



From the People of Japan



Environmental Investment Fund of Namibia | ensuring sustainability



BBB Application Form

SECTION I. PERSONAL & PROJECT DETAILS

Project title:

Physical address of project:

Region:

Constituency:

Local authority:

Amount requested (maximum N\$100 000 per applicant)

Applicants should apply for amounts between (N\$ 5000- N\$ 100 000)

PROJECT DETAILS IF APPLYING AS AN INDIVIDUAL

Full name of applicant:

Physical address:

ID number:

Next of keen/reference:

Gender:

Age:

Marital status:

Designation or position in project:

Telephone number (landline):

Cellphone number:

Email address:

PROJECT DETAILS IF APPLYING AS A GROUP

Name of group:

Physical address:

Gender representation of group members (indicate number)

Male:

Female:

Age range of group members:

How many members does the group constitute of:?

How long has the group (project) been in existence:??

Full names of the group chairperson/leader:

Telephone number (landline):

Cellphone number:

Email address:

Do you have any form of disability?

Yes

No

If yes, please specify:

BACKGROUND, OBJECTIVE AND IMPACT OF PROJECT
(give a brief summary of the objectives you aim to achieve and any economic/social impacts the project will address)

Background

Objective

Impact (including potential job creation and food security)

TECHNICAL DETAILS OF THE PROJECT

Is the project:

A start up (new)

Existing (operational)

Activities in line with the grant application

Horticulture

Backyard gardening

Gardening

Poultry production

Fodder production

Agroforestry

Orchard production

Vermicomposting

Compost production

Seedlings production

Hydroponics/Aquaponics

Other (Please explain)

Brief description of the activities selected above

Is the project located within the boundaries of the participating local authority?

- Yes
- No

Specify if yes:

Do you have a plot/land for your proposed activities?

- Yes
- No

If yes, what is the form of ownership:

- Rented
- Owned (paid off)
- Owned (not paid off)

Are you leasing land/plot/agricultural infrastructure for your project from the respective participating local authority? (Municipality/ Town Council)

- Yes
- No

Please indicate the size of land/plot for your project

- 10 m² - 50 m²
- 51 m² - 100 m²
- 101 m² - 500 m²
- 501 m² - 1000 m²
- 1001 m² - 5000 m²
- 5001 m² - 10 000 m² (1 Ha)

Please indicate if you have water available for your project

- Yes
- No

If yes, please indicate the proximity (distance) of your water source to your project in meters/ kilometers

- 1m- 100m
- 101m-500m
- 501m 1000m (1km)
- 1001m (1.1km)- 5000m (5km)
- 5001m(5.1km) and more

SECTION II. REPORTING AND MONITORING

Use this table for your milestone reporting timelines, what are you planning to achieve by when?

	Milestone	Deliverable	Date (timelines)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

SECTION III. BUDGET BREAKDOWN

Add more budget lines if you need to

Project title:				
Contact person:				
		Total funds requested:		
		Expenses		
Activity/Item description		Cost per unit (N\$)	Quantity	Total (N\$)
1	Objective 1:			
Activities				
1.1				N\$ -
1.2				N\$ -
1.3				N\$ -
	Subtotal			N\$ -
2	Objective 2:			
Activities				
2.1				N\$ -
2.2				N\$ -
2.3				N\$ -
	Subtotal			N\$ -
3	Objective 3			
Activities				
3.1				N\$ -
3.2				N\$ -
3.3				N\$ -
3.4				N\$ -
	Subtotal			N\$ -
Total costs (N\$)				N\$ -
Overall cost of planned activities and programs				N\$ -

CHECKLIST

Kindly ensure that the following supporting documents are included in your application (Mark with X)

<i>I have read the Guidelines for Applicants document</i>	
<i>I have completed all sections of the application form</i>	
<i>The appropriate office bearers have signed the form</i>	
<i>I have kept a copy of my application</i>	
<i>I have written permission from the landholder on which the project will be undertaken (if applicable)</i>	
<i>I have consulted with the EIF staff on the project for guidance</i>	
<i>I have attached a copy of my ID</i>	
<i>I have attached proof of land ownership/ lease agreement</i>	
<i>I have attached any supporting references</i>	
<i>I have attached an endorsement letter from my respective local authority for group applications</i>	
<i>I have submitted all necessary and required legal affidavits where any approvals/ declarations/references are concerned</i>	

Signature of Applicant:

Date: