

**MINUTES**

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 19 November 2020 at 19:00.**

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**PRESENT:**

Councillor N N Salomon	:	Mayor
Councillor A M Marsh	:	Deputy Mayor
Councillor E Shitana	:	Chairperson of MC
Councillor K N Jason	:	Alternate Chairperson of MC
Councillor P N D Nashilundo	:	Member of Management Committee
Councillor A Jonas	:	Member of Management Committee
Councillor E K Hangula	:	Member of Council
Councillor U Kaapehi	:	Member of Council
Councillor W O Groenewald	:	Member of Council

**OFFICIALS:**

Mr A Benjamin	:	Chief Executive Officer
Mr M P C Swarts	:	General Manager: Corporate Service &HC
Mr V S Kaulinge	:	GM: Economic Development Services
Mr C McClune	:	GM: Engineering and Planning Services
Mr H !Naruseb	:	GM: Finance
Mr C Lawrence	:	General Manager: Health Services & SWM

**ALSO PRESENT:**

Also present was one (1) member of the Media and (36) thirty-six members of the public.

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**1. SCRIPTURE READING AND OPENING BY PRAYER**

Mr C Lawrence opened the meeting with a prayer.

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**2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

On proposal of Councillor E Shitana seconded by Councillor W O Groenewald it was:

**RESOLVED:**

**That the agenda be adopted.**

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**CO: A**  
**GM: CS&HC**



3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

Alderman E //Khoaseb - Approved

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**  
(C/M 2020/11/19 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 29 OCTOBER 2020**

On proposal of Councillor K N Jason seconded by Councillor E Shitana it was:

**RESOLVED:**

CO: A  
GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 29 October 2020, be confirmed as correct.

4.2 **MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 05 NOVEMBER 2020**

On proposal of Councillor K N Jason seconded by Councillor E Shitana it was:

**RESOLVED:**

CO: A  
GM: CS&HC

That the minutes of the Special Council Meeting held on 05 November 2020, be confirmed as correct.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2020/11/19 - A 2/3/5)

*Honorable Councilors, The Chief Executive Officer, Mr. Alfeus Benjamin, General Managers, Managers, Officials, Members of the Community, Members of the Media, Ladies and Gentlemen, All Protocol observed*

*Good evening and welcome to the final Council Announcements for the year 2020.*

*Ladies and Gentlemen*

*The year 2020 was one of the most unpredictable year that we ever had. But I must say that we have endured and overcome the trials which we were faced with. I am indeed proud to say that despite the state of emergency and eventually lockdown due to the*

*Having said that, I wish to thank the Honourable Councilors for their dedication towards Council's work and that of the community of Swakopmund even though some inhabitants has not yet come to terms with the word of appreciation, we made it.*

*Honorable councilors, Ladies and gentlemen*

*Apart from the visible various donations that Council has been busy with throughout this year as a result of the COVID-19 pandemic and the negative impact it caused on the community members, Council has also been working on major projects. I am indeed*

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proud of the work that the technocrats and the Councilors have put in place to ensure that Swakopmund remains one of the best towns.

In light of this, I wish to share with you the key milestones for the year 2020 under housing development which remains a critical need for our communities and first priority on Council's agenda:

This year,

- Council was able to relocate 570 people from extension 31, to Extensions 161 – 163 in order to provide individual erven per household
- The mass housing allocation has delivered 133 houses in the afina phase in addition to already allocated properties and all of the 133 houses are completed and are currently occupied by their new owners. Meanwhile, Council opened a satellite pay point office in the vicinity to cater for our communities in the close proximity.
- The 40/40 housing project has delivered 85 credit link houses. All 85 credit links houses are completed and are occupied by their owners.
- The 40/40 housing project has also allocated 48 social houses to be constructed in DRC proper. The excavation for 16 of these 48 social houses has commenced last month.
- The build together building scheme has 149 houses already allocated to beneficiaries.
- The shack dwellers federation has been allocated 15 000 square metres of land upon which 31 beneficiary homes will be built.
- DRC extension 31 is the area where our people that were living in shacks in DRC have been relocated. This extension is scheduled for servicing in the 2020/2021 financial year.
- 13 houses have been completed at the Block 39 housing project measured for the middle income demographic.
- The 8 block development which is 140 hectares of land has been allocated to 8 developers to service and construct houses upon.

Ladies and gentlemen,

In addition to the housing development, Council has celebrated numerous milestones this year such as the launch of the YouTube channel, the launch of the emergency toll free number, a new and active website, improved social media presence and the improvements of recreational facilities around the town just to mention a few.

Furthermore, Council signed a number of memorandums of understanding in its aid to assist local businesses and its community members. One recent example is the MOU signed between the Swakopmund Municipality and the Community Skills Development Centre (COSDEC) Swakopmund. The purpose of this MOU is to provide free relevant mentoring, exposure and coaching to the trainees in consistency with its policies, rules, regulations and established Internship plan.

Furthermore, in an effort to address the demand of work experience among the graduates, the Youth Development office within Council approached the Mobile Telecommunication Limited (MTC) Internship Project to assist with funding aiming to increase the number of interns attached to the Swakopmund Municipality, with special focus on local students. MTC has agreed to fund at least 4 students in various fields from University of Namibia (UNAM), Namibia University of Science and Technology (NUST) and Vocational Training Centres (VTC). Curriculum Vitaes (CVs) of students who are interested and are in need of internship are forwarded to the Youth Desk. The final selection of four interns was finalized in consultation with the relevant institutions of higher learning as well as the MTC who then compiled the contracts and forwarded to Council for endorsement.

