

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 28 September 2023 at 19:09.**

PRESENT:

Councillor D Namubes	:	Mayor
Councillor W O Groenewaldt	:	Chairperson of MC
Councillor P Shimhanda	:	Member of Management Committee
Councillor M Henrichsen	:	Member of Council
Councillor S M Kautondokua	:	Member of Council
Councillor H H Nghidipaya	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr M Haingura	:	GM: Corporate Services & HC
Mr C McClune	:	GM: Engineering & Planning Services
Mr H !Naruseb	:	GM: Finance
Ms L N Mutenda	:	GM: Health Services & SWM
Ms M Uwites	:	Acting GM: Economic Development Services
Ms A Kahuika	:	Administration Officer
Mr U S Tjiurutue	:	Corporate Officer: Administration

ALSO PRESENT:

Fifteen (15) Members of the public.

1. **OPENING BY PRAYER**

Councillor S M Kautondokua opened the meeting with prayer.

2. **ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

(C/M 2023/09/28 - 5/2/1/1/2)

On proposal of Councillor M Henrichsen seconded by Councillor P Shimhanda, it was:

RESOLVED:

That the agenda be adopted.

CO: A GM: CS&HC

3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

- Councillor D Am-!Gabeb : Approved
- Councillor B R Goraseb : Approved
- Councillor C-W Goldbeck : Approved
- Councillor E Shitana : Approved

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**

(C/M 2023/09/28 - 5/2/1/1/2)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 31 AUGUST 2023**

(C/M 2023/09/28 - 5/2/1/1/2)

On proposal of Councillor M Henrichsen seconded by Councillor P Shimhanda, it was:

RESOLVED:

CO: A GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 31 August 2023, be confirmed as correct.

5. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL**

None.

6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

9. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2023/09/28 - 5/5/2)

HONOURABLE COUNCILORS, MR. ALFEUS BENJAMIN, CHIEF EXECUTIVE OFFICER, GENERAL MANAGERS, MANAGERS, AND OFFICIALS OF COUNCIL, ESTEEMED MEMBERS OF THE COMMUNITY, MEMBERS OF THE MEDIA, LADIES AND GENTLEMEN

GOOD EVENING ONCE AGAIN AND WELCOME TO THE SEPTEMBER COUNCIL MEETING. WE ARE IMMENSELY GRATEFUL THAT YOU TOOK TIME TO JOIN US TONIGHT. THANK YOU VERY MUCH.

LADIES AND GENTLEMEN, MEMBERS OF THE COUNCIL, AND FELLOW CITIZENS,

I AM HONORED TO ADDRESS YOU TONIGHT AS WE GATHER FOR OUR MONTHLY COUNCIL MEETING. THESE GATHERINGS ARE A VITAL PART OF OUR DEMOCRATIC PROCESS, PROVIDING A PLATFORM FOR TRANSPARENCY, COLLABORATION, AND COMMUNITY ENGAGEMENT. TONIGHT, I WOULD LIKE TO HIGHLIGHT SOME KEY UPDATES AND IMPORTANT MATTERS THAT CONCERN US AS A COMMUNITY.

DURING THE MONTH OF SEPTEMBER, OUR OFFICE HAD THE FOLLOWING ENGAGEMENTS.

MOU SIGNING WITH THE ORANJEMUND TOWN COUNCIL.

THE MOU SIGNIFIES OUR SHARED COMMITMENT TO WORKING TOGETHER FOR THE BETTERMENT OF OUR CITIZENS. IT ACKNOWLEDGES THAT OUR MUNICIPALITIES, WHILE DISTINCT IN THEIR CHARACTERISTICS AND CHALLENGES, SHARE COMMON GOALS AND ASPIRATIONS. BY JOINING HANDS, WE AMPLIFY OUR COLLECTIVE STRENGTH AND RESOURCES TO TACKLE THESE CHALLENGES HEAD-ON.

IN OUR INCREASINGLY INTERCONNECTED WORLD, IT IS IMPERATIVE FOR LOCAL GOVERNMENTS TO COLLABORATE AND LEARN FROM ONE ANOTHER. SWAKOPMUND AND ORANJEMUND HAVE MUCH TO OFFER EACH OTHER IN TERMS OF KNOWLEDGE, EXPERTISE, AND INNOVATIVE SOLUTIONS. WHETHER IT'S URBAN PLANNING, INFRASTRUCTURE DEVELOPMENT, ENVIRONMENTAL SUSTAINABILITY, OR SOCIAL WELFARE, WE CAN BENEFIT GREATLY FROM SHARING EXPERIENCES AND BEST PRACTICES.

