

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Wednesday, 31 August 2022 at 19:00.**

PRESENT:

Councillor D Am-!Gabeb	:	Deputy Mayor of MC
Councillor W O Groenewald	:	Chairperson of MC
Councillor M Henrichsen	:	Member of Management Committee
Councillor P Shimhanda	:	Member of Management Committee
Councillor B R Goraseb	:	Member of Management Committee
Councillor E Shitana	:	Member of Council
Councillor H H Nghidipaya	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr V S Kaulinge	:	GM: Economic Development Services
Mr H Naruseb	:	GM: Finance
Mr L Mutenda	:	GM: Health Services & SWM
Mr J Beukes	:	GM: Engineering & Planning Services(Acting)
Mr A Plaatjie	:	GM: Corporate Services & HC (Acting)
Ms D Hanes	:	Personal Assistant : Mayor
Mr U Tjiurutue	:	Corporate Officer: Administration
Ms A Kahuika	:	Administrative officer: Admin

ALSO PRESENT:

Thirtry three (33) members of the public. Also present was the Swakopmund Constituency Councillor Honourable Louisa Kativa and three members of the media.

1. OPENING BY PRAYER (IF REQUIRED)

Reverend Callie Opperman opened the meeting with scripture reading and a prayer.

2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

(C/M 2022/08/31 - 5/2/1/1/2)

On proposal of Councillor B R Goraseb seconded by Councillor P Shimhanda, it was:

RESOLVED:

That the agenda be adopted.

CO: A
Acting GM: CS&HC



3. APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL

3.1 Application for leave of absence:

- Councillor M Kautondokua : Member of Council
- Councillor C W Goldbeck : Alternate Chairperson of MC

3.2 Declaration of interest:

None.

4. CONFIRMATION OF MINUTES (C/M 2022/08/31 - 5/2/1/1/2)

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 28 JULY 2022

On proposal of Councillor P Shimhanda seconded by Councillor W O Groenewald, it was:

RESOLVED:

CO: A
Acting GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 28 July 2022, be confirmed with correction on the portfolios of the officials who attended the meeting.

5. OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS

(C/M 2022/08/31 - 5/5/2)

HONOURABLE COUNCILORS, THE CHIEF EXECUTIVE OFFICER, MR. ALFEUS BENJAMIN IN ABSENTIA, GENERAL MANAGERS, MANAGERS, OFFICIALS, REVEREND MARKUS NAUISEB, MEMBERS OF THE COMMUNITY, MEDIA REPRESENTATIVES, LADIES AND GENTLEMEN

GOOD MORNING AND WELCOME TO THE COUNCIL MEETING AND ANNOUNCEMENTS FOR THE MONTH OF JULY.

LADIES AND GENTLEMEN

DURING THIS MONTH, COUNCIL PARTICIPATED IN THE FOLLOWING ACTIVITIES

- THE OPENING OF THE RAKATOKA/GROOTFONTEIN ROAD.
- INTRODUCTION OF THE NAMPOL REGIONAL COMMANDER TO COUNCIL
- STATE OF THE REGION ADDRESS BY THE GOVERNOR OF THE ERONGO REGION
- SIGNING OF THE TRIPARTITE AGREEMENT BETWEEN OUR MUNICIPALITY, THE MUNICIPALITY OF WALVIS BAY AND THE CITY OF WINDHOEK
- INFORMATION SHARING BY THE MINISTRY OF MINES AND ENERGY
- STAKEHOLDER ENGAGEMENT BY NAMWATER
- THE MINI CULTURAL EXPO

HONOURABLE COUNCILORS, LADIES AND GENTLEMEN,

DURING THIS MONTH, ON THE 20TH OF JULY, THE JUNIOR TOWN COUNCIL HELD AN INAUGURATION CEREMONY WHERE 12 NEW MEMBERS WERE WELCOMED. THE EXECUTIVES POSITIONS WERE APPOINTED AS FOLLOW:

1. TREASURER: ESTHER SHIGWEDHA
2. SECRETARY: AMIT VAN WYK
3. PUBLIC RELATIONS OFFICER: RICY UNAEB
4. DEPUTY JUNIOR MAYOR: PENOUUA KAOTI
5. JUNIOR MAYOR: SHAKIRA KISTING

WE WISH THEM ALL THE BEST AS THEY TAKE ON THEIR POSITIONS. MAY IT BE AN IMPACTFUL REIGN AS THEY CONTINUE TO ADOVCATE FOR YOUTH EMPOWERMENT.

LADIES AND GENTLEMEN

OUR TOWN WILL BE TURNING A 130 YEARS ON THE 4TH OF AUGUST 2022. AS COUNCIL, WE HAVE BEEN TASKED TO DELIVER A SUCCESSFUL 130TH ANNIVERSARY CELEBRATION WHICH IN ORDER TO RE AWAKEN THE INSTITUTIONAL MEMORY OF SWAKOPMUND. THROUGH THIS, THE CURRENT AND FORMER RESIDENTS OF OUR TOWN CAN RECONNECT.

WE WISH TO CELEBRATE THE RICH HISTORY OF THE TOWN ACROSS A WIDE SPECTRUM OF PERSPECTIVES INCLUDING THE AESTHETIC HISTORIC LANDMARKS AND EVENTS

LADIES AND GENTLEMEN

A LOCAL ORGANISING COMMITTEE HAS BEEN ESTABLISHED AND THEY ARE BUSY WORKING TO CARRY OUT VARIOUS ACITIVITES FOR OUR RESIDENTS.

THE ACTIVITIES HAVE BEEN SET OUT TO TAKE PLACE DURING THE MONTH OF AUGUST ARE AS FOLLOW:

1. ACTIVITY 1 - OFFICIAL OPENING OF THE SWAKOPMUND CELEBRATIONS

VENUE : AMPHITHEATRE
DATE : 04 AUGUST 2022

2. ACTIVITY 2: LIGHTING UP OF BUILDINGS

VENUE: 10 (SELECTED) HISTORIC BUILDINGS IN SWAKOPMUND
DATE : 04 AUGUST 2022

3. ACTIVITY 3: SWAKOPMUND SPORTS FESTIVAL & COLOUR PARTY

VENUE: VINETA SPORTS STADIUM
DATE: 06 AUGUST 2022

4. ACTIVITY 4: SWAKOPMUND GOSPEL SHOW

VENUE: MULTI- PURPOSE CENTRE
DATE: 07 AUGUST 2022

5. ACTIVITY 5: SWAKOPMUND POTJIEKOS COMPETITION

VENUE: BASKETBALL COURT IN TAMARISKIA
DATE: 13 AUGUST 2022

6. ACTIVITY 6: SWAKOPMUND YOUTH TALENT SHOW

VENUE: NAMIB PRIMARY SCHOOL
DATE: 20 AUGUST 2022

7. ACTIVITY 7: SWAKOPMUND CULTURAL FESTIVAL

VENUE: MAIN MUNICIPAL OFFICE BUILDING
DATE: 26 AUGUST 2022

8. ACTIVITY 8: SWAKOPMUND MUSIC FESTIVAL

VENUE: MONDESA (OPEN SPACE BETWEEN VREDE REDE & FESTUS GONTEB PRIMARY SCHOOLS)
DATE: 27 AUGUST 2022

WE HOPE THAT THE RESIDENTS AND VISITORS WILL ENJOY WHAT WE HAVE PREPARED FOR YOU.