Ladies and gentlemen,

This in a nutshell is only few of what the Municipality has been doing in this year. We wish to reassure our community that we are committed to provide quality service to our people.

Honourable Councillors, Ladies and gentlemen,

During my inaugural speech last year, I pledged to be of service to the community of Swakopmund and it was indeed a great honor to have been of service to you all. With that said, I wish to express my utmost gratitude to each and every one of you for the collective role which you played in ensuring that I was able to serve my people and live to the promise I made 8 months ago. I am very proud of you all my leaders.

Esteemed colleagues,





Hellen Keller once said and I quote "Alone we can do so little, together we can do so much", end quote. This is indeed what has manifested in this year. The results we see is our collective one as we strived to improve and provide quality service for our society. I am indeed proud to have been a part of this winning team. With that said, I wish to congratulate each and every councilor, management and entire staff member of Council for their priceless contribution especially during a time when we all were uncertain about what the next day may bring. Not to forget the valuable generous good Samaritans that has contributed toward saving people lives by donation various food parcels and other necessity items such as face masks, sanitizers and clothing to be further distributed to the vulnerable community members.

Ladies & Gentlemen

In conclusion, on behalf of the Swakopmund Council and my own family, I hereby wish all the residents and visitors of our town, a blessed and jovial festive season. The festive season is a time for great joy as we celebrate the birth of the Christ child, Jesus; it is a period where we are expected to spend quality time with our family, friends and loved ones. It may be a time for healing and renewed strength. It should thus be regarded as a sacred time therefore, let us be a blessing unto others and extend love and be jovial and in our celebrations and let us cherish the Creator. We would like to reassure you all a peaceful and an enjoyable stay in Swakopmund.

Ladies and gentlemen

I wish you all a Merry Christmas and a Prosperous 2021.

Before we proceed to the next item, I hereby wish to call upon Mr. Paulus Shapota, who is leaving on retirement after serving Council for 32 years and 4 months.

On behalf of Council, we wish to express our gratitude to you for your priceless contribution made towards the work of this Municipality. Enjoy your deserved rest.

Ladies and gentlemen

Thank you for your undivided attention.

God bless our nation.

MAYOR

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6. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF COUNCIL**

6.1 Long Service Awards

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7. **PETITIONS**

None.

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8. **MOTIONS OF MEMBERS**

None.

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9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

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10. REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT

10.1 REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING NOVEMBER 2020

RESOLVED:

That the report to Council on resolutions taken by Management Committee during November 2020, be approved.

11. RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE

11.1 MANAGEMENT COMMITTEE MEETINGS HELD ON 12 NOVEMBER 2020

11.1.1 REQUEST FOR EXTENSION OF TIME FOR PAYMENT OF THE PURCHASE PRICE FOR ERF 406, MILE 4  
(C/M 2020/11/19 - M4 E 406; 19.03.09)

RESOLVED:

That Council approves the application by Messrs Trecon Development (Pty) Ltd for an extension of time to perform until 30 September 2021, on condition that the applicant engage with the General Manager: Finance to determine the down payment of the outstanding rates and taxes.

11.1.2 APPLICATION BY BLACK RIVER INVESTMENT (PTY) LTD FOR FURTHER EXTENSION OF TIME TO SETTLE THE PURCHASE PRICE FOR ERVEN 2747 AND 2748, EXTENSION 13, MATUTURA  
(C/M 2020/11/19 - E 2747 M, E 2748 M)

RESOLVED:

- (a) That Council approves the application by Messrs Black River Investment CC for a further extension of time to secure the purchase price of Erven 2747 and 2748, Matutura until 29 December 2020; but due to the closure of the Deeds Office extension be granted until 29 March 2021.
- (b) That Messrs Black River Investment CC be reminded that the purchase price of N\$1 000 000.00 plus N\$150 000.00 (15% VAT) as well as interest that will be calculated from 26 February 2020 until 29 March 2021.
- (c) That the date of the sale be amended to read 26 February 2020, being the date of approval for the transaction being granted by the Ministry of Urban & Rural Development. That rates and taxes and the penalty interest be calculated from this date.
- (d) That the extension be granted on condition that the Rates & Taxes are paid up to date on date of transfer.





- (e) That an addendum to the deed of sale be compiled effecting the above extension of time and amendment of the date of sale.

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11.1.3 CANCELLATION OF TRANSACTION: ERF 4975, SWAKOPMUND

(C/M 2020/11/19 - E 4975)

RESOLVED:

- (a) That Council confirms the cancellation of Erf 4975 in Extension 14, Swakopmund in terms of the standard deed of sale that lapsed on 30 September 2020.
- (b) That Erven 4975, Extension 14, Swakopmund that forms part of the sale of 06 December 2019, be offered to the next qualifying bidder in line.

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11.1.4 CANCELLATION OF A TRANSACTION: ERF 4096, MONDESA TO NGOYA INVESTMENT CC

(C/M 2020/11/19 - M 4096)

RESOLVED:

- (a) That Council takes note that Messrs Ngoya Investment CC did not provide the commitment letter to date and that the sale of Erf 4096, Mondesa to Messrs Ngoya Investment CC is cancelled accordingly.
- (b) That the remainder of the deposit paid, in the amount of N\$9 072.40 be forfeited in terms of clause 10 of the signed agreement.
- (c) That Messrs Ngoya Investment CC be informed of the cancellation by Council.
- (d) That Erf 4096, Extension 10, Mondesa measuring (1 580m<sup>2</sup>) be added to the list of erven located in Extension 10, Mondesa approved for sale by closed bid by Council on 31 January 2019, under item 11.1.12, if and when the market determines the need.
- (e) That the upset price for Erf 4096, Mondesa be N\$267 810.00.