CEO FIVE-YEAR EXTENSION CONTRACT SIGNING CEREMONY.

I AM PLEASED TO ANNOUNCE THAT COUNCIL AND THE MINISTRY OF URBAN AND RURAL DEVELOPMENT HAS APPROVED THE RENEWAL OF OUR CEO'S CONTRACT FOR AN ADDITIONAL FIVE YEARS. THIS DECISION REFLECTS OUR UNWAVERING CONFIDENCE IN MR ALFEUS BENJAMIN'S LEADERSHIP AND VISION FOR THE COMPANY.

UNDER HIS STEWARDSHIP, OUR COMPANY HAS ACHIEVED REMARKABLE GROWTH, INNOVATION, AND A STRONG MARKET PRESENCE. HE HAS CONSISTENTLY DEMONSTRATED A DEEP COMMITMENT TO OUR CORE VALUES, A KEEN UNDERSTANDING OF MARKET DYNAMICS, AND A RELENTLESS PURSUIT OF EXCELLENCE. THIS CONTRACT RENEWAL NOT ONLY RECOGNIZES MR BENJAMIN'S OUTSTANDING PERFORMANCE BUT ALSO SETS THE STAGE FOR A BRIGHT AND PROMISING FUTURE FOR THE MUNICIPALITY OF SWAKOPMUND.

DONATION HANDOVER OF N\$10,000 TO SCHOOLS IN SWAKOPMUND.

IN LINE WITH OUR COMMITMENT TO ENHANCING THE EDUCATIONAL EXPERIENCE IN SWAKOPMUND, COUNCIL HAS PLEDGED A DONATION OF N\$10,000.00 TO EACH OF THE 15 SCHOOLS IN OUR TOWN. THEY WERE REQUESTED TO IDENTIFY ANY MATERIALS, EQUIPMENT, OR RESOURCES THAT COULD ASSIST IN IMPROVING THEIR TEACHING METHODS AND THE OVERALL LEARNING ENVIRONMENT. THESE MATERIALS MAY INCLUDE SCHOOL TEXTBOOKS, PRINTING MACHINERY, STATIONERY, OR ANY OTHER ITEMS THAT WOULD SIGNIFICANTLY BENEFIT YOUR EDUCATIONAL PROGRAMS. A HANDOVER CEREMONY WAS HELD WHERE TEACHERS, PRINCIPALS AND EDUCATION DIRECTOR ACCEPTED THE DONATION FROM COUNCIL.

WE WANTED TO ASSURE THE SCHOOLS OF OUR UNWAVERING COMMITMENT TO ENHANCING THE QUALITY OF EDUCATION PROVIDED FOR THEIR LEARNERS. WE FIRMLY BELIEVE THAT THIS CONTRIBUTION CAN GREATLY CONTRIBUTE TO ACHIEVING OUR MUTUAL GOAL OF IMPROVING EDUCATION STANDARDS.

HERITAGE WEEK OFFICIAL OPENING CEREMONY

THIS MONTH, I ALSO HAD THE HONOUR TO OFFICIALLY OPEN THE HERITAGE WEEK CELEBRATIONS WHICH WAS ATTENDED BY THE GOVERNOR AS WELL AS HIGH COMMISSIONERS FROM ZIMBABWE AND SOUTH AFRICA.

OUR TOWN HAS ESTABLISHED ITSELF AS A MULTICULTURAL TOWN, A TOWN THAT PRESERVES AND HIGHLY REGARDS HERITAGE AND IT IS THE CENTRE OF ADVENTURE FILLED WITH DIFFERENT BACKGROUNDS AND CULTURES ALL OVER NAMIBIA AND ABROAD. THEREFORE, AS WE CELEBRATE OUR DIVERSE CULTURES, WE TAKE PRIDE IN THESE ACTIVITIES.

