engagements during the month of July:

- *Food Donation Handover ceremony*
- *Nampol Safety equipment handover ceremony*
- *Visit by the COVID-19 National Task Team*
- *Various in-house meetings with community members*

Honorable Councilors, Ladies and gentlemen,

On the 8th of July 2020, The Municipality of Swakopmund received a total number of 115 food parcels from Sertum Energy. An official handover ceremony was held at the Fire Brigade station to further distribute these parcels to the vulnerable families who live in Swakopmund and have no means of income during this period of the COVID-19 pandemic. We would like to express our profound gratitude to our esteemed stakeholder, Sertum Energy for this generous donation as they have heeded to our call on the importance of collaborating during this challenging times.

Honourable Councillors

We have established a database which consists of more than 1000 individuals who are in dire need for assistance. As we all know, this is just the number of those recorded and there is a possibility of more people who live in great destitute. Nonetheless, we have realized that as Council, we will not be able to reach out to all the individuals if we

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are to do this on our own; therefore, we need to actively sought assistance from our stakeholders during this challenging time.

Honourable Councillors, Esteemed Management of the Municipality

Furthermore, I wish to share with you that the Municipality of Swakopmund acquired face masks and hand sanitizers to the value of N\$13,449.99 for the Swakopmund Namibian Police and Namibia Correctional Service in their efforts to support the frontline service providers during this COVID-19 pandemic in addition to their role of crime prevention and safeguarding of the community members of its town.

In recognition of this and as a means of Council's token of appreciation, a handover ceremony was held on Wednesday, the 22nd of July 2020 at the Municipality of Swakopmund's Council Chambers. The essential role played by our officers should not go unnoticed as they have also been at the forefront of fighting this pandemic and thus there is a vital need for protective equipment for the officers in order to ensure their own safety as well. The peace officers have shown great humanity as they risked their own lives in order to protect the lives of their fellow Namibians. Thus, we hope that this donation will make an impact in the safeguarding of the officers.

Ladies and gentlemen

Council wishes to reassure the community of Swakopmund of our commitment to provide quality service delivery to its community and we are immensely grateful for support rendered by the Namibian Police and Correctional Service towards the realization of this.

Honorable Councilors, Ladies and gentlemen,

I would like to take note of Council's effort as we are tirelessly working towards ensuring that we contributes towards the curbing and further spread of the Corona virus. I therefore wish to thank each one of you for your valuable contribution in this matter. I further wish to implore on the staff members and my fellow Councilors to continue working towards making a difference in the lives of our community members. As we may be aware, the current statistics states that the COVID-19 cases are standing at a total **1986**. On a positive note we have recorded **104** recoveries. However, let us continue to stay safe and adhere to the necessary safety precautions.

Honourable Councillors, Ladies and gentlemen

On a rather sad note, I would also like to address the issue of the uncontrollable fire eruptions, which remain a high risk among our community as it causes great destruction to the livelihood of our people. The Municipality of Swakopmund's Firefighting division has recorded a number of 16 fire outbreaks since the beginning of this year. The mostly affected areas were recorded in the informal settlements in the DRC and Matutura community as well as Mondesa's informal structures. It was established that the recorded fire outbreaks were a result of open flame candles, outside fires, lamp burn outs and stoves being left on without any attendance. Furthermore, there are overloading of electrical appliances in the informal structures whereby owners illegally connect electricity cables and these causes in fire outbreaks.

The Office of the Mayor is currently coordinating all donations pertaining to the victims as we try by all means to assist those who are affected by the fire eruptions.

Honourable Councillors

In our efforts to mitigate the causes associated with fire accidents, the Health Services and Fire Brigade Departments hosted a fire safety awareness day. This event raised awareness about fire safety, the factors contributing to fire incidents and the measures to be taken during these emergencies. I would like to implore on the community to please remain vigilant when handling hazardous equipment which may result in this fire outbreaks.

Ladies and Gentlemen

Over the weekend, our close neighbour, Walvis Bay town, had witnessed yet another horrific incident as a result of a fire eruption. It has been reported that about 400


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households burnt down in the Twaloloka community, leaving the affected families in great despair. The Disaster Risk management team through the Office of the Prime Minister as well as various stakeholders is working by all means to assist the families where possible. As I sympathize with the families, I would like to plead with our fellow residents to stand together and support our brothers and sisters during this challenging time that they are faced with.

Ladies and Gentlemen

This is all we had for this month. Thank you for your undivided attention.