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11.1.5 SCIENTIFIC SOCIETY SWAKOPMUND: TERMINATION OF LEASE AGREEMENT FOR A CERTAIN PORTIONS OF SIDEWALK ADJACENT TO THE MUSEUM

(C/M 2020/11/19 - 13/3/1/6)

RESOLVED:

- (a) That Council takes note of the termination of the lease agreement for the lease of the sidewalk adjacent to the Museum by the Scientific Society Swakopmund with



effect from 01 October 2020 and agrees to waive the 3 months' notice period.

- (b) That Council accepts the one-month notice of termination the lease agreement for the sidewalk adjacent to the Museum by the Scientific Society Swakopmund.
- (c) That the Scientific Society Swakopmund be informed that the lease is cancelled and not merely suspended for an interim period.
- (d) That Scientific Society Swakopmund provides an update on their civil court case in order to execute Council's resolution passed on 26 March 2020 under item 11.1.8.

## 11.1.6

**WOERMANN HAUS: RENEWAL OF LEASE AGREEMENTS**

(C/M 2020/11/19 - 13/3/1/3)

**RESOLVED:**

- (a) That Council approves the renewal of the lease agreement of the following lessees for a period of 5 years commencing, 01 December 2020 until 30 November 2025:

Place / Area	Lessee	m <sup>2</sup>	Rental Tariff (VAT excl)	Commencement Date	Expiry of Lease Period
Room D14	Art Gallery	9	168.12	Dec 2020	30 Nov 2025
Room D16	Swakopmund Arts Association	9.46	245.30	Dec 2020	30 Nov 2025

- (b) That Council remains with its decision passed on 31 August 2000, item 11.1.20 that reads:

- (i) That the annual lease for the Swakopmund Arts Association at the first floor of the Woermann House remains at N\$1 000,00 per annum.
- (ii) That the lease amount/subsidy mentioned in (a) above be taken into consideration when the budget for 2001/2002 is compiled.

- (c) That Desert Painters ensures to pay the arrears of **N\$2 651.95** or make arrangements with the Finance Department after the Council resolution.
- (d) That it be noted that Swakopmund Arts Association paid N\$1 666.66 for advertising cost and that the advertisement will be placed once the remaining N\$833.34 is paid (50% of the N\$5 000.00).
- (e) That permission be applied for from the Honourable Minister of Urban and Rural Development in terms of section 30 (1) (t) to proceed with the lease agreement.
- (f) That the lease agreement be subject to the amended conditions as contained in the existing lease agreements, Annexure "I" (on file) and any further conditions that Council may require upon consideration.



- (g) That it be noted that Ms E De Beer of African Desk gave notice of termination of the lease agreement for Room D24, the Tower and Tower deck with effect 30 November 2020 and N\$9 331.96 is still outstanding.
- (h) That Messrs African Desk makes arrangements with the Finance Department in respect of the arrears.
- (e) That Room D24, the Tower and Tower deck and Room D 27 be advertised together with Room D06, D12 & 13 and D15 and the office next to the Ankerplatz to call for lease proposals from the public.

11.1.7 ALLOTMENT GARDEN PLOTS - MEMORANDUM OF UNDERSTANDING  
(C/M 2020/11/19 - 17/5/3)

RESOLVED:

- (a) That Council approves the Memorandum of Understanding that will be used as an agreement between Council and approved stakeholders.
- (b) That the Memorandum of Understanding (on file) be used as a guideline to formulate agreements for other approved stakeholders.
- (c) That all stakeholders be informed that all equipment types remain the property of the Council.

11.1.8 DELIVERY OF PAYPOINT CONTAINER - BY MESSRS MTC NAMIBIA  
(C/M 2020/11/19 - 3/1/1/1/1)

RESOLVED:

- (a) That Council approves the location of the pay point, to be in the vicinity of Hanganeni School and playground.
- (b) That Council approves one (1) Cashier position for new pay point, and necessary budgetary provisions be made for 2021 / 2022.

11.1.9 OWNER OF ERF 1233, TAMARISKIA, EXTENSION 3: APPLICATION FOR DONATION OF A PORTION OF A CORRIDOR  
(C/M 2020/11/19 - T 1204, T 1205, T 1233, T 1234)

RESOLVED:

That Council donates the portion of the corridor located between Erf 1233 and Erf 1234, Extension 3, Tamariskia as per Annexure B (on file) to Mr Shuudeni Moses Haimbodi for the consolidation thereof with Erf 1233, Tamariskia subject to the following provisions:



- (i) That Engineering and Planning Services Department determines the exact size of the portion of the corridor to be consolidated with Erf 1233, Tamariskia.
- (ii) That Council's approval in terms of Section 50 (2) of the Local Authorities Act, 1992 as amended, be given for the permanent closure of the portion as indicated on the map (on file).
- (iii) That the portion be subdivided from the street and consolidated with Erf 1233, Tamariskia ("Single Residential") in terms of the Townships and Division of Land Ordinance 11 of 1963.
- (iv) That the purchaser appoints a town planner at their cost to attend to the statutory processes as set-out in (ii) and (iii) above.
- (v) That all costs regarding this transaction be for the account of the applicant, including the transfer cost.
- (vi) That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), the Townships and Division of Land Ordinance 11 of 1963, and the Environmental Management Act 7 of 2007 respectively, be dealt with successfully.
- (vii) That a three metre servitude be registered over the services; on which area not structures may be constructed.
- (viii) That the applicant takes note that no rights will accrue to the applicant unless all the above mentioned conditions are complied with in full and all the relevant authorities have given the necessary permission, if applicable.

