

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Monday, 29 June 2023** at **19:00**.

PRESENT:

Councillor D Namubes	:	Mayor (<i>Chairperson of Council</i>)
Councillor D Am-!Gabeb	:	Deputy Mayor (<i>Vice-Chairperson of Council</i>)
Councillor W O Groenewald	:	Chairperson of MC
Councillor B R Goraseb	:	Alternate-Chairperson of MC
Councillor C-W Goldbeck	:	Member of Management Committee
Councillor P Shimhanda	:	Member of Management Committee
Councillor M Henrichsen	:	Member of Council
Councillor S M Kautondokua	:	Member of Council
Councillor H H Nghidipaya	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr M Haingura	:	GM: Corporate Services & HC
Mr V S Kaulinge	:	GM: Economic Development Services
Mr C McClune	:	GM: Engineering and Planning Services
Mr H !Naruseb	:	GM: Finance
Ms L Mutenda	:	GM: Health Services & SWM
Ms A Kahuika	:	Administration Officer
Ms L Mupupa	:	Public Relations Officer
Mr U Tjiurutue	:	Corporate Officer: Administrative

ALSO PRESENT:

Twenty two (22) Members of the public.

1. **OPENING BY PRAYER**

Councillor B R Goraseb opened the meeting with prayer.

2. **ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

(C/M 2023/06/29 - 5/2/1/1/2)

On proposal of Councillor B R Goraseb seconded by Councillor M Henrichsen, it was:

RESOLVED:

That the agenda be adopted.

CO: A GM: CS&HC

3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

- Councillor E Shitana : Approved

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**

(C/M 2023/06/29 - 5/2/1/1/2)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 29 MAY 2023**

(C/M 2023/06/29 - 5/2/1/1/2)

On proposal of Councillor P N Shimhanda seconded by Councillor S M Kautondokua, it was:

RESOLVED:

CO: A
GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 29 May 2023, be confirmed as correct.

5. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL**

None.

6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

9. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2023/06/29 - 5/5/2)

Honourable Councillors, the Chief Executive Officer, General Managers, Managers, Officials, Members of The Community, Members of The Media, Ladies And Gentlemen

Good evening and welcome to our Council meeting for June. Thank you for joining us tonight.

Ladies and gentlemen

To start off

I would like to give a brief overview of the activities and engagements that the Office of the Mayor and Council in general were part of:

During this month, we hosted the groundbreaking ceremony of the Build together group where 80 houses will be built. It is indeed a milestone as we were able to complete the handover of the 150 erven for the Build together group which were done in three phases. The construction will commence and soon those 80 beneficiaries will realize their dreams of becoming homeowners.

Honourable Councillors

On 17 June 2023, Council in collaboration with Swakop Uranium treated senior citizens of Swakopmund on a mining tour to the Husab mine in celebration of Fathers' Day.

It was indeed joyful to share this day with the seniors of Swakopmund as they were expressed their heartfelt appreciation for this once in a lifetime experience. The best present we could give our fathers was a tour to the mines to see and feel part of the mining activities around our town.

I wish to express our gratitude to the Municipality of Swakopmund and Swakop Uranium for their sponsorship towards the success of this event.

Honourable Councillors,

I am further pleased to provide feedback on the recently held Swakopmund Safety Meeting which witnessed more than 100 residents from various sectors in attendance.

The call to host the meeting was ignited by numerous complaints received from community members on the increase of street kids and baggers pestering visitors as well as high prevalence of criminal activities around Swakopmund. Council further saw the need to bring various key stakeholders together to commune and solicit pragmatic solutions.

During this meeting, the Namibian police shared statistics on the crime reported at their offices over the period of 3 months. The increase in criminal activities is indeed a concern and a call for action to fast-track intervention thereto. However, it was stressed that the response to the challenge is not for one organisation but should be a collective role of the community at large.