A M Marsh
DEPUTY MAYOR

6. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF COUNCIL**

6.1 Long Service Awards

None.

7. **PETITIONS**

None.

8. **MOTIONS OF MEMBERS**

None.

9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING JUNE AND JULY 2020**

10. Minutes of Management Committee meetings held on 25 June 2020, 16 July 2020 and 21 July 2020.


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11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 16 JULY 2020 AND 21 JULY 2020**

11.1.1 **ERF 4443, SWAKOPMUND: NON-COMPLIANCE WITH CONDITIONS OF SALE - EAGLE CHRISTIAN CENTRE**

(C/M 2020/07/30 - E 4443)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Eagle Christian Centre be informed to submit an application to Council to consider an additional period to develop Erf 4443, Swakopmund by the construction of a church.
- (b) That Eagle Christian Centre be informed that the construction of the church must be commenced and completed prior to the construction of the dwelling for which Council granted consent.

11.1.2 **APPLICATION BY BLACK RIVER INVESTMENT (PTY) LTD:**

① Extension Of Time To Settle The Purchase Price For Erven 2747 And 2748, Extension 13, Matutura

② To Purchase Erf 2749, Extension 13, Matutura

(C/M 2020/7/30 - 19.03.12, E 2747 M, E 2748 M, E2749 M)

RESOLVED:

CO: P
GM: CS&HC

- (a) The application of Messrs Black River Investments (Pty) Ltd to purchase Erf 2749, Matutura not be approved as the erf is reserved for Council's future use.
- (b) That due to the second lockdown period Council extends the payment period in respect of Erven 2747 and 2748, Matutura from 03 August 2020 until 30 September 2020 as a result of the lockdown period of 08-22 June 2020 as required by the State of Emergency.
- (c) That the periods for the two lockdowns be interest free as resolved by Council on 28 June 2020, under item 11.1.16.

11.1.3 **MESSRS WHALE ROCK CEMENT PTY LTD: CANCELLATION OF SALE OF ERF 4901, SWAKOPMUND**

(C/M 2020/07/30 - E 4901)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Council confirms the cancellation of the sale of Erf 4901, Swakopmund to Messrs Whale Rock Cement (Pty) Ltd as the purchaser failed to perform in terms of the conditions as approved by Council 25 July 2019.
- (b) That the private sale application by Beucorp Group (Pty) Ltd for Erf 4901, Swakopmund not be accepted.

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- (c) That Council approves to sell Erf 4901, Swakopmund by closed bid sale if and when the market demands such sale at an upset price of N\$2 460 130.00 (approved for the closed bid sale of 02 December 2016).
- (d) That Erf 4901, Swakopmund be added to the list of cancelled erven as approved by Council on 25 July 2019 under item 11.1.20:
- Erf 4873, Swakopmund - still being allocated to next qualifying bidders
 - Erf 4873, Swakopmund - purchaser still to present an audience to the Management Committee
 - Erf 4889, Swakopmund - still being allocated to next qualifying bidders
 - Erf 4869, Swakopmund - approved by Council on 31 June 2017
 - Erf 4895, Swakopmund - Approved by Council on 28 September 2017
- (e) That Messrs Whale Rock Cement (Pty) Ltd be informed to take part in the closed bid sale.

11.1.4

EXTENSION 13, MONDESA: FUTURE SALE OF ERVEN

(C/M 2020/07/30 - M 4674, M 4675, M 4676, M 4677, M 4678, M 4679, M 4680, M 4681, M 4682, M 4683, M 4684, M 4685, M 4686, M 4687, M 4688, M 4689, H 4/6/13)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Council takes note of the applications received for erven located in Extension 13, Mondesa; listed under point 2 in the submission.
- (b) That preference be given to the following applicants for developments because they were kept in abeyance:
- Omukumo Development Group Pty Ltd (Mr Sonny L Ndalumbumo)
 - Mafikeng Investments (Mr Ernest Lisho)
 - Dolphin Development Group (Mr L Kisting)
 - PS HSE Consulting (Precious Gowases)
- (c) That Council approves the sale of the newly created erven by public closed bid sale once Extension 13, Mondesa is serviced and an upset price can be determined.