LATER THAT SAME DAY, THE HIGH COMMISSIONER OF SOUTH AFRICA TO NAMIBIA, HER EXCELLENCY THENJIWE PAID A COURTESY VISIT TO MY OFFICE. THIS COURTESY VISIT MARKS A SIGNIFICANT MILESTONE IN OUR DIPLOMATIC RELATIONS AND OFFERS US A UNIQUE OPPORTUNITY TO STRENGTHEN OUR BONDS AND WE HAD THE PRIVILEGE OF ENGAGING IN DISCUSSIONS SURROUNDING POTENTIAL MOUS BETWEEN OUR RESPECTIVE ENTITIES. ER EXCELLENCY DD

WE SHARE NOT ONLY GEOGRAPHICAL PROXIMITY BUT ALSO DEEP HISTORICAL, CULTURAL, AND ECONOMIC CONNECTIONS. AS NEIGHBORING NATIONS, OUR DESTINIES ARE INTERTWINED, AND WE MUST WORK TOGETHER TO ADDRESS SHARED CHALLENGES AND SEIZE COMMON OPPORTUNITIES.

THESE MOUS, SHOULD THEY COME TO FRUITION, HAVE THE POTENTIAL TO IMPACT VARIOUS ASPECTS OF OUR CITY'S DEVELOPMENT, RANGING FROM TRADE AND INVESTMENT TO EDUCATION, CULTURE, AND TECHNOLOGY EXCHANGE. THEY CAN CREATE OPPORTUNITIES FOR ECONOMIC GROWTH, JOB CREATION, AND THE SHARING OF BEST PRACTICES. THEY CAN ALSO OPEN DOORS FOR CULTURAL EXCHANGES, EDUCATIONAL PARTNERSHIPS, AND INCREASED PEOPLE-TO-PEOPLE CONNECTIONS.

HONORABLE COUNCILLORS, LADIES AND GENTLEMEN

THAT IS IN A NUTSHELL THE HIGHLIGHTS FROM SOME OF OUR ACTIVITIES THAT WE COVERED FOR THE MONTH OF SEPTEMBER.

IN TERMS OF UPCOMING EVENTS:

I AM PLEASED TO INFORM YOU THAT ON THE 3RD OF OCTOBER 2023, WE WILL BE HOSTING A SAFETY AND SECURITY MEETING. DURING THIS MEETING, COMPREHENSIVE INFORMATION WILL BE PROVIDED.

YOUR SAFETY AND SECURITY ARE OUR TOP PRIORITIES, AND WE INVITE YOU TO JOIN US FOR AN IMPORTANT PUBLIC SAFETY AND SECURITY MEETING. TOGETHER, WE WILL DISCUSS, AND ADDRESS CONCERNS RELATED TO THE WELL-BEING AND SECURITY OF OUR COMMUNITY. YOUR ACTIVE PARTICIPATION IS VITAL AS WE WORK COLLABORATIVELY TO ENHANCE SAFETY MEASURES AND BUILD A STRONGER, SAFER NEIGHBORHOOD.

PLEASE MARK YOUR CALENDARS AND JOIN US AT THIS GATHERING TO STRENGTHEN OUR BONDS AND VOICE YOUR CONCERNS.

THANK YOU FOR YOUR KIND ATTENTION TO THE ANNOUNCEMENTS, AND LET'S MOVE FORWARD TOGETHER AS A UNITED COMMUNITY.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING SEPTEMBER 2023**

(C/M 2023/09/28 - 5/2/1/1/2)

RESOLVED:

CO: A
GM: CS&HC

That the report to Council on the resolutions taken by Management Committee meeting held on 14 September 2023, be noted.

11. **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETING HELD DURING SEPTEMBER 2023**

11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 14 SEPTEMBER 2023**

11.1.1 **PURCHASE PRICE: SALE OF ERF 7159, MONDESA TO NAMBAZA INVESTMENTS CC**

(C/M 2023/09/28 - M 3289, M 7159)

RESOLVED:

<p style="text-align: center;">CO: P GM: CS&HC</p>
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- (a) That Council approves the purchase price for the sale of Erf 7159, Extension 26, Swakopmund measuring 2 812m² to Nambaza Investments CC (represented by Dr Abisai Konstantinus) at N\$450.00/m² as was previously approved by Council during 2017 for another private treaty sale, i.e. 2 812m² x N\$450.00/m² = N\$1 265 400.00.
- (b) That upon acceptance of the purchase price by Nambaza Investments CC Council's intention to sell Erf 7159, Mondesa to Nambaza Investments CC be advertised for possible objections as required in terms of the Local Authorities Act, Act 23 of 1992 as amended, at the cost of the purchaser.
- (c) That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), the Urban and Regional Planning Act, Act 5 of 2018, the Town Planning Amendment Scheme and Council's Property Policy be dealt with successfully.
- (d) That the transaction be concluded within 120 days from the date of approval being received from the Minister of Urban and Rural Development to proceed with the transaction.
- (e) That payment of the purchase price be secured either in cash or bank guarantee in favour of the Swakopmund Municipality within 120 days from the date the approval by the Minister of Urban and Rural Development of the sale. Failure to secure the purchase price will result in cancellation.
- (f) That the purchaser accepts that all costs relating to the transaction are for their account, such as (but not limited to) the advertising of the alienation for objections, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.
- (g) That the following standard conditions be applicable:
 - (i) *That it is noted that the purchaser has paid a deposit of N\$ 10 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.*