As a Council, our wish is to promote the town of Swakopmund in ways that will benefit its community at large. It is through teamwork and collaboration that we can bring about change in our community. It is only through initiatives like this that we can achieve our safety, security objectives and goals.

We also want to reassure our community members that we have taken note of the recommendations and concerns shared in this meeting. A report has been drafted and will be discussed at the coming Management Committee meeting.

Once again, I wish to express my heartfelt gratitude to each member of our community who attended this event. Your contributions were indeed impactful.

Honourable Councillors

I am also proud to announce that we have diverse cultures in Swakopmund. Last week Council attended the Kuska event. Please join us again for the handover of the key on Saturday morning.

Moving on, Ladies and gentlemen

Earlier today, I had the honour to deliver welcoming remarks on behalf of Council at the Discover Namibia Intra Africa Expo which is taking place right at the heart of Mondesa for the next three days. We are indeed proud that delegates representing various African

countries are amongst us. We are extremely delighted to be the host town and for the opportunities this will bring to our entrepreneurs.

The platform aims to bring together key players in the economic development to engage with one another in the quest to find ways on how businesses can cooperate and cross subsidize knowledge, skills, and expertise to combat the socio-economic challenges.

As Council, we wish to applaud the organizers for this initiative as our vision is to create an environment where exciting business opportunities are explored.

Honourable Councillors, Ladies and gentlemen

This month has been a busy month for us, but we are immensely grateful that we are able to implement programmes and projects that aim to uplift the community of Swakopmund. As the Mayor, I can stand with pride as we reflect back on what we have been doing over the past 6 months.

I must, however, share my disappointment on the recently envisaged public meeting for the Mondesa community. We hosted a public meeting during this month, however, due to poor attendance or rather no attendance by the community members of Mondesa, we had to postpone that meeting. I would like to urge our community members to attend public meetings as this is an opportunity to engage with Council so that we can work towards a common goal.

The Municipality of Swakopmund has positioned itself towards the social progression of the Namibian people, amongst other developmental goals. Therefore, quality service delivery remains a critical element on the agenda of the Swakopmund Council, as we strive to meet the needs of our community and we can only do so when we engage in constructive dialogues. We have achieved so much, and we can still achieve so much. Let's continue to work together.

I would also like to encourage the community members to join us at the Council meeting as this is a platform where we discuss pertinent issues related to the development of our town.

With that said, I wish to thank you for your undivided attention, and we will now move on with our agenda.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING APRIL AND MAY 2023**

(C/M 2023/06/29 - 5/2/1/1/2)

RESOLVED:

<p>CO: A GM: CS&HC</p>
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That the report to Council on the resolutions taken by Management Committee meeting held on 08 and 22 June 2023, be noted.

11. **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETING HELD DURING JUNE 2023**

11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 08 JUNE 2023 AND 22 JUNE 2023**

11.1.1 **SWAKOPMUND INDUSTRIAL PROPERTY CC - SALE OF ERF 4899, SWAKOPMUND, EXTENSION 10, SWAKOPMUND: DATE OF SALE**

(C/M 2023/06/29 - E 4899)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Council takes note that the approval granted by the Ministry of Urban and Rural Development for the private treaty sale of Erf 4899, Swakopmund is dated 31 January 2023, but was only received by Council on 02 March 2023; thereby compromising the purchaser's 120 days payment period with 30 days.
- (b) That Council approves the date of sale for Erf 4899, Swakopmund to Swakopmund Industrial Property CC to be the date of last party signing the deed of sale.

11.1.2 **WAIVING OF RESTRICTION ON ALIENATION AND OR TRANSFER CONDITION - PORTION 1 OF ERF 484, SWAKOPMUND**

(C/M 2023/06/29 - E 484/1)

RESOLVED:

CO: P
GM: CS&HC

That Council waives the restrictive condition of alienation and or transfer contained in the Deed of Transfer T 1294/1973 and thereby grants approval to C M Johannes and C Johannes to take ownership of Portion 1 of Erf 484, Swakopmund in ½ shares.