11.1.5

APPLICATIONS FOR THE INSTALLATION OF SERVICES AND / CONSTRUCTION OF HOUSES: STANDARD REPLY

(C/M 2020/07/30 - 14/1/1/4, 14/2/1/2)

RESOLVED:

M: CS
GM: CS&HC

That all applicants for land for the purposes listed below, be informed that should Council require to engage the business community, proposals will be invited accordingly:

- Installation of Services
- Construction of houses or accommodation units

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EXEMPTION FROM PAYMENT OF ASSESSMENT RATES

(C/M 2020/07/30 - 3/4/1/2)

RESOLVED:**CO: P**
GM: CS&HC

- (a) That exemption from payment of assessment rates in terms of Section 75 of the Local Authorities Act, Act 23 of 1992 (as amended), be granted in respect of the following properties:

| Erf Number | Organization / Body | Purpose for which the Erf is Used |
|--------------------------------------|--|--------------------------------------|
| Erven 1544 & 4347 | COSDEC Swakopmund | Training Institution |
| Erven 206 & 598, T | Congregational Church Swakopmund | Place Of Worship And Rectory |
| Erven 4235, 4236, 4237 & Ext 21, Swk | Pro-Ed Akademie | Educational |
| Erf 5158, S | Nederduitsch Hervormde Kerk | Place Of Worship |
| Erf 5845, S | Believers' Fellowship Church | Place Of Worship |
| Erf 776 | African Methodist Episcopal Church Swakopmund, Arandis & Henties | Place Of Worship |
| Erf 1060 & 763 | New Apostolic Church | Place Of Worship |
| Erf 4264 & 1729 | Swakopmund Baptist Church | Place Of Worship And Rectory |
| Re of Erf 63, M | Mondesa Youth Opportunities | Educational |
| Erf 8680 | A G S Filadelfia | Place Of Worship |
| Erf 5824 | Shofar Christian Church | Place Of Worship |
| Erf 2649 | Swakopmund Methodist Church | Place Of Worship |
| Erf 1111 | Evangelical Mission Church | Place Of Worship |
| Erf 4633 | A.F.M Church | Parsonage |
| Erf 6645, M | DRC Womens Project | Charitable Institution |
| Erf 1759, S | Evangelische Stadtmission Swakopmund | Place Of Worship |
| Erf 801, 2781 & 4200 | Lions Old Age & Retirement Village | Retirement Village / Old Age Home |
| Erf 602, M | Evangelical Lutheran Church | Place Of Worship |
| Erven 183 & 491 | Deutsche Evang-Luth.Gemeinde | Place Of Worship & Kindergarten |
| Erven 4368, M | Ebenezer Pentecostal Church of Namibia | Place Of Worship |
| Erf 3758 | S.P.C.A (Tierschutzverein) | Animal Care / Charitable |
| Erven 949 E, 24 T, 284, M | Sigill Ecclesiae Catholic | Place Of Worship |
| Erf 521, S | Blood Transfusion Services of Namibia | Collecting Blood From Blood Donors |
| Erf 3355, S | Palm Court Retirement Village | Retirement Village / Old Age Home |
| Erf 3534 & 4234 | Deutsche Pfadfinder | Youth Organization |
| Erven 723, 724, 725, 726 & 728 | Deutscher Schulverein Swakopmund | Hostel, Kindergarten And Backpackers |
| Erf 3668 & 3669 | Antonius Residence Trust | Old Age Home |
| Re of Erf 196 | Stella Maris | Convent |
| Erf 4551 | St. Boniface Anglican Church | Place Of Worship |
| Erf 620 | The Rossing Foundation | After School Classes |
| Erf 305, 801, 800 & 588, T | Verenigende Gereformeerde Kerk Swakopmund | Place Of Worship And Rectory |
| Erf 195 & 196, 5065, 5064, 5063 | The Missionary Benedictine Sisters | Convent & Rectory |
| Erf 782, T | Jehovah's Witnesses | Place Of Worship |
| Erven 449 | Owato Elcin Parish Church | Place Of Worship |
| Erven 1772 - 1774, S | Private School Swakopmund | Educational |
| Erf 1613 | Scientific Society Swakopmund | Educational |
| Erf 2605 | West Side High School | Educational |
| Erf 1624 | Namib High School | Educational |
| Erf 461 | Swakopmund Secondary School | Educational |
| Erf 247 | Namib Primary School | Educational |
| Erf 47, T | Tamariskia Primary School | Educational |
| Erf 1 | Vrede rede Primary School | Educational |