- (ii) That any remainder of the deposit in (i) be refunded to the purchaser on completion of the transfer of ownership of the property.**
- (iii) That the purchaser takes note that in terms of Council's Property Policy if the transaction is not concluded within a year the purchase price escalates annually by 5% from the date Council approved the purchase price until date of transfer and if a period of 5 years lapses new valuations are obtained.**
- (iv) Failure to pay the purchase price in cash or secure payment by bank guarantee on the 120th day from date of approval by the Minister of Urban and Rural Development will result in the transaction being cancelled without the need to place the purchaser on terms, should the purchase price be secured by a bank guarantee the transfer must be effected on or before the 120th day, else interest will be levied as from the date the Ministerial approval is received until the date of registration of transfer at a rate as confirmed with Council's bank on the date of sale.**
- (v) The erf is sold "voetstoots" or "as is" and Council give no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the layout or situation or subterranean composition of the property or any improvements thereon. Council also does not warrant that the services installed at the property are suitable for the use intended by the purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewerage and water connections are suitable for the intended use of the property.**
- (vi) That the purchaser must construct structural improvements worth at least 4 times the municipal valuation of the property. Structural improvements, for purposes of this condition, shall not include the construction of boundary walls or any changes to the subterranean composition of the property.**
- (vii) That the said improvements must be completed within 24 months (2 years) from date of transfer.**
- (viii) That the property may not be alienated unless it is developed, and a completion certificate is issued in respect of the structural improvements. This restraint of alienation must be registered against the title deed of the property.**
- (ix) No development or construction will be permitted to commence until the statutory processes have been completed and the erven are transferred.**
- (x) The agreement of sale be signed and returned to the Swakopmund Municipality, by the purchaser within 21 days of receipt thereof.**
- (xi) That the purchaser indemnifies Council against any claims resulting from blasting, should blasting need to be done.**
- (h) That the applicant takes note that no rights will accrue to the applicant unless all the above-mentioned conditions ((a) to (g)) are complied with in full and all the relevant authorities have given the necessary permission, if applicable.**

11.1.2 **03. SIGNING OF AMENDED DEED OF SALE AND LOAN AGREEMENT**

(C/M 2023/09/28 - 14/2/1/1)

CO: H
GM: EPS
GM: CS&HC

RESOLVED:

- (a) That Council takes note that in compliance with clause 5.3, the Deed of Sale and the Loan Agreement must be signed simultaneously, and that the Build Together Committee assist in conveying the message to the beneficiaries to sign the new agreements.
- (b) That the Council also takes note of clause 9.1 states that the construction of the houses be completed within 24 months from date of approval of the building plans and thereafter transfer of the property will be given:

"The PURCHASER is obliged to construct and complete a main dwelling on the PROPERTY in accordance with COUNCIL's approved building plans within a period of 24 (twenty-four) months from the EFFECTIVE DATE, before the PROPERTY can be transferred to the PURCHASER."

- (c) That Council takes note that the following two additional standard conditions of sale be added to the Deed of Sale:

17. VOETSTOOTS

The property is sold "voetstoots" and the COUNCIL is not liable for re-measurement of the PROPERTY for any shortfall, nor benefit from any excess. The seller does not warrant that the PROPERTY is suitable for the purpose of which it is bought for. The COUNCIL herewith explicitly states that no compensation will be paid for patent or latent defects, and the PROPERTY is sold as it is, with all its features.

18. CONDITIONS OF TITLE IN FAVOR OF THE LOCAL AUTHORITY

The PROPERTY may only be used for the purpose permissible in accordance with the Town Planning Amendment Scheme of the Swakopmund Municipality, which was drafted in accordance with Urban and Regional planning Act, 2018 (Act No. 5 of 2018), and may thus only be used subject to conditions as stipulated in the above-mentioned Town Planning Amendment Scheme.