11.1.3 **THE WAY FORWARD ON RECYCLING OPERATIONS IN SWAKOPMUND**

(C/M 2023/06/29 - 17/6/1)

RESOLVED:

CO: A
GM: HSSWM
GM: CS&HC

That it be recorded that this item is a duplication of item 11.1.24 on the Supplementary Agenda.

11.1.4 **TRANSFER OF FUNDS - FILE TRACKING LOCATION INSTALLATION**

(C/M 2023/06/29 - 3/1/1/1/1)

RESOLVED:

CO: A
GM: F
GM: CS&HC

That permission be granted to the General Manager: Finance to transfer the amount of N\$50 000.00 that is budgeted for the installation of the File Tracking Location under Vote: 150531017200 to the 2023 / 2024 financial year.

11.1.5 **JUNIOR TOWN COUNCIL APPLICATION PROCESS**

(C/M 2023/06/29 - 5/3/1/3)

<p style="text-align: center;">CEO PA: Mayor</p>
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RESOLVED:

- (a) That Council approves the changes made to the Junior Town Council Constitution and Operating Manual.
- (b) That Council approves the proposal for JTC members to serve from Grade 9 and end in Grade 11 as amended.
- (c) That Council takes note of the change in the vision and mission statements respectively.
- (d) That Council takes note of the changes as amended in the Purpose and the Objectives statements of the JTC.
- (e) That Council approves the request to have only Namibian nationals residing in Swakopmund serve on the JTC to provide a platform for local youth.

11.1.6 **STAKEHOLDER ENGAGEMENT: WOMEN IN LEADERSHIP CONFERENCE**

(C/M 2023/06/29 - 5/5/1)

<p style="text-align: center;">CEO PA: Mayor GM: F</p>

RESOLVED:

- (a) That Council approves the Women in Leadership Conference and Soiree to be hosted from 10-12 August 2023.
- (b) That Council approves the ticket sale of N\$1 500.00 and N\$15 000.00 for a table of ten.
- (c) That the income from the sale of the tickets be paid into the Mayoral Development Fund Vote and such funds be used for the organizing of the event.
- (d) That should Council pay for the events, all procurement to be done in terms of the Public Procurement Act.
- (e) That any cost related to the hosting of the event be defrayed from the Mayoral Development Fund.

11.1.7 **REQUEST TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN COUNCIL AND MARITIM FLATS BODY CORPORATE AND BETWEEN COUNCIL AND PADDOCK GARDENS TRUST**

(C/M 2023/06/29 - 16/2/5/1/3)

GM: EDS
CEO
GM: CS&HC

RESOLVED:

- (a) That permission be granted to the General Manager: Economic Development Services to compile a Memorandum of Understanding between Council and Maritim Flats Body Corporate and between Council and Paddock Gardens Trust that outlines the management of gardens around their properties.
- (b) That the draft Memorandum of Understanding mentioned in (a) above be reviewed by Council's Legal practitioners, where after it must be tabled to the Management Committee for approval.
- (c) That the recommendation in in (a) and (b) above be noted.

11.1.8 **QUARTERLY MAYORAL PROGRESS REPORT**

(C/M 2023/06/29 - 5/5/1)

RESOLVED:

CEO

That Council takes note of the Quarterly Mayoral Progress Report.