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| Erf Number | Organization / Body | Purpose for which the Erf is Used |
|-------------------------|--|--|
| Erf 1 | Festus Gonteb Primary School | Educational |
| Erf 3646 | Hanganeni Primary School | Educational |
| Erf 540 | Atlantic Primary School | Educational |
| Erf 1968 | Swakopmund Primary School | Educational |
| Erf 629 | Herman Gemeiner School | Educational |
| Erf 127 | Teachers Resource Centre | Educational |
| Erf 461 | House Akasia | School Hostel |
| Erf 3565 | Ernst Rumpf Hostel | School Hostel |
| Erf 1308 | Woermann House | Library |
| Erf 461 | Namib Hostel | School Hostel |
| Erf 1624 | House Romi Hostel | School Hostel |
| Erf 255 & 256 | Hofmeyer Hostel | School Hostel |
| Erven 1327,1949 & 2599 | Regional Director of Education, Arts and Culture | Educational |
| Erf 622, 783 T & 4688 S | Rhenish Church | Rectory, Church & Educational |
| Erf 1514 | Swakopmund Christian Academy | Educational |
| Erf 7041 | Uhili Necessity Wellness Trust | Community Supervision Centre |
| Erf 4650 | Stepping Stone School | Educational |
| Erf 612 & 236 | Full Gospel Church of God in Namibia | Place Of Worship |
| Erf 4367 | Oruana Church | Community Services |
| Erf 3723 | Masonic Management Committee | For Masonic & Non-Profit Social Activities |
| Erf 614 & 567 | AGS Tamariskia Assembly | Worship Services |
| Erf 3572, Swk | Reiterverein Swakopmund | Horse Riding Stabling |
| Erf 2108 & 681 | The Old Apostolic | Worship Service |
| Erf 986 | Shalom Pentecostal Church | Worship Services |

- (b) That the exemption of payment of assessment rates be credited with effect 1 July 2020 where applicable.
- (c) That the following application not be approved as it was submitted after the closing date on 01 June 2020:

| Erf Number | Organization / Body | Purpose for which the Erf is Used |
|-------------|--------------------------|-----------------------------------|
| Erf 4371, M | Evangelical Bible Church | Place Of Worship |

11.1.7

ENDORSEMENT OF ALLOTMENT GARDEN PROJECT

(C/M 2020/07/30 - 11/2/5/3)

RESOLVED:

GM: HS & SW
GM: F

- (a) That Council approves the establishment of Allotment Garden Project at the Sewerage Plant.
- (b) That Council approves the role of Mr Robeam Ujaha (Environmental Health Practitioner) as the coordinator of this project.
- (c) That the appointment of Mr Robeam Ujaha as the coordinator of this project be approved and that the General Manager: Health Services & Solid Waste Management appoints a Secundi for Mr R Ujaha as required from time to time to fulfill commitments towards this project.
- (d) That Council continues to support the project and an official vehicle be made available to travel to the workshops / meetings destinations as approved by the

General Manager: Health Services & Solid Waste Management.

- (e) That permission be granted to the General Manager: Finance to source for funds to the amount of N\$259 000.00 to accommodate the costs related to the implementation of the project at the sewage plant (Portion 6) Tamariskia.

11.1.8

INFORMAL TRADING ACTIVITIES IN SWAKOPMUND

(C/M 2020/07/30 - M 1152, M 1183, 14/1/3/1)

RESOLVED:

Acting GM: EDS
GM: E & TPS

- (a) That the approval of the minimum requirements as Annexure "A" (on file) for informal trading activities in Swakopmund be condoned.
- (b) That these minimum requirements be incorporated into the informal Trading by-law.
- (c) That Council approves the repurchasing of Erf 1152, Mondesa, measuring 600 m², at a market related price or exchange the erf with an appropriate business erf in Matutura.
- (d) That Council approves the repurchasing of Erf 3193, Mondesa at a market related price or exchange the erf with an appropriate business erf in Matutura.
- (e) That upon Council approval of repurchasing / exchanging of erven 1152 and 3193, Mondesa, Corporate Service and Human Capital department engages the property owners and ensures that all statutory procedures are followed.
- (f) That once purchased / exchanged, Erf 1152 and Erf 1183 be consolidated and rezoned into a Local Authority.
- (g) That Engineering and Town Planning Services provide cost estimate of the projects.
- (h) That Engineering and Town Planning Services assist with the design and planning of the permanent Open Market Structure.
- (i) That committees be establish amongst all groups.

