

Municipality of Swakopmund

AGENDA **NO. 2** **ORDINARY** **COUNCIL MEETING** **ON** **MONDAY** **29 MAY 2023** **AT** **19:00**



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11. **RECOMMENDATION OF THE MANAGEMENT COMMITTEE**11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 11 AND 16 MAY 2023**

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11.1.16	Outside Seating Application By Chrismann Bakery And Bistro CC On The Pavement Adjacent To Erf 863, Swakopmund C/o Bismarck Street And Libertina Amathila Avenue	E 863	11
11.1.17	Consolidation Of Erven 6124 And 6125 Swakopmund Extension 20 Into Consolidated Erf "X" And Subsequent Rezoning Of Consolidated Erf "X" From <i>Single Residential</i> With A Density Of 1:600m ² To <i>General Residential 2</i> With A Density Of 1:100m ² And Consent To Operate A Self-Catering Establishment	E 6124, E 6125	17
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11.1.15 **COMPLIANCE CERTIFICATE FOR ERF 4487, SWAKOPMUND**
(C/M 2023/05/29 - E 4487)

Ordinary Management Committee Meeting of 11 May 2023,
Addendum 8.6 page 28 refers.

A. This item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of the submission is to present to the Management Committee the action by the Engineering and Planning Services department to not issue a compliance certificate to Mrs. W. Greyling for an application on Erf 4487, Swakopmund.

2. Building Compliance Certificate

The Building Compliance Certificate came into existence when the Amendment of Standard Building Regulations: Local Authorities Act, 1992 was published under Government Notice No. 6196 on **15 December 2016**.

Under sub-regulation (2) of the Amendment of Standard Building Regulations an owner of a building or structure must, against payment of a tariff, apply in writing and obtain a Building Compliance Certificate from the Council before –

- (a) any transfer of an immovable property is effected and before a certificate is issued under section 78 of the Local Authorities Act;
- (b) a development scheme is approved or registered, or a transfer of a sectional title deed for a sectional title unit is effected under the Sectional Titles Act, 2009 (Act No. 2 of 2009);
- (c) any name change, or any transfer of rights in such building, structure or immovable property in the Registrar of Deeds Office is effected under the Deeds Registries Act, 1937 (Act No. 47 of 1937) or under the Sectional Titles Act, 2009 (Act No. 2 of 2009); or
- (d) a member share in a close corporation as defined in the Close Corporations Act, 1988 (Act No. 26 of 1988) or a majority shareholding in a company registered under the Companies Act, 2004 (Act No. 28 of 2004) is sold and endorsed in the office of the Ministry dealing with trade and industry

3. Application For Building Compliance Certificate // Erf 4487, Swakopmund

In October 2022, Mrs. W. Greyling, the owner of Erf 4487, Swakopmund, which is located in Foxglove Street in Extension 9, applied for a building compliance certificate as the owner is intending to either sell or transfer the immovable property.

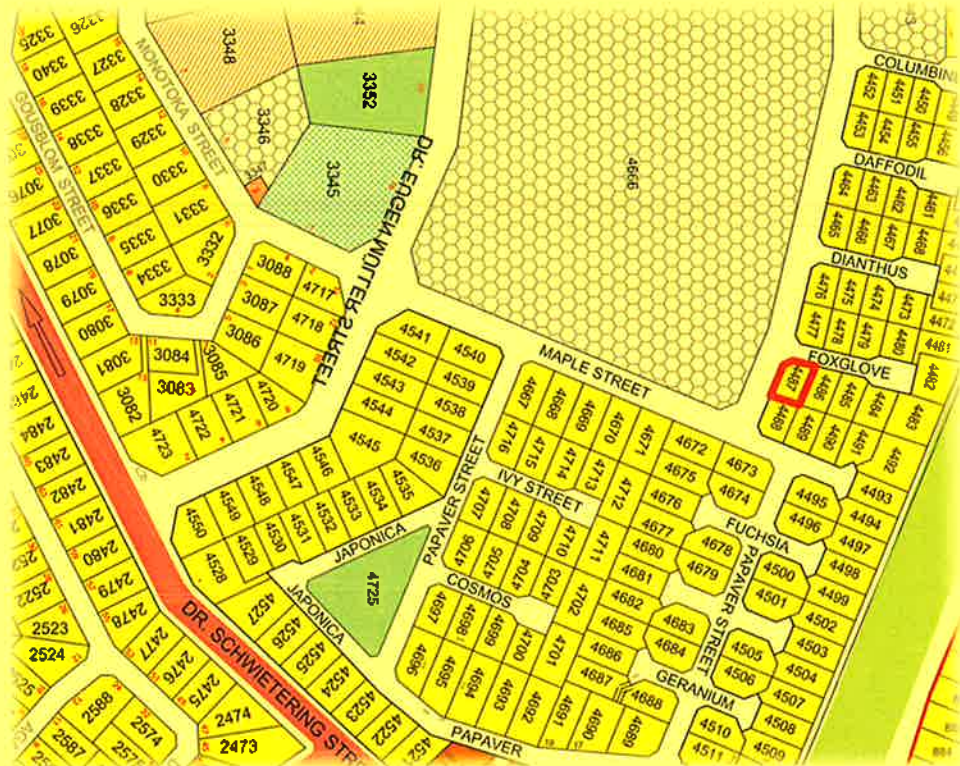


Figure 1: Locality Plan - Erf 4487, Foxglove Street, Ext. 9, Swakopmund

Upon receiving the application several inspections were done by the Engineering and Planning Service department and through these various inspections it was discovered that the owner constructed and completed several dwelling units and made modifications to the existing dwelling without any approvals from the Council.

After the investigations, a meeting was held with the owner on 26 October 2022 to discuss the findings and possible changes that needs to be made to the structures to bring the property into compliance. In December 2022, a follow up letter was issued to the owner, which provides an update on the owner's application for building plan approvals as well as the owner's transgressions. Letter is attached as **Annexure A**.

4. **Non-Compliance of Erf 4487, Swakopmund with the Town Planning Amendment Scheme No.12'**

During the investigation of the structures on Erf 4487, it was discovered that the owner constructed several structures on the property, namely a wooden pergola, a bin storage room, new en-suite room, a new laundry and scullery area and raised a section of the boundary wall and all was done without Council's approval. Due to these unapproved additions to the property, resulted in insufficient interconnectivity with multiple kitchens indicating that the property has multiple dwellings, and this is in contradiction with the Town Planning Amendment Scheme No.12.

Annexure B reflects the original approved building plans for Erf 4487 and **Annexure C** shows the As-Built plans of the

unapproved additions to the property. In accordance with the Town Planning Amendment Scheme No.12, single residential zoned erven are required to have one dwelling house and a outbuilding, which outbuilding is 50% the size of the dwelling house and this exclude the garages (if any) as stated in Clause 5A sub-clause 2.5 (b) which reads,

Further the area of such outbuilding, garages excluded, may not exceed 50% of the total floor area of the main building (excluding garages) and may be erected separately from the main building.

To also understand the application of the requirements set by the Town Planning Amendment Scheme 12 for a single residential zoned erf, it is important to understand the following definitions:

<i>Dwelling House</i>	<i>means a dwelling with or without an outbuilding consisting of mutually adjacent rooms with a kitchen and with at least a bathroom and toilet facilities and designed for occupation by a single household, and may, subject to approval of the Council, include an additional dwelling, on condition that the density zoning be adhered to.</i>
<i>Dwelling Unit</i>	<i>means a self-contained "interleading group of rooms used only for the living accommodation and housing of a single family together with such outbuildings as are ordinarily used therewith.</i>
<i>Outbuilding</i>	<i>means a structure, whether attached to or separate from the main unit, which is designated to be normally utilised for the housing of persons: it may also include the garaging of motor vehicles and for storage purposes as far as these uses are usually and reasonably required in connection with the main building, and such structure may not be registered as a separate Sectional Title Unit on Single Residential zoned erven.</i>

When comparing the approved building plans (**Annexure B**) and the As built building plans (**Annexure C**) of the unapproved additions to the property, it can be noted that the property now consist of a dwelling house, a garage and **three (3) outbuildings** which place the property in non-compliance with the Town Planning Amendment Scheme No.12 and since compliance with the Town Planning Amendment Scheme is one of the requirement set under clause (3)(a) and (b) of the Amendment of Standard Building Regulations, which reads,

- (a) *any building or structure erected was constructed and remains compliant with the provisions of the Local Authorities Act, the Swakopmund Town Planning Amendment Scheme and the Regulations;*
- (b) *the use of the building or structure, or the land on which the structure or building is erected, complies with the provisions of the Local Authorities Act and the Amendment Scheme;*

The building compliance certificate cannot be issued as stipulated by clause 4(b) of the Amendment of Standard Building Regulations, which reads,

if compliance is not confirmed, the inspector must instruct the owner of the building, structure or immovable property to rectify the non-compliance.

5. Rectification of the Non-Compliance of Erf 4487, Swakopmund

To rectify the non-compliance of Erf 4487, Swakopmund, it was advised that the owner should create an interconnecting link between the dwelling house and the new outbuilding by installing a door or creating an opening, but this will not relieve the non-compliance as the erf will still have two (2) outbuildings and the Town Planning

Amendment Scheme No.12 requires that there should only be one (1) outbuilding which does not exceed 50% of the floor area of the dwelling houses and this excludes garages.

Therefore, the owner will be required to either rezone the property to a suitable zoning or apply for consent use to establish a "Residential Guest House" which can be allowed on a single residential zoned erf.

A Residential Guest House, means all pensions, guest houses, bed and breakfast and backpackers establishments operating from private dwellings with a maximum of nine bedrooms available for not more than 20 tourists, and where the owner/manager permanently resides in the house.

With the above two options to either rezone or consent use - Residential Guest House, will require public scoping (advertising), depending on the type of rezoning might require an EIA and betterment fee payment and comply with the parking requirements that goes along with Residential Guest House or rezoning.

6. Conclusion

The building compliance certificate cannot be issued because in the current state of Erf 4487, Swakopmund, the property is not complying with the provisions of the current Town Planning Amendment Scheme No.12. It is advised that the owner either apply for consent use from Council to establish a Residential Guest House or rezones the property to a suitable zoning.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note that the application by Mrs W Greyling for a building compliance certificate for Erf 4487, Swakopmund cannot be issued by the General Manager: Engineering and Planning Services because the property is not in compliance with the provisions of the Town Planning Amendment Scheme No. 12.**
 - (b) That the owner of Erf 4487, Swakopmund be advised to either apply for consent use from Council to establish a Residential Guest House or rezone the property to an appropriate zoning.**
-



MUNICIPALITY OF SWAKOPMUND

Ref No: E 4487

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8 December 2022

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Dear Sir/Madam

PLANS SUBMITTED FOR APPROVAL, ERF 4487, SWAKOPMUND

This letter serves to update you on the status of the Building Plans submission to the Engineering & Planning Services department to bring the property into compliance.

A site inspection was conducted to assess the existing structures and a comparison was made with previously approved building plans. It was confirmed that there are unapproved additions to the property. See Annexure A for layout with notes that indicated the current layout of the dwelling.

Inspections conducted on site indicated the house had insufficient interconnectivity with multiple kitchens indicating that the property had multiple dwellings. This is in contravention with the Town Planning Amendment Scheme No. 12.

Subsequent meetings held on the 26 October 2022 discussions was held to discuss the possible changes to be brought about so that the property could be brought into compliance.

On the 4 November 2022 an application for relaxation was submitted with the amended layout of the building to suit the town planning scheme. It is noted that the neighbours have provided their consent on the relaxation forms.

There are multiple portions of unapproved additions to the building. This comprises of the following (See Annexure B for layout submitted with relaxations):

- New En-suite room: 12m² (up to 0m erf boundary, no relaxation)
- New Bin Store 7 m² (up to 0m erf boundary, no relaxation)
- New Laundry/Scullery 11.8 m² (within previous relaxation limits)

With regards to non-compliant building activities, the Swakopmund Municipal Council at an Ordinary Council Meeting held on 29th April 2009, resolved to adopt the following penalty clause to be applied for non-compliant structures (rates adjusted to current council tariffs):

- ❖ Minor transgression (Boundary walls) N\$ 38.05 per running meter per month
- ❖ Minor transgression (Building/Structures) N\$ 47.38/m² per month
- ❖ Medium transgression N\$ 180.25/m² per month
- ❖ Major transgression N\$490.28/m² per month

All correspondence must be addressed to Chief Executive Officer

Definition of the transgressions

- ❖ **Minor Transgression:** Deviation from the original approved plan (making some minor adjustments to the approved plans), whereby the structure added does not exceeds 35% of the area of the approved building plans, (this includes the boundary walls)
- ❖ **Medium Transgression:** Addition of extra structures onto the approved plan, and whereby the structure added exceeds 35% of the area of the approved building plans.
- ❖ **Major Transgression:** Any structure without the approved plan and building over the building lines without necessary permission for the building line relaxation.

With regards to the definition of the transgression, your transgression is classified under **multiple transgressions**. The calculation is as follows:

$$\begin{aligned} \text{Major transgression: } 12\text{m}^2 + 7\text{m}^2 &= 19\text{m}^2 \\ 19\text{m}^2 \times \text{N\$}490.28/\text{m}^2 &= \text{N\$}9315.32 \end{aligned}$$

$$\text{Minor Transgression: } 11.8\text{m}^2 \times \text{N\$}47.38/\text{m}^2 = \text{N\$}559.08$$

Total amount to be paid = N\$ 9874.40

To obtain a building permit and compliance certificate you are therefore instructed to:

- Pay the fine amount in full.
- Alterations will have to be affected inside the building so that the plans conform to the actual building on site. A site inspection will be conducted to establish this.
- Submit a CoC documentation issued for the electrical installation from Erongo Red for the existing structures.
- Submit Engineer's Letter certifying the work that was done without the supervision of the Municipal Building Control Officers.

Once the above is completed and submitted, the submitted application for relaxations will be processed and a building permit/compliance certificate issued.

Your co-operation in this regard will be highly appreciated. For further information, kindly contact the Building Control Officer: Mr. Andre' Louw at 064 410 4402 or 081 124 9234.