11.1.10

**MEMORANDUM OF UNDERSTANDING BETWEEN  
MUNICIPALITY OF SWAKOPMUND AND THE DOME  
SWAKOPMUND**

(C/M 2020/11/19 - 14/11/2)

**RESOLVED:**

- (a) That the Memorandum of Understanding between The Dome Swakopmund and Municipality of Swakopmund for the Entrepreneurs factory & sport development initiatives be approved.
- (b) That Council approves the following representatives to serve as advisory committee members as set out in the Memorandum of Understanding:
  - The Mayor
  - The Chief Executive Officer
  - GM: Economic Development Services
  - Chairperson of NCCI Swakopmund Branch alternating with the Chairperson of HAN Swakopmund Task Committee.





11.1.11 **FOOD BANK INITIATIVE**  
(C/M 2020/11/19 - 14/2/9/7)

**RESOLVED:**

- (a) That Council nominates officials to serve on the Food Bank Committee consisting of volunteers and Municipal officials to coordinate and manage the food bank.
- (b) That resources, such as a warehouse for storage, transportation, and distribution centres be provided.
- (c) That the Economic Development Services Department embarks on the registration of vulnerable and unemployed residents of the community.
- (d) That the General Manager: Finance makes budgetary provision for food supply and staff related expenses when necessary.

11.1.12 **FINANCIAL YEAR END - 2019 / 2020**  
(C/M 2020/11/19 - 3/1/1/1/1)

**RESOLVED:**

- (a) That Council approves the additional funds amounting to N\$18 840 000.00 for the operational budget of 2019 / 2020 financial year.
- (b) That the additional funds be funded from the accumulated funds and reserves of Council.

11.1.13 **IRRECOVERABLE TOURISM DEBTORS (2009 - 30 JUNE 2020)**  
(C/M 2020/11/19 - 14/2/7/1/2)

**RESOLVED:**

- (a) That Council acknowledge the Tourism debtors breakdown for the period 2009 - 30 June 2020 amounting to N\$3 208 139.30.

<b>TOURISM DEBTORS BREAKDOWN</b>	
<b>DEBTS TO BE CLEARED / WRITTEN OFF</b>	
Cash Handling Fee	4 176.59
Innkeeper Differences	268.45
Historic Client Bookings	833 599.28
Historic Purchase Order Bookings	594 060.46
Cancelled and No Show Bookings	183 019.81
Paid Bookings	270 524.13
Direct Deposits not Reflected	118 323.02
<b>DEBTS TO BE FOLLOWED UP</b>	
Municipality of Swakopmund	854 904.14
Other Clients	349 263.42
<b>TOTAL</b>	<b>3 208 139.30</b>



- (b) That Council approves clearing of debtors with historic origin as it is not real debtor transactions with a total of N\$ 2 003 971.74.

<b>TOURISM DEBTORS BREAKDOWN</b>	
<b>DEBTS TO BE CLEARED / WRITTEN OFF</b>	
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Historic Client Bookings	833 599.28
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Cancelled and No Show Bookings	183 019.81
Paid Bookings	270 524.13
Direct Deposits not Reflected	118 323.02
<b>TOTAL</b>	<b>2 003 139.30</b>

- (c) That the remaining outstanding balance of N\$1 204 167.56 be followed up as per Council's credit control and debt policy procedure by the Accountant: Bungalow and Credit Controller at Finance Department.

<b>DEBTS TO BE FOLLOWED UP</b>	
Municipality of Swakopmund	854 904.14
Other Clients	349 263.42
<b>TOTAL</b>	<b>1 204 139.30</b>

11.1.14

**UPDATED STANDARD OPERATING PROCEDURES FOR THE REFUNDS PROCESS AND MANAGEMENT OF THE TARIFFS**  
(C/M 2020/11/19 - 3/P)

**RESOLVED:**

- (a) That Council approves the updated Standard Operating Procedures for the refunds process and management of the tariffs for compliance thereof.
- (b) That the Finance Department annually reviews the Standard Operating Procedures for the refunds process and management of the tariffs annually or when necessary.

11.1.15

**UPDATED STANDARD OPERATING PROCEDURES FOR THE REVENUE COLLECTION PROCESS AT THE MUNICIPAL REST CAMP (BUNGALOW, NURSERY & AIRPORT (AERODROME))**  
(C/M 2020/11/19 - 3/P, 14/P, 18/P)

**RESOLVED:**

- (a) That Council approves the updated Revenue Collection Standard Operating Procedures for the Bungalow, Nursery and Airport (Aerodrome).
- (b) That the Finance Department and the Economic Development Services reviews the Standard Operating Procedures for the Revenue Collections for the Bungalow, Nursery and Airport (Aerodrome) annually or when necessary.





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11.1.16     UPDATED OF THE CREDIT CONTROL AND DEBT  
COLLECTION POLICY & PROCEDURE  
(C/M 2020/11/19     -     3/P)

**RESOLVED:**

- (a) That Council approves the reviewed Credit Control and Debt Collection Policies and Procedures.
- (b) That the Credit control and Debt Collection Policies and Procedures be reviewed annually or when necessary.