11.1.9

APPLICATION FOR THE REZONING OF ERF 74 WATERFRONT FROM "SINGLE RESIDENTIAL" WITH A DENSITY OF 1:600 M² TO "GENERAL RESIDENTIAL 1" WITH A DENSITY OF 1:250M²

(C/M 2020/07/30 - WF 74)

RESOLVED:

GM: E & TPS

- (a) That Erf 74, Waterfront be rezoned from "*Single Residential*" with a density of 1:600m² to "*General Residential 1*" with a density of 1:250m².
- (b) That the rezoning of Erf 74, Waterfront be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering and Planning Services Department for approval.
- (c) That the rezoning of Erf 74, Waterfront be included in the next Swakopmund Amendment Scheme.
- (d) That all the parking be provided on-site in line with the Swakopmund Town Planning Scheme.
- (e) That should there be a need for the relocation of any services, all cost be for the applicant's account and all work be done to the satisfaction of Council.
- (f) That the objectors be informed of Council's decision and their right to appeal to the Minister against Council's Resolution in respect of bullet (a) above in terms of Clause 8 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

11.1.10

TRANSFER OF FUNDS - CAPITAL BUDGET 2020/ 2021

(C/M 2020/07/30 - 3/1/1/1/1, 14/2/3/3/5)

RESOLVED:

Acting GM: EDS

GM: F

That funds budgeted for the following capital projects be transferred to the 2020 / 2021 financial year, so that the projects can be completed:

| <i>Project Description</i> | <i>Estimated Amount To Be Carried Over 2018/19</i> | <i>Vote Number</i> |
|---|--|---------------------|
| <i>Additional Dressing Room at Vineta Central</i> | <i>893 580.00</i> | <i>104531633700</i> |
| <i>Replace 3,5 ton Isuzu tipper N4297S</i> | <i>780 000.00</i> | <i>104532830700</i> |
| <i>Furniture: Multipurpose Centre</i> | <i>109 085.54</i> | <i>202534504700</i> |
| <i>Total</i> | <i>1 782 665.54</i> | |

11.1.11 REQUEST FOR FUNDS TRANSFER TO NEXT FINANCIAL YEAR 2020/2021

(C/M 2020/07/30 - L 6)

GM: HS & SW
CEO
GM: F

RESOLVED:

That the action taken by the General Manager: Health Services & Solid Waste Management after consultation with, and the approval by the Chief Executive Officer, the funds provided for the mentioned projects as listed below in the financial year 2020, be transferred to the following financial year 2020/2021.

| | | |
|------------------------|--|-----------|
| Vote: 30-10-320-127-00 | Wash Bay for Refuse Trucks | 600 000 |
| Vote: 30-10-340-272-00 | Storage Facility for Mobile Refuse Bins | 500 000 |
| Vote: 30-10-340-273-00 | Clock / Alarm System for the Cleansing Section | 300 000 |
| Vote: 30-10-320-127-00 | 2500 x Mobile Refuse bins | 3 000 000 |
| Total | | 4 400.000 |

11.1.12 DONATION BY THE SWAKOPMUND ROTARY CLUB OF AN AMBULANCE FROM JAPAN

(C/M 2020/07/30 - 15/3/2)

CEO
GM: F

RESOLVED:

- (a) That Council accepts the donation(s) and extends their sincere gratitude towards the Embassy of Japan and the Rotary Club in Swakopmund.
- (b) That the Chief Executive Officer on behalf of Council provides the necessary information require to the Embassy of Japan in writing.

11.1.13 APPLICATION FOR CONSENT TO OPERATE A CREMATORIUM ON ERF 3988 SWAKOPMUND

(C/M 2020/07/30 - E 3988)

GM: E&TPS

RESOLVED:

- (a) That consent to operate a crematorium on Erf 3988, Swakopmund be approved in principle subject to the following conditions:
 - (i) That the applicant supply Council with an Environmental Clearance Certificate prior to approval of building plans and business registration with the Health Services and Solid Waste Management Department.
 - (ii) That Council reserves the right to cancel a consent use should there be valid complaints.
 - (iii) That the crematorium registers with the Health Services Department and that the standard Health Regulations will apply.
 - (iv) That the applicant must operate within the Town Planning Scheme regulations.
 - (v) That consent is not transferable.
- (b) That the objectors be informed of Council's decision and their right to appeal to the Minister against Council's Resolution in respect of bullet (a) above in terms of Clause 8 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

11.1.14

LEASE PROPOSALS FOR ROOMS IN WOERMANN HAUS

(C/M 2020/07/30 - 13/3/1/3, E 1308)