HONOURABLE COUNCILLORS, LADIES AND GENTLEMEN

THAT IS ALL WE HAD FOR TONIGHT. WE WILL NOW CONTINUE WITH THE DELIBERATIONS AS PER THE AGENDA.



6. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL**

None.

7. **PETITIONS**

None.

8. **MOTIONS OF MEMBERS**

None.

9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING AUGUST 2022**

RESOLVED:

CO: A
Acting GM: CS&HC

That the report to Council on the resolutions taken by Management Committee meeting held on 16 August 2022, be noted.

10.2 **FEEEDBACK REPORT TO COUNCIL MINUTES:28 APRIL 2022**

RESOLVED:

CO: A
Acting GM: CS&HC

That the feedback report on the execution of the Council Minutes of 28 April 2022, be noted.

11. **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETINGS HELD ON AUGUST 2022**

11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 16 AUGUST 2022**

11.1.1 **REQUEST TO PROVIDE FINANCIAL ASSISTANCE TO PADDOCK GARDENS TRUST**

(C/M 2022/08/31 - 16/2/5/1/3)

RESOLVED:

GM: EDS
Acting GM: CS&HC

That Council approves the request by Messrs Paddock Gardens Trust for the annual financial assistance of N\$100 000.00 for the next three (3) financial years only and once off payment of garden equipment of N\$3 300.00 to enable the Trust to continue maintaining the Paddock Gardens.

11.1.2

ALLOCATION OF ERVEN TO DISTANT RELATIVES IN DRC

(C/M 2022/08/31 - 14/2/1/2)

RESOLVED:CO: H
Acting GM: CS&HC

- (a) That Council takes note that Mrs Maria Hafyenanye, a direct relative of the late Mr Josef Hafyenanye responded after the placement of the advert in the newspaper.
- (b) That the application of Mr Johannes Kashululu be turned down and that Erf 806 be allocated to Mrs Maria Hafyenanye who is the biological child of the late Mr Josef Hafyenanye.
- (c) That Council approves the allocation of the erven to distant relatives who reside on the erven and are on the Master Waiting List as per the table below:

Housing Mass List

ERF NO	NAME OF THE DECEASED	NAME OF APPLICANT	RELATIONSHIP TO DECEASED	SUPPORTING DOCUMENTS
380	Samuel Gaxab	Welma Patricia Huises	Relative	Copies of death certificate and ID
595	Josef Hainyondo	Israel Loteni Nashana	Uncle	A copy of death certificate and ID
126	Hashipala Shikongo	Teofilus Tomas	Uncle	A copy of death certificate
325	Maria Magdalena Job	Petrus Angamba	Niece	A copy of death certificate
183	Fillimon Nghifefengelwa	Matheus T I Shiweda	Uncle	A copy of death certificate
1067	Rainhord Gideon	Maria Magano Angombe	Uncle	A copy of death certificate
399	Bartholomeus Tuhemwe	Fabianus Kapinga	Uncle	A copy of death certificate
199	Johannes D Kambogho	Benhard Dighomba	Uncle	A copy of death certificate
561	Tiofelus Daniel	Diina Ndatutengeumbo Nddashaala	Brother	A copy of death certificate
806	Josef Hafienanye	Johannes Kashululu	Relative	A copy of death certificate
1188	Wilhem Nghimodino Mikka	Efraim NG Joseph	Cousin	A copy of death certificate
113	David Angula	Immanuel Aikela	Grandfather	A copy of death certificate
195	Pieter Hoeb	Theopolitine Tanises	Brother	A copy of death certificate

- (d) That the applicants in point (b) and (c) above be informed to visit the Housing Section for processing of the allocation.
- (e) That the application of Ms Welma Paricia Huises for the change of ownership of Erf 380 be turned down since she is not residing in Swakopmund.
- (f) That the application of Mr Teofilus Tomas for the change of ownership of Erf 126 be turned down since it transpired that the deceased, Mr Hashipala Shikongo was married under the Customary Law to Mrs Albertina Hausiku and that she too claims the ownership of the erf.
- (g) That the applicants be informed that should they fail to occupy the erven for six (6) consecutive months, than these erven will be allocated to other residents in need to be settled.

11.1.3

NOMINATION OF SECUNDIS FOR THE ONLINE EXPERT EXCHANGE PROJECT BETWEEN THE SWAKOPMUND AND GIESSEN MUNICIPALITIES

(C/M 2022/08/31 - 5/2/4/5)

CO: MC
GM: EDS
GM: EPS
GM: HSSWM
Acting GM: CS&HC

RESOLVED:

(a) That the following officials be assigned as *secundis* to the project:

1. *Ms Johanna Angolo (Senior Town Planner)*
 - *Mr Dinina Hamupembe (Technician: Projects)*
2. *Ms Rauna Shipunda (Local Economic Development Officer)*
3. *Ms Sabina Kathena (Youth Development Officer)*
 - *Mr Sebron Shikesho (SME Administrator)*
4. *Mr Robeam Ujaha (Environmental Health Practitioner)*
 - *Mr Dawid Guruseb (Assistant: Animal Control Officer)*
5. *Ms Aili Gebhardt (CO: Marketing & Communications)*
 - *Ms Barbara Ramos Viegas (Corporate Officer: Housing)*
6. *Councillor Claus Goldbeck*
 - *Councillor M Henrichsen*

(b) That it be noted that the face-to-face meeting in Germany and African Conference is fully funded, but Council is responsible for the subsistence and travelling allowances of the officials during that period (as per the Policy on Travelling, Accommodation & Subsistence) as follows:

SUMMARY OF EXPENDITURE					
Item	Lunch Tariff (1x N\$350,00)	Total days / nights		Daily Allowance (@N\$1500,00 per day)	Total
Cllr. Claus Goldbeck	N\$350.00	7	x	N\$10 500.00	N\$10 850.00
Ms Johanna Angolo	N\$350.00	7	x	N\$10 500.00	N\$10 850.00
Ms Rauna Shipunda	N\$350.00	7	x	N\$10 500.00	N\$10 850.00
Ms Sabina Kathena	N\$350.00	7	x	N\$10 500.00	N\$10 850.00
Mr Robeam Ujaha	N\$350.00	13	x	N\$19 500.00	N\$19 850.00
Ms Aili Gebhardt	N\$350.00	13	x	N\$19 500.00	N\$19 850.00

- (d) That shuttle services be used to transport the officials to and from the Hosea Kutako International Airport, (Windhoek).
- (e) That Council be responsible for the payment of the visas and shuttle services for the officials, which will be refunded by the sponsors upon proof of invoice.
- (f) That special leave be granted to the officials for the purpose of travel for visa application and when travelling to Germany during September 2022.
- (g) That the activity schedule and progress report be submitted to the Management Committee on a regular basis.