11.1.3 **REPORT OF THE AUDITOR-GENERAL FOR THE FINANCIAL YEAR: 2020 / 2021**

(C/M 2023/09/28 - 3/3/2/2)

GM: F
CEO

RESOLVED:

- (a) That the report of the Auditor General for the 2020 / 2021 Financial Year in terms of Section 87 (1) (3) of the Local Authority Act (Act 23 of 1992) as amended, be noted.
- (b) That due to high-cost implications, the recommendations contained in Auditor General's Report be implemented in phases.

11.1.4 **NAME YOUR SUBURB INITIATIVE**
(C/M 2023/09/28 - 16/1/4/1/5)

RESOLVED:

GM: EPS

- (a) That the Council approves the publishing of the proposed suburb names map for public input.
- (b) That should the input received from the public be significant, that it be submitted to the Naming of Street, Public Places, Natural Area and Council-owned Buildings / Facilities Advisory Committee of Swakopmund for deliberation.
- (c) That should the input received from the public require cosmetic changes, that the Engineering and Planning Services Department attend to it prior to the submission of the item to Council for consideration.

11.1.5 **REQUEST FOR A REDUCED RATE TO HOST WOMENS CONFERENCE AT THE MUNICIPAL REST CAMP**
(C/M 2023/09/28 - 14/2/7/1/4)

RESOLVED: (For Condonation by Council)

GM: F
GM: EDS

- (a) That Council takes note of the booking made by the Rhenish Church of Namibia to the value of N\$85 230.00 to host their annual women's conference at the Swakopmund Municipal Rest Camp from 15-16 September 2023.
- (b) That Council provides 10% discount to the value of N\$8 523.00 to the Rhenish Church of Namibia, Swakopmund Congregation.

11.1.6 **FINANCIAL YEAR END - 2022 / 2023**
(C/M 2023/09/28 - 3/1/1/1/1)

RESOLVED:

GM: F

- (a) That Council approves the request for Additional Funds amounting to N\$35 800 000.00 for the Operational Budget of 2022 / 2023 Financial Year.
- (b) That Additional Funds be funded from the surplus of the Financial Year under review.

11.1.7 **APPLICATION FOR CONSENT TO OPERATE A PLACE OF AMUSEMENT ON ERF 3739, MONDESA, EXTENSION 8**

(C/M 2023/09/28 - M 3739)

GM: EPS
GM: HS&SWM

RESOLVED:

- (a) That the application for a place of amusement on Erf 3739, Mondesa, Extension 8 be turned down, in compliance with the conditions of sale and Council Resolution C/M 2009/01/29.
- (b) That the applicant be informed of their rights to appeal with valid reasons against Council's decision in respect of this resolution, to the Minister of Urban and Rural Development within twenty-one (21) days from the date of receipt of the notice of this resolution in accordance with section 110 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).
- (c) That the objector be informed of Council's decision and the right of the applicant to appeal with valid reasons against Council's decision in respect of this resolution, to the Minister of Urban and Rural Development within twenty-one (21) days from the date of receipt of the notice of this resolution in accordance with section 110 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).

11.1.8 **UNUSABLE AND REDUNDANT STOCK ITEMS: FINANCE DEPARTMENT: STORES**

(C/M 2023/09/28 - 3/18/1)

GM: F
CO: A
GM: CS&HC

RESOLVED:

- (a) That all stock items listed under (1) Unusable items and (2) Redundant items valued at N\$ 132 490.02 be written off from the Councils Stores stock register.
- (b) That permission be granted to the General Manager: Finance to destroy the below listed stock items to the confidentiality of these books and forms used by Council in the past:

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
4	LETTERHEAD (OLD LOGO)	Unusable	0335819	N\$2 898.36
26	MUNICIPAL HOUSING REGISTRATION BOOK	Unusable	0332313	N\$7 800.00
19	METER CARDS	Unusable	0335517	N\$14 350.32
84	STANDING CALENDAR	Unusable	0325418	N\$1 260.00
5	INTER-DEPARTMENTAL WORKS ORDER BOOKS	Unusable	0330914	N\$245.00
20	1 PART A4 CONSOLE PAPER	Unusable	0335312	N\$1 495.65
19	YIELD	Unusable	0122122	N\$13 131.48
14	SHOPPING BAG FOLD-UP	Unusable	0214213	N\$532.62
1	CLOCK CARDS (GREEN)	Unusable	0311222	N\$745.00
	TOTAL			N\$48 811.19