CO: P
GM: CS&HC

RESOLVED:

- (a) That Council approves the allocation to lease Room D25 to Messrs Erongo Consulting Group CC who complied with all the terms and conditions.
- (b) That the monthly rental be N\$62.67 x 19m² = 1 190.73 x 15% (Vat) N\$178.61 = N\$1 358.34, subject to an annual escalation of 10% commencing 01 July 2021.
- (c) That the lease period commences the month following the approval receipt of Ministerial approval and shall terminate automatically by effluxion of time of 5 years.
- (d) That Council do not approve the following proposals which have not complied with all the terms and conditions:
 - Patrick Wamutu,
 - Swakopmund Cycle Tours CC, and
 - Y-Fem Namibia Trust
- (e) That the terms and conditions of the lease agreement as Annexure "E" (on file) be applicable.
- (f) That the unsuccessful applicants be informed of Council's decision.
- (g) That the unsuccessful applicants be inform to submit their proposals once the remaining vacant rooms are advertised in the media.
- (h) That Council takes note that proposals have not been received for the following rooms and that proposals will be invited from the public to express their interest:
 - Room D 06 - 5m²
 - Room D 12 & D 13 - 5m² + 9.5 = 14.5m²
 - Room D 15 - 9.5m², together with
 - Office at next to the Ankerplatz - 25.74m²

11.1.15

STANDARDS MANUAL - CIVIL ENGINEERING SERVICES FOR TOWNSHIP DEVELOPMENT

(C/M 2020/07/30 - 16/P)

GM: E &TPS
CEO

RESOLVED:

- (a) That Civil Engineering Services for Township Development - Standard Manual presented by the General Manager; Engineering and Planning Services be noted.
- (b) That the Council approves the Standard Manual - Civil Engineering Services for Township Development as the document that will be applied to all township developments within the Local Authority.
- (c) That the General Manager: Engineering and Town Planning Services make amendments and updates to the Civil Engineering Services for Township Development - Standard Manual with consultation with the Chief Executive Officer.

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11.1.16

ELECTION AND APPOINTMENT OF HEALTH AND SAFETY REPRESENTATIVES

(C/M 2020/07/30 - 11/1/4/27)

GM: H & SW
CEO
ALL GM's

RESOLVED:

- (a) That the Council takes note of the proposed constituencies for the purpose of electing Health and Safety Representatives.
- (b) That the Management Appointees for the Health and Safety Committee be:
- The General Manager: HS & SWM - (Chairperson)
 - All General Managers
 - Manager: Health Services
 - Health and Safety Officer
- (c) That the 12 Health and Safety Representatives be elected from the following identified constituencies:
- | | | |
|----|--|-------------------|
| 1. | Economic Development Services (Cemeteries/Fire Brigade & Rest Camp) | x 1 |
| 2. | Municipal Head Office (CEO's Office/HS & SWM and CS & HC) (E & PS/E&LEU/EDS & Finance) | x 2 |
| 3. | Engineering & Planning Services (Workshops & Waterworks) (Labour Pool & Municipal Stores) (Parks & Gardens) (Sewerage Plant) | x 3 x 1 x 1 |
| 4. | Health Services & Solid Waste Management (Cleansing Services) | x 4 <u>12</u> |

11.1.17

APPROVAL OF THE DRAFT REVIEW AND AMENDMENT OF THE SWAKOPMUND TOWN PLANNING SCHEME NUMBER 71: "5-YEARLY REVIEW"

(C/M 2020/07/30 - G 3/2/2)

RESOLVED:

GM: E & TPS

- (a) That the presentation by Messrs Telios Namibia Consulting Engineers (Pty) Ltd on the final Swakopmund Town Planning Scheme No. 71, be noted.
- (b) That the Swakopmund Town Planning Scheme No. 71 as a 5-yearly review be approved for the submission to the Minister of Urban and Rural Development for approval and promulgation in terms of the Town Planning Ordinance No. 18 of 1954, as amended.
- (c) That a Power of Attorney be granted to a registered Namibian Town and Regional Planning Consultant to undertake the submission of the Swakopmund Town Planning Scheme No. 71 on behalf of Council.

[Handwritten signature]
A.M.M.