11.1.4 **GRATITUDE FOR SPONSORSHIP: COASTAL WARRIORS VOLLEYBALL CLUB**

(C/M 2022/08/31 - 3/15/1/6/1)

CO: MC
Acting GM: CS&HC

RESOLVED:

- (a) That the letter of gratitude for the sponsorship to the value of N\$10 560.00 from Council to the Coastal Warriors Volleyball Club for access to the indoor training court at the Dome be noted.
- (b) That the Coastal Warriors Club's Fundraising Strategy for the year 2022 be noted.

11.1.5 **FISCON INVESTMENTS 108 CC: OUTSIDE SEATING**

- **RENEWAL OF LEASE PERIOD**
- **COVID-19 RELIEF**

(C/M 2022/08/31 - E 400, S & RE E 274)

CO: P
GM: F
Acting GM: CS&HC

RESOLVED:

- (a) That Council approves the renewal of the lease agreement with Fiscon Investments Hundred and Eight CC to lease an area of the Remainder of Erf 2747, Swakopmund as outside seating.
- (b) That the lease period be from 01 December 2018 until date of transfer of the Remainder of Erf 2747, Swakopmund to Fiscon Investments Twenty Three CC.
- (c) That the rental amount of N\$39.91./m² x 145.5m²= N\$5 806.90 + (15% VAT) N\$871.03 = N\$6 677.93 with an annual escalation of 7% starting from 1 July 2023.
 - (i) That no sub-letting be allowed.
 - (ii) That Council reserves the right to cancel the lease if valid objections are received from the public.
 - (iii) That the applicant shall indemnify Council and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of the leased area.
 - (iv) That the lease is terminable by either party given or receiving 3 months notice.
 - (v) That the timber deck area used for outside seating not be operated after 22:00 daily.
 - (vi) That a deposit equal to 1 months rental be paid.
- (d) That the lessee be informed that the Anchor Blocks on site are national monuments and they are responsible for the beautification of all 3 (three) Anchor Blocks.
- (e) That it be noted that approval was granted by the Ministry of Urban & Rural Development to proceed with the sale of the Remainder of Erf 2747, Swakopmund to Fiscon Investments Twenty Three CC.
- (f) That all costs involved be for the applicant's account.
- (g) That should the lessee cease operating, they must reinstate the area to its original condition at their own cost.
- (h) That Fiscon Investments Hundred and Eight CC be granted Council's standard Covid-19 relief as resolved on 27 January 2022 under items 11.1.4 and 11.1.5 for a period of 8 months from 01 April 2020.
- (i) That the General Manager: Finance calculates the correct arrears amount by amending the rental levy from 01 December 2012 on a

surface area measuring 145.5m² instead of 150m², and that Fiscon Investments Hundred and Eight CC be permitted to include the arrear rental in the bond.

- (j) That Council takes note that the lessee paved 3 areas combined in size 1 830m² which value currently amounts to N\$325 282.50; It would cost Council N\$185 745.00 to lay interlocks on the public areas covered by Fiscon Hundred and Eight CC, but that Council does not set-off N\$185 745.00 against the arrears account for the outside seating on the Remainder of Erf 2747, Swakopmund.

11.1.6

LUMERIS INVESTMENTS 27 CC: OUTSIDE SEATING

- RENEWAL OF LEASE PERIOD
- CHANGE OF IDENTITY OF LESSEE TO BZN
- COVID-19 RELIEF

(C/M 2022/08/31 - Erf 228 C, S)

CO: P
GM: F
Acting GM: CS&HC

RESOLVED:

- (a) That Council approves the lease agreement with BZN Bar and Restaurant CC to lease an area of the pavement opposite Erf 228C as outside seating measuring 26.29m².
- (b) That the approval in point (a) above be subject thereto that Lumeris Investments 27 CC settles the outstanding rental until 28 February 2022.
- (c) That the General Manager: Finance calculates the correct arrears amount by amending the rental levy from 01 February 2019 on a surface area measuring 26.29m² instead of 42m², based on 10% annual increase, no increase for the period 01 July 2020 until 30 June 2021 and thereafter an 7% annual increase.
- (d) That the lease period for BZN Bar and Restaurant CC be 5 years which commenced on 01 March 2022 and lapsing on 28 February 2027.
- (e) That the rental amount of N\$39.91/m² x 26.29m² = N\$1 050.00 + (15% VAT) N\$157.50 = N\$1 207.50 with an annual escalation of 7% starting from 1 July 2023.
- (i) That no sub-letting be allowed.
 - (ii) That Council reserves the right to cancel the lease if valid objections are received from the public.
 - (iii) That the applicant shall indemnify Council and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of the leased area.
 - (iv) That the lease is terminable by either party given or receiving 3 months notice.
 - (v) That the timber deck area used for outside seating not be operated after 22:00 daily.
 - (vi) That a deposit equal to 1 months rental be paid.
 - (v) That all costs involved be for the lessee's account. Should they cease operating they must inform Council in writing and reinstate the area to its original condition at their own cost.
 - (vi) The lease agreement is not transferable and may not form part of an estate.
 - (vii) That Council be informed of any change in membership or shareholding depending on the entity to be established.
- (f) That the lease be advertised in terms of Section 63 (2) of the Local Authorities Act 23 of 1992.

- (g) That Council reserves the right to cancel the lease if valid objections from the public are received during the subsistence of the lease.
- (h) That the General Manager: Engineering & Planning Services determines the value of a refundable deposit payable by the lessee based on an estimate of rehabilitation costs should the lessee not rehabilitate the area on the expiry / cancellation of the lease period.
- (i) That Lumeris Investments 27 CC be granted Council's standard Covid-19 relief as resolved on 27 January 2022 under items 11.1.4 and 11.1.5 for a period of 8 months from 01 April 2020.

11.1.7 **APPLICATION TO EXCHANGE ERF 1898, MONDESA WITH ERF 1385, EXTENSION 7, MATUTURA**
 (C/M 2022/08/31 - M 1898, MAT 1385)

CO: P
Acting GM: CS&HC

RESOLVED:

- (a) That Council approves the application by Moria Congregations of Africa (The National Council of the Moria Congregations of Africa) to acquire Erf 1385, Extension 7, Matutura in execution of Council's resolution passed on 28 July 2011 under item 11.1.15.
- (b) That the purchase price for Erf 1385, Extension 7, Matutura be determined at N\$62.50 / m² (i.e 50% of the cost of installation of services to Extension 7, Matutura), that is i.e N\$ 62.50 x 3 819m² = N\$238 687.50.
- (c) That Moria Congregations of Africa be informed of the standard conditions of sale for the sale of erven zoned "Institutional" Annexure "D" (on file).
- (d) That Moria Congregations of Africa (The National Council of the Moria Congregations of Africa) pays a deposit in the amount of N\$10 000.00 to cover the cost of publication in terms of the Local Authorities Act 23 of 1992, and any other cost of which the balance (if any) will be refunded.

11.1.8 **DEBT RECOVERY PLAN FOR COUNCIL'S OUTSTANDING DEBTS**
 (C/M 2022/08/31 - 3/1/1/1/1, 3/2/7)

GM:F
GM: EPS

RESOLVED:

That Council resumes disconnection of water supply to Ministerial accounts for non-payment of their Service Accounts as from 1st of September 2022.