(c) That the following stock items be written off and sold at the next Public Auction:

QUANTITY	DESCRIPTIONS	REASON	ITEM NO.	VALUE VAT EXC.
2	150MM X 90 CI BENDS	Redundant	1117513	N\$107.20
2	uPVC REDUCER 160 X 110MM	Redundant	1121320	N\$446.09
1	UPVC REDUCER 160 X 90MM	Redundant	1121316	N\$215.52
4	100 X 75MM CI REDUCER	Redundant	1121014	N\$225.27
4	200 X 75MM T PIECE	Redundant	1119818	N\$186.51
3	100 X 75MM T PIECE	Redundant	1120417	N\$54.65
1	CI -T PIECE 160 X 110MM	Redundant	1119915	N\$232.18
4	PLASSON T-PIECE 110 X 63MM	Redundant	1119516	N\$667.83
3	PLASSON T-PIECE 110 X 90MM	Redundant	1119520	N\$393.92
4	200 X 75MM T PIECE	Redundant	1119818	N\$186.51
2	125MM X 45 CI BENDS	Redundant	1118714	N\$50.29
1	200MM X 45 CI BENDS	Redundant	1118412	N\$57.31
1	150MM X 22 1/2 CI BENDS	Redundant	1117718	N\$83.53
6	100MM X 45 CI BENDS	Redundant	1117114	N\$600.25
1	100MM X 90 CI BENDS	Redundant	1117211	N\$52.69
2	125MM HYDRANT T PIECE	Redundant	1119419	N\$66.15
1	CI BEND 300MM 22.25 DEG	Redundant	1133380	N\$1,088.23
1	CI BEND 300MM 11.25 DEG	Redundant	1133370	N\$944.52
1	CI BEND 300MM 90 DEG	Redundant	1133400	N\$1,726.72
11	GALV UNIONS 25MM	Redundant	1130714	N\$ 77.34
6	300MM SHORT COLLAR	Redundant	1133330	N\$22,221.25
1	CI BEND 400MM 11.25	Redundant	1133360	N\$ 1,775.05
13	CI SHORT COLLARS 300/18	Redundant	1133410	N\$10,967.48
3	50mm HYDRANT T PIECE	Redundant	1118919	N\$54.82
1	HP132 BLACK CATRIDGE	Redundant	0315214	N\$112.27
3	ESPON LX300-RIBBON	Redundant	1216122	N\$ 181.60
1	HP 128/1220-45 BLACK	Redundant	1216132	N\$ 538.46
2	HP1280/1220-78 COLOUR	Redundant	1216142	N\$ 156.43
1	HP 1550-22 COLOUR	Redundant	1216152	N\$ 434.07
1	HP 1550-21 BLACK	Redundant	1216162	N\$ 405.49
1	HP 5443-136 COLOUR	Redundant	1216172	N\$ 340.66
1	HP 5443-132 BLACK	Redundant	1216182	N\$ 346.13
1	HP F4283-121 COLOUR	Redundant	1216192	N\$ 582.42
1	HP F4282-121 BLACK	Redundant	1216202	N\$ 329.61
1	HP 2430/4350-11X BLACK	Redundant	1216222	N\$4 428.57
2	HP CP1525-128A BLACK	Redundant	1216232	N\$2 173.91
2	HP CP1525-128A YELLOW	Redundant	1216252	N\$2 000.00
2	HP CP1525-128A MAGENTA	Redundant	1216262	N\$2 000.00
3	HP 1005-35A	Redundant	1216272	N\$ 3 259.80
1	HP 5610-57 COLOUR	Redundant	1216302	N\$ 571.43
1	HP 5610- 56 BLACK	Redundant	1216312	N\$ 346.15
2	HP6313- COLOUR	Redundant	1216322	N\$1 154.88
8	HP7000/7500-920XL	Redundant	1216362	N\$1 913.04
1	HP J4580-901XL BLACK	Redundant	1216382	N\$ 434.07
3	HP K7103-134	Redundant	1216402	N\$ 2 501.73
3	HP K7103-130	Redundant	1216412	N\$ 2 243.48
1	HP K8600-88XL BLACK	Redundant	1216462	N\$ 274.73
1	HP K8600-88XL CYAN	Redundant	1216492	N\$ 658.24
1	HP K8600-88XL MAGENTA	Redundant	1216472	N\$ 478.02
1	HP K8600-88XL YELLOW	Redundant	1216482	N\$ 478.02
2	OKI 3600-TONER YELLOW	Redundant	1216542	N\$ 2 858.09
2	OKI 3600-TONER MAGENTA	Redundant	1216552	N\$ 2 940.66
2	OKI 3600-TONER CYAN	Redundant	1216562	N\$ 3 395.60
1	HP M606 281A BLACK	Redundant	1216712	N\$ 4 382.63
	TOTAL			N\$83 678.83