11.1.9 **9TH EDITION OF THE OLUFOKU ANNUAL CULTURAL FESTIVAL 2023**

(C/M 2023/06/29 - 5/1/1)

RESOLVED:

CEO
GM: F

- (a) That permission be granted to the following Councillors and the Traffic Officer / Driver to the Mayor to attend the 9th edition of the Olufoku Festival:

SUMMARY OF EXPENDITURE					
Item	Lunch Tarif (1x400.00)	Overnight Allowance (2x1000.00)	Accommodation (2x1000,00)	Transport Cost (N\$5.00/Km)	Total
Cllr. D Am!Gabeb	N\$400.00	N\$2 000.00	N\$2 000.00	-	N\$4 400.00
Cllr. E Shitana	N\$400.00	N\$2 000.00	N\$2 000.00	-	N\$4 400.00
Cllr. P Shimhanda	N\$400.00	N\$2 000.00	N\$2 000.00	-	N\$4 400.00
Cllr. S Kautondokwa	N\$400.00	N\$2 000.00	N\$2 000.00	-	N\$4 400.00
Cllr. H H Nghidipaya	N\$400.00	N\$2 000.00	N\$2 000.00	-	N\$4 400.00
TOTAL EXPENDITURE ON SUBSISTANCE AND EVENT COSTS				-	N\$22 000.00

- (b) That subsistence and traveling allowance totalling N\$22 000.00 be defrayed from the Council's Conference Expenses Vote: 101015505500 where N\$69 266.68 is available.
- (c) That Council approves the cost of N\$5 000.00 for the purchase of a table of ten.

- (d) That Council approves the pledge amount of N\$5 000.00 to be pledged at the gala dinner.

11.1.10 **WRITING OFF: REDUNDANT EQUIPMENT - CAFETERIA**
(C/M 2023/06/29 - 16/2/6/1)

CO: P
CO: A
GM: F
CEO
GM: CS&HC

RESOLVED:

- (a) That the following redundant items from the cafeteria be written off:

Quantity	Description
1	Multi-Power LF 322/...A Dishwasher (LF322M)
1	Vulcan Deep Fryer (Model CDFE) (9519)
1	Defy - Premium Chimney Hood
1	Flat Top Plate Stove (Without Oven)
1	Dish Rack
1	Dish Drip Tray
1	Covered Food Display Tray
2	Steel Preparation Table

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset price for the above.
- (c) That the 15 steel tables and 44 chairs not be written off but be kept at the Office of the Chief Executive Officer for use at events.

11.1.11 **SUBDIVISION OF PORTION 44 (A PORTION OF PORTION 24) OF THE FARM 163, SMALLHOLDINGS INTO PORTION A AND REMAINDER**

(C/M 2023/06/29 - PTN 44)

RESOLVED:

GM: EPS

- (a) That the Subdivision of Portion 44 (a Portion of Portion 24) of Farm 163, Smallholdings into Portion A and Remainder be approved as per the table below:

PTN NUMBERS	PROPOSED SIZES	ZONING
Portion A	3.45 Ha	Agriculture
Rem Ptn 44	3.45 Ha	Agriculture
Total	6.9 Ha	

- (b) That the subdivision of Portion 44 (a Portion of Portion 24) of Farm 163, Smallholdings be subject to a compensation fee of 7.5% of the land value in terms of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018), in conjunction with the Swakopmund Municipality Property Policy.
- (c) That the upgrade of municipal services be for the account of the applicant, and it must be designed to the satisfaction of the General Manager: Engineering and Planning Services.

- (d) That no building plans be approved until proof of payment of the compensation fee and completion of services for the newly created portion has been received by Council.
- (e) That the Corporate Services and Human Capital Department amends the Council's Property Policy to coincide with the structure plan provisions.
- (f) That the title deed conditions registered against Portion 44 (a Portion of Portion 24) of Farm 163 be retained for the Remainder Portion 44 (a Portion of Portion 24) of Farm 163, Small Holdings as follows:
 - (i) *The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act 5 of 2018);*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.*

11.1.12 **SUBDIVISION OF ERF 5811, SWAKOPMUND, EXTENSION 18 INTO PORTION A AND REMAINDER AND SUBSEQUENT REZONING OF PORTION A FROM GENERAL RESIDENTIAL 1 WITH A DENSITY OF 1:100M² TO PARASTATAL**
(C/M 2023/06/29 - E 5811)

RESOLVED:

GM: EPS

- (a) That the subdivision of Erf 5811, Swakopmund, Extension 18 into Portion A and Remainder be approved.
- (b) That the rezoning of Portion A from *General Residential 1* with a density of 1:100m² to *Parastatal* be approved.
- (c) That the title deed conditions registered against Erf 5811, Swakopmund, Extension 18 be retained for the Remainder Erf 5811, Swakopmund Extension 18, as follows:
 - (i) *The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.*

11.1.13 **REZONING OF ERF 979, MONDESA, EXTENSION 3 FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600M² TO LOCAL BUSINESS WITH A BULK OF 1.0, AND CONSENT TO OPERATE A RESIDENT OCCUPATION (DOCTORS CONSULTING ROOM) FROM THE PREMISES WHILE THE REZONING IS IN PROCESS**
(C/M 2023/06/29 - M 979)

RESOLVED:

GM: EPS

- (a) That the rezoning of Erf 979, Mondesa, Extension 3 from *Single Residential* to *Local Business* be turned down, and instead Erf 979, Mondesa, Extension 3 be rezoned from *Single Residential* to *General Business* with a bulk of 1.0.
- (b) That consent to operate a resident occupation (doctors consulting rooms) from the premises of Erf 979, Mondesa, Extension 3, while the rezoning is in process be approved, subject to the following conditions:
- *That the applicant registers with the Health Services and Solid Waste Management and that the standard Health Regulations will apply.*
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicant must operate within the Swakopmund Zoning Scheme regulations.*
 - *That consent is not transferable.*
 - *That sufficient parking will be provided on the premises.*
 - *That no on street parking will be tolerated.*
 - *That the resident occupation shall be confined to one third of the total floor area of the said dwelling.*
 - *That the resident occupation may only employ up to two full time employees.*
- (c) That the rezoning of Erf 979, Mondesa, Extension 3 be subject to a compensation fee calculated according to Section 9 (b) of Regulations relating to the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018), in conjunction with the Betterment Fee Policy of 2009 and be paid by the applicant before any approval of building plans or any renewal of the fitness certificate by the Engineering and Planning Department can be considered.
- (d) That all the parking be provided on-site in line with the Swakopmund Town Planning Scheme.
- (e) That the applicant be informed that they may appeal against Resolution (a) above of the Council decision to the Minister against Council's Resolution in terms of Clause 8 of the Swakopmund Zoning Scheme within 21 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

- 11.1.14 **REZONING OF ERF 454, TAMARISKIA, EXTENSION 1 FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600 M² TO LOCAL BUSINESS WITH A BULK OF 1.0 CONSENT TO OPERATE AN OFFICE AND COFFEE SHOP WHILE THE REZONING IS BEING FINALISED**
(C/M 2023/06/29 - T 454)

RESOLVED:

GM: EPS

- (a) The rezoning of Erf 454, Tamariskia, Extension 1 from “*Single Residential*” with a density of 1/600m² to “*Local business*” with a bulk of 1.0 be approved.
- (b) That consent to operate an office and a coffee shop on the property whilst rezoning is in progress be turned down.
- (c) That the already existing guesthouse be the only consent to be operated on the erf pending the rezoning process.
- (d) That after the approval of the rezoning, all parking requirements onsite be as per the Swakopmund zoning scheme.
- (e) That the rezoning of Erf 454, Tamariskia, Extension 1 be subject to a compensation fee calculated according to the Betterment Fee Policy of 2009 and be paid by the applicant before any submission of building plans or businesses registration application and the fitness certificate.
- (f) That the applicant be informed that the applicant may appeal the Council decision to the Minister of Urban and Rural Development with valid reasons within twenty-one (21) days from the date of the decision in accordance with Regulations 18 of the Urban and Regional Planning Act.