Yours faithfully

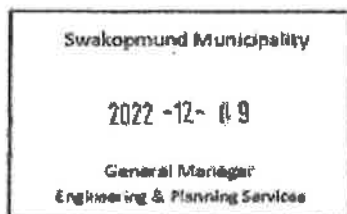


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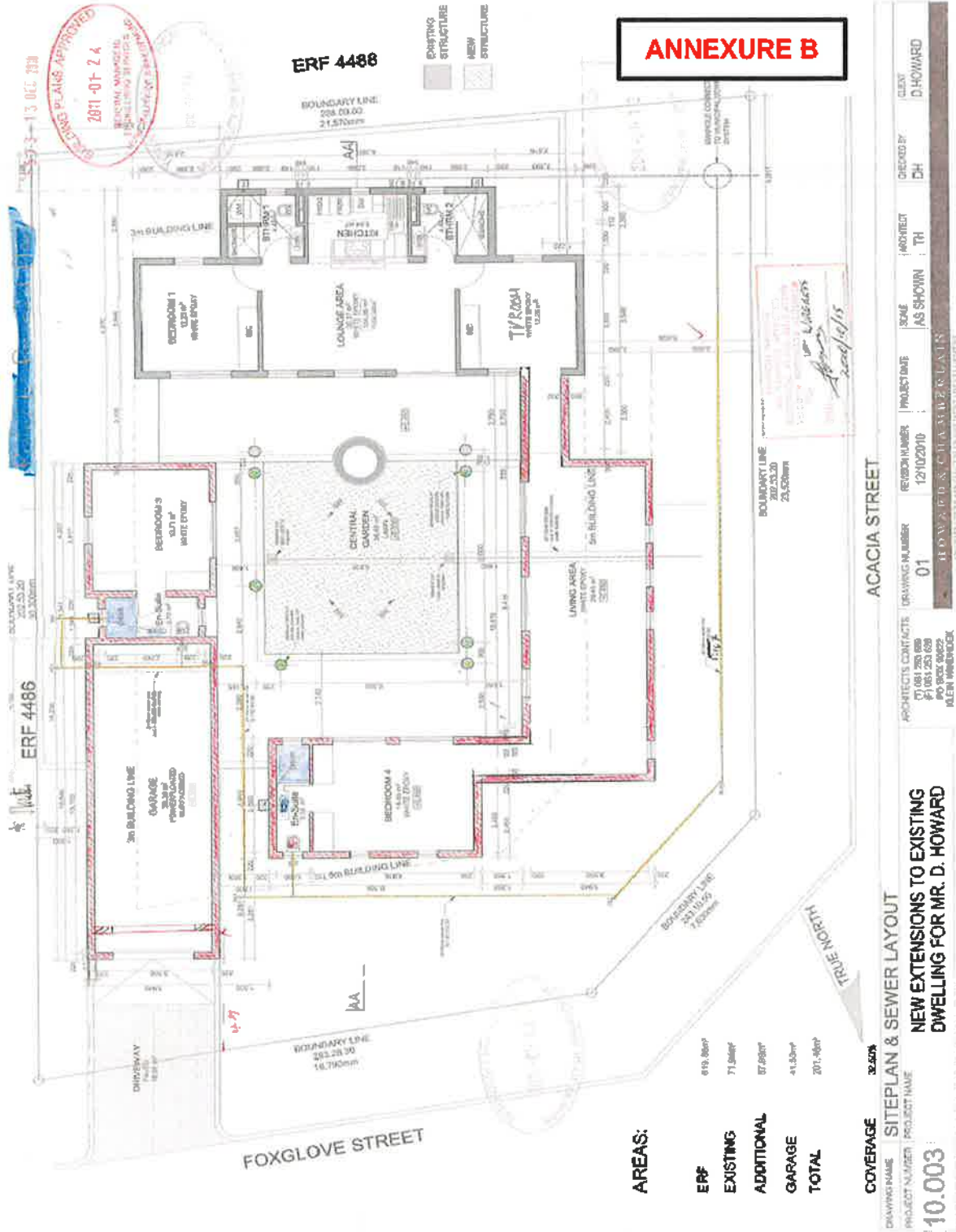
GENERAL MANAGER: ENGINEERING AND PLANNING SERVICES

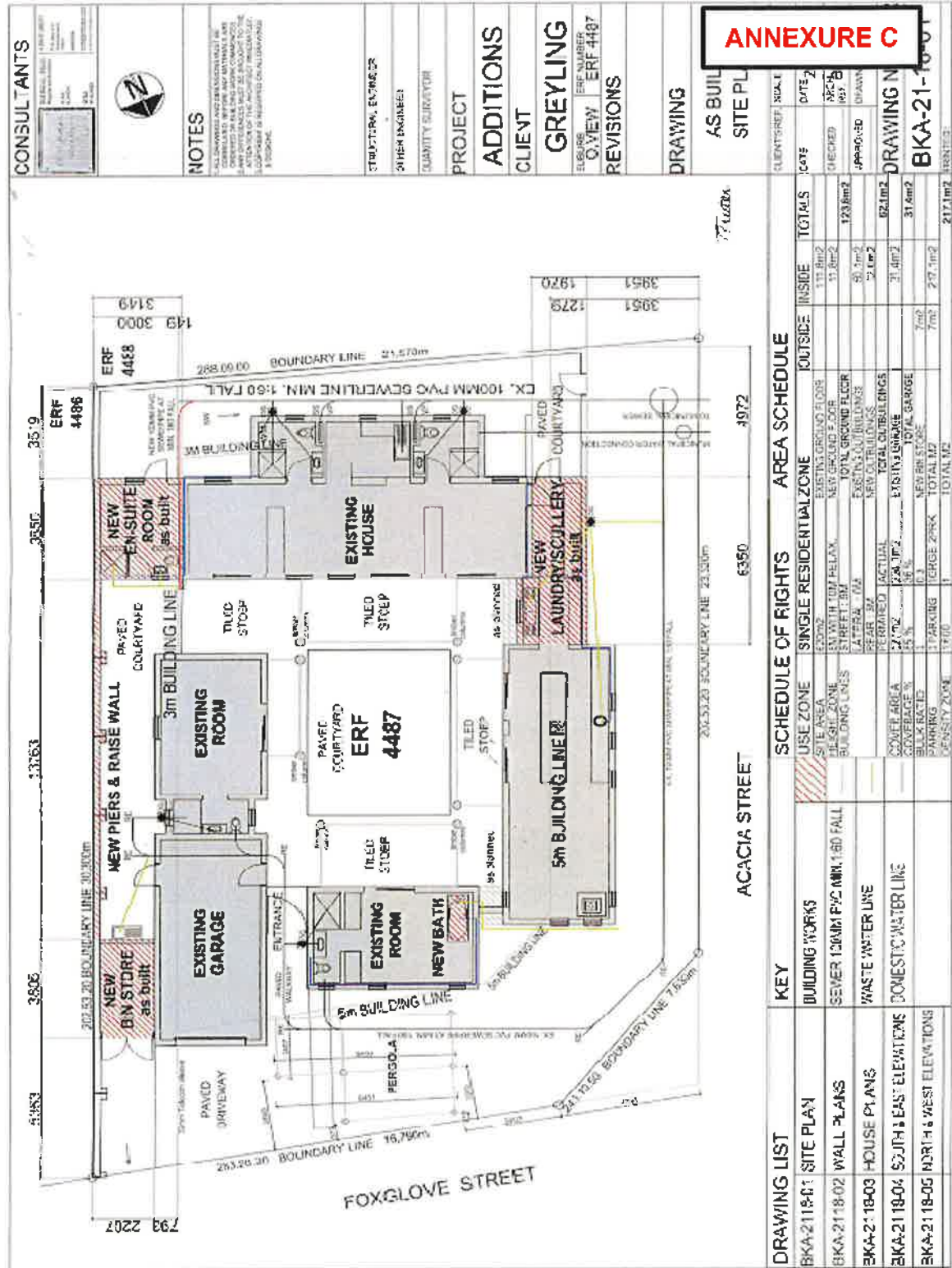
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All correspondence must be addressed to Chief Executive Officer





11.1.16 **OUTSIDE SEATING APPLICATION BY CHRISMANN BAKERY AND BISTRO CC ON THE PAVEMENT ADJACENT TO ERF 863, SWAKOPMUND c/o BISMARCK STREET AND LIBERTINA AMATHILA AVENUE**
(C/M 2023/05/29 - E863)

Ordinary Management Committee Meeting of 11 May 2023, Addendum 8.7 page 37 refers.

A. This item was submitted to the Management Committee for consideration:

1. **Introduction**

An application dated 14 March 2023 (Annexure "A") was received from Chrismann Bakery and Bistro CC trading as "The Trading Post". They apply to lease a portion of the pavement area in front of their shop on Erf 863, Swakopmund in order to have outside seating.

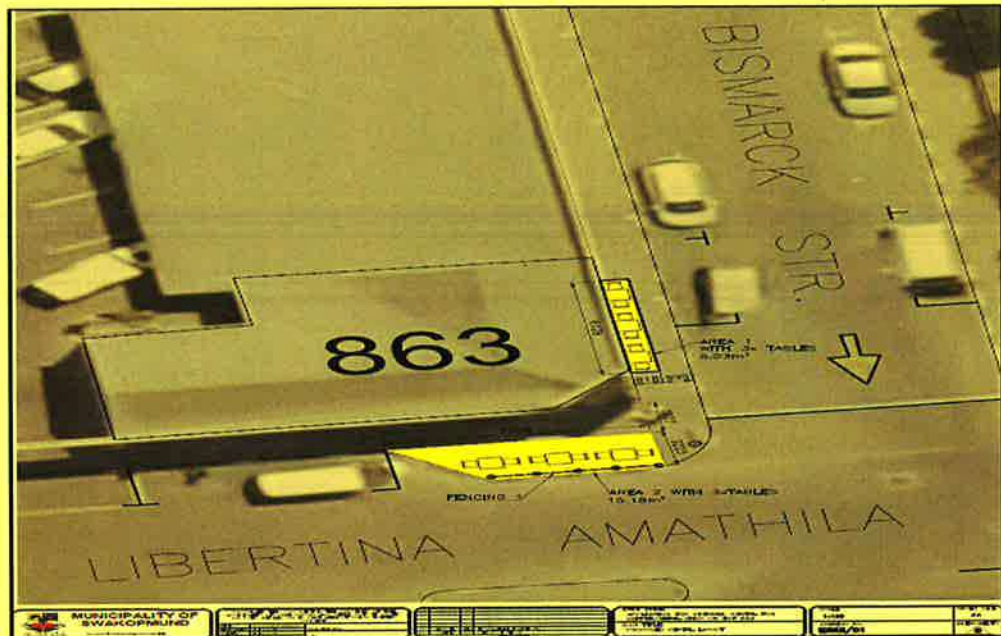
As per the attached map (Annexure "B"), the applicant intends to use 40m² of the sidewalk to place 4 tables and 12 chairs to serve their customers as they have limited space inside their shop.

2. **Area Applied For**

The Trading Post is operating a coffee shop on Erf 863, Swakopmund located on the corner of Bismarck Street and Libertina Amathila Street.



↓ The outside seating area applied for is depicted on the map below indicating an area to the east and south on the pavement area.



3. Complaint from the public

Being unaware that permission had to first be obtained from Council, The Trading Post had 6 tables (east - Area 1) and 3 tables (south - Area 2) placed in front of their shop to serve their customers.

A complaint was received from Mr A C Thomson the owner of Andy's Sushi and Seafood Restaurant and Old Sailors' Restaurant in the CBD about the table and chairs being placed on the walkway as it interferes with the free flow of pedestrians. The Trading Post was informed to remove their furniture and apply for permission from Council. The furniture was removed.

4. Comments from various Departments

Comments were requested from Engineering & Planning Department and Economic Development departments and their comments are quoted below.

4.1 Engineering & Planning Services:

On 27 March 2023 the Manager: Design Office & Building Control inspected the proposed pavement area and suggested that the applicant can use the two pavements areas being Area 1 measures 1.7m wide along the Bismarck street and Area 2 in front of the shop on Libertina Amathila street measures 4.36m wide. Area 1 will have 3 tables with 6 chairs and area 2 will also have 3 tables with 6 chairs. The total area to be used will thus be 20.21m². Both areas will allow pedestrian to cross the street safely and walk without forcing the pedestrians into the street.

It is recommended that the applicant fence Area 2 to protect the patrons from the vehicle traffic and guide pedestrian traffic who are prone to jaywalking. The design of such fencing shall be made of simple timber fence as installed at Kuki's Pub or other café.

Comments from Property Section:

The comments of Engineering & Planning Services are supported as their comments are based on actual measurements and indicate that at least 1 metre of pavement will remain for public use. They consider all possible risks that may derive from the proposed lease of the pavement area. There are other locations in the CBD where the pavement is less than 1 metre.

4.2 Traffic Section:

- *Do not approve the application due to the limitation of space on the sidewalk for pedestrians and outdoor activities. We thus confirm that this application should not be approved.*

Comments from Property Section:

The Property section had a site inspection on 12 April 2023 and had a discussion with the applicant about the proposed use of the pavement area. The applicant confirmed that the pavement area to the south in Libertina Amathila Street is wide and does not obstruct the view of motorist entering from Bismarck Street.

It is proposed that Council considers a 4-way stop at the Libertina Amathila- and Bismarck Street crossing to ease the flow of traffic and assist learners to safely cross the street. The crossing is busy at lunch due to the school located in Bismarck Street.

↓ The pavement area to the south of the shop – Area 2.



5. Standard Conditions of Lease for Outside Seating

On **30 June 2022** under item 11.1.1, Council approved the renewal of the lease of the outside seating area to Kucki's Pub at N\$39.91/m² for a period of 5 years (which is a standard rental rate for outside seating areas). The first 7% escalation being **1 July 2023**.

The lease was approved subject to the following conditions:

- That Council approves the renewal of the lease agreement with Masadi Trading Five Three Eight CC t/a Kucki's Pub to lease the pavement area adjoining Erf 267 to provide for open air seating.*

- (b) That the lease be for a period of five years at a rental amount of $\text{N\$}39.91/\text{m}^2 \times 18\text{m}^2 = \text{N\$}718.38 + (15\% \text{ VAT}) \text{N\$}107.76 = \text{N\$}826.14$ with an annual escalation of 7% across the board for all lessees on Council properties starting from 1 July 2023.
- (c) That the lease be subject to the standard conditions and the following:
 - (i) That a deposit equal to 1 months lease which was previously paid be adjusted in order to equal the current monthly rental amount.
 - (ii) That a notice of three (3) months be applicable.
 - (iii) That the demarcated area be barricaded by way of a non-permanent fixture, such as a rope.
 - (iv) That the lessee does not operate later than 22:00.
- (d) That the proposed lease be advertised in terms of the Local Authority Act, (Act 23 of 1992), as amended.
- (e) That subsequent to the advertisement of the transaction, approval be required from the Honourable Minister of Urban and Rural Development in terms of section 63 read together with section 30 (1) (f) for Council to proceed with the renewal of lease agreement for the pavement area adjoining Erf 267 to provide for open air seating.
- (f) That all costs involved be for the applicant's account.
- (g) That should the lessee cease operating, they must reinstate the area to its original condition at their own cost.
- (h) That the applicant shall indemnify and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of a portion of the pavement concerned by the lessee.

In addition to the above conditions the lessee was requested to fence off the pavement area.

6. Proposal

It is proposed that the application of Chrismann Bakery and Bistro CC trading as "The Trading Post" to lease a pavement area measuring 20.21m^2 for the placement of 6 tables located adjacent to Erf 863, Swakopmund be approved subject to Council's standard lease conditions for outside seating as approved for Kucki's Pub.

Based on the size of 20.21 , the monthly rental fee will be thus $\text{N\$}39.91/\text{m}^2 \times 20.21\text{m}^2 = \text{N\$}806.58 + (15\% \text{ VAT}) \text{N\$}120.98 = \text{N\$}927.56$. The rental fee is expected to increase with 7% from **01 July 2023**. Considering that the proposed lease period will be for 5 years, it is proposed that Council allows the applicant to lease the pavement for an interim period of 6 months pending approval of the minister since the process to obtain a final approval from the Minister will take about 4 to 5 months.