11.1.18

PARTNERSHIP PROPOSAL: THE DOME SWAKOPMUND

(C/M 2020/07/30 - 14/1/1/2))

| |
|---------------------------------------|
| Acting GM: EDS GM: F |
|---------------------------------------|

RESOLVED:

- (a) That Council approves the partnership proposal between Messrs the Dome Swakopmund and Municipality of Swakopmund.
- (b) That the Council makes budget provision for the sponsorship of 10 local entrepreneurs as part of the first intake in the Entrepreneurs factory at the total cost of approximately N\$530 000.00 per annum in the next financial year (i.e. 2021 / 2022).
- (c) That the proposal to have the management of the Vineta North Sport stadium by the Dome Swakopmund not be approved.
- (d) That The Dome Swakopmund utilizes the Vineta North Sport stadium through the existing standard operating procedures.
- (e) That an advisory committee comprised of both the Municipality representatives and The Dome representatives be established to develop a best strategy that can be used to ensure the facility is utilized effectively to the benefit of both parties.
- (f) That the proposal to upgrade the Cricket turf and permanent nets as well as providing mobile nets at the cost of Namibia Cricket Federation be approved.
- (g) That the Council through its Bursary Scheme sponsor one athletes per annum.
- (h) That Council form part of the selection processes for both entrepreneurs as well as the athletes that will be sponsored.
- (i) That an SME Development Trust Fund be established for the future sponsorship of Entrepreneur Factory and other business development initiatives.

11.1.19

ACTION PLAN FOR THE DEVELOPMENT OF THE NORTHERN BEACH AREA

(C/M 2020/07/30 - 14/2/4/1)

| |
|-----------------------|
| Acting GM: EDS |
|-----------------------|

RESOLVED:

- (a) That Council approves the development of the Northern Beach Area which will include the following activities:
 - *Parking Areas*
 - *Sports Activity Node (Beach volleyball, rugby, soccer, netball)*
 - *Water park*
 - *Play and Picnic Park*

- Beach walkway
- Ablution facilities
- Public braai area
- Tidal Pool
- Fitness park

- (b) That Council makes sufficient budgetary provisions for the implementation of activities for the Northern Beach Development according to the following phases:

| PHASE | ACTIVITY |
|--|--|
| Phase 1 Financial year (2020 - 2021) | <ul style="list-style-type: none"> • Environmental Impact Assessment and Vulnerability Coastline Assessment • Proposed Ablution facilities • Proposed Fitness Park • Proposed Beach Walkway • Upgrading of Beach warning and Safety signs |
| Phase 2 Financial year (2021 - 2022) | <ul style="list-style-type: none"> • Proposed Sports Activity Node • Sufficient Parking Areas • Proposed Public Braai facility • Proposed Play and Picnic Park |
| Phase 3 Financial year (2022 - 2023) | <ul style="list-style-type: none"> • Proposed Tidal Pool • Proposed Water Park • Proposed Fish Market |

11.1.20

APPLICATION BY JAKARANDA INVESTMENTS FOR RENEWAL OF LEASE AGREEMENT FOR A PORTION OF SIDEWALK IN FRONT OF ERF 3745, SWAKOPMUND

(C/M 2020/07/30 - E 3745)

RESOLVED:

CO: P
GM: CS&HC

- (a) That a portion of the sidewalk, measuring $\pm 88\text{m}^2$ in front Erf 3745, Swakopmund be leased to Messrs Jakaranda Investments Twenty Six CC trading as Bo Jo's for a further 5 years commencing on 01 September 2020 and lapsing on 31 July 2025.
- (b) That the monthly rental be $\text{N\$}45.10/\text{m}^2 \times 88\text{m}^2 = \text{N\$}3\,968.80 + \text{N\$}595.32$ (15% Vat) = $\text{N\$}4\,564.12$ with an annual escalation of 10% starting 1 July 2021
- (c) That the lease be subject to the standard conditions and the following:
- That a deposit equal to 1 months lease which was previously paid be adjusted in order to equal the current monthly rental amount.
 - That a notice of termination period of three (3) months for both parties be applicable.
 - That the demarcated area be barricaded by way of a non-permanent fixture, such as a rope.
 - That the lessee does not operate later than 22:00.
- (d) That permission be applied for from the Honourable Minister of Urban and Rural Development in terms of section 30 (1) (t) to proceed with the lease agreement.
- (e) That all costs involved be for the applicant's account.

A.M.M.

- (f) That should the lessee cease operating, they must inform Council in writing and reinstate the area to its original condition at their own cost.
- (g) That the applicant shall indemnify and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of a portion of the sidewalk concerned by the lessee.