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11.1.17     REQUEST FOR FUNDS TO PURCHASE A TURNTABLE AERIAL  
LADDER PUMPER UNIT FOR THE FIRE BRIGADE SECTION  
(C/M 2020/11/19     -     3/1/1/1/1, 16/2/6/3)

**RESOLVED:**

- (a) That permission be granted to the General Manager: Economic Development Services to purchase a Turntable Ladder Pumper Unit in order to provide effective firefighting services to the community of Swakopmund.
- (b) That the General Manager: Finance be authorized to source for funds to purchase the Turntable Ladder Pumper Unit as soon as possible.
- (c) That the General Manager: Economic Development Services ensures that the procurement procedures are followed to acquire this unit.

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11.1.18     REQUEST FOR EXTENSION OF TIME TO SECURE THE  
PURCHASE PRICE FOR ERF 607, MATUTURA, EXTENSION 2  
(C/M 2020/11/19     -     M 607)

**RESOLVED:**

- (a) That Council approves the application by Ms Hilma Kepale Hakko for an extension of time to perform until 26 February 2021, subject to rates and taxes being paid up to date.
- (c) That failing the performance of Ms Hilma Kepale Hakko by 26 February 2021 under (b) above, that the transaction be cancelled.

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11.1.19     SALE OF ERF 3822, MONDESA - WAVERING OF PRE-EMPTIVE  
RIGHT (UPPER LOW INCOME GROUP)  
(C/M 2020/11/19     -     E 3822 M)

**RESOLVED:**

That Council accepts the merit of the application by B Hoeseb. Council waives the pre-emptive right and permits the sale of Erf 3822, Mondesa to a third party.



11.1.20 **SWAKOPMUND MASS HOUSING DEVELOPMENT PROGRAM,  
ADMINISTERED BY NATIONAL HOUSING ENTERPRISES - CO  
APPLICANT**

(C/M 2020/11/19 - 14/2/1/2)

**RESOLVED:**

That this item be withdrawn from the Agenda.

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11.1.21 **FUTURE USE OF THE REMAINDER OF ERF 3211, MONDESA**

(C/M 2020/11/19 - M 3211)

**RESOLVED:**

That Council resolution of 22 November 2018, item 11.1.2 be repealed and replaced with the following:

- (i) *That Mr Isai Mundjindji be informed that the property is not fit for habitation and the sale is not approved.*
- (ii) *That the Security Services for the Re/Erf 3211, Mondesa be terminated with immediate effect and the costs incurred be written off as it is not recoverable.*
- (iii) *That the Re/Erf 3211, Mondesa be rezoned from "Single Residential" to "Public Open Space" and the structure be demolished to create a Public Open Space.*
- (iv) *That once the rezoning is finalized, the Public Open Space be used by Economic Development Services to accommodate street vendors.*

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11.1.22 **APPLICATION FOR RELAXATION OF LATERAL BUILDING  
LINE AND SET BACK ON ERF 356/2, SWAKOPMUND**

(C/M 2020/11/19 - E 356/2)

**RESOLVED:**

- (a) That the lateral building lines on the western boundary of Erf 356/2, Swakopmund be set back for the first and second floor, from five (5) metres to zero (0) metres and from seven (7) meters to zero (0) respectively,
- (b) That the applicant take note that approval of the relaxation of lateral boundary conditions is granted provided that the applicant is subjected to obtain the aesthetics Committee approval before commencement of construction, and
- (c) That the objector be informed of their right to appeal to the Minister against Council's Resolution in terms of Clause 8 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.





**APPROVAL OF SWAKOPMUND TOWN PLANNING  
AMENDMENT SCHEME NO. 70**

(C/M 2020/11/19 - 16/1/4/1/1)

**RESOLVED:**

(a) That Amendment Scheme Number 70 as submitted before Council be approved, to include the following items:

- Rezoning of Erf 562, Swakopmund, from "Single Residential" with a density of 1:900m<sup>2</sup> to "General Residential 2" with a density of 1:100m<sup>2</sup> (C/M 2020/11/19).
- Rezoning of Erf 2575, Swakopmund, Extension 8 from "Single Residential" with a density of 1:900m<sup>2</sup> to "General Residential 2" with a density of 1:100m<sup>2</sup>. (C/M 2020/01/30).
- Rezoning of Erf 5856, Swakopmund, from "Institutional" to "General Business" with a bulk of 2.0 (C/M 2020/11/19).
- Rezoning of Erf 9799, Swakopmund Extension 39 from "General Residential" with a density of 1:250m<sup>2</sup> to "General Residential" with a density of 1:100m<sup>2</sup> (C/M 2020/09/24).
- Rezoning of Erf 10039, Swakopmund, Extension 15, from "Single Residential" with a density of 1:600m<sup>2</sup> to "General Residential 1" with a density of 1:250m<sup>2</sup> (C/M 2019/11/28).
- Rezoning of Erf 10061, Swakopmund, Extension 15, from "General Residential 2" with a density of 1:250m<sup>2</sup> to "Parastatal" (C/M 2015/09/01).
- Rezoning of Erf 74, Waterfront, from "Single Residential" with a density of 1:250m<sup>2</sup> to "Parastatal" (C/M 2015/09/01).
- Rezoning of Erf 620, Myl 4, Extension 1, from "Single Residential" with a density of 1:600m<sup>2</sup> to "Parastatal".
- Rezoning of Erf 1053, Mondesa, Extension 3, from "Single Residential" with a density of 1:600m<sup>2</sup> to "General Business" with a bulk of 0.6 (C/M 2020/09/24).
- Rezoning of Erf 3289, Mondesa, Extension 8, from "General Residential 1" with a density of 1:100m<sup>2</sup> to "General Business" with a bulk of 1.0 (C/M 2020/11/19).
- Rezoning of Erf 4324, Mondesa, Extension 10, from "General Residential 1" with a density of 1:100m<sup>2</sup> to "Institutional" (C/M 2020/09/24).
- Rezoning of Erf 4662, 4663 and 4664 (formerly Portions C, D & E of Rem Erf 607) Mondesa, from "Public Open Space" to "General Residential 2" with a density of 1:250m<sup>2</sup>.
- Rezoning of Erf 4770 (formerly Portion of Rem Erf 4326) Mondesa, from "Local Business" with a bulk of 1.2 to "General Business" with a bulk of 1.5 (C/M 2019/03/28).
- Rezoning of Erf 1332, Tamariskia, from "Institutional" to "General Business" with a bulk of 1.0 (C/M 2019/11/28).
- Rezoning of Erven 875 & 876, Tamariskia, from "Single Residential" with a density of 1:600m<sup>2</sup> to "General Residential 1" with a density of 1:100m<sup>2</sup> (C/M 2015/09/01).