It is also proposed that Engineering & Planning Services Department demarcate the exact size and location of chairs on the pavement and ensure that the lease area does not interfere with pedestrian walkways. It is also proposed that lease area in

front of the pavement area be fenced with simple timber fence similar as the pavement area at Kucki's Pub.

In conclusion, it is proposed that the Traffic Section in consultation with Engineering & Planning Services conduct a study regarding the traffic and pedestrian flow at the Libertina Amathila- and Bismarck crossing with the aim to create a 4-way stop and pedestrian crossing to assist learners to safely cross the street.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the application by Chrismann Bakery and Bistro CC trading as *"The Trading Post"* to lease 20.21m² pavement area adjoining Erf 863, Swakopmund for the placement of 3 tables and 6 chairs on each side (i.e., 6 tables and 12 chairs in total) to provide for open-air seating.
- (b) That the lease be for a period of five years at a rental amount of N\$39.91/m² x 20.21m² = N\$806.58 + (15% VAT) N\$120.98 = N\$927.56 and the fee shall escalate with 7% annually as from 1 July 2023.
- (c) That the Engineering and Planning Services Department together with the applicant demarcate the exact location and size of the lease area and that the lessee cordon-off the lease area.
- (d) That the lease be subject to the standard conditions and the following:
 - (i) *That a deposit equal to 1 months lease which was previously paid be adjusted in order to equal the current monthly rental amount.*
 - (ii) *That a notice of three (3) months be applicable.*
 - (iii) *That the demarcated area be barricaded by way of a non-permanent fixture, such as a rope.*
 - (iv) *That the lessee does not operate later than 22:00.*
- (e) That the proposed lease be advertised in terms of the Local Authority Act, (Act 23 of 1992).
- (f) That subsequent to the advertisement of the proposed lease, approval be acquired from the Honourable Minister of Urban and Rural Development in terms of section 63 read together with section 30 (1) (t) for Council to proceed with the lease agreement of the pavement area adjoining Erf 863, Swakopmund to provide for open air seating.
- (g) That approval be granted to Chrismann Bakery and Bistro CC to use the outside area pending the approval from the Ministry of Urban and Rural Development.
- (h) That all costs involved be for the applicant's account.

- (i) That should the lessee cease operations, they must reinstate the area to its original condition at their own cost.**
 - (j) That the applicant shall indemnify and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of the portion of the pavement by the lessee.**
 - (k) That the lease be terminated if there are reports of interference with pedestrian traffic.**
 - (l) That all open-air seating furniture be removed after hours.**
 - (m) That Council conducts a study regarding the traffic and pedestrian flow at the Libertina Amathila - and Bismarck Street crossing with the aim to install a 4-way stop and pedestrian crossing to assist learners to cross Bismarck Street from north to south**
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- 11.1.17 **CONSOLIDATION OF ERVEN 6124 AND 6125 SWAKOPMUND EXTENSION 20 INTO CONSOLIDATED ERF "X" AND SUBSEQUENT REZONING OF CONSOLIDATED ERF "X" FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600M² TO GENERAL RESIDENTIAL 2 WITH A DENSITY OF 1:100M² AND CONSENT TO OPERATE A SELF-CATERING ESTABLISHMENT**
(C/M 2023/05/29 - E 6124 & E 6125)

Ordinary Management Committee Meeting of 11 May 2023, Addendum 8.10 page 94 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is for Council to consider the application to consolidate Erven 6124 and 6125 Swakopmund Extension 20 into consolidated Erf "X" and subsequent rezoning of the consolidated Erf "X" from single residential with a density of 1:600m² to general residential 2 with a density of 1:100m² and consent to operate a self-catering establishment on the consolidated Erf "X".

2. Introduction and Background

An application was received by the Engineering and Planning Services Department from Van der Westhuizen Planning and Properties Consultants, applying on behalf of the owner of Erven 6124 and 6125, Swakopmund Extension 20, for the consolidation of Erven 6124 and 6125 Swakopmund Extension 20 into consolidated Erf "X" and subsequent rezoning of the consolidated Erf "X" from single residential with a density of 1:600m² to general residential 2 with a density of 1:100m² and consent to operate a self-catering establishment on the consolidated Erf "X". The application is attached as **Annexure A**.

3. Zoning, Size and Locality

Erven 6124 and 6125, Swakopmund Extension 20 are currently both zoned single residential with a density of 1:600m². Erven 6124 and 6125, Swakopmund Extension 20 both measure 617m² in extent. The consolidated Erf "X" would be measuring 1234m² in extent. The properties are located in Antilles Street alongside the Pro-Ed School. These properties have existing structures on them, being utilized for residential purposes. Swakopmund Extension 20 is not developed to its full potential yet. A locality map depicting the area has been inserted below as figure 1.



Figure 1: Locality plan

4. Ownership

The ownership of Erven 6124 and 6125 Swakopmund Extension 20 vests in Quintin Nellis Jonck as contained in the Title Deeds with title deed numbers T6313/2020 and T8267/2018, respectively. **Annexure B.**

5. Access, municipal services, and Parking

Access to the properties is obtained from Antilles Street. The same access would be maintained for the newly consolidated erf. The area is fully serviced with the basic services and both properties are already connected to the service lines.

Parking will be provided on-site in line with the parking requirement provisions in the Swakopmund Zoning Scheme.

6. Advertisement

In terms of the Urban and Regional Planning Regulations Section 10, the proposed rezoning and consolidation was published in the New Era and the Republikein on the 2nd and 9th December 2022. The neighbouring property owners were notified via registered mails and a notice was placed on site. Additionally, a notice was published in the Government Gazette Number 7979, dated 15 December 2022 under General notice No. 710. The closing date for objections and comments was 23 December 2022 and one objection was received.

7. Proposal

It is the intention of the owner to consolidate the two properties for an increased development potential to maximize the coverage and have enough dwelling units for the envisaged self-catering establishment. Given the size of the consolidated erf being 1234m² and taking the proposed density into account, the maximum number of units that can be developed is twelve.

8. Objections

The objector argued that the area is predominantly single residential with a few "general residential 1" erven, which are clustered together on the perimeters of the township for a minimum disruption to the occupiers of the single residential. The objector feels the nature of the envisaged business will cause larger disturbance to the inhabitants of the surrounding properties and cause other properties less attractive to prospective purchasers. The objector closed off his comments by saying the area where these two subject properties are suited is not suitable for the envisaged business, it must be moved to a more suitable area.

9. Evaluation

The correct zoning of the general residential properties is general residential 2 and not 1 as alluded by the objector. It is true that the general residential properties are clustered together to minimize the inconvenience and disruption, equally the erven in question are also located at the edge of the township, not within the gated community of Hidden Hills, facing the Pro-Ed School, and are separated by an approximately 2m boundary wall. Access to Erven 6124 and 6125, Swakopmund, Extension 20 is obtained from Antilles Street, and it will remain as such even after consolidation, therefore there is no interference with the amenities as access is not obtained through the Hidden Hills gated community. All traffic of the Hidden Hills, situated inside the gated community enter and exit on two points only. So, there is no disruption or any negative impact as far as traffic and noise are concerned.

It is worthy noted that all existing general residential properties are situated immediately adjacent to single residential properties. If the developer was so concerned with minimal interference with the single residential erven, then all the other general residential erven would have some sort of buffer use between the general and single residential properties.

The proposed use of land (self-catering accommodation is of a residential nature, of which residential character and tranquil still remain. Likewise, it is also not guaranteed that the single residential properties at the moment would remain single residential even after the developer sold them to third parties.

In terms of the Swakopmund Zoning Scheme Number 12, the proposed development can be accommodated on both current and intended zonings. By consolidating the two properties, the size of the consolidated erf would be 1234m² which is 334m² more than the minimum required size of 900m² for townhouses or 234m² more than the minimum required size of 1000m² for residential buildings and blocks of flats. It is not known on what basis did the objector conclude that the neighbourhood is not suitable for the envisaged nature of business. Having a school in its proximity makes it even more suitable in a sense that when the school hosts sport events, the people who wish to attend can make use of the accommodation. The Rossing Marathon of 2019 and 2020 was held on this school grounds and we all know this is a major race where people from all over the country partake in.

10. Conclusion

The proposed consolidation of Erven 6124 and 6125 Swakopmund Extension 20 and subsequent rezoning thereon is in line with the provisions of the Swakopmund Zoning Scheme and does not have any negative impact on the character of the surrounding area. Thus, the application can be supported.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That application to consolidate Erven 6124 and 6125, Swakopmund, Extension 20 into Consolidated Erf "X" be approved.
 - (b) That the rezoning of the consolidated Erf "X" from "*Single Residential*" with a density of 1:600m² to "*General Residential 2*" with a density of 1:100m² be approved.
 - (c) That the consent to operate a self-catering accommodation establishment be approved,
 - (d) That the applicant provides proof that the rezoning has been approved by the Minister and promulgated before any business registration and/or submission of building plans to the Engineering and Planning Services Department for approval.
 - (e) That the rezoning of the Consolidated Erf "X", Swakopmund, Extension 20 be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any business registration and/or submission of building plans to the Engineering and Planning Services Department for approval.
 - (f) That all the parking be provided on-site in line with the Swakopmund Zoning Scheme and no parking on street reserve; shall be tolerated.
 - (g) That the objector be informed of Council's decision and that they may appeal to the Minister against Council's Resolution in terms of Section 110 of the Urban and Regional Planning Act, 2018 (Act No 5 of 2018), within 21 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.
-

ANNEXURE A- APPLICATION

27



TOWN PLANNING & PROPERTIES

C 6124

E 6125

PO BOX 1598
 SWAKOPMUND, NAMIBIA
 +264 81 122 4661
 +264 81 122 4661
 andrew@tdwp.com

Chief Executive Officer
 Municipality of Swakopmund
 PO Box 53
 Swakopmund
 Namibia



22 March 2023

Dear Sir,

APPLICATION FOR CONSOLIDATION OF ERVEN 6124 AND 6125, SWAKOPMUND, EXT. 20, INTO CONSOLIDATED ERF "X"; AND SUBSEQUENT REZONING OF CONSOLIDATED ERF "X", SWAKOPMUND, EXT. 20, FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600M² TO GENERAL RESIDENTIAL 2 WITH A DENSITY OF 1:100M²; AND CONSENT TO OPERATE A SELF-CATERING ESTABLISHMENT FROM THE CONSOLIDATED ERF "X".

Application is herewith made, on behalf of the owner of Erf 6124 & 6125, Swakopmund, Extension 20, for the Consolidation of Erven 6124 & 6125, Swakopmund, Extension 20, into proposed Portion "X" (Annexure C1); and subsequent rezoning of Consolidated Erf "X" from Single Residential with a density of 1:600m² (Annexure C2) to General Residential 2 with a density of 1:100m² (Annexure C3).

1. BACKGROUND

Erven 6124 & 6125, Swakopmund, Extension 20, is located along Antilles Streets in Extension 20 directly west of the Pro Ed School situated on Extension 21 Swakopmund. Currently the properties accommodates existing structures that is being used for residential purposes. Extension 20 is already an established area and will in the near future be developed to its full potential. As Swakopmund is a holiday destination and is highly depended on the Tourism Sector as a major economic base of the Town. It is the intention of the owner to convert part the existing structures (one room) and develop additional structures on the property in order to positively respond to the accommodation market with specific reference to Self-catering.

2. LOCALITY AND ERF SIZE

Erven 6124 & 6125, Swakopmund, Extension 20, is located along Antilles Streets in Extension 20 directly west of the Pro Ed School situated on Extension 21 Swakopmund. (Annexure A). The area is already a considered as a well-established area with only a few vacant properties present. According to the Title deed the properties measure 617m² and 617m² in extent making the

combined size of 1234m² favorable for the intended rezoning of Consolidated Erf X from "Single Residential" with a density of 1:600m² to General Residential with a density of 1:100m²

3. OWNERSHIP

According to the Title Deeds (T8267/2018) and (T6313/2020) ownership of Erven 6124 & 6125, Swakopmund, Extension 20, currently vests with Mr. Quintin Nellis Jonck (**Annexure I**). Attached also please find the Power of Attorney signed by the members for the proposed intentions (**Annexure B**).

4. ACCESS TO THE PROPERTY

Access to the properties are currently obtained from Antilles Street. There will be no need to request for special circumstances in order to create access to the proposed Portions. If any further needs of access are required then the owners shall consult the Local Authority for such needs.

5. TOPOGRAPHY

Erven 6124 & 6125, Swakopmund, Extension 18, is situated in an already built-up area and currently accommodates existing structures (house). In the overall picture, taking the area into consideration, it can be well argued that the land is flat. There exist no slope of the property and sand conditions are stable and suitable for intentions of the client.

6. INFRASTRUCTURE

The area is already serviced with the basic services and both properties are already connected to the service infrastructure. Any additional requirements that the owner might envisage shall be communicated the relevant institutions and will be for the account of the owner.

7. MOTIVATION FOR INTENTION

The intentions of our client is well suited for the surrounding area and it is not foreseen that the intentions will have any negative effect on the neighbouring properties. The coverage of Erf 6125 currently stands at 58.27% with a floor area of 365.62m². The coverage for Erf 6124 currently stands at 18.21% and has a floor area of 112.45m². The combined size of the properties is 1234m² and a 60% coverage will amount to a floor area of 740.4m². The accumulative covered floor area of the two properties stands at 478.07m² meaning that there will be a combined 261.93m² left in terms of coverage that can be built.

The density of 1:100m² applied for will effectively allow for two units of approximately 130.96m² each to be constructed. This will be in line with two out buildings on the single properties. It is the intention of the owner to in future use these two flats for self-catering purposes and depending on its viability convert one room of the house to accommodate another unit for such purposes. It is evident and clear from the previously indicated calculation that the intentions of our client will have a minimum impact on the surroundings. With the consolidated erf there is very little coverage left and as such the development potential is very limited. The intentions of our client will as a matter of fact have no less of an impact than that of two single residential dwellings with their associated

outbuildings. It is thus safe to argue that there would be no detrimental effect imposed on the infrastructure services of the surrounding area as the newly proposed intentions will have the exact same impact as if it was two separate erven. The owner also indicated that in time he might apply for consent to operate a residential guesthouse and use more of the rooms of the house for such purposes.

8. PARKING

Parking will be provided on the consolidated property in line with the provision of the Swakopmund Town Planning Scheme No. 12. The extent of the parking to be provided shall only be known once the owner has drawn up plans for the changes of the existing and proposed buildings.

9. ADVERTISEMENTS

Advertisements for the proposed Consolidation and Rezoning of Erven 6124 & 6125, Ext 20, Swakopmund, was placed in the New Era and the Republikein on 02 & 09 December 2022 (Annexure D). Closing dates for objections was on the 23 December 2022. Neighboring properties have also been requested for their comments. Attached please find copies of letters to neighbors via registered post (Annexure E). Notice was also placed on the erf for public comments (Annexure F). Copy of advertisement placed in the in the Government Gazette (Annexure G).