- 11.1.15 **TOTAL DEBT WRITE OFF - ERF 33, TAMARISKIA**
(C/M 2023/06/29 - T 33)

RESOLVED:

GM: F

- (a) That Council approves writing off the total outstanding Service Account balance of Erf 33, Tamariskia, as well as the Sundry Medical Account of the Late Mr Assegai as of 30 June 2023.
- (b) That the total debt amounting to N\$42 000.00 be written off against the accumulated Bad Debt Provision, where an amount of N\$7 196 002.17 is available.

11.1.16 **REQUEST FOR VENUE TO HOST PRIESTHOOD ORDINATION IN SWAKOPMUND**

(C/M 2023/06/29 - 14/2/3/3/1)

GM: EDS
GM: F

RESOLVED:

- (a) That permission be granted to the Holy Rosary Roman Catholic Church to make use of the Germina Shitaleni Multipurpose Centre Hall to host Deacon Gabriel Shikongo's Priesthood ordination.
- (b) That noise levels not to be more than 85 dB (Decibel) at the noise source (thus the speakers) and not more than 60 dB at a distance of 200m.
- (c) That the following amount be payable, which is for the current financial year, be approved by the Council, as the payment for the use of the Multipurpose Centre for Priesthood Ordination and similar events:
- | | |
|----------------------------|----------------------------|
| <i>Refundable deposit:</i> | <i>N\$ 3 229.05</i> |
| <i>Rent:</i> | <i><u>N\$ 2 489.85</u></i> |
| | <i><u>N\$ 5 718.90</u></i> |
- (d) That the funds be defrayed from Vote: 450015533000 where N\$59 880.00 is available.
- (e) That Council be indemnified against any claims that may arise from using the hall.
- (f) That the Hall be restored to its original condition and to the satisfaction of the Swakopmund Municipality after the event.
- (g) That no person stays on the property overnight, except for security personnel.
- (h) That Council reserves the right to cancel the use of the hall should Council need the hall for its own purposes.

11.1.17 **REQUEST FOR SPONSORSHIP TOWARDS THE PAN-AFRIKAN RENAISSANCE (PAR) LEADERSHIP SUMMIT**

(C/M 2023/06/29 - 3/15/1/6/1)

CO:MC
GM: F
GM: CS&HC

RESOLVED:

- (a) That a sponsorship of N\$10 000.00 be granted to the Pan-Afrikan Renaissance (PAR) towards the traveling of the seven (7) youth from Swakopmund who will attend the Pan-Afrikan Renaissance Leadership Summit scheduled to take place from 25 - 26 August 2023 in Windhoek.
- (b) That the names of the youth members be submitted to the council for record Purposes.

- (c) That the funds be defrayed from Vote: 450015533000 where N\$59 880.00 is available.

11.1.18 **PROPOSED PROGRAMME AND CALENDAR FOR MONTHLY SPONSORSHIP AND DONATION COMMITTEE MEETINGS FOR 2023**

(C/M 2023/06/29 - 3/15/1/6/1)

RESOLVED:

CO: MC
GM: CS&HC

- (a) That the attached programme and calendar for the Sponsorship and Donation Committee meetings from June 2023 until October 2023, be approved.
- (b) That the relevant user Departments ensure that submissions for the Sponsorship and Donation Committee meeting's agenda be submitted on time (as per approved deadlines) to the Secretary of the Sponsorship and Donation Committee.

11.1.19 **PROGRESS UPDATE ON THE DESIGN AND CONSTRUCTION PROJECT FOR THE SMALLHOLDINGS POTABLE RESERVOIR**

(C/M 2023/06/29 - 16/2/1/11/1)

RESOLVED: (Condoned By Council)

GM: EPS
GM: F

That permission be granted to the General Manager: Finance to increase Vote: 600031020600 (Water Reservoir Smallholdings) with an additional N\$22 100 000.00 to cover the cost for the Supervision and Construction of the 8ML Potable Water Reservoir at the Smallholdings.