- (d) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices of the above-mentioned redundant items.
- (e) That permission be granted to the General Manager: Finance to write off items listed under (3) Expired stock items from Council Stores stock register and destroy it due to un usability.

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
116	DISINFECTANT SPRAY	Expired	0215500	N\$5 345.08
103	FURNITURE POLISH	Expired	0214515	N\$2 327.80
	TOTAL			N\$7 672.88

11.1.9 **WRITING OFF OF REDUNDANT ITEMS AND EQUIPMENT AT THE HEALTH SERVICES & SOLID WASTE MANAGEMENT DEPARTMENT**

(C/M 2023/09/28 - 16/2/6/1)

CO: A
GM: F
GM: CS&HC

RESOLVED:

- (a) That the Council approves the writing-off of the following redundant items and equipment from the Health Services & Solid Waste Management Department:

Office Furniture:

NO.	DESCRIPTION	REMARKS
1	1 x Visitors Chair (light brown)	Broken
2	5 x ceiling exhaust fans	Old
3	1 X 8 seater conference table (table only)	Redundant
4	3 x swivel office chairs	Old/broken

Equipment:

NO.	DESCRIPTION	SERIAL NO.	REMARKS
1	HP Officejet 7110 colour printer	CN76K6ROT9	Broken
2	Salton Microwave	GMS05121639	Broken
3	1 x HP LaserJet 1012 printer	CNCJ139732	Broken
4	4 x Motorola radios with chargers		Broken

Other:

NO.	DESCRIPTION	REMARKS
1	38 x skip containers	Old
2	400 x refuse bins	Old / Broken
3	112 small otto bins	Old / Broken
4	262 x Blue pole bins	Old / Broken
5	40 x roofing sheets	Old
6	2 x Geyser	Old
7	32 x rolls landfill mesh wire	Old
8	28 x 2 metre wooden poles	Old
9	Roofing rafters	Old

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the abovementioned redundant items.

11.1.10 **04. QUOTATIONS OF BUILDING MATERIALS FOR THE BUILD TOGETHER, PHASE III**

(C/M 2023/09/28 - 14/2/1/1)

CO: H
GM: F
GM: CS&HC

RESOLVED:

That the quotations of building materials for The Build Together, Phase III be noted.

11.1.11 **INVITATION TO THE AMALGAMATED ROTATIONAL ANNUAL FESTIVAL (ARAF) 2023 IN OMARURU**

(C/M 2023/09/28 - 3/15/1/6/1)

CEO
GM: F
GM: HS&SWM
GM: CS&HC

RESOLVED: (For Condonation by Council)

- (a) That Council participate at the 2023 Amalgamated Rotational Annual Festival (ARAF) 2023, which is scheduled to take place from 27-30 September 2023 in Omaruru.
- (b) That permission be granted to the following Municipal Officials to represent Council:

NAME	POSITION
Councillor D Am-!Gabeb	<i>Deputy Mayor</i>
<i>Mr R Ujaha</i>	<i>Environmental Health Practitioner: Waste</i>
<i>Ms L Mupupa</i>	<i>Public Relations Officer</i>
<i>Ms A Gebhardt</i>	<i>Corporate Officer: Marketing & Communication</i>

- (c) That subsistence and travel allowance be defrayed from the Conference and Expenses Votes of the relevant departments and that special leave be granted to the staff members during this period.
- (d) That the municipal minibus be availed to the officials to travel to and from Omaruru.
- (e) That the promotional gifts be purchased by the Marketing & Communications Section, for distribution at the Amalgamated Rotational Annual Festival (ARAF) 2023.
- (f) That the funds (N\$5 600.00) for the corporate stand and one name badge be defrayed from the Corporate Services Publicity Vote: 150515533000 where N\$141 191.30.00 is available.
- (g) That approval be granted for Councillors and Senior Management who wishes to attend the official opening ceremony for one day only.
- (h) That since the Office of the Mayor has received an invitation to attend the Amalgamated Rotational Annual Festival (ARAF) 2023, a separate submission be made in that regard for consideration.