10. RESPONSE FROM PUBLIC

One objection was received from Masadi Property Holdings Twenty Three (Proprietary) Limited (Annexure H).

Objection and discussion of objections

Below each paragraph of the objector is directly copied as stated in the letter of objection and numbered Paragraph 1 to 11. Our response and comments are given after each paragraph.

Paragraph 1 of Objection by Masadi

Masadi Property Holdings Twenty Three (Proprietary) Limited ("Masadi"), herein represented by Mr Hermanus Christoffel Jansen van Rensburg (in terms of the attached Power of Attorney) is the registered owner of Erven 6127 – 6130 Swakopmund (Ext 20) which erven are adjacent to and surround Erven 6124 & 6125 Swakopmund (Ext 20) in respect of which an application for consolidation, rezoning and consent use has been made.

Our Comments

The statement is correct thus the formal notification of intent.

Paragraph 2 of Objection by Masadi

If regard is had to the layout of the Township known as Extension 20 it will be noticed that the same consist predominantly of Single Residentially zoned erven (82) with the remainder being

zoned as general residential 1 (9 erven), one being zoned Institutional (Erf 6141), one being Public Open Space (Erf 6178) and one having been zoned as Local Authority (Erf 6177).

Our Comments

The statement is incorrect as the General Residential properties are General Residential 2 and not General Residential 1.

Paragraph 3 of Objection by Masadi

It will further be noted from said layout plan that the erven zoned General Residential 1, with the exception of Erf 6154, are clustered together on the perimeters of the Township so as to cause the minimum inconvenience and disruption to the occupiers of the Single Residentially zoned properties.

Our Comments

It is indicated by the objectors that the General Residential properties "are clustered together on the perimeters of the Township so as to cause the minimum inconvenience and disruption to the occupiers of the Single Residentially zoned properties". It is our opinion that the location of Erven 6124 and 6125 are no different from the location of the existing General Residential properties. Erf 6124 & 6125 are facing the Pro Ed School and is separated by approximately a 2m high Boundary wall. It is our opinion that the erven situated behind Erven 6124 & 6125 will not be affected by any activity on these properties whatsoever. No access will be gained or can be gained from the Hidden Hills development itself meaning that no interferences with the amenities of the development are possible. All traffic of Hidden Hills, situated inside the gated community, enters and exit on only two points being situated on the southern and northern parts of the existing Township. Traffic and noise shall not be of concern in this case. It is the opinion that the location of our client's properties are no different than that of the other General Residential properties.

Paragraph 4 of Objection by Masadi

Erf 6154, whilst being located in the middle of the Township, has a street on the one side thereof, an erf zoned Public Open Space (Erf 6178) on another side and an erf zoned Institutional (Erf 6141) on the other side. Only one erf zoned Single Residential (Erf 6153) borders on Erf 6154.

Our Comments

We are of the opinion that the statement made is irrelevant. All the other General Residential properties are located immediately adjacent to Single Residential erven. To now draw the attention to only one General Residential property that is only bordered by one Public Open Space, Institutional erf and as Single Residential property is irrelevant. If the developer was so concerned with minimal interference with the single residential properties then all the other General Residential properties would have some sort of buffer use between the General and Single Residential properties. Fact remains that the nature of the use applied for remains residential in nature and whether it is situated next to any other zoning it requires a tranquil environment. The statement cannot be supported.

Paragraph 5 of Objection by Masadi

It should be clear from the layout that erven 6124 & 6125 are, save for one side thereof being a street, surrounded by 6 Single Residentially zoned properties of which four belong to Masadi.

Our Comments

The statement is correct. It should also be noted that it is only Masadi Properties whom objected. The neighbouring property Erf 6126, Mr G Verster, has no objection and the other owners that were notified of the intentions did not respond meaning that they do not have any objection to the intentions.

Paragraph 6 of Objection by Masadi

Should the application be permitted the nature of the business envisaged by the applicant will of necessity cause larger disturbance to the inhabitants of the surrounding properties than would have been the case had the property remained zoned as Single Residential used for residential purposes.

Our Comments

As mentioned previously in this document, the nature of use remains residential in character and requires a tranquil environment. What guarantee does our client have that the future owners of any of the properties of Masadi will not be of inconvenience to his property? Such guarantees cannot be given. The nature of the intended use by our client is of such nature that it requires absolute peace and quiet in order to operate. No owner of such establishment will allow or cause to allow any of its tenants to operate in a manner that will be detrimental to his establishment. The statement by the objector cannot be supported.

Paragraph 7 of Objection by Masadi

The mere fact that Erf 6124 & 6125 has been consolidated, rezoned and obtained permission to conduct a self-catering establishment will make erven 6127 – 6130 less attractive to prospective purchasers which will be to the detriment of Masadi.

Our Comments

It is our opinion that the statement made above is incorrect as the objector refers to "The mere fact that Erf 6124 & 6125 has been consolidated, rezoned and obtained permission to conduct a self-catering establishment". The reason for objection is written in the sense that approval has already been obtained which is not the case. No application was submitted and only the process for "notice of intention" (public participation) was initiated. It is indicated that if the processes is approved then erven 6127 – 1630 will be less attractive to prospective buyers. It is our opinion that the objector is making an unsubstantiated claim and submits no proof of such claim to be accurate.

It is clear that only Masadi have objected and not the other neighbours. The question remains whether any other objections would have been received if the properties were owned by other people?

Paragraph 8 of Objection by Masadi

It is submitted that the established rights which Masadi has in respect of Erven 6127 – 6130, namely that said erven are located in a part of Extension 20 only consisting of Single Residentially zoned properties, will be negatively influenced should the application be granted to the applicant whose rights cannot take preference above said established rights of Masadi.

Our Comments

The objector refers to established rights that Masadi Properties have over Erven 6127 – 6130 in terms of being located in a part of Extension 20 that consist of only Single Residential erven. The objector seems to neglect the fact that our client also has right in respect of Erven 6124 & 6125. Our client has the right to apply to the Local Authority for the said intentions. In terms of the Swakopmund Town Planning Scheme the combined size of Erven 6124 & 6125 is in excess of the minimum requirement of 900m² and 1000m² for Town Houses or Residential Buildings. Nowhere in the scheme does it state that an owner may not apply for consolidation nor rezoning of their properties due to the fact that erven in the surrounding is zoned Single residential. An application made for such consolidation and rezoning should meet the requirements of the Scheme and it is clear from the aforesaid that the proposed intentions meets the requirements.

The reason for objection can thus not be supported.

Paragraph 9 of Objection by Masadi

The applicant, should it wish to establish a self-catering business in Swakopmund, should rather look for a suitable property in an area more suitable for said purposes.

Our Comments

It is our opinion that the properties, once consolidated and rezoned, are very suitable for such use. In terms of locations the intentions can be argued to have great potential due to its location to Pro Ed School. It would be interesting to be informed as to what the objector considers a suitable area. We are of the opinion that this is rather a case of "not in my backyard" syndrome that is experienced quite frequently in Swakopmund. Development and redevelopment is a form of natural growth that can never be stopped. If a Council totally stops development and redevelopment of areas it will effectively create a stagnant town that will be far less attractive in terms of investment. This in fact will be detrimental to the town and will drastically influence the local economy. Fact remains that the site is suitable for such intentions and the objector has to this point failed to provide any concrete evidence as to why the application cannot be supported. It is clear that the statements made up to this point is only driven by self-enrichment with no regard to the rights of our client. The objection can thus not be supported.

Paragraph 10 of Objection by Masadi

It can be mentioned that the Pro-Ed Academy, a private school, is located across the street from the intended self-catering business.

Our Comments

It is our opinion that this statement carries no weight whatsoever. What does the location of Pro Ed School have to do with the application? They have been informed of the intentions and did not

object to the intentions of our Client. The location of the school in fact makes the intention of our client very well suited. People that wish to attend events at the school when there are sports activities can make use of accommodation that is situated literally across the street. No traveling is needed making the location very convenient. The objector did not take this need and opportunity into consideration and as previously indicated in paragraph 7 Masadi is only concerned with its own profit margin instead of the realities. In terms of the School, it can be well argued that the sound generated by the school over breaks and events will far exceed the noise generated by a residential use. The objection cannot be supported.

Paragraph 11 of Objection by Masadi

Masadi reserves its right to elaborate upon and/or supplement the grounds of its objection at a later stage or during the hearing of this matter should the same prove to be necessary.

Our Comments

The comment is noted. No further elaboration may be entertained from the objectors at this level as the objection period has lapsed. Pending Council decision the parties shall be informed of their next right in terms of appeal to the Honorable Minister of Urban and Rural Development.

11. CONCLUSION

With reference to the above, there exist no reasons that are of such nature that the intentions of the client cannot be supported. The proposed consolidation of Erf 6124 & 6125 makes the property favorable for the intended rezoning. Since the property is already partly developed, only a limited number of units may be constructed on the property hence the density of 1:100m². The intended development will be concerned with a low-rise type of development that will be equal to that of the single residential nature. It is the opinion that the objections received from the objector is merely directed to eliminate any form of development in light of financial gain. It is clear from the objections that no concrete evidence was given in support of statements made. It remains the opinion that the location in terms of the intentions are well suited.

It is also evident from the breakdown given in the motivational section of this document, that the intentions of our client will have no negative impact on the services. The intention of our client compared with the existing development potential of the two properties will remain main exactly the same in terms of potential impact.

It is herewith that Council is requested to grant its approval for the intentions of our client in order to start with the proposed development as soon as possible.

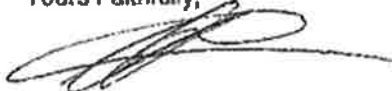
12. APPLICATION

On behalf of our client/s, we herewith formally apply for:

- **CONSOLIDATION OF ERVEN 6124 & 6125, SWAKOPMUND, EXT 20, INTO PROPOSED CONSOLIDATED ERF "X"; AND**
- **REZONING OF CONSOLIDATED ERF "X", SWAKOPMUND, EXT 20, FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600M² TO GENERAL RESIDENTIAL WITH A DENSITY OF 1:100M²; AND**
- **CONSENT TO OPERATE A SELF-CATERING ESTABLISHMENT FORM CONSOLIDATED ERF "X".**

It is trusted that Council will find the above application for the consolidation and rezoning of Erf 6124 & 6125, Swakopmund, Ext. 20, from Single Residential I with a density of 1:600m² to General Residential 2 with a density of 1:100m², in order.

Yours Faithfully,



A R VAN DER WESTHUIZEN

SPECIAL POWER OF ATTORNEY

I/We, the undersigned,

QUINTIN NELLIS JONCK (Id: 730310 5005 087)

In my/our capacity as:

OWNER OF ERVEN 6124 & 6125, SWAKOPMUND, EXTENSION NO. 20

Do hereby nominate, constitute and appoint

VAN DER WESTHUIZEN PLANNING & PROPERTIES CC, P O BOX 1598, SWAKOPMUND

with power of Substitution, to be my lawful Attorney and Agent in my/our name, place and stead, negotiate and to make all necessary applications to Municipality, Town Council, Ministry of Urban and Rural Development or any other authority, for the:

- CONSOLIDATION OF ERVEN 6124 & 6125, EXT 20, SWAKOPMUND INTO CONSOLIDATED ERF X; AND
- REZONING OF CONSOLIDATED ERF "X" EXT. 20, SWAKOPMUND, FROM SINGLE RESIDENTIAL WITH A DENSITY OF 1:600M² TO GENERAL RESIDENTIAL 2 WITH A DENSITY OF 1:100M²

At the cost of the applicant and generally for effecting the purposes aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectually, for all intents and purposes as I/We might or could do if personally present and acting herein – hereby ratifying, allowing and confirm all and whatsoever my/our said Attorney and Agent shall lawfully do, or cause to be done, by virtue of these present.

SIGNED at SWAKOPMUND this 19th day of JANUARY 2023

In the presence of the undersigned witnesses.

WITNESSES:

1.

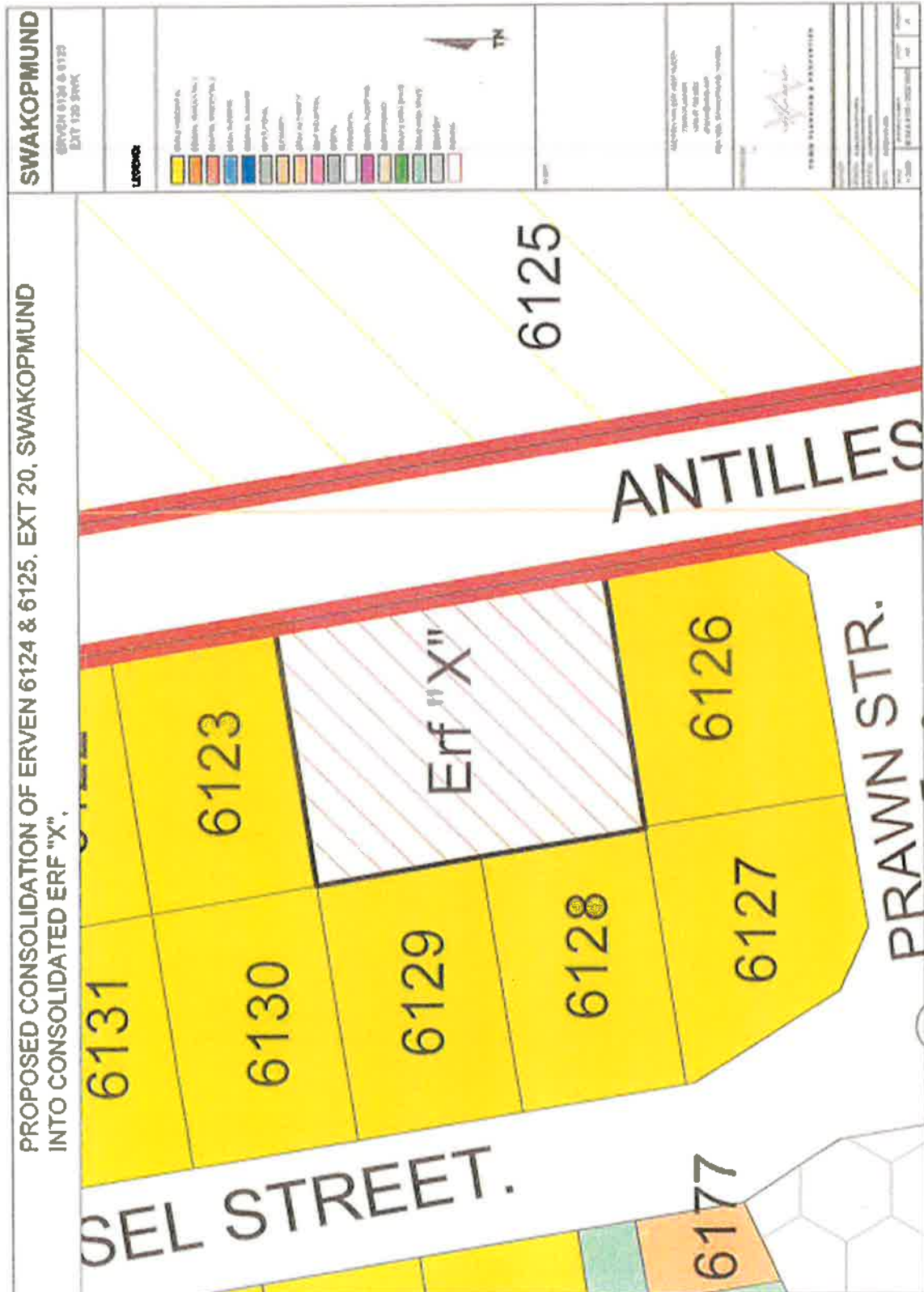


2.