11.1.20 **APPROVAL AND TRANSFER OF ADDITIONAL FUNDS TO PROCURE A VEHICLE (SINGLE CAB BAKKIE)**

(C/M 2023/06/29 - 16/2/6/2/2)

RESOLVED: (Condoned By Council)

CO: H
GM: F
GM: CS&HC

That approval be granted to the General Manager: Finance to avail the amount of N\$20 000.00 from Vote: 150531012900 to Vote: 150531013200 to procure the vehicle as per bid received.

11.1.20 **AVAILABILITY OF EXTENSION 4, MATUTURA AND CRITERIA FOR DEVELOPMENT PROPOSAL**

(C/M 2023/06/29 - 16/1/4/2/1/14)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Council repeals its resolution passed on 27 January 2022 under item 11.1.34 in terms whereof Council resolved to service Extension 4, Matutura itself.

- (b) That Council confirms the availability of Extension 4, Matutura for development by a private developer.
- (c) That Council publicly invites development proposals for the development of Extension 4, Matutura based on the approved zoning map and in terms of points (a) and (b) of Council's decision passed on 31 August 2021 under item 11.1.15.
- (d) That the qualifying criteria for developers be set in terms of Council's resolution passed on 31 August 2021, under item 11.1.15, point (b) (v) as follows:
- (i) *Relevant similar experience in township developments within the last 5 years.*
 - (ii) *Proof of the skill and ability of professional teams involved in the execution of the development agreement for Extension 4, Matutura.*
 - (iii) *Adequate proof of the developer's financial ability to develop the township in the discretion of Council and confirmed proof of access to finance to complete the development project; and*
 - (iv) *The content of the development proposal to include the following, i.e:*
 1. *A per square metre purchase price for the undeveloped sellable land; alternatively.*
 2. *Return of approximately 30% of land to Council after installation of services.*
 3. *The cost of houses and the erven to the public.*
 4. *Development of Extension 4, Matutura based on the approved zoning map.*
 5. *That all risk and expenses be at the cost of the developer; and*
 6. *The time frame within which the development will be commenced from date of signing the development agreement and completion of the project.*

11.1.22 **OLD AND REDUNDANT ITEMS / EQUIPMENT: ENGINEERING SERVICES DEPARTMENT - WORKS SECTION**

(C/M 2023/06/29 - 16/2/6/1)

GM: EPS
CO: A
GM: F
GM:CS&HC

RESOLVED:

- (a) That the following old and redundant vehicles, equipment and materials be written off and sold at the next public auction.

Vehicles:

<i>Fleet No.</i>	<i>Reg. No.</i>	<i>Make</i>	<i>Model</i>
<i>RR0015</i>	<i>N8266S</i>	<i>Buteli - Pneumatic Compactor Roller</i>	<i>1998</i>
<i>TE0033</i>	<i>N603S</i>	<i>Isuzu KB2.5</i>	<i>2001</i>
<i>MH0037</i>	<i>N3596S</i>	<i>Isuzu KB2 (No engine)</i>	<i>2009</i>
<i>LP0060</i>	<i>N10329S</i>	<i>Toyota Stallion 2.4D</i>	<i>1998</i>
<i>PG0141</i>	<i>N8482S</i>	<i>Isuzu KB250</i>	<i>2006</i>
<i>WA0072</i>	<i>N13739S</i>	<i>Isuzu KB200 (No engine)</i>	<i>2007</i>

CE0076	N5869S	Isuzu KB200	2005
TF0084	N5566S	Isuzu KB200 (beyond economical repair)	2006
LO0130	N7770S	CAT 924F Front End Loader	1998

Materials / Equipment:

Total	Description
2x	Office Chair - Black
1x	Office Chair - Blue
2x	Geysers - 150ltr
6x	Wooden Window frames with glass
1x	Kitchen Zink (double) - silver
22x	Wheel Barrows - Steel Pan
3x	Wooden Office Tables
1x	Bath Tub
1x	Mirror
1x	Small wooden tables
1x	Steel Filing Cabinet
21x	Florescent / LED Light Fittings - 2mtr
18x	Florescent / LED Light Fittings - 1.5mtr
1x	HP Officejet 7110 - A3 colour printer - Serial No: CN7156R0W4
1x	Palp hinger Grab Complete (Hydraulic)
1x	Wooden filling cabinet

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above-mentioned redundant vehicles, equipment and materials.