11.1.21 **REQUEST FOR TRANSFER OF FUNDS MATUTURA COMMUNITY HALL AND EMERGENCY SHELTER**

(C/M 2020/07/30 - 3/1/1/1/1, 14/2/3/3/5)

Acting GM: EDS
GM: ETPS
GM: F

RESOLVED:

That Council approves the transfer of N\$4 000 000.00 from the construction of the SME Industrial Park Vote: 000031005600 to the Matutura Hall & Shelter Vote: 000031005700.

11.1.22 **FEEDBACK: APPLICATION FOR LAND HELVI MUPUPA // MUNICIPALITY OF SWAKOPMUND**

(C/M 2020/07/30 - N 16/1/4/2/1/2)

CO: P
GM: CS&HC

RESOLVED:

That the applicant be informed to wait for the availability of Land.

11.1.23 **WASTEWATER TREATMENT PLANT TAKE-OVER PLAN**

(C/M 2020/07/30 - 16/2/4/1)

GM: E & PS
GM: CS&HC

RESOLVED:

- (a) That the report by the General Manager: Engineering and Planning Services on the status of the Agreement between Council and Messrs Aqua Utilities Corporation (Pty) Ltd for the Management, Operation and Maintenance of the New Waste Water Treatment Plant be noted.
- (b) That the decision by the Procurement Committee to procure the services of Messrs Aqua Utilities Corporation (Pty) Ltd in terms of Section 36 (2) of the Public Procurement Act (Act No. 15 of 2015) for the Management, Operation and Maintenance of the New Waste Water Treatment Plant for an additional 6 months be noted.
- (c) That Council approves the proposal of outsourcing the management, operations and maintenance of the New Waste Water Treatment Plant for a period of 2 years, depending on the yearly performance assessment of the service provider and on Council's position to take over full responsibility of the management, operations and maintenance of the Waste Water Sewer Plant.
- (d) That the outsourcing of the management, operations and maintenance of the Waste Water Sewer Plant be done under the provisions of the Public Procurement Act (Act No. 15 of 2015).
- (e) That Council approves the creation of the proposed positions for the Waste Water Treatment Plant as listed

below.

| Qty | Position | Estimated Grade | Year |
|-----|-----------------------------------|-----------------|-----------|
| 1 | Cleaner | A2 | 2021/2022 |
| 1 | Foreman: Maintenance | C1 | 2021/2022 |
| 2 | Assistant: Maintenance | B4 | 2021/2022 |
| 4 | Shift Operators | B4 | 2022/2023 |
| 4 | Assistant Shift Operator | B3 | 2022/2023 |
| 1 | Plant Supervisor / Superintendent | C5 | 2023/2024 |

- (f) That the General Manager: Corporate Services and Human Capital commence with the writing of the job descriptions and grading exercise of the proposed positions in point (e) above.

11.1.24

APPLICATION FOR THE WAIVER OF CLAUSE 7.1.3 OF THE DEVELOPMENT AGREEMENT FOR ERF 3289, MONDESA

(C/M 2020/07/30 - M 3289)

During the discussion Councillor W O Groenewald raised his option to the resolution below. Councillor E Shitana stated that by waiving of Clause 7.1.3 in the Deed of Sale, which restrict the change of ownership of a property before the issuing of Completion Certificate, is not unique as there are many other items in the past which were handled in a similar manner because each case has its own merits.

RESOLVED:

CO: P
GM: CS&HC

That Council waives Clause 7.1.3 in the Deed of Sale and grant permission to Ms Josephina Ipupa Kasheeta to sell Erf 3289, Mondesa to a 3rd party although not developed.

11.1.25

MARKETING SWAKOPMUND SWAKOP UNITE - UNITED BY LIGHT

(C/M 2020/07/30 - 14/1/4/2)

RESOLVED:

CO: M&C
GM: CS&HC

- (a) That Council approves to partner with the Swakopmund Unite by Light event, being a 1-hour live stream event of selected buildings that are illuminated to take place on 1 August 2020 from 20:00 till 21:00.
- (b) That Council approves the marketing funding of N\$20 000.00 payable to C-Well Namibia for the live stream event and that the amount be defrayed from Council's, Publicity Vote: 001015533000 where an amount of N\$100 000.00 is available.


13.

DRAFT REGULATIONS AND TARIFFS, IF ANY

None.

The meeting adjourned: 09.40

Minutes to be confirmed on: 27 August 2020


Councillor A M Marsh
DEPUTY MAYOR


H. Naruseb
ACTING CHIEF EXECUTIVE OFFICER