Q N JONCK





ANNEXURE B OWNERSHIP

PREPARED BY ME

CONVEYANCER

GREYVENSTEIN, B.



By Notarial Deed No. K 514 dated 24 September 2020
 the within-mentioned property is subject to a mortgage in favour of
Masadi Property Holdings Twenty Three (Pty) Ltd
(Pty) Ltd
 as and more fully
 appear on reference to the said Notarial Deed, a copy of which is herewith annexed
2020-10-09
 DEEDS OFFICE
 WINDHOEK
 Registered at Deeds

DR WEDER, KAUTA & HOVEKA INC.
 Attorneys, Notaries and Conveyancers
 P O Box 864
 WINDHOEK

DEED OF TRANSFER NO.

T 6313 / 2020

BE IT HEREBY MADE KNOWN:

THAT LIANA THERESA VAN DEN BERG

appeared before me, Registrar of Deeds at Windhoek, she the said
 Appearer, being duly authorised thereto by a Power of Attorney granted to
 her by

MASADI PROPERTY HOLDINGS TWENTY THREE (PROPRIETARY) LIMITED
 Company Number 2012/0898

dated the 08th day of September 2020 and signed at SWAKOPMUND

AND THE SAID APPEARER declared that his Principal had truly and legally sold on the 01st September 2020

AND THAT SHE, in her capacity aforesaid, did by these presents, cede and transfer, in full and free property, to and on behalf of

QUINTIN NELLIS JONCK
Born on 10 March 1973
Married out of community of property

His Heirs, Executors, Administrators or Assigns

CERTAIN	Erf No. 6124 Swakopmund (Extension No. 20)
SITUATE	In the Municipality of Swakopmund Registration Division "G" Erongo Region
MEASURING	617 (Six Hundred and Seventeen) Square Metres
AND HELD	by Deed of Transfer No. T5803/2012 with General Plan S.G. No. A242/2013 relating thereto
SUBJECT	the following conditions imposed in terms of Government Notice No. 242/2014 namely: -

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the Provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.
2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.

WHEREFORE the Appearer, renouncing ~~all~~ the Right and Title which the said

TRANSFEROR

heretofore had to the Premises, did, in consequence also acknowledge them to be entirely dispossessed of, and disentitled to, the same, and that by virtue of these presents the said

TRANSFeree

His Heirs, Executors, Administrators or Assigns, now and henceforth shall be entitled thereto, conformably to local custom: the State, however, reserving its rights, and finally acknowledging that the purchase price of the aforesaid property amounts to N\$ 660 000.00

SIGNED AT WINDHOEK ON
and confirmed with my seal of office.

, together with the appearer,


SIGNATURE OF APPEARER

In my presence


REGISTRAR OF DEEDS

PREPARED BY ME
Paul Hendrik Kirstein
 CONVEYANCER
 GREYVENSTEIN, B.

By Notary Deed No. **2698** of 16 November 2018
 Conditions
 In favour of: Masadi Property Holdings Twenty Three (Proprietary) Limited
 in favor of THREE (Proprietary) Limited
 2018-19
 REGISTRAR OF DEEDS
 DATES OFFICE: 2018-11-28
 WINDHOEK

NAMIBIA
 REVENUE
 N\$100

NAMIBIA
 REVENUE
 N\$500

DR WEDER, KAUTA & HOVEKA INC.
 Attorneys, Notaries and Conveyancers
 P O Box 864
 WINDHOEK

DEED OF TRANSFER NO.

8267/2018

BE IT HEREBY MADE KNOWN:

THAT **LIANA THERESA VAN DEN BERG** **PAUL HENDRIK KIRSTEIN** BOTH
 appeared before me, Registrar of Deeds at Windhoek, who the said
 Apperant, being duly authorised thereto by a Power of Attorney granted to
 her by

MASADI PROPERTY HOLDINGS TWENTY THREE (PROPRIETARY) LIMITED
 Company Number 2012/0898

dated the 31ST day of OCTOBER 2018 and signed at SWAKOPMUND

For further documents see page 4

2

AND THE SAID APPEARER declared that his Principal had truly and legally sold on the 31ST OCTOBER 2018

AND THAT SHE, in her capacity aforesaid, did by these presents, cede and transfer, in full and free property, to and on behalf of

QUINTIN NELLIS JONCK

Born on 10 March 1973

Married out of community of property

His Heirs, Executors, Administrators or Assigns

CERTAIN Erf No. 6125 Swakopmund (Extension No. 20)

SITUATE in the Municipality of Swakopmund
Registration Division "G"
Erongo Region

MEASURING 617 (Six Hundred and Seventeen) Square Metres

FIRST REGISTERED and still held by Certificate of Registered Title No. T5803/2012 with General Plan S.G. No. A242/2013 relating thereto

SUBJECT the following conditions imposed in terms of Town Planning Ordinance, 1954 (Ordinance 18 of 1954), as amended namely: -

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the Provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.
2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.

3

WHEREFORE the Appearer, renouncing all the Right and Title which the said


TRANSFEROR

heretofore had to the Premises, did, in consequence also acknowledge them to be entirely dispossessed of, and disentitled to, the same, and that by virtue of these presents the said

TRANSFeree

His Heirs, Executors, Administrators or Assigns, now and henceforth shall be entitled thereto, conformably to local custom: the State, however, reserving its rights, and finally acknowledging that the purchase price of the aforesaid property amounts to N\$660 000.00

SIGNED AT WINDHOEK ON 2023-11-28, together with the appearer, and confirmed with my seal of office.


SIGNATURE OF APPEARER

11.1.18 **REQUEST FOR A PREMIUM PARTNERSHIP IN REALIZING THE DISCOVER NAMIBIA 2023 MSME TOWNSHIP ECONOMY EXPO INTRA AFRICA SUMMIT & GALADINNER**
(C/M 2023/05/29 - 3/15/1/6/1)

Ordinary Management Committee Meeting of 11 May 2023, Addendum 8.11 page 114 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

Attached item (Annexure "A") is a request from Messrs Africa Economic Leadership Council, seeking approval from Council for a premium partnership in realizing the Discover Namibia 2023 MSME Township Economy Expo and Gala dinner to be held on **29 June 2023 - 01 July 2023**.

2. Background

African Economic Leadership Council is a Pan African business Organization inspired by AU agenda 2063 to promotes inclusive and sustainable socio-economic development. Its primary objective is to promote and foster a global entrepreneurship network for Africans. The organization was launched on 6 April 2021 in Swakopmund which serves as its Headquarters and held its maiden Discover Namibia Intra Africa Expo Summit in May 2023 in Swakopmund.

3. Discussion

African Economic Leadership Council mandate is to promote networking and linkages between emerging and established Entrepreneurs with the aim to strengthen intra-Africa Trade in line with AU – Agenda 2063- Continental Free Trade Agreement (ACFTA).

This year AELC decides to re-strategize to focus more on the development of township economy and MSMEs promotion by hosting a Discover Namibia MSME & Township Economy Expo on the **29 June 2023 - 01 July 2023** at the Mondesa Multipurpose Centre. The Expo will cater for 100 MSMEs exhibitors as well as 200 delegates for the Gala dinner.

4. Proposal

The event will provide a platform for promoting local MSMEs who are catalysts for local economic growth, and it has the potential to attract investment opportunities in many economic activities such as Agriculture, ICT, Fintech, green economy, tourism, mining, health, education and fishing. Given the impact that this Expo will unveil, it is therefore imperative that the Municipality of Swakopmund join hands with AELC in hosting this event through

a sponsorship. The sponsorship could be in the form of availing a venue for the hosting of the event and purchasing of a premium package worth N\$10 000.00 which will include an exhibition stand, access to the conference and gala dinner.

5. Conclusion

This event will serve as a platform for local MSMEs from different sectors of economy to show case the products & services, network with other stakeholders, attract investment, promote economic growth which leads to employment creation.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the request by Messrs African Economic Leadership for partnership in hosting the Discover Africa Expo/Summit by sponsoring a venue for the event on 29 June 2023 - 01 July 2023 at the Mondesa Multipurpose Centre.**
 - (b) That Council buy a premium sponsorship package of N\$10 000.00 for the summit which include the gala dinner and an exhibition stand.**
 - (c) That the expenses of N\$10 000.00 be defrayed from Vote:150515533000 where an amount of N\$231 335.00 is available.**
-

ANNEXURE "A"

31/5/2023



The Municipality of Swakopmund
The Chief Executive Officer
Mr. Alfeus Benjamin



19 April 2023

Re – Strategized Letter to request for Premium Partnership in realizing the Discover Namibia 2023 MSME & Township Economy Expo, Intra Africa Business Summit & Gala

Dear: Honorable Chief Executive Officer

Africa Economic Leadership Council is embarking on our next activity since our maiden Discover Namibia Intra Africa Expo & Summit held in May 2022, in the beautiful international tourism resort Swakopmund. Our aim was to strategically revive business and restore the hopes of our small business operators and entrepreneurs post COVID 19 pandemic and to remind them that no challenge is too big to overcome and that the vision for a greater Africa is possible through teamwork and partnerships. AELC's mandate is to foster networking linkages between emerging and established African entrepreneurs and traders with the aim to strengthen Intra-African Trade, complimenting the AU- Agenda 2063 – Continental Free Trade Agreement (AfCFTA). This year our vision remains the same yet we have re-strategized to focus more on the development of our township economies and MSME promotion.

In light of the above, I wish to extend an invitation to the Municipality of Swakopmund to join hands with us as the host city and premium strategic partner for this year's anticipated Discover Namibia MSME & Township Economy Expo. We have identified the Mondesa Multipurpose Centre as the most ideal venue for this event for all our planned activities. We have already requested and secured the dates as follows: **29 June 2023 – 01 July 2023**, where we will be hosting a maximum of about 100 MSME trade exhibitors and also about 200 conference delegates at the Intra Africa SME Exhibition, Conference and Gala dinner at the Multipurpose Centre. Our focus is to promote our grassroots township and village economies through inclusive integration of local and regional trade and investment promotion. As founders, we believe that there is a greater and untapped potential within our city's communities and we are creating this platform to promote our local small and medium scale who are very important catalysts economic progression. As founders, we believe that we can join hands with the Municipality in hosting yet another successful and impacting business summit and trade expo which will attract local, regional and international investors to our richly endowed city. While promoting its endless investment opportunities and also shine light on Namibian and African entrepreneurs and innovators in key economic industries such as agriculture, ICT, fintech, green economy, tourism, mining, health, education, mining and fishing.

There are many ways for the Municipality to get involved and through sponsoring of the venue facilities for the event as from 29 June to 01 July 2023. We would also like to request for the closure of Kurugab Street from the 27th of June to the 1st of July 2023.

Purchasing of sponsoring package worth N\$10 000.00 which includes an exhibition stand for the Municipality, access to our conference and gala dinner. SME promotion is another way to extend your support and will grant proudly local Namibian SME exhibitors an opportunity to showcase their products/services to gain exposure in the continent. A partnership of this nature will yield positive results and return on investment such as brand visibility and promotion, presentation platform at our business conference and more.

We thus would like to request for a meeting with in order to fully extend this partnership proposal and the benefits. I have attached our company profile and some supporting documentation for your perusal.

Yours Sincerely,

Heinrich Hafeni Nghidipaya
Africa Economic Leadership Council
President & Co-founder



DISCOVER NAMIBIA 2023 SME & TOWNSHIP ECONOMY EXPO, CONFERENCE & NETWORKING GALA DINNER

EXHIBITION PACKAGES (3MX3M STALLS)

MSME:

N\$2 000

SME (OUTSIDE THE TENT)

N\$3 200

SME (INSIDE THE TENT)

N\$4 200

INCL 1 BUSINESS SUMMIT TICKET

N\$5 000

INCL 1 BUSINESS SUMMIT TICKET & 1 GALA DINNER TICKET

CORPORATE:

N\$5 500

INCL BUSINESS SUMMIT TICKETS & GALA DINNER TICKETS

N\$10 000

INCL 4 BUSINESS SUMMIT TICKETS & 4 GALA DINNER TICKETS

TOWN

COUNCIL:

N\$20 000

INCL 4 BUSINESS SUMMIT TICKETS, 4 GALA DINNER TICKETS & STAGE PRESENCE

NB: PLEASE ADVISE ORGANIZERS IF YOU REQUIRE CUSTOMIZED STANDS. ALL PRICES EXCLUDES VAT

BUSINESS SUMMIT: DELEGATE ACCESS FEE

N\$ 600

1-DAY PASS

N\$1 500

3-DAY PASS

N\$3 000

INCL DAILY LUNCH

N\$5 000

STAGE PRESENCE (TOWN COUNCILS, CORPORATE, MINISTRY, EMBASSY, SOE)

GALA DINNER 01 JULY 2023

N\$1 000

SINGLE TICKET

N\$10 000

TABLE OF 10

N\$ 2300.00

INDIVIDUAL BUSINESS SUMMIT & GALA DINNER T&C'S APPLY

BOOK YOUR STAND

Namibia: Heinrich Hafeni +264 812773074 / + 264 811466222
Twahafa Neshuku +264 818077509
Email: infoam@africaalc.com

South Africa: Percy Koji +27 64 500 5322
Email: infoa@africaalc.com



Africa Economic Leadership Council

Facilitated by:





DISCOVER NAMIBIA 2023 INTRA-AFRICA EXPO AND BUSINESS SUMMIT

SPONSORSHIP PACKAGES

SILVER PACKAGE

N\$ 50 000

INCLUDES:

- 3 Delegates at the business summit
- A table of 5 at the Gala Dinner
- 1 seat at the VIP Table

GOLD PACKAGE

N\$ 100 000

INCLUDES:

- A table of 10 at the Gala dinner
- 5 Delegates at the Business Summit
- Free advertising on all media platforms, print media, and social sites
- Opportunity for stage presence
- 1 seat at the VIP Table

PLATINUM PACKAGE

N\$ 150 000

INCLUDES:

- Free exhibition stand (3mx6m) at the Expo
- A table of ten at the Gala Dinner
- Ten Delegates at the business summit
- Ten free passes at the gate
- Opportunity for stage presence
- Sponsor listing on all expo signage and event program
- 2 seats VIP Table

BOOK YOUR STAND

Namibia: Heinrich Hafeni +264 812773074 / + 264 811466222
Twahafa Neshuku +264 818077509
Email: infonyam@africaelc.com

South Africa: Percy Koji +27 64 500 5322
Email: infosaa@africaelc.com



Africa Economic Leadership Council

Facilitated by:



11.1.19 **EXPRESSION OF INTEREST TO HOST KNOW2GROW NEXTGEN ENTREPRENEURS SHOWCASE 2023**

(C/M 2023/05/29 - 14/1/1/1)

Ordinary Management Committee Meeting of 11 May 2023, Addendum 8.12 page 120 refers.