11.1.9 **APPROVAL OF THE BUDGET FOR THE FISCAL YEAR 1 JULY 2022 TO 30 JUNE 2023**

(C/M 2022/08/31 - 3/1/1/1/1; 3/1/1/2/1)

RESOLVED:

GM:F

That Council take note of the approval of budget for the fiscal year 2022/2023

11.1.10 **CONCERNS RAISED DURING WAGDAAR PUBLIC MEETING**

(C/M 2022/08/31 - 16/1/4/2/1/14)

RESOLVED:

CO: HO

Acting GM: CS&HC

- (a) That the Housing Section carries out fieldwork to investigate the total number of unoccupied erven in *Wagdaar* and report back.
- (b) That the Housing Section registers all unregistered residents in *Wagdaar*.
- (c) That residents without voter's cards or identity documents be advised to approach the Ministry of Home Affairs and Immigration and the Electoral Commission of Namibia to get such important documents before they can be registered.
- (d) That all structures on each erf be counted and that the residents with more than one structure be informed that they will have to be relocated.

11.1.11 **APPROVAL OF THE SOCIAL HOUSING BENEFICIARIES**

(C/M 2022/08/31 - 16/1/4/2/1/14)

RESOLVED:

CO: HO

Acting GM: CS&HC

- (a) That Council approves the list, Annexure "A" (on file) of the first 48 beneficiaries who took up ownership of the houses located in Extension 27, 28, 29 and 30.
- (b) That the list Annexure "B" (on file) of the next 50 beneficiaries submitted be approved before the construction work starts.
- (c) That the beneficiaries be informed to clear any structures which may obstruct the construction of their houses.

11.1.12 **REQUEST FOR COLLABORATION AND ASSISTANCE WITH FUNDING TOWARDS THE 2022 NAMIBIAN HERITAGE WEEK**

(C/M 2022/08/31 - 3/15/1/5/3)

RESOLVED:

CO: MC

Acting GM: CS&HC

- (a) That the request from the Scientific Society Swakopmund for financial assistance towards the hosting of the 2022 Namibian Heritage Week scheduled to take place from 19-25

September 2022 at the Museum, in Swakopmund, be approved.

- (b) That an amount of N\$5 000.00 be donated towards the production and editing of the videos of the event and that the funds be defrayed from the Corporate Services Publicity Vote 150515533000 where N\$300 000.00 is available.
- (c) That the videos and pictures of the event be posted on Council's social media platforms and website.

11.1.13 PROPOSAL TO INTRODUCE BICYCLE TOURISM IN SWAKOPMUND
(C/M 2022/08/31 - 14/1/3/1)

GM: EDS

RESOLVED:

- (a) That permission be granted to Mr J Grove to operate a bicycle tour in Strand Street from Tiger Reef, past the Aquarium, turn into Molen Weg street to the Tug restaurant and turn at Strand Hotel into Mole/Museum street and end at the museum and back to Tiger Reef in Amzoll street before Strand Street, during off-peak hours which must be determined in conjunction with the Emergency and Law enforcement division (*see map, on file*).
- (b) That the permission granted in (a) above, be subject to the following conditions:
 - (i) *That the applicant obtained consent from Messrs. Sea Gull Cry cc (i.e. Tiger Reef tenant) to utilize space on leased area No. 1 over Farm No. 165 to place a storage and booking facility.*
 - (ii) *That the applicant complies with General Health and Registration of businesses regulations.*
- (c) That the approval be given on a trial basis for six months and be reconsidered for future applications.
- (d) That Mr J Grove be informed that according to the Road Traffic Transport Act, 22 of 1999, any self-propelled vehicle with an exceeding 30 kg, which has pedals and an engine, or an electric motor is regarded as a motor vehicle and is required by law to follow licensing procedures.
- (e) That the applicant indemnifies Council against all and any claims in respect of damage to property and/or bodily injury to / loss of life of people that may arise from the utilization of Council property and / the bicycle tours.



11.1.14

THE NAMING OF STREETS, PUBLIC PLACES, NATURAL AREA AND COUNCIL-OWNED BUILDINGS/FACILITIES ADVISORY COMMITTEE OF SWAKOPMUND

(C/M 2022/08/31 - 11/1/4/28, 16/1/4/1/5)

RESOLVED:

GM:EPS

- (a) That it be noted that the minutes of the Naming of Street, Public Places, Natural Area and Council-owned Buildings / Facilities Advisory Committee meeting dated 20th October 2020 together with those of Mondesa, Extension 12 were submitted to the new committee at its meeting held on the 28th September 2021 and were rejected.
- (b) That the nomination form be approved.
- (c) That the theme "*Rivers and Lakes of Namibia*" as well as the list of names below be approved for street names in Swakopmund, Extension 43:
- Abahuab Street
 - Otjikoto Street
 - Uniab Street
 - Linyanti Street
 - Seeis Street
 - Huab Street
 - Olifants Street
 - Koigab Street
 - Guinas Street
 - Ngoma Street
 - Dragon's Breath Street
 - Oponona Street
- (d) That the theme "*Acacia trees of Namibia*" as well as the list of names below be approved for street names in Swakopmund, Extension 44:
- Yellow-Bark Thorn Street
 - Water Thorn Street
 - Kalahari Acacia Street
 - Candle-Pod Acacia Street
 - Red Thorn Street
 - Sand Acacia Street
 - Mountain Thorn Street
 - Brandberg Acacia Street
 - Sweet Thorn Street
 - Black Thorn Street
- (e) That the theme "*Trees of Namibia*" as well as the list of names below be approved for street names in Mondesa, Extension 14:
- Bluebush Street
 - Namaqua Fig Street
 - Brandy Bush Street
 - Ringwood Street
 - Karee Street
 - Kuni Bush Street
 - Num-Num Street
 - Date Palm Street
 - Savanna Lilly Street
 - Unyondo Street
 - Phantom Street
 - Pine Tree Street
 - Palo Verde Str
 - Elephant Vine Street
 - Jackal-berry Street
 - Lantana Street
 - Omutete Street



11.1.15 **COMMEMORATIVE BENCH AND PLAQUE POLICY, DIRECTIVE AND APPLICATION**

(C/M 2022/08/31 - 14/2/4/4)

GM: EDS
GM: EPS
GM: F

RESOLVED:

- (a) That Council accepts the Commemorative Bench and Plaque Directive and Guidelines (on file) to provide the Swakopmund Municipality with a process for the acceptance of donations for placement of memorial benches and plaques in Parks, Recreational Areas, Beach Walkways and elsewhere in Swakopmund.
- (b) That the Commemorative Bench and Plaque Directive applies exclusively to requests and donations for memorial benches. No other requests for memorial items will be accepted.
- (c) That the Commemorative Bench and Plaque Directive be administered by Council's Economic Development Services Department in conjunction with Engineering Services: Works Section regarding the technical requirements, installation, and placement of the memorial benches.
- (d) That Council's Economic Development Services Department administers inventory, date, and maintain a listing of all existing commemorative benches and plaques that have been installed prior to and after the adoption of this policy.
- (e) That this Commemorative Bench and Plaque initiative be marketed by Council's Marketing & Communications Section.
- (f) That for the interim donation of N\$6 325.00 (VAT Included) [Bench @ N\$4000,00 + Installation & Maintenance @ N\$1 500.00 = N\$5 500.00 + 15% VAT @ N\$825.00 = N\$6 325.00] be determined as the donated price for the N\$2022/23 Financial Year, which includes the cost of the bench, installation, and maintenance.
- (g) That the General Manager: Finance creates and administers a vote for the Commemorative Bench and Plaque initiative and ensure that the donation amount be incorporated in Council's Annual Tariff Budget.
- (h) That the Commemorative Bench and Plaque administration be reported to Management Committee monthly and forms part of Economic Development Services Monthly Report, indicating the Donor, the Honoree, the site of placement, and the amount paid.