11.1.12 **DONATION OF ERVEN IN EXTENSION 28 AND EXTENSION 31 SOUTH**

(C/M 2023/09/28 - 16/1/4/2/1/14)

<p>CO: H GM: CS&HC</p>
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RESOLVED:

- (a) That Council approves the donation of 241 erven in Extension 28 and Southern part of Extension 31 to the overspill residents as per list (on file) as Annexure "E".
- (b) That Council approves the donation of some of the 241 residential erven in Extension 28 and the southern part of Extension 31 to the informal settlers residing in Extension 28 based on the affordability assessment and on condition that they are listed on the Master Waiting List and are 1st time homeowners.
- (c) That the overspill residents of DRC Proper, the unauthorized occupants in DRC Proper and informal settlers residing in Extension 28 whose earnings are below N\$3 000.00 be relocated to the New Reception area at the Northern Wedge once the site is ready for occupation.
- (d) That the 2 beneficiaries who were allocated 2 erven in Extension 28 under the next 50 Social Housing Project continue to occupy the two erven even though the construction of Social Houses were halted.
- (e) That a restriction be placed on the sale of the erven for 10 years and a pre-emptive right be included in the Deed of Donation for all erven to be sold in Extensions 28 and 31.
- (f) That should the beneficiaries wish to sell their erven after expiry of 10 years, and the erven are un-improved, the erven must first be offered to Council to consider.
- (g) That the 10-year period in respect of the restriction of sale of improved erven commences from date of transfer of the property.
- (h) That the beneficiaries who construct houses, and receive completion certificates, may not sell the property for a period of 10 years from the date of the completion certificate. Upon expiry of the 10-year period, the beneficiary may sell the erven without first offering it to Council.

11.1.13 **SALE OF ERVEN IN EXTENSION 31 NORTH TO SEASIDE AND DRC PROPER RESIDENTS**

(C/M 2023/09/28 - 16/1/4/2/1/14)

CO: H
GM: CS&HC

RESOLVED:

- (a) That the following erven in Extension 31 north be offered for sale to the occupants in Extension 37 (DRC Seaside) and DRC Proper (Extension 27, 29 and 30) at a purchase price of N\$150.00/m² (Hundred and fifty Namibian dollars per square meter).
- (b) That a deed search be conducted to establish the status of first-time homeowner.
- (c) That Council approves 2 options of payment of the purchase price:
 - *Cash payment*
 - *50% deposit of the purchase price and the balance be settled within a period of 48 months.*
- (d) That a restriction be registered on the title deed of the erven and a pre-emptive right be included in the Deed of Sale.
- (e) That should the beneficiaries intend to sell the erven after the expiry of 10 years, and the erven are un-improved, the erven first be offered to Council for consideration.
- (f) That the restraint of 10 years in respect of sale of improved erven commences from date of transfer of the property.
- (g) That beneficiaries may not sell erven within 10 years of a completion certificate being issued. Upon expiry of the 10-year period, the beneficiary may sell the erven without first offering it to Council.
- (h) That no temporary structures may be constructed on the erven.

11.1.14 **REQUEST FOR A REDUCED RATE FOR FAMILY RE-UNION AT THE MUNICIPAL REST CAMP**

(C/M 2023/09/28 - 14/2/7/1/2)

GM: F
GM: EDS

RESOLVED:

- (a) That Council takes note of the booking made by the Diedericks-Alves family during February 2023 to host their Family re-union at the Swakopmund Municipal Rest Camp from 23 December 2023 until 01 January 2024.
- (b) That Council approves a discounted rate of 10% for the Diedericks - Alves family.

11.1.15 **PMU: BREAKDOWN OF BIDS AWARDED FROM 1ST JANUARY 2021 TO AUGUST 2023 AND ADDITIONAL INFORMATION**
(C/M 2023/09/28 - 6/1/3/1)

RESOLVED:

CEO

That Council takes note of the report on the awards made between January 2021 to August 2023 and the additional information on the execution and implementation of the Public Procurement Act, 2015 (Act no 15 of 2015) as amended.

13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

None.

The meeting adjourned: **19:48**

Minutes to be confirmed on: **26 October 2023.**

Councillor D Namubes
MAYOR

Mr A Benjamin
CHIEF EXECUTIVE OFFICER