A. The following item was submitted to the Management Committee for consideration:

Introduction

Attached (Annexure "A") letter was received from the Namibia Investment Promotion and Development Board (NIPDB) inviting Swakopmund Municipality to express interest to host the K2G NextGen Entrepreneurs Showcase for 2023. This item is thus submitted to Council to approve hosting of the Know2grow entrepreneurs showcase 2023 scheduled to take place from 2 to 4 November 2023. Its further serves request Council's approval for funds toward the operational costs of hosting of the event.

Background

Swakopmund Municipality is mandated to promote, develop and coordinate activities that are aimed at growing the Micro, Small and Medium Enterprises (MSME) across all level of the economy.

The K2G NextGen Entrepreneurs Showcase is a market access and industry connectivity initiative established to coordinate enterprise development and support youth owned businesses. The platform will afford local MSMEs the much-needed opportunity to network, promote and market their products and services. It will also create an environment for business linkages and mentorship as well as expose them to the business support organisations, corporate entities, government agencies as well development partners.

The first K2G NextGen Entrepreneurs was held in 2022 and Tsumeb Municipality was the host. A total of 58 MSMEs exhibited in person and 70 MSME exhibiting on virtual platform.

Discussion

As it is within the strategic objectives of the Economic Development Service Department to develop and promote the MSMEs sector, the department has thus submitted an online application form to express interest to host the event. After the submission of the application, NIPDB has been in contact with EDS requesting for further clarifications and more information required in the selection process of the successful host. As outlined in the bidding criteria and to strengthen the position of Swakopmund Municipality as a potential host, EDS has engaged MTC Dome to collaborate in this initiative and to utilize its facilities and ground to co-host this event. The availability of the MTC Dome high performance centre has significantly increased

the chance of Swakopmund Municipality being selected as a successful host.

Attached (**Annexure "B"**) is letter of the outcome of the expression of interest, whereby Swakopmund Municipality has been selected as successful host for the Know2Grow NextGen Entrepreneurs Showcase 2023. NIPDB proposes that a formal and public handover engagement to be held in Swakopmund on 13th or 14th June 2023.

Hosting an event of such magnitude will not only boost the local economy as many visitors are anticipated to visit the town, it will also provide a golden platform to promote our local MSME as they participate in this event. The event will further provide an opportunity for Swakopmund Municipality to showcase its brand and town at large for tourism and investment opportunities.

To provide comprehensive proposal and information as required by NIPDB, MTC Dome was engaged and requested to compile a proposal outlining the anticipated cost implication associated with hosting this event at their facility and ground.

Cost estimation as proposed by the MTC Dome

EVENT MANAGEMENT SERVICES - NIPDB	
1. PROVISIONAL COSTING	
1.1 Swakop Room (N\$ 24,000 per day)	96,000.00
Setup of event floor plan and layout specifications and requirements	
Furnish and prepare conference venues with high quality audio-visual equipment and accessories: Roaming microphones, projectors, screens, notebooks and pens	
1.2 Provide and set-up of 3x3 exhibition stands according to approved layout. (N\$ 2,500 per stand for 60 stands)	150,000.00
Rate includes supplying of electricity and related amenities	
1.3 Provide names of exhibitors on stands	4,500.00
Same size stickers on all stands	
1.4 Ensure high standards of cleanliness and hygiene at all event venues, before and throughout the event.	3,600.00
Implement and maintain waste management plan for the event	
1.5 Insurance cover for the event - no cost	
1.6 Food court at Northern side of building - 350m2	23,000.00
Rate includes electricity, water and approved amenities, waste management and baricading	
1.7 Catering	
Platter for meet and greet (traditional) - SME's @ N\$ 155 per person	Request number of attendees for final quotation.
Opening function (Greek platters - grazing style) @ N\$ 165 per person	
Closing ceremony (3 course dinner) @ N\$ 370 per person	
Cashbar on request	
TOTAL (excluding catering)	277,100.00

Being a successful host and as it is indicated in the bid criteria, it is required that the host organization also make financial contribution to the event. EDS thus propose that Council contribute N\$ 50 000.00 toward the operational costs of the event and in addition provide wheelie bins, skips and waste removal services at no cost.

B. After the matter was considered, the following was:- RECOMMENDED:

- (a) That Council approves hosting of the Know2grow NextGen Entrepreneurs showcase co-hosting with MTC Dome as scheduled on 2nd to 4th November Trade Expo 2023.

- (b) That Council contribute a total amount of N\$10 000.00 toward the operational costs of the event.**
 - (c) That the General Manager: Finance source for the proposed funds of N\$10 000.00 to contribute the Know2Grow NextGen Showcase 2023 operational costs.**
 - (d) That Council provide 20 wheelie bins, two skip containers and waste removal services for the duration of the event.**
-

ANNEXURE 'A'



Enquiries: Hasekiet Johannes
Email: hasekiet.johannes@nipdb.com

Mr. Archie Benjamin
Chief Executive Officer
Municipality of Swakopmund
P. O. Box 53
Swakopmund
Namibia

Dear Mr. Benjamin



17 February 2023

INVITATION: EXPRESS AN INTEREST TO HOST KNOW2GROW (K2G) NEXTGEN ENTREPRENEURS SHOWCASE 2023

I trust this correspondence finds you well. The Namibia Investment Promotion and Development Board (NIPDB) hereby extends this letter of invitation to your esteemed office to express an interest to host the K2G NextGen Entrepreneurs Showcase for 2023.

As an institution mandated with coordinating MSME activities across all levers of the economy, NIPDB will host the second annual K2G NextGen Entrepreneurs Showcase from 2 to 4 November 2023. The event is to be hosted in a different town each year. The host town will be selected through an expression of interest. To provide your esteemed office with detailed objectives, previous outcomes and benefits of hosting the K2G NextGen Entrepreneurs Showcase, we have attached with this invitation, the following information for your perusal;

1. 2022 Concept Note
2. 2022 Event Report
3. 2023 Bidding Criteria

The K2G NextGen Entrepreneurs Showcase is a market access and industry connectivity initiative established to coordinate enterprise development and support for youth owned businesses. The platform will afford the entrepreneurs the opportunity to showcase their business offerings, engage various industry captains and essentially gain business development support. The primary objective of K2G NextGen Entrepreneurs Showcase is to facilitate conversations and linkages between MSMEs and business support organisations, including; corporates, government agencies, development partners and more.

The benefits of hosting the K2G NextGen Entrepreneurs Showcase in your town include;

- An opportunity to heighten and promote economic activity for sectors, such as retail, hospitality (lodging places, food vendors, and more)
- The event will host a minimum of 15 food vendors, all which will be from the host town
- The town will be acknowledged as an event partner alongside other various private and public sector stakeholders, thus offering an opportunity to brand and showcase the town for;
 - Local tourism,
 - Business exploration, and more

With this background, the NIPDB wishes to extend an opportunity to all local authorities that are interested in hosting the 2023 event to express such interest by filling out a form at the link provided in the attached Bidding Criteria document.



C/O Garten Street
& Dr. A. B. May Street



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Advisory Board Members: HB Gerdes • EV Hilger • D Honsbein • S Hugo • JY Mnyupe • VJ Mungunda • KP Ndilula • MK Shipanga
Executive Board Members: RN Uaandja (Chairperson and CEO) • D Dalloli • MC Gustavo • JJ Hauuanga • RN Lukonga • FJ van Schalkwyk
(Non-profit Association Incorporated under Section 21) • Registration Number: 24/2020/0829



The NIPDB and its partners will be guided by the evidence provided by the applicants in the selection of the successful bidder.

Yours sincerely,



Ms. Nangula Uaandja
CHAIRPERSON AND CEO



2023 BIDDING CRITERIA:

In order to be considered to host the K2G NextGen Entrepreneurs Showcase 2023, the following criteria must be met. The town must have an exhibition arena that meets the following specifications;

- Centrally located arena, ideally;
 - Offering indoor facilities like a hall or several halls
 - In a metropolitan area which is easily accessible by passersby
 - Must have adequate and secure parking
 - The venue should have been successfully utilized for a similar event
- The arena must accommodate;
 - At least 100 sqm of exhibition space (for MSMEs and corporates)
 - At least 35 sqm of area/space for speaking engagements
 - At least 40 sqm of area for food court
 - 25 food stalls, allowing for braai, with adequate water access
 - Adequate walkways for visitors and exhibitors
- The arena must have adequate and reliable access to;
 - Ventilation and air conditioning
 - Electricity capacity (power voltage) for an estimated 200 users, daily, for 10 hours
 - Sustainable generator
 - Suitable ablution facilities, with necessary toiletries
- Provide the following services;
 - Medical emergency services
 - Cleaning services
 - Refuse service and facilities, including wheelie bins and skips
 - 24 hour security services starting from 1 to 5 November 2023
- At least 3 dedicated representatives of the town council who will serve on the events planning committee.
- A financial pledge towards the operational costs of the event will be an added advantage

Towns that are interested in bidding to host the upcoming K2G NextGen Entrepreneurs Showcase must complete the form at the link below.

<https://forms.gle/5iU2SZjW6z7pZQrX8>

The closing date for application is 31 March 2023. There will be no applications considered after the closing date.



2022 CONCEPT NOTE: K2G NEXTGEN ENTREPRENEURS SHOWCASE

1. BACKGROUND AND OBJECTIVE:

As an institution mandated with coordinating MSME activities across all levers of the economy, the Namibia Investment Promotion and Development Board (NIPDB) will host the first annual K2G NextGen Entrepreneurs Showcase from 16 to 18 November 2022. The K2G NextGen Entrepreneurs Showcase is a market access and industry connectivity initiative established to coordinate enterprise development and support for youth owned businesses. The platform will afford the entrepreneurs the opportunity to showcase their business offerings, engage various industry captains and essentially gain business development support. Unlike any other trade fair-like platform, the primary objective of K2G NextGen Entrepreneurs Showcase is to facilitate conversations and linkages between MSMEs and business support organisations, including; corporates, government agencies, development partners and more.

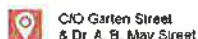
Tsumeb will be the host of the inaugural event. Tsumeb was identified as the inaugural town during engagements that the MSME department of the NIPDB had with regional and local authorities between August and October of 2021. The engagements served as a familiarisation assignment wherein the NIPDB explored collaborative opportunities with its key stakeholders. Tsumeb town leadership expressed an interest in hosting a youth focused initiative. The Board used its discretion to extend the opportunity to the town. Nevertheless, the K2G NextGen Entrepreneurs will take place annually in a different town.

3. STAKEHOLDERS

NIPDB acknowledges that the success of the K2G NextGen Entrepreneurs is dependent on a PPP collaborative effort as per the organisation's strategic approach to achieving its mandate.

The sponsors for 2022 include;

- Standard Bank
- Coca-Cola
- B2Gold Namibia
- O&L
- Sanlam
- Dundee Precious Metals
- Old Mutual
- Frans Indongo Group
- Shoprite
- ABInBev



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(Non-profit Association Incorporated under Section 21) • Registration Number: 24/2020/0928



The event partners for 2022 include;

- Tsumeb Mall
- Tsumeb Municipality
- Eris Properties
- Agri Turf

4. QUALIFYING CRITERIA:

The young entrepreneurs are expected to satisfy the following criteria;

- Must be registered with all relevant regulators, i.e., BIPA, NAMRA, SSC, EEC, etc.
- Must be in operation for at least 6 months at the time of expressing interest in participating at the K2G NextGen Entrepreneurs
- Must be majority Namibian owned (at least 51%)
- Must be majority youth-owned (at least 51% membership of person between the ages 18 to 35 years old)
- Must have a feasible business model
- Must have fully fledged prototypes of products intended for showcasing and/or scalable service offerings
- The products or services must meet all necessary local and international standards (or at least show potential to)
- Must have the potential to create quality employment for at least two Namibians, other than the founders / owners
- Must be willing to register on NIPDB's MSME database, if not yet registered

5. SELECTION PROCESS

Participants will be sourced through a public call of expression of interest. Applicants will be vetted against the above basic criteria and through World Check. The application process will include the submission of a company profile, supporting documents to confirm the requirements above and 30 second video pitch. The submission will be made through Google Forms.

There will be no participation or registration fees involved.

6. SELECTION COMMITTEE:

The selection committee will comprise five representatives from five organisations;

- One from NIPDB,
- One from the Municipality of Tsumeb,
- One from Standard Bank, and
- One from AB InBev.

In total the committee will have 5 members.

7. IMPACT/EXPECTED OUTCOMES:

The K2G NextGen K2G NextGen Entrepreneurs will accommodate 60 MSMEs, from all 14 regions of Namibia. The businesses will get exposure through various social, print, video and



audio media. At the actual event, the businesses will be opportune to engage and network with leaders of both local and international corporate and business support organisations and other invited key stakeholders.

The exhibitors stand a chance to participate in the MSME Awards, in which three winners will be selected by a committee comprising five members, some of which will be representatives of our sponsors.

The prizes may include the following;

- N\$20,000 cash, by one of the sponsors
- Business model development support
- Automatic entry into the High Potential Pool (HPP)

The MSME Awards process is found at the link below;
<https://docs.google.com/document/d/1oIfEOKI-sWuR6rvKDIqETCe6FG2hS-fk/edit>

8. FINANCIAL IMPLICATIONS:

The overall budget for the successful execution of K2G NextGen Entrepreneurs is N\$1,400,000. The NIPDB will contribute N\$400,000 of the total budget. The remaining will be sourced through sponsorships from the above listed potential sponsors.



Enquiries: Haseklei Johannes
Email: haseklei.johannes@nipdb.com

24 April 2023

Mr. Archie Benjamin
Chief Executive Officer
Swakopmund Municipality
P. O. Box 53
Swakopmund

Dear Mr. Benjamin

OUTCOME OF EXPRESSION OF INTEREST TO HOST KNOW2GROW (K2G) NEXTGEN ENTREPRENEURS SHOWCASE 2023

On behalf of the Namibia Investment Promotion and Development Board (NIPDB), I am delighted to inform your valued office that the application submitted by the Swakopmund Municipality as an expression of interest to host the Know2Grow (K2G) NextGen Entrepreneurs Showcase 2023 is successful.

The NIPDB is convinced that partnering with the town of Swakopmund will enable a successful and impactful 2nd edition of this national youth empowering initiative. The Board appreciates the effort and dedication that you and your officials invested, amidst your busy schedules, to submit an excellent and promising application. Your expression to partner with the Board and its partners, in the execution of the event, is met with a positive response.