- Rezoning of Erf 1348, (formerly Portion 1 of Rem Erf 577) Tamariskia, from "local authority" to "General Business" with a bulk of 2.0 (C/M 2020/01/30).
- Rezoning of Portion 79 of Farm 163 Smallholdings, from "Agriculture" to "Local Authority" (C/M 2020/01/30).

- (b) That Messrs Stewart Planning Town and Regional Planners be authorized to compile and submit the Swakopmund Amendment Scheme No. 70 to the Urban and Regional Planning Board for approval.

11.1.24

**WRITING OFF: OLD AND REDUNDANT EQUIPMENT - CORPORATE SERVICES AND HUMAN CAPITAL**

(C/M 2020/11/19 - 16/2/6/1)

**RESOLVED:**

- (a) That the following office equipment from the Corporate Services and Human Capital Department be written off:

Quantity	Description
7	Paper trays
2	Office steel storage cabinets
1	Water dispenser + two water bottles
2	Punch
3	Staplers
1	Date stamp
1	Heavy duty stapler
1	Pen holder
1	Stapler remover

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above.

11.1.25

**WAVES LEISURE CONSORTIUM CC: PROPOSED AMENDMENTS TO THE LEASE AGREEMENT**

(C/M 2020/11/19 - 13/3/1/5)

**RESOLVED:**

- (a) That Messrs Waves Leisure Consortium CC be informed that Council considered their proposed amendments / additions as per the letter received from Jan Spruyt Architects, but only approves the following material amendment:

- Clause 3 - Rental and Escalation

- (b) That Council's Property Policy be amended by replacing the annual 10% rental increase with an increase of 7%.
- (c) That the proposed addition to Clause 2 - Area, Commencement and Duration of Lease not be approved.
- (d) That the proposed addition to Clause 9 - Arbitration - Clauses 9.9.3 and 9.9.4 not be approved.



(e) That the following non material amendments / additions be incorporated in the lease agreement:

- Clause 7.3 - that the wording "during the currency of this lease or" be deleted, on condition that the lessee offers it to Council should they change ownership.
- Clause 9.4.2 - that the wording "and / or witnesses of the parties" be added to the clause.
- Clause 9.13 - that the addition of this clause be effected.
- Clause 15.1.3 - that the additional wording be added.

11.1.26 REQUEST BY MR ANDREAS SHIVUTE TO SELL ERF 7064, EXTENSION 26, MONDESA TO A THIRD PARTY (UPPER LOW INCOME GROUP)

(C/M 2020/11/19 - 9.03.12, E 7064 M)

**RESOLVED:**

That Council accepts the merit of the application by Mr Andreas Shivute and waives the pre-emptive right to enable him to sell Erf 7064, Mondesa to a third party.

11.1.27 REQUEST FOR EXTENSION OF TIME FOR PAYMENT OF THE PURCHASE PRICE FOR ERF 4908, SWAKOPMUND

(C/M 2020/11/19 - E 4908)

**RESOLVED:**

- (a) That Council approves the application by Mr Shivute Alfeus Angola for an extension of time to perform until 26 February 2021.
- (b) That the applicant engages with the General Manager: Finance to arrange for down payments of the outstanding rates and taxes.

11.1.28 PROGRAMME FOR ORDINARY MONTHLY MANAGEMENT COMMITTEE AND COUNCIL MEETINGS FOR 2021

(C/M 2020/11/19 - 5/2/1/1/1)

**RESOLVED:**

- (a) That the programme for the Ordinary Management Committee and Council meetings for the period January until November 2021 (as per Annexure "A"), be approved.
- (b) That the date of election of office bearers of Council for 2021 be determined at a later stage.