11.1.16 **REPLACEMENT OF THE UNINTERRUPTED POWER SUPPLY (UPS)**

(C/M 2022/08/31 - 8/2/1)

RESOLVED:

CO: A
Acting GM: CS&HC

That permission be granted to the General Manager: Finance to provide additional funds for the procurement of the Uninterrupted Power Supply (UPS).

11.1.17 **JUNIOR TOWN COUNCIL TO PARTICIPATE AT YOUTH SUMMIT**

(C/M 2022/08/31 - 5/3/1/3)

RESOLVED:

CEO

- (a) That Council supports the Junior Town Council to participate at the Youth Summit.
- (b) That the Junior Town Council members indicate their availability to attend this training.
- (c) That approval be granted for payment of all the Junior Town Council members to participate at this event.
- (d) That the Youth Summit Organisers submit an invoice for the payment of the Junior Town Council once the list of attendees has been finalized.
- (e) That the payment of N\$38 500.00 be defrayed from the Training Vote 101015548000 where N\$50 000.00 is available.

11.1.18 **ALTERNATIVE CONSTRUCTION METHOD - IKHAYA FUTUREHOUSE BUILDING SYSTEM**

(C/M 2022/08/31 - 16/10/1/1)

RESOLVED:

GM: EPS
CO: H
Acting GM: CS&HC

- (a) That Council permits the use of the Ikhaya Future House building system construction technique.
- (b) That a local Registered Structural Engineer be trained and appointed by the developer as a third party to provide supervision for the construction technique and takes full liability for its structural integrity.
- (c) That the use of the building technique be limited to developments where Ikhaya Futurehouse Building System are involved directly.
- (d) That all approvals be obtained through the standard building application process as prescribed by the Swakopmund Municipality.



11.1.19 **APPLICATION FOR THE RELAXATION OF THE GARAGE FLOOR AREA ON ERF 2555, SWAKOPMUND, EXTENSION 8**
(C/M 2022/08/31 - E 2555)

GM:EPS

RESOLVED:

- (a) That the proposed garage floor area on Erf 2555, Swakopmund, Extension 8 be relaxed from 80m² to 122m².
- (b) That the approval is subject to the normal building plans application process/es.

11.1.20 **APPLICATION FOR SPECIAL CONSENT TO OPERATE A HOME SHOP ON ERF 69, TAMARISKIA**
(C/M 2022/08/31 - T 69)

GM: EPS
GM:HSSW

RESOLVED:

- (a) That special consent to operate a Home Shop on Erf 69, Tamariskia Proper outside the demarcated area, be approved.
- (b) That approval be subjected to the following conditions apply to consent given in terms of Councils "*Home Shop Policy*":
 - (i) *That the erf owner must also be the licensee.*
 - (ii) *That the erf owner must be a resident on the site.*
 - (iii) *That they conform to the Town Planning Scheme and Building regulations.*
 - (iv) *That the percentage of the building used for the Home shop does not exceed 40% of buildings on the erf. The primary use as a residential erf must be retained.*
 - (v) *That consent is not transferable.*
 - (vi) *That Paralox General Dealer registers with the Health Services Department and be subject to the Health Regulations standard.*
 - (vii) *That Council reserves the right, to cancel a consent use should there be valid complaints.*

11.1.21 **REVISED BETTERMENT FEE PAYMENT FOR ERF 5856, SWAKOPMUND REQUESTED BY THE SCIENTIFIC SOCIETY**
(C/M 2022/08/31 - E 5856)

GM: EPS

RESOLVED:

- (a) That the betterment fee amount for the rezoning of Erf 5856, Swakopmund as approved by the Minister of Urban and Rural Development in October 2021, be retained.
- (b) That the Scientific Society Swakopmund pay the betterment fee for the rezoning of Erf 5856, Swakopmund both in cash, namely, thirty percent (30%) of the difference (N\$2 249 000.00) increase in value of Erf 5856, Swakopmund resulting from the rezoning, and the remaining twenty percent (20%) in lieu of cash be applied towards the maintenance of the two registered monuments and associated buildings on the site, provided that the property remains in the ownership of

the Society and it should not be sold within a five (5) year period from the date of this Council decision.

- (c) That betterment fee in cash amounts to N\$674 700.00 while betterment fee in lieu of cash amounts to N\$449 800.00, retaining the initial betterment fee figure of N\$1 124 500.00.
- (d) That if the property happens to be sold within five years from the date of this Council Resolution, then an additional ten percent (10%) of the difference increase in value of Erf 5856, Swakopmund resulting from the rezoning be claimed and be paid before transfer takes effect.
- (e) That the Scientific Society Swakopmund provide proof on an annual basis, whereby the last proof must not be later than December 2027, (5 years) that the 20% of the betterment fee has been used for the maintenance of the two registered monuments and associated buildings on the site.
- (f) That the Scientific Society Swakopmund inform its members of the contribution being made for the maintenance contribution in lieu of cash payment to the Municipality of Swakopmund.
- (g) That the Scientific Society Swakopmund respond in writing accepting Council's resolution and conditions before any further action is taken and enter into a legal agreement with Council in honouring its commitment toward payment of the 20% of betterment in lieu of cash.
- (h) That if the Scientific Society Swakopmund is not in agreement with this Council decision, then it must rezone the erf to a lower bulk which may still be able to accommodate the current development on the site.

11.1.22 **EXCHANGE OF INSTITUTIONAL ERVEN WITH THE ERONGO REGIONAL COUNCIL**

(C/M 2022/08/31 - 16/1/4/2/1/14, E 10907, Mat 982)

RESOLVED:

CO: P
Acting GM:CS&HC

- (a) That Council takes note of the application dated 13 May 2022 received from Erongo Regional Council: Directorate of Education, Arts & Culture requesting to exchange Erf 982, Extension 4, Matutura for Erf 10907, Extension 42, Swakopmund.
- (b) That Council takes note that the Erongo Regional Council: Directorate of Education, Arts & Culture was requested to provide a power of attorney from the Government of Namibia authorising them to deal with land belonging to the central government.
- (c) That Council approves the exchange of the two erven, i.e. that Erf 10907, Extension 42, Matutura (belonging to

Council) be exchanged with Erf 982, Extension 4, Matutura (belonging to the Government of Namibia), on condition that point (b) above be complied with.