The NIPDB hereby proposes that a formal and public handover engagement be held in your town on the following proposed dates and times; 13 or 14 June, on either day, at 10h30 to 12h30. The programme will be attended by a delegation from the NIPDB, which will be led by the Board's Executive Director: MSME Development, Acceleration and Innovation, Mr. Dino Ballotti. The delegation will comprise the project team and will be accompanied by several senior representatives of the event's headline sponsor. The headline sponsor is soon to be announced as well.

The tentative programme for the handover will include;

- 60 minutes - introductory meeting, ceremonial handover and next steps, with photographs at the Municipality or other proposed venues by your office
- 30 minutes - Site visit and photographs at the MTC Dome

The Windhoek delegation will make its way back after the short programme. Please feel free to extend this invitation to other leadership that would be required to attend this auspicious event. The leaders may include the honourable governor, the mayor, and your respective executives.

Once again, allow me to wholeheartedly congratulate your excellent office for the successful application. The Board, its leadership and staff are looking forward to accomplishing great strides with your town through the K2G NextGen Entrepreneurs Showcase 2023 edition. It is my hope that you accept this award.

Yours sincerely,

Ms. Nangula Uaandja
CHAIRPERSON AND CEO



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& Dr. A. B. May Street



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(Non-profit Association Incorporated under Section 21) - Registration Number: 21/2020/0929

11.1.20 **STAKEHOLDER ENGAGEMENT: SERIES OF EVENTS**
(C/M 2023/05/29 - (5/5/1) (51/1))

Ordinary Management Committee Meeting of 11 May 2023,
Addendum 10.1 page 03 refers.

A. The following Item was submitted to the Management Committee for consideration:

Purpose

The purpose of the submission is to seek approval for the hosting of the community engagements for the Office of the Mayor.

Background

The Mayor wishes to host a series of events as part of her stakeholder engagement. The series of events consists of events that are aimed to engage the elderly community members, especially those from the vulnerable communities to celebrate with them and help restore their dignity.

As a token of our appreciation, the Office of the Mayor envisages to celebrate the Mothers' Day and Fathers' Day with our senior citizens, especially those living in the Mondesa and DRC communities. During these events, we wish to honour our elderly citizens with gifts, blankets and a meal.

The Municipality of Swakopmund greatly concerns itself with the security and betterment of its residents. Thus, Council has implemented several activities in its efforts to address the challenges faced by the community members of Swakopmund.

The events have been listed as follow:

ITEM	DATE(S)	VOTE AND DESCRIPTION	AMOUNT REQUIRED
Mothers' day	14 May 2023	Conferences Vote 101015505500	N\$30,000.00
Fathers' day	18 June 2023	Conferences Vote 101015505500	N\$30,000.00
Total required			N\$60,000.00

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the Management Committee approves the series of events for the year 2023.
 - (b) That Council approves the use of the Multipurpose centre for the Mothers' and Fathers' Day events.
 - (c) That Council approves the amount of N\$15 000.00 be budgeted for each of the Mothers' Day and Fathers' Day events and that the funds be defrayed from the Conference Vote: where N\$81 313.00 is available.
 - (d) That the staff members who will be working during this day be compensated for overtime worked during the event.
 - (e) That all Procurement be done in accordance with the Public Procurement Act.
-

11.1.21 **REQUEST FOR FUNDING TO HOST THE 2023 NALASRA GAMES**
(C/M 2023/05/29 - 11/1/4/6)

Ordinary Management Committee Meeting of 11 May 2023,
Addendum 10.2 page 04 refers.

A. The following item was submitted to the Management Committee for consideration:

Introduction

This item is submitted for Council approval in availing funds toward hosting NALASRA games in Swakopmund, as scheduled on **22 - 26 May 2023**.

Background

Council on **23 February 2023**, under item 11.1.10, resolved the following:

- (a) *That Council gives approval in principle to host the NALASRA games that will take place during the week of 22-27 May 2023.*
- (b) *That Council give permission to Swakopmund Municipal Sports Club establish a Local Organizing Committee that will facilitate the hosting of the NALASRA games 2023.*
- (c) *That regular feedback be given, by the Local Organizing Committee to Council concerning the planning and progress of the NALASRA 2023 Games preparations.*
- (d) *That all participating Municipalities contributes a registration amount of N\$2 000.00 to NALASRA Committee.*
- (e) *That all Municipalities stays at the Municipal Bungalows at a reduces fee, thus generating an estimated amount of ±N\$500 000.00 for Council.*

1. FEEDBACK REPORT -LOC

A Local Organizing Committee (LOC) was established on 08 March 2023 to facilitate the hosting of the NALASRA Games on behalf of council. The LOC consisting of 20 individuals was introduced to the CEO and comprises of both Municipal Employees and Swakopmund Residents. The LOC is made of the following Sub Committees:

- *Sports Co-ordination*
- *Accommodation and catering*
- *Accreditation*
- *Finance & Sponsorships*
- *Entertainment*
- *Health, Safety & Protocol*

The LOC has been meeting bi-weekly and in consultation with the NALSRA NEC have already formulated a program for the week's activities. They have also prepared a provisional budget of expenditures which will be incurred to make the hosting of the games a success.

2. BUDGET

Considering the current economic conditions, the LOC has tried to cut the initial provisional budget presented by NALASRA which was based on previous Local Authorities Expenditures who hosted the Games. The LOC has also approached various stakeholders for sponsorships to off-set some of the expenditures.

The provisional budget prepared is as follows:

Opening & Closing Ceremony <i>Artists, Performers and Sound System</i>	N\$ 40,000.00
Officiation Costs <i>Payment of umpires/referees</i>	N\$ 30,000.00
Facilities Hire – ROSSMUND (GOLF)	N\$ 10,000.00
Meals for Officials- Meals for Umpires, Volunteers and LOC	N\$ 35,000.00
Health and Emergency- Ambulances and medical staff at the games.	N\$ 15,000.00
Protocol and Security <i>Security at different venues</i>	N\$ 5,000.00
Sport Equipment	N\$ 45,000.00
Accreditation <i>Players cards</i>	N\$ 15,000.00
Marketing <i>Banners and Flyers</i>	N\$ 35,000.00
TOTAL BUDGETED EXPENDITURE	N\$ 230,000.00

Normal council procurement procedures will be applied.

3. ACCOMODATION AT MUNICIPAL REST CAMP

All the participating Local Authorities were informed at the NALASRA Congress held in Swakopmund on **23 March 2023** that one of the conditions set with hosting of the Games is that they will have to be accommodated at the Municipal Bungalows for the duration of the event.

The participating Local Authorities have complied to the directive, and the Municipal Rest Camp is fully booked for the week, **20-27 May 2023**. A total of 18 Local Authorities have secured their accommodation at the Rest Camp and the establishment is expected to generate N\$737,809.74 revenue for the week (**Annexure A**). Of this amount, N\$ 616,848.21 is for Local Authority bookings for the NALASRA Games (**Annexure B**). Seventy-Five Percent 75% of the booking have been confirmed already by payment of deposit, purchase orders or e-mail confirmation.

4. FUNDING

The Municipality of Swakopmund is expected to generate more than N\$600 000.00 revenue directly through the Local Authorities taking part in the games through bookings at the Rest Camp. This is more than the amount initially estimated.

With less than two weeks left towards commencement of the games, funds have still not been availed for operational costs, hence making it impossible for the LOC to commence with any preparation activities.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council avail an amount of N\$100 000.00 towards hosting of the NALASRA Tournament in Swakopmund.
 - (b) That the amount N\$100 000.00 be transferred to Vote: 101015563500 (SAIMSA / NALASRA GAMES)
 - (c) That permission be granted to members of the Swakopmund Municipal Sport & Social Club to participate in the NALASRA Games.
 - (d) That Council grants approval for special leave as per conditions of Employment to the staff members (Club Members) to participate in the NALASRA games, subject to the prior approved of leave by the respective Head of Departments.
-

11.1.22 **REQUEST TO PAY OFF YEARLY MEMBERSHIP IN INSTALMENTS**
(C/M 2023/05/29 - 14/2/21/3)

Ordinary Management Committee Meeting of 11 May 2023,
Addendum 10.3 page 07 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

The purpose of this submission is to obtain Council approval for Messrs. Sheku and Sunny Bootcamp to pay off the yearly membership fees for 2023 in instalments, which is payable at the beginning of each calendar year. (**Annexure "A"**)

2. Background:

The Municipality has yearly gazetted tariffs for various sports facilities and provision is made for clubs and other users to pay yearly membership fees to gain exclusive access to these facilities. Once a club or users paid a once-off membership fee, they can practice for free on weekdays and pay a reduced fee to use the sports facilities for competitions and events. By charging a membership fee, the municipality will be able to allocate time slots in advance to each member thus eliminating possible conflicts in scheduling.

Mr. Nuuyoma is the owner of Messrs. Sheku and Sunny Bootcamp, and he utilizes the Vineta Sports Complex to offer boot camp classes to the community. He charges N\$350.00 per month/ per person for the lessons - with approximately 20 members, the clubs collect an income of approximately N\$ 6000.00 monthly. However, Messer Nuuyoma claims that the membership varies every month.

Current Situation:

Messer Nuuyoma has an outstanding membership fee for two (2) calendar years which he still has not paid:

• 2021	-	N\$ 3 550.05
• 2022	-	<u>N\$ 3 656.55</u>
• TOTAL		N\$ 7 206.60

The Ministry of Sport, Youth & National Service oversees and manages the Vineta Sports field. To control access to the sports field and ensure that everyone using it has paid, the ministry has hired security personnel in this respect. Sadly, this is not always the case. Considering this, the EDS department and the ministry officials met on April 3 of 2023 to discuss strategies for making sure that all users pay their fees.

3. Discussions

Council at its Ordinary Management Committee dated 14 July 2022, while discussing a similar matter, it resolved among others:

- (a) *That Messrs Erongo Sports Development Academy be encouraged to pay the membership fees in instalments.*
- (b) *That Messrs Erongo Sports Development Academy be required to pay normal fees for events and tournaments as per Council's financial regulations.*

As mentioned above, Messrs. Sheku and Sunny Bootcamp is now seeking Council approval to pay membership fees in instalments - hence unable to pay the once-off annual membership fee of N\$3 656.55 for the 2023 calendar year. To be consistent, Economic Development Services Department herewith proposes that approval for instalment payments be granted; however, Messrs. Sheku and Sunny Bootcamp should make arrangements with the Finance Department to settle the outstanding N\$7 206.60 in membership fees for the 2021 and 2022 calendar years.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That Council approves the request by Messrs Sheku and Sunny Bootcamp be encouraged to pay the membership fees in instalments.**
 - (b) **That Messers Sheku and Sunny Bootcamp be instructed to settle the outstanding membership fees of N\$7 206.60 for 2021 and 2022 in terms of Council's Credit Policy.**
-

11.1.23 CAPITAL AND OPERATIONAL BUDGETS FOR 2023 / 2024 FINANCIAL YEAR

(C/M 2023/05/29 - 3/1/1/1/1; 3/1/1/2/1)

Ordinary Management Committee Meeting of 11 May 2023, Addendum 5.1 page 04 refers.

A. The following item was submitted to the Management Committee for consideration:

Attached (Annexure "A", "B") hereto are draft Capital and Operational Budgets for the 2023 / 2024 Financial Year for Council's consideration.

1. Capital Budget

Attached (Annexure "A") hereto the Capital Projects amounting to **N\$157 950 000-00** of which the amount of **N\$114 675 000.00** has been earmarked for Continuation Projects and the remaining balance of **N\$43 275 000.00** will be for the New Projects. Capital Project priorities are highlighted hereunder:

NO.	PROJECT CLASSIFICATION	TOTAL (N\$)
1.	Beach Upgrading / Development	1 500 000
2.	Buildings	17 277 000
3.	Future Land Development	11 336 000
4.	Housing	6 640 000
5.	Infrastructural Upgrading: Electricity	3 550 000
6.	Infrastructural Upgrading: Roads	34 637 000
7.	Infrastructural Upgrading: Waste Water	21 800 000
8.	Infrastructural Upgrading: Water	19 100 000
9.	Other	3 510 000
10.	Servicing of Land (Future Erven)	15 500 000
11.	Upgrading of Aerodrome	2 500 000
12.	Vehicles	16 600 000
13.	Waste and Solid Waste Management	4 000 000
	GRAND TOTAL	157 950 000

2. Operational Budget

Attached (Annexure "B") hereto also is the summarised version of Council's balanced Operational Budget for Council's further consideration and for approval thereof.

1. Council's total Operational Expenditure was decreased by **2.80% (N\$542 million)**.
2. Thus, the total Operational Expenditure of **N\$527 million**, was balanced against current adjusted Revenue.

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	Estimate Budget	User Approx Budget	Est	Approx
	SUB-TOTAL:CONTRIBUTIONS	6470000		6470000		+ 100.00	
	DEPARTMENTAL CHARGES						
00-00-1-90-045-00	PURIFIED SEWAGE EFFLUENT	3000		3000		+ 100.00	
00-00-1-90-050-00	REFUSE REMOVAL	1134000	590025.02	1150000		+ 100.00	1.41
00-00-1-90-055-00	SEWAGE LEVIES	2251000	754377.73	1433000		+ 100.00	36.33
00-00-1-90-075-00	WATER CONSUMPTION	1556000	1090104.99	2016000		+ 100.00	30.84
	SUB-TOTAL:DEPARTMENTAL CHARGES	4940000	2434508.45	4622000		+ 100.00	6.51
	TOTAL OPERATING EXPENDITURE	542421300	323489547.57	527216000		+ 100.00	2.80

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	Estimate Budget	User Approx Budget	Est	Approx
	INTEREST ON HOUSING LOANS	-10000		-10000		+ 100.00	
00-00-2-20-885-00	SALE OF EARTH	-43300000	-36594490.40	-49600000		+ 100.00	14.54
	SUB-TOTAL:GENERAL INCOME	-320622000	-209615648.15	-337085000		+ 100.00	5.13
	SUBSIDIES						
	SUB-TOTAL:EXCHANGE REVENUE	-320622000	-209615648.15	-337085000		+ 100.00	5.13
	GROSS INCOME	-520492000	-330641079.39	-527216000		+ 100.00	1.29
	NET INCOME/EXPENDITURE	21929300	-7163331.82			+ 100.00	

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END OF REPORT

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2.1 Increments service-related Tariffs

Council last year approved 3% Tariffs increments for service-related Tariffs (Rates and Taxes, Water, Sewerage (Waste Water) and Refuse (Solid Waste).

11.1.27 CAPITAL AND OPERATIONAL BUDGETS FOR 2022 / 2023 FINANCIAL YEAR

(C/M 2022/03/31 - 3/1/1/1/1; 3/1/1/2/1)

RESOLVED:

GM:F

- That the Development (Capital budget) amounting to N\$322 million, be approved.
- That the balanced operational budget amounting to N\$520 million, be approved.
- That Council approves tariffs increases of 3% for all service-related tariffs, except for the following listed tariffs:
 - Senior Citizens tariffs.
 - Bungalows Tariffs (special tariffs already approved till 30 June 2022).
 - Water basic tariff, which is subject to Messrs Namwater bulk purchase.

Below are current service-related Tariffs, a complete list of service-related Tariffs is attached (Annexure "C") hereto.