11.1.29 **PROPOSAL TO PROVIDE LIFEGUARD SERVICES AT SWAKOPMUND'S BEACHES**  
(C/M 2020/11/19 - 16/2/10/7/1)

**RESOLVED:**

- (a) That Council approves in principle the proposal of Messrs Aquamund Academy to provide lifesavers services at the beach of Swakopmund during festive season, public weekends, and selected weekends.
- (b) That a partnership agreement be drawn up between Council and Messrs Aquamund Academy stipulating the terms and conditions pertaining to the anticipated partnership.
- (c) That expenses related to lifesaving services (N\$213.93 per day per volunteer per day) be defrayed from Vote: 350010110000 where an amount of N\$100 000.00 is available.
- (d) That the Economic Development Services Department ensures that the Procurement Act 15 of 2015 is complied with when procuring the lifesaving service.

11.1.30 **OFFER TO PURCHASE ERF 8926, SWAKOPMUND - QUIVER TREE INVESTMENTS ONE THREE CC**  
(C/M 2020/11/19 - E 8926, E 8929)

**RESOLVED:**

- (a) That Council approves the sale of Erf 8926, Swakopmund to Messrs Quiver Tree Investments One Three CC based thereon that they were listed as a bidder for the sale of Erf 8926, Swakopmund at the closed bid sale of 16 December 2016 (continuation) in the bid amount of N\$1 275 000.00.
- (b) That the conditions of sale applicable to the closed bid sale of 16 December 2016 apply, it is among other:
  - Payment of N\$18 500.00 deposit within 10 days from Council's decision approving the allocation (which is refundable upon proof of transfer of ownership).
  - Payment of the purchase price within 120 days from the lapsing of the above 10-day period.
  - No change of the name be allowed prior to transfer to Quiver Tree Investment One Three CC.





- 11.1.31 **REQUEST BY MS F N JONAS TO SELL ERF 7138, EXTENSION 26, MONDESA TO A THIRD PARTY (LOW MIDDLE AND MIDDLE INCOME)**  
(C/M 2020/11/19 - E 7138 M)

During the discussion of this item, Councillor A Jonas declared his interest and left chambers

**RESOLVED:**

That Council accepts the merit of the application by Ms F N Jonas and that Council waives the pre-emptive right and permits the sale of Erf 7138, Mondesa to a third party.

- 11.1.32 **APPLICATION FOR THE DECLARATION OF SWAKOPMUND MUNICIPALITY AS AN AUTHORISED PLANNING AUTHORITY BY THE MINISTER OF URBAN AND RURAL DEVELOPMENT IN TERMS OF SECTION 16(1) OF THE URBAN AND REGIONAL PLANNING ACT, ACT 5 OF 2018**  
(C/M 2020/11/19 - 1/1/16, 2/1/2/1)

**RESOLVED:**

- (a) That the Chief Executive Officer be authorised to apply to the Minister of Urban and Rural Development for the "*Authorised Planning Authority*" status on an interim basis while the Swakopmund Urban Structure Plan is being finalised based on the Manager: Town Planning possesses more than the required minimum experience and the 2009 Swakopmund long-term land development plan which now is leading onto the Urban Structure Plan 2020 - 2040.
- (b) That immediately upon approval of the Swakopmund Structure Plan 2020 - 2040 by the Minister of Urban and Rural Development, the Chief Executive Officer apply to the Minister for the "*Authorised Planning Authority*" status on a permanent basis.

- 11.1.33 **APPROVAL OF PROPOSED STREET NAMES BY THE NAMING OF STREETS, PUBLIC PLACES, NATURAL AREA AND COUNCIL-OWNED BUILDINGS/FACILITIES ADVISORY COMMITTEE**  
(C/M 2020/11/19 - 16/1/4/1/5)

**RESOLVED:**

- (a) That the list of names below be approved for street names for Swakopmund Extension 37:

- Frans Somseb
- Juliana Uushona
- David Amupolo
- Maria Namalepo
- Heinrich Shivambulula
- Jochbet Mapoga





- *Rev Aron Kanana*

(b) That the proposal for the naming of the alley between Strand Hotel and the Museum be turned down.

(c) That the Industrial Extension to be established on Portion 164 of the Remainder of Portion B of Swakopmund Town and Townlands No. 41 be named "*Hage Geingob Square*".

(d) That the list of names below for streets in Hage Geingob Square under the theme "*SADC Capital Cities*" be approved:

- *Pretoria*
- *Lusaka*
- *Kinshasa*
- *Luanda*
- *Harare*
- *Gaborone*
- *Maputo*
- *Lilongwe*

(e) That the following name for a street in Mondesa, Extension 3 be approved:

- *Jupiter*

(f) That the list of names below for streets in Swakopmund, Extension 27 under the theme "*Police Commissioners who served in the Erongo Region*" be approved:

- *Andreas Nelumbu*
- *Erick Nghaamwa*
- *Samuel //Hoëbeb*
- *Abraham Kanime*
- *Festus Shilongo*
- *Andrew Iyambo*

(g) That the list of names below for streets in Swakopmund, Extension 28 be approved:

- *Paulina Nashiluwa*
- *Hilaria Andreas*
- *Emmy Bahm*
- *Enrico Van Wyk*
- *Jacob Nandunda*
- *Helena Negumbo*
- *Merriam Valombola*
- *Frans Ramputta*
- *Sophia Maites*
- *Tony Britz*
- *Horst Fritz*
- *Buddy Wentworth*
- *Rosalia Ngatanga*

(h) That the list of names below for streets in Swakopmund, Extension 31 under the theme "*Doctors who serve in the Erongo Region*" be approved:

- *Dr R Van Wyk*
- *Dr Brand*





- Dr Dantu
- Dr Meintjies
- Dr Schickerling
- Dr Pieterse
- Dr Basson
- Dr Mohrcken
- Dr Van Der Linde
- Dr Henn