- (d) That Erf 10907, Swakopmund be subdivided into two portions; one portion equal in size to Erf 982 (44 630m²) and remainder measuring 5 723m².
- (e) That Feeding Namibia and Christ's Hope be informed of the proposed exchange transaction which will result in them having to relocate on Erf 10907, Extension 42, Swakopmund prior to the lapsing of their approved periods of occupation; and that they will be informed closer to finalization of the transfer of Erf 10907 to the Government of Namibia.
- (f) That approval be sought from the Ministry of Urban and Rural Development regarding the proposed exchange in terms of section 30 (1) (t) of the Local Authorities Act 23 of 1992.

11.1.23 NAMIBIAN INSTITUTE OF WELDING CC: APPLICATION FOR INDUSTRIAL ERVEN

(C/M 2022/08/31 - 16/1/4/2/1/13, E 4869, E 4901; E 4873, E 4874)

RESOLVED:

CO: P
Acting GM: CS&HC

- (a) That point (a) of Council's resolution passed on 27 January 2022 under item 11.1.13 be amended to provide for the consideration of private treaty sale of the available erven located in Extension 10, Swakopmund.
- (b) That the Namibian Institute of Welding Close Corporation selects one of the two erven they initially applied for as Council's Property Policy prescribes 1 erf per entity / natural person:

	Erf No	Zoning	m ²	Upset Price	Comments
1	4873	Gen Ind	7 403	1 747 108.00	Available for sale in terms of Council's decision passed on 27 January 2022 under item 11.1.13.
2	4874	Gen Ind	15 140	3 573 040.00	Available for sale in terms of Council's decision passed on 27 January 2022 under item 11.1.13.

- (c) That with reference to their amended letter dated 15 July 2022 received on 28 July 2022, Namibian Institute of Welding Close Corporation be informed that Council is reconsidering the sale of Erf 4869, Swakopmund to Oshitenda Business Group CC which was cancelled due to unforeseen circumstances.

- (d) That the Namibian Institute of Welding Close Corporation be informed that the purchase price for the erven is indicated in point (b) above at the upset price:
- (i) *That a discount of 50% is not considered as the entity is a commercial entity and the erven are zoned "general industrial"; and*
 - (ii) *That an incentive of 15% discount on the purchase price (excluding 15% VAT) be offered on condition that Namibian Institute of Welding Close Corporation completes construction of the structural improvements within two years from date of transfer.*
- (e) That the purchaser pays a deposit of N\$10 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.
- (i) *That the above deposit be paid within 90 days from the Council resolution approving the sale and purchase price, failing which Council's resolution will be revoked at the next Council meeting following the expiry of the 90 days.*
 - (ii) *That any remainder of the deposit in (i) above be refunded to the purchaser on completion of the transfer of the erf.*
 - (iii) *That all costs related to the transaction be for the account of the purchaser.*
- (f) That Council complies with the requirements of the Local Authorities Act 23 of 1992 for the sale by private treaty.
- (g) That the transaction be concluded within 120 days from date of approval being granted by the Ministry of Urban & Rural Development as per point (e) above.
- (h) That the purchaser accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
- (i) The portion of land is sold "voetstoots" or "as is" with the Council giving no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the lay-out or situation or subterranean composition of the property or any improvements thereon. The Council also does not warrant that the services installed at the property are suitable for the use intended by the Purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewage and water connections are suitable for the intended use of the property.
- (j) That the purchasers must construct structural improvements worth at least 1 time the Municipal valuation of the property *(as provided for in the Conditions of Establishment for Extension 10)*. Structural improvements,



for purposes of this condition, shall not include the construction of boundary walls or any changes to the subterranean composition of the property.

- (k) That in the event that the purchaser of a property is a close corporation, a company or a trust, then, the members interest in the close corporation or shareholding in the company or interest in the trust, as the case may be, may not be changed without the prior written approval of Council.
- (l) That the income be shared with Erongo RED *pro rata* according to their contribution (if applicable).

11.1.24 **WRITING OFF: OLD AND REDUNDANT EQUIPMENT -
CORPORATE SERVICES AND HUMAN CAPITAL**
(C/M 2022/08/31 - 16/2/6/1)

RESOLVED:

CEO
CO: A
Acting GM: CS&HC

- (a) That the following Old and Redundant items from the Corporate Services and Human Capital Department be written off:

Quantity	Description
1	Portable Uber Aircon
1	8 Sheets Rapport Shredder
1	Big Black Punch
1	Small White Punch
2	Black Typist Chairs
1	Long Flat Brown Table
1	Blue Wooden Filing Cabinet
1	Typist paper Holder
1	Brown Cupboard
2	HP Laser Jet 03A Cartridge
1	Canon 725 Cartridge
1	Hp LaserJet 12A Black Cartridge
1	Hp LaserJet 78A Black
1	Wooden Double door Big Filing Cabinet
1	Long Wooden slide Filing Cabinet
6	Ricoh C8003 MA Cartridge
9	Ricoh C8003 BA Cartridge
2	Ricoh C8003 CA Cartridge
1	Ricoh C8003 YA Cartridge
1	Ricoh C3503 BA Cartridge
1	Ricoh C3503 YA Cartridge
2	Ricoh C3503 MA Cartridge
2	Ricoh C3503 CA Cartridge
1	Ricoh MP 9002 Black Cartridge
1	Kitchen Cupboard

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset price for the above.

11.1.25 **WRITING OFF OF REDUNDANT EQUIPMENT: OFFICE OF THE MAYOR / CHIEF EXECUTIVE OFFICER**

(C/M 2022/08/31 - 3/18/1, 26/2/6/1)

CEO
CO: A
GM: F
Acting GM: CS&HC

RESOLVED:

- (a) That approval be given that the following items being redundant and inoperative on the inventory of the Mayor/Chief Executive Officer's Office be written-off:

Description	Serial Number	Reason
1 x HP Office Jet Pro K8600	TH1822204N	Redundant
1 x Vacuum Cleaner - Numatic	N/A	Inoperative
1 x Serving Trolley	NA	Inoperative
2 x Burgundy Office / Visitors Chairs	N/A	Inoperative
1 x Sharp Calculators	N/A	Redundant
1 x Siemens Telephone	N/A	Redundant
1 x Aurora D15 Calculator	N/A	Redundant

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the redundant items.

11.1.26 **REQUEST FOR FINANCIAL ASSISTANCE: MOYYO BARTHOLOMEUS AND MUHEMBO ANDREAS - I-CARE TRAINING HEALTH CENTRE**

(C/M 2022/08/31 - 5/5/5/2)

CEO
CO: A
GM: F
Acting GM: CS&HC

RESOLVED:

- (a) That Council considers the funding of the two students as per table stipulated below:

Outstanding Fees			
Name	Description	Estimated Cost	Grand Total
Moyyo Bartholomeus	Education and health Financial Assistance: Outstanding Tuition fees	N\$20 265.00	
Muhembo Andreas	Education and health Financial Assistance: Outstanding Tuition fees	N\$20 265.00	
Sum of Outstanding tuition fees Total			N\$40 530.00

- (b) That the payment of outstanding tuition fees of N\$43 145.00 and tuition fees be processed directly to I-Care Training Health Centre for the mentioned students.
- (c) That the students submit invoices from the I-Care Health Training Institute for the processing of payment.
- (d) That the amount of N\$40 530.00 be defrayed from Mayoral Development Fund Vote: 200515578000 where N\$530 957.02 is available.