11.1.23 **REQUEST FOR ASSISTANCE WITH FUNDING TOWARDS THE 2023 NAMIBIAN HERITAGE WEEK**

(C/M 2023/06/29 - 3/15/1/5/3)

RESOLVED:

CO: MC
GM: CS&HC

- (a) That the request from the Scientific Society Swakopmund for financial assistance towards the hosting of the 2023 Namibian Heritage Week scheduled to take place from 18-24 September 2023 at the Museum, in Swakopmund, be approved.
- (b) That the amount of N\$10 000.00 be donated towards the production and editing of the live streaming videos of the event and that the funds be defrayed from the Corporate Services Publicity Vote: 150515533000 where N\$231 335.00 is available.
- (c) That the videos and pictures of the event be posted on Council's social media platforms and website.
- (d) That the Mayor be available to attend the official opening of the 2023 Namibian Heritage Week which will take place on 18 September 2023.

11.1.24 **CONCLUSION OF MEMORANDUM OF AGREEMENT BETWEEN COUNCIL AND RENT-A-DRUM**

(C/M 2023/06/29 - 17/6/1)

GM: HSWM

RESOLVED:

- (a) That Council meets the contractor halfway by subsidizing the recycling waste collection operations for the orange bins by paying a monthly fee of N\$160 000.00 to cover the operation.
- (b) That Rent A drum employs employees who were affected by the expiry of the agreement as a first choice before considering new employees.
- (c) That a submission be made to the Procurement Committee for consideration and processing in compliance to the Public Procurement Act, Act 15 of 2015 as amended.

11.1.25 **APPROVAL OF ERVEN ALLOCATED TO THE LISTS OF NAMES OF 3 HOUSING GROUPS: HARAMBEE GROUP, MOVEMENT FOR HOUSING GROUP AND BUILD TOGETHER GROUP AND PRELIMINARY ALLOCATION AND TIMELINE FOR THE INSTALLATION OF SERVICES AT PORTION 182 AND 183**

(C/M 2023/06/29 - 14/2/1/1)

GM:EPS

RESOLVED:

- (a) That Council approves the 3 lists (Annexures F, G and H) containing the names of beneficiaries submitted by each Housing Group who are on the Master Waiting List *in principle* with the erven allocated to them.
- (b) That the lists of the 3 groups (Annexures I, J and K) who do not appear on the Master Waiting List be submitted to the line ministry for Approval to be accommodated for allocation of erven.
- (c) That a deeds search be carried out to determine whether all beneficiaries are first time homeowners before instruction to transfer can be given.
- (d) That the conditions of sale of the erven be as follows:
 - (i) *That the erven be donated to the beneficiaries on the approved lists on condition that they save sufficient funds for the servicing of the area within the given time.*
 - (ii) *That each beneficiary saves funds to contribute their pro rata share according the size of the erf towards the cost of services on condition that they save sufficient funds for servicing the area within the given time.*

- (iii) *That the beneficiaries not be permitted to sell the erven within a period of 5 years after transfer.*
- (f) **That Messrs Build Together Housing Group be informed to comply with the Council resolution of 29 April 2022, item 11.1.22, with specific reference to point (f) and (g), within 30 days from this Council resolution and failure to comply will result in exclusion of the group from any further discussions and allocations.**
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13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

None.

The meeting adjourned: **20:03**

Minutes to be confirmed on: **27 July 2023.**

Councillor D Namubes
MAYOR

Mr A Benjamin
CHIEF EXECUTIVE OFFICER