(i) That the list of names below for streets in Swakopmund Extension 39 under the theme "*Names of trees in the Oshiwambo language*" be approved:

- Omukwa Street
- Omuye Street
- Omugongo Street
- Omwandi Street
- Omuhama street

(j) That the newly proposed Commercial Township to be established on the Remainder of Portion B of Swakopmund Town and Townlands No. 41 be named "*Desert View*" township";

(k) That the list of names below for streets in the newly proposed "*Desert View*" Township under the theme "*Names of Chancellors and or Directors of institutions of higher learning in Namibia*" be approved:

- Prof Peter Katjavivi
- Prof Tjama Tjivikua
- Eckhart Mueller
- Prof Lazarus Hangula
- Luanda
- Dr David Namwandi
- Prof Mburumba Kerina

(l) That, no in-loco inspection will take place. Each committee member should go and see the street names that have been placed in the various extensions during their free time.

11.1.34

**APPLICATION BY NAVCON TRADING CC FOR A HANGAR SITE: HANGAR 85**

(C/M 2020/11/19 - 18/1/1/2, Hangar 85)

**RESOLVED:**

(a) That point (c) of item 11.1.28 of Council's resolution passed on 28 November 2019 be amended as follows:

(c) That the rental tariffs be for the 2019 / 2020 Financial Year: commercial use (N\$5.68/m<sup>2</sup>) and private use (N\$4.44/m<sup>2</sup>).

(b) That Hangar 85 at the airport be leased to Navcon Trading CC subject to Council's standard lease conditions contained in the lease agreement.





11.1.35 **PERMISSION TO PUT UP A SWAPO PARTY ELECTION TRAILER 2020**

(C/M 2020/11/19 - 13/3/1/8)

**RESOLVED:**

- (a) That the Council condones the election campaign trailer put up by the SWAPO party and grant permission to the SWAPO party to put up the election campaign trailer on Erf 2310, Mondesa Swakopmund which is a Public Open Space.
- (b) That SWAPO party should pay the application fees of N\$1 000.00 as stipulated by the Swakopmund Municipal's Advertisement Policy.

11.1.36 **WRITING OFF OF REDUNDANT OFFICE EQUIPMENT AT THE HEALTH SERVICES AND SOLID WASTE MANAGEMENT DEPARTMENT**

(C/M 2020/11/19 - 16/2/6/1)

**RESOLVED:**

- (a) That the Council approves the writing-off of the redundant items listed below.

No.	Description	Serial Number	Reason
1	1 x HP Laserjet 1012 printer	CNFD050554	Broken
2	1 x Blow torch	N/A	Broken
3	1 x Nilfisk Multi 20 Vacuum cleaner	3510142501037	Broken
4	2 x 3-shelf bookshelves	N/A	Unused
5	1 x 3-shelf glass door cabinet	N/A	Unused
6	9 x Visitors chairs	N/A	Broken
7	3 x High back chairs	N/A	Broken

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the redundant items.

11.1.37 **APPLICATION FOR CONSENT USE TO OPERATE A DENTAL PRACTICE ON ERF 4129 SWAKOPMUND AS RESIDENT OCCUPATION**

(C/M 2020/11/19 - E 4129)

**RESOLVED:**

That Council decision of 31 August 2020 under item 11.1.12 be revoked and be replaced with the following:

- (a) That the consent use to operate a dental practice on Erf 4129 Swakopmund Extension 12 be approved.
- (b) That the dental practice registers with the Health Services and Solid Waste Management Department and that the standard Health Regulations will apply.
- (c) That Council reserves the right, to cancel a consent use should there be valid complaints.



- (d) That the applicant must operate within the Town Planning Scheme regulations.
- (e) That consent is not transferable.
- (f) That all the parking be provided on-site in line with the Swakopmund Town Planning Scheme.
- (g) That only 40% of the total floor area of all the buildings on the erf is allowed to be used for the resident occupation: dental practice.
- (h) That the objectors be informed of Council's decision and their right to appeal to the Minister against Council's Resolution in respect of resolution (a) above in terms of Clause 8 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

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11.1.38      DR NAANDA: APPLICATION TO WAIVE THE ESCALATION OF THE PURCHASE PRICE FOR THE SALE OF ERF 10038, EXTENSION 15, SWAKOPMUND  
(C/M 2020/11/19      -      E 10038)

RESOLVED:

That Council repeals point (a) of Council's resolution of 31 August 2020, item 11.1.1 and replaces it with the following:

- (a) That Council remains with the purchase price of N\$ 1015.00/m<sup>2</sup> X 598m<sup>2</sup> = N\$606 970.00 for Erf 10038, Extension 15, Swakopmund as approved by Council on 26 January 2017, item 11.1.16.
- (b) That Council approves the application of Messrs Angula Co. Incorporated on behalf of Dr Raimo Naanda and waives the 5% escalation on the purchase price of Erf 10038, Extension 15, Swakopmund.
- (c) That all approvals of the purchase price for a sale by private treaty clearly states that the purchase price escalates by 5% annually in terms of Council's Property Policy calculated until the date of transfer.

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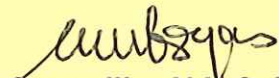
13.      DRAFT REGULATIONS AND TARIFFS, IF ANY

None.

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The meeting adjourned: 19.50

Minutes to be confirmed on: 23 November 2020

  
Councillor N N Salomon  
MAYOR

  
A Benjamin  
CHIEF EXECUTIVE OFFICER