11.1.27 **MAYORAL DEVELOPMENT FUND REPORT**

(C/M 2022/08/31 - 5/5/5/2)

CEO
GM:F**RESOLVED:**

That the Report of the Mayoral Development Fund for the months from January to July 2022 be noted.

11.1.28 **OSHITENDA BUSINESS GROUP CC: APPLICATION FOR REINSTATEMENT OF CANCELLED DEED OF SALE: ERF 4869, SWAKOPMUND (INDUSTRIAL)**

(C/M 2022/08/31 - 16/1/4/2/1/13, E 4869)

CO: P
Acting GM: CS&HC**RESOLVED:**

- (a) That point (a) of Council's resolution passed on 27 January 2022 under item 11.1.13 be amended to provide for the consideration of private treaty sale of the available erven located in Extension 10, Swakopmund.
- (b) That Council takes note of the application by Mr A van Wyk of Oshitenda Business Group CC for the reinstatement of the deed of sale for Erf 4869, Swakopmund.
- (c) That Council takes note that the due date to secure the purchase price was 20 April 2022 and that Mr A van Wyk was debilitated due to an emergency and extended medically unfit condition.
- (d) That Council approves the private treaty sale of Erf 4869, Extension 10, Swakopmund to Oshitenda Business Group CC on the same conditions as of the close bid sale of 06 August 2021 and at a purchase price of N\$1 581 121.05 (which excludes 15% VAT), based on:
 - (i) *Oshitenda Business Group CC being the last bidder listed for the allocation of Erf 4869, Swakopmund; and*
 - (ii) *That Mr A van Wyk as sole member of the Close Corporation was incapacitated due to an unforeseen medical condition since 29 January 2022 and could therefore not finalize the transaction on / before 20 April 2022.*
- (e) That an incentive of 15% discount on the purchase price (excluding 15% VAT) be applicable on condition that Oshitenda Business Group CC completes construction of the structural improvements within two years from date of transfer.
- (f) That the purchaser pays a deposit of N\$10 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.
 - (i) *That the above deposit be paid within 90 days from the Council resolution approving the sale and purchase price, failing which*

Council's resolution will be revoked at the next Council meeting following the expiry of the 90 days.

- (ii) *That any remainder of the deposit in (i) above be refunded to the purchaser on completion of the transfer of the erf.*
- (iii) *That all costs related to the transaction be for the account of the purchaser.*
- (g) That Council complies with the requirements of the Local Authorities Act 23 of 1992 for the sale by private treaty.
- (h) That the transaction be concluded within 120 days from date of approval being granted by the Ministry of Urban & Rural Development as per point (g) above.
- (i) That the purchaser accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
- (j) The erf is sold "voetstoots" or "as is" with the Council giving no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the lay-out or situation or subterranean composition of the property or any improvements thereon. The Council also does not warrant that the services installed at the property are suitable for the use intended by the Purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewage and water connections are suitable for the intended use of the property.
- (k) That the purchasers must construct structural improvements worth at least 1 time the Municipal valuation of the property (*as provided for in the Conditions of Establishment for Extension 10*). Structural improvements, for purposes of this condition, shall not include the construction of boundary walls or any changes to the subterranean composition of the property.
- (l) That in the event that the purchaser of a property is a close corporation, a company or a trust, then, the members interest in the close corporation or shareholding in the company or interest in the trust, as the case may be, may not be changed without the prior written approval of Council.
- (m) That the income be shared with Erongo RED *pro rata* according to their contribution (if applicable).



11.1.29 **UPDATE REPORT: PREPARATION FOR THE 130TH ANNIVERSARY OF SWAKOPMUND'S CELEBRATIONS**

(C/M 2022/08/31 - 9/3/1/3, 14/1/3/1)

CO: MC
Acting GM: CS&HC

RESOLVED:

- (a) That Council takes note of the update report regarding the 130th Anniversary Celebrations of Swakopmund.
- (b) That Council takes note of the updated list of the Local Organising Committee (LOC) members for the 130th anniversary celebrations of Swakopmund, who are as follows:

Swakopmund Municipality Staff members

1. Eddie Khoaseb
2. Rauna Shipunda
3. Rosalia Neshuku
4. Annalise Jacobs
5. Aili Gebhardt
6. Bonny Oaseb
7. Trudie Xoaxub
8. Aloysia Kahuika
9. Oscar Homateni
10. Eva Nghivelwa
11. Laura- Anne Kotze
12. Ashley Olyn

External LOC members

1. Danzyl Bruwer
2. Laina Ndeumane
3. Annette Kapapu
4. Frieda Abraham
5. Nadieshta Hoebe
6. Olivia Van Wyk
7. Irina Ivanova
8. Usi Hoebe
9. Dalene Stephanus
10. Delwen Matsuib

- (c) That the established Local Organising Committee (LOC) proceed with the preparations for the 130th Anniversary celebration of Swakopmund by organising the following activities/ festivities:

- (1) Activity 1: Official Opening of the Swakopmund celebrations
- (2) Activity 2: Lighting up of Swakopmund's historic buildings
- (3) Activity 3: Swakopmund Sports festival
- (4) Activity 4: Swakopmund Gospel Show
- (5) Activity 5: Swakopmund Potjiekos competition
- (6) Activity 6: Swakopmund Youth Talent Show
- (7) Activity 7: Swakopmund Colour festival
- (8) Activity 8: Swakopmund Cultural festival
- (9) Activity 9: Swakopmund Music festival

- (d) That the staff members in (b) above be paid overtime worked during the preparations and celebration activity programmes.



- (e) That the external members of the LOC be imbursed with a total monthly (July and August 2022) compensation of N\$2 000.00 each.
- (f) That the expenses for the event be defrayed from the Anniversary Celebrations Vote: 101016004000 and that the Sundry Income Vote: 150522056500 be used for the incoming funds.
- (g) That additional funding for the expenses and donations for the event be sourced from the private sector.
- (h) That the activities be hosted on the approved Public Open Spaces and / or Local Authority property and that Council's standard conditions be applied by the organizers.
- (i) That the progress of the plans for the celebration be reported to the Chief Executive Officer.
- (j) That the activities and advertisement of the celebrations be advertised via print and electronic media and on Council's social media platforms.
- (k) That the community of Swakopmund be invited to participate in the celebrations.

11.1.30 **REQUEST TO PURCHASE AND CONVERT ERF 2224, SWAKOPMUND (PUBLIC OPEN SPACE) TO PRIVATE OPEN SPACE**

(C/M 2022/08/31 - 19.03.08, E 2224)

RESOLVED:

GM: EDS
GM: EPS

That the Economic Development Services consults with the Private School Swakopmund regarding Erf 2224, Swakopmund, and explains its plans for "*Public Open Spaces*".

11.1.31 **7TH JUBILEE GALA SUMMIT**

(C/M 2022/08/31 - 5/1/1)

RESOLVED:

CEO
GM: F

- (a) That Council supports the MTC Dome Namibia with the 7th Jubilee Gala dinner to be hosted on 17 September 2022.
- (b) That approval be granted for payment of all the support of a table for 8 Councillors to attend the Gala dinner.
- (c) That Council pledges the amount of N\$5000.00 at the gala dinner.
- (d) That the MTC Dome Namibia provides Council with an invoice to effect payment.
- (e) That all available Councillors be informed to attend the gala dinner on 18 September 2022.



- (f) That the payment of N\$10 000.00 be defrayed from the Publicity Vote: 101015533000 where N\$50 000.00 is available.

11.1.32 **APPEAL AGAINST THE INTENDED CANCELLATION OF GHETTO ASSISTANCE CENTRE (PTY) LTD DEVELOPMENT AGREEMENT OF EXTENSION 4, MATUTURA, SWAKOPMUND AND REQUEST FOR EXTENSION**

(C/M 2022/08/31 - 16/1/4/2/1/14 & 14/2/1/2)

RESOLVED:

CO: P
Acting GM: CS&HC

- (a) That Council takes note of the letter received from Ghetto Assistance Centre (Pty) Ltd dated 05 August 2022 in reply to Council's decision passed on 28 July 2022 under item 11.1.33.
- (b) That Council replies once a letter is received from the legal representative of Ghetto Assistance Centre (Pty) Ltd.

11.1.33 **REQUEST TO EXEMPT RIVERSIDE PRIVATE SCHOOL FROM PAYMENT OF ASSESSMENT RATES**

(C/M 2022/08/31 - 4325, 4326, 4327, 3/4/1/2)

RESOLVED:

CO: P
Acting GM: CS&HC

That Council approves the exemption of Riverside Private School for Erven 4325, 4326 and 4327 from the payment of assessment rates for the year 2022 / 2023.

11.1.34 **APPLICATION FOR LAND BY DEON HOTTO FOUNDATION**

(C/M 2022/08/31 - Re 4326 M, M 3702)

RESOLVED:

CO: P
Acting GM: CS&HC

- (a) That Council takes note of the application by Deon Hotto Foundation (a registered non-profit company) to construct various sporting facilities on the Remainder of Erf 4326 and Erf 3702, Mondesa.
- (b) That Council *in principle* approves the application in terms whereof Deon Hotto Foundation will construct various sporting facilities on Council's land.
- (c) That the approval in point (b) be subject thereto that the following issues be clarified:
1. That a meeting be arranged with Deon Hotto Foundation to clarify the following:
 - 1.1 Proof of funding / sponsorship from Adidas, Standard Bank, Khomas Media and MTC as stated in their letter dated 15 January 2022.
 - 1.2 On 16 May 2022 Mr Carlos Gurirab of Deon Hotto Foundation confirmed verbally that they do not require ownership of the

portions of land, but only want to construct the facilities.
That this statement be confirmed in writing.

- 1.3 Whether they intend to lease the portions of land from Council.
- 1.4 That Deon Hotto Foundation confirms the sizes of the portions required for their venture taking into account parking requirements, ablutions and lighting.
- 1.5 That Deon Hotto Foundation clarifies what they require from Council in terms of the partnership that they propose.
- 1.6 That Deon Hotto Foundation clarifies their responsibility with regard to the future upgrading, maintenance, management and employment of employees.
- 1.7 That Deon Hotto Foundation be informed that all costs related to the venture be for the account of Deon Hotto Foundation, such as but not limited to compilation of a memorandum of understanding / partnership agreement, architectural plans, subdivisions, construction of facilities, maintenance, renovations, upgrading and cost of management and employees.

2 That Engineering & Planning Services provides the following information:

- 2.1 The correct zoning of Re of Erf 4326 and Erf 3702, Mondesa
- 2.2 A map indicating the Re of Erf 4326, Mondesa after the subdivision of 100m² for the bts site of Powercom (Pty) Ltd and Hafeni Cultural Tourism.
- 2.3 That the map indicates the location of the various sporting courts as resolved by Council on 31 May 2018 under item 11.1.12 (quoted under point 2.4 above).
- 2.4 The remaining surface area for the development of sporting facilities by Deon Hotto Foundation taking into account parking and the facilities listed under point 2.2 in the body of this submission, above.
- 2.5 Confirmation whether it is required to subdivide the portions to be improved by Deon Hotto Foundation on the two respective portions.

(d) That a detailed submission be tabled to Council once all information per point (c) above is available.

11.1.35 **STANDARD RESOLUTION TO LEVY FEE CHARGED FOR ISSUING OF BUILDING COMPLIANCE CERTIFICATES FOR NHE TRANSACTIONS**

(C/M 2022/08/31 - M 2784, M 2804, M 33

RESOLVED:

That Council approves a standard decision to levy and fee charged for issuing of building compliance certificates on the services accounts of the respective purchases for NHE and all low income housing.

GM:EPS

GM:F

CO: P

CO:H

Acting GM: CS&HC



11.1.36 **PRESENTATION: LEASE TWO MUNICIPAL AMBULANCES**

(C/M 2022/08/31 - 15/3/2)

GM: EDS

RESOLVED:

- (a) That the presentation of Mr Michael Cloete to lease the two municipal ambulances, be noted.
- (b) That the matter be re-submitted to the next Management Committee for consideration.

11.1.37 **TRANSFER OF FUNDS TO NEW VOTE FOR 2022/2023 FINANCIAL YEAR**

(C/M 2022/08/31 - 3/1/1/1/1)

GM:F
GM: EPS**RESOLVED:**

- (a) That the General Manager: Finance be granted permission to do transfer of N\$ 2 426 267.48 from the Vote 65 00 3 10 042 00 [Upgrading of Stormwater Systems - from the 2021/2022 financial budget] to the current 2022/2023 financial year Vote 65 00 3 10 042 00 [Upgrading of Stormwater Systems] in order to replenish the wrongly transferred amount.
- (b) That the General Manager: Finance be granted permission to do transfer of N\$2 426 267.48 from the Vote: 650031004200 [Upgrading of Stormwater Systems] to the current 2022 / 2023 financial year Vote: 650031004200 [Upgrading of Stormwater Systems] in order to replenish the wrongly transferred amount.

11.1.38 **PROPOSAL TO SELECT A NEW SWAKOPMUND MUNICIPAL LOGO**

(C/M 2022/08/31 - 9/3/1/3)

CO: MC
Acting GM: CS&HC**RESOLVED:**

- (a) That the logo artwork / designs of Option A be approved by Council and be used as the new branding logo for the Swakopmund Municipality and Swakopmund.
- (b) That the tagline to be used with the logo be: *Center of Adventure*.

13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

None.

The meeting adjourned: 20:25

Minutes to be confirmed on: 29 September 2022.

D Am- !Gabeb
Deputy MAYORA Benjamin
ACTING CHIEF EXECUTIVE OFFICER