TARIFFS DESCRIPTION	CURRENT TARIFFS
Rates and Taxes	Sites: 0.014440 Improvements: 0.006666
Refuse Removal (Waste)	Basic - N\$ 115.36
Sewerage (Waste Water)	Basic - N\$ 201.88
Water	Basic - N\$ 126.66

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That due to prevailing economic circumstances, Council considers Tariff increases of 3% for the service-related tariffs for the 2023 / 2024 Financial Year, except for the tariffs of Senior Citizens.
 - (b) That Council approves the Capital Budget amounting to N\$157 950 000.00 for the 2023 / 2024 Financial Year.
 - (c) That Council approves the balanced Operational Budget amounting to N\$527 216 000.00 for the 2023 / 2024 Financial Year.
-



ANNEXURE

Capital Budget

Capital Projects 2023 - 2024

Department / Section	Vote Number	Description	Continuation Projects	New Projects
Council	10-10-3-10-001-00	Office Furniture	-	50 000
Council	10-10-3-10-241-00	Event Barriers / Fencing	-	100 000
Corporate Services & Human Capital	15-00-3-10-001-00	Office Furniture	-	30 000
Corporate Services & Human Capital	15-05-3-10-001-00	Office Furniture	-	50 000
Corporate Services & Human Capital	15-05-3-10-175-00	Live Streaming Camera and Equipment	100 000	-
Corporate Services & Human Capital	15-05-3-10-177-00	Replacement of MAN 3000 PABX	500 000	-
Corporate Services & Human Capital	94-01-1-01-060-00	Construction of Houses - Phase 3 Built Together	6 640 000	-
Finance	20-05-3-10-001-00	Office Furniture	-	80 000
Finance	20-05-3-10-005-00	Office Partitioning	70 000	-
Finance	20-05-3-10-242-00	Vehicle : Meter readers N 17440 S	-	150 000
Cemeteries	25-00-3-10-179-00	Construction of additional Columbarious (Niche) facility	150 000	-
Public Buildings	25-05-3-10-053-00	Ablution facilities for Daniel Kamho	200 000	-
Public Buildings	25-05-3-10-053-00	Design and Construction of Public Ablution Facility - Kavita Park	2 000 000	-
Public Buildings	25-05-3-10-059-00	Renovations Erf 610 Tamariskia	600 000	-
Public Buildings	25-05-3-10-060-00	Renovations Rest Rooms (Solid Waste Management)	4 500 000	-
Public Buildings	25-05-3-10-181-00	Development of IT Business Centre	500 000	-
Public Buildings	35-00-3-10-182-00	Additional Garages For Fire Trucks	2 200 000	-
Public Buildings	25-00-3-10-244-00	CCTV system @ Works Division	-	150 000
Public Buildings	25-00-3-10-245-00	Replacement of 50 x Timber Park Benches	-	250 000
Public Buildings	25-00-3-10-246-00	Town Entry Sign - Welcome to Swakopmund (B2 Windhoek)	-	800 000
Public Buildings	25-00-3-10-247-00	Creation of Additional Offices	-	300 000
Public Buildings	25-00-3-10-248-00	Purchase of Go-Line 30 drawing machine	-	35 000
Public Buildings	25-00-3-10-249-00	Supply and install PA System in Multipurpose Hall and Tamariskia Hall	-	500 000
Public Buildings	25-00-3-10-250-00	Rebuilding of 2 Cricket Cages at Vineta North Stadium	-	150 000
Public Buildings	15-05-3-10-178-00	Welcome Sign and Head Office Signage	142 000	-
Public Buildings	25-00-3-10-251-00	Supply and install Curtains for Tamariskia Hall	-	200 000
Public Buildings	75-00-3-10-266-00	Garages for Sewerage Trucks	-	2 200 000
Public Buildings	20-05-3-10-243-00	Warehouse : Storage (Stores)	-	500 000
Health Services	30-00-3-10-001-00	Office Furniture	-	100 000
Fire Brigade	35-00-3-10-138-00	Purchasing Rescue Vehicle	900 000	-
Fire Brigade	35-00-3-10-252-00	Emergency Vehicle Mounted Portable Radios	-	600 000
Economic Development Services	45-00-3-10-001-00	Office Furniture	-	100 000
Economic Development Services	45-00-3-10-253-00	Air Conditioners	-	100 000
Mole, Pier & Strand	40-00-3-10-187-00	Consultancy Services - Coastline Protection	500 000	-
Mole, Pier & Strand	40-00-3-10-188-00	Upgrade and Renovation of Mole Seating Cubicle	500 000	-
	40-00-3-10-254-00	Old Swimming Pool Ablution Facilities	-	500 000
Parks and Gardens	40-05-3-10-255-00	Fencing of Independence Park	-	400 000
Engineering Services	50-00-3-10-001-00	Office Furniture	-	50 000
Engineering Services	50-00-3-10-199-00	Environmental Impact Assessment of Municipal Projects	300 000	-
Engineering Services	50-00-3-10-198-00	Gravel Mining Vulnerability Assessment	500 000	-
Engineering Services	50-00-3-10-200-00	Tide Gauge, Wind Anemometer and Air Pollution Reader	300 000	-
Engineering Services	50-00-3-10-238-00	Consultancy Services to develop Ext. 32, 33 and 36 Kramersdorp	2 000 000	-
Town Planning	50-00-3-10-143-00	Adhoc Planning and Cadastral	1 400 000	-
Town Planning	50-00-3-10-144-00	Planning and Surveying of Portions 182, 183 and 184	1 500 000	-
Town Planning	50-00-3-10-145-00	Surveying of Hage Square	500 000	-
Town Planning	50-00-3-10-146-00	Reviewing of Town Planning Scheme	410 000	-
Town Planning	50-00-3-10-147-00	Township Establishments on the Northern Portion and Survey	105 000	4 000 000
Town Planning	50-00-3-10-148-00	Desert View Planning and Survey	321 000	-

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Subsection 4

Calculate on netto budget

ANNEXURE

Account No	Description	Budget Last Year	Expenditure To Date	Estimate Budget	Appros Est	% Appros
COUNCIL						
EXPENDITURE						
EMPLOYEE RELATED COSTS: WAGES/SALA						
00-00-1-01-005-00	SALARIES & WAGES	11167000	66845400.08	11524000	+ 100.00	+ 3.18
00-00-1-01-010-00	SALARIES: ANNUAL BONUS	8337000	7080508.53	9513000	+ 100.00	+ 1.88
00-00-1-01-015-00	SALARIES : OVERTIME	13773000	10015745.77	14856000	+ 100.00	+ 7.86
00-00-1-01-020-00	ALLOWANCES : STANDBY	540000	325611.35	540000	+ 100.00	
00-00-1-01-025-00	ALLOWANCES : UNIFORMS	200000	128490.11	200000	+ 100.00	
00-00-1-01-030-00	ALLOWANCES : VEHICLE	3101000	1789004.00	3097000	+ 100.00	- 3.03
00-00-1-01-035-00	ALLOWANCES : HOUSING	7363000	2578596.28	6718000	+ 100.00	- 8.76
00-00-1-01-040-00	LONG SERVICE AWARDS	408000	272368.00	780000	+ 100.00	+ 91.17
00-00-1-01-045-00	WATER SAN & SEWAGE (STAFF)	4795000	2146221.15	4010000	+ 100.00	- 16.37
00-00-1-01-050-00	SHIFT ALLOWANCES	300000	280680.24	400000	+ 100.00	+ 33.33
00-00-1-01-060-00	HOUSING SUBSIDY	30391000	21428124.05	32307000	+ 100.00	+ 6.30
00-00-1-01-065-00	SANITATION ALLOWANCE	503000	284769.18	503000	+ 100.00	
00-00-1-01-070-00	GRATUITY LEAVE			5985000	+ 100.00	+ 100.00
00-00-1-01-075-00	TRANSPORT ALLOWANCE	5882000	3374245.87	5879000	+ 100.00	+ 1.32
00-00-1-01-080-00	CONTRACT WORKERS	2855000	3132182.62	3943000	+ 100.00	+ 48.73
00-00-1-01-085-00	JOB ATTACHMENT	1339000	766713.03	1349000	+ 100.00	+ 0.74
00-00-1-01-090-00	RECRUITMENT COSTS & MEDICAL TESTS	285000	65383.88	213000	+ 100.00	- 16.47
00-00-1-01-100-00	LIFE SAVES	45000	40841.66			- 100.00
	SUB-TOTAL: SALARIES WAGES & ALLOW	192486000	128514825.77	205449000	+ 100.00	+ 6.73
EMPLOYEE RELATED COSTS: SOCIAL COS						
00-00-1-05-005-00	CONTRIBUTIONS : PENSION FUND	24297000	14486473.28	24665000	+ 100.00	+ 1.51
00-00-1-05-010-00	CONTRIBUTIONS : MEDICAL AID FUND	23193000	14488741.66	25154000	+ 100.00	+ 8.45
00-00-1-05-015-00	SOCIAL SECURITY ACT	570000	284364.17	570000	+ 100.00	
00-00-1-05-020-00	MED AID : FERS CURRENT SERVICE COS	5100000	3460743.63	5600000	+ 100.00	+ 9.80
	SUBTOTAL: SOCIAL CONTRIBUTIONS	53160000	32620322.76	55989000	+ 100.00	+ 5.32
REMUNERATION OF COUNCILLORS						
00-00-1-20-005-00	COUNCILLORS : ALLOWANCES	2830000	1724640.00	2800000	+ 100.00	- 1.06
00-00-1-20-010-00	SITTING FEES	350000	148800.00	300000	+ 100.00	- 14.29
	SUBTOTAL: REMUNERATION OF COUNCILL	3180000	1873440.00	3100000	+ 100.00	- 2.51
DEPRECIATION & AMORTIZATION						
00-00-1-35-005-00	DEPRECIATION	8470000		7824000	+ 100.00	- 7.62
00-00-1-35-010-00	EXTERNAL: REDEMPTION	120000				+ 100.00
	SUB-TOTAL: DEPR AND AMORT	8590000		7824000	+ 100.00	- 8.91

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Budget Report Before Approval

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto Budget

Account No	Description	Budget		Expenditure		Estimate		User	
		Last Year	To Date	To Date		Budget	Approx	%	%
								Est	Approx
REPAIRS & MAINTENANCE									
00-00-1-40-010-00	BUILDINGS & STRUCTURES (CIVIL)	2553000	1356959.72	2697000				+ 100.00	- 8.94
00-00-1-40-015-00	BUILDINGS & STRUCTURES (ELECTRICAL)	90000	62790.64	90000				+ 100.00	
00-00-1-40-020-00	CENTRAL HEATING & FREEZER UNIT	50000		15000				+ 100.00	- 70.00
00-00-1-40-025-00	CENTRAL SPORT FIELD	700000	470594.04	700000				+ 100.00	
00-00-1-40-030-00	CONSUMER CONNECTIONS	250000	203502.23	250000				+ 100.00	
00-00-1-40-045-00	REPLACEMENT OF METERS	6000000	3184060.90	5500000				+ 100.00	- 8.33
00-00-1-40-050-00	FIRE HYDRANTS (REPLACEMENTS)	500000	374403.01	500000				+ 100.00	
00-00-1-40-060-00	FRIDGES STOVES & EQUIPMENT	30000		30000				+ 100.00	
00-00-1-40-085-00	DECORATIVE LIGHTS	50000		50000				+ 100.00	
00-00-1-40-095-00	MAINTENANCE : AIRPORT	600000	101403.24	300000				+ 100.00	- 50.00
00-00-1-40-120-00	MAINTENANCE : REFUSE DUMP	35000		30000				+ 100.00	- 45.45
00-00-1-40-130-00	FORIFIED SEWAGE NETWORK	300000	149907.78	250000				+ 100.00	- 16.66
00-00-1-40-140-00	ROAD SIGNS & ROBOTS	1500000	510640.65	1000000				+ 100.00	- 33.33
00-00-1-40-145-00	SEWAGE CONNECTIONS	200000	46047.03	150000				+ 100.00	- 25.00
00-00-1-40-160-00	SEWAGE DISPOSAL WORKS	250000	73001.65	200000				+ 100.00	- 20.00
00-00-1-40-155-00	SEWAGE NETWORK	2300000	1174704.65	2000000				+ 100.00	- 13.04
00-00-1-40-170-00	MAINTENANCE: STREETS AND ROADS	5420000	2620010.90	4300000				+ 100.00	- 16.97
00-00-1-40-175-00	TOOLS & EQUIPMENT (REPLACEMENT)	410000	114364.47	393000				+ 100.00	- 4.14
00-00-1-40-180-00	FLEET MAINTENANCE	6041000	2524393.03	5192000				+ 100.00	- 14.05
00-00-1-40-185-00	WATER NETWORK	4000000	1463651.06	3500000				+ 100.00	- 12.48
00-00-1-40-190-00	WORKING CHARGES (INTERNAL)	8000		7000				+ 100.00	- 12.50
00-00-1-40-200-00	KERESTONE MAINTENANCE	750000	219404.03	600000				+ 100.00	- 20.00
00-00-1-40-205-00	ROADMARKING	1035000	267739.98	900000				+ 100.00	- 13.04
00-00-1-40-225-00	PAVEMENT REPAIR	1630000	172995.50	1400000				+ 100.00	- 15.15
00-00-1-40-230-00	STORMWATER INSTALLATION / REPAIRS	300000	18100.65	300000				+ 100.00	
00-00-1-40-235-00	PPP: CLEANING OF STREETS	3000000	1863779.33	3000000				+ 100.00	
00-00-1-40-240-00	PPP: MILLING OF MANURE	250000	77465.00	250000				+ 100.00	
00-00-1-40-250-00	MAINTENANCE NEW PLANT	1000000	550798.61	1000000				+ 100.00	
00-00-1-40-255-00	CONDITION MONITORING	170000	12720.00	100000				+ 100.00	- 41.17
00-00-1-40-260-00	DE-MUSTING OF VEHICLES	2200000		1465000				+ 100.00	- 35.17
00-00-1-40-265-00	WATER PUMPS	400000		300000				+ 100.00	- 25.00
00-00-1-40-270-00	AIR TOOLS	100000	8805.22	100000				+ 100.00	
00-00-1-40-275-00	FENCING OF WATER RESERVOIRS	750000	293988.00	500000				+ 100.00	- 33.33
SUB-TOTAL: REPAIRS & MAINTENANCE		41397000	18802339.80	37275000				+ 100.00	- 14.08
INTEREST: EXTERNAL									
00-00-1-45-005-00	EXTERNAL: INTEREST	500000	140073.12	350000				+ 100.00	- 37.50
SUBTOTAL INTEREST: EXTERNAL		500000	140073.12	350000				+ 100.00	- 37.50

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~ Mankarwad Municipality - INTRODUCTION v~*
 Budget Report Before Approval

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 20999999 Budget Type(s) 12 Report Selection 4

Calculate as netto Budget

		Variance					
Account No	Description	Budget	Expenditure	Estimate	Approx	%	%
		Last Year	To Date	Budget	Budget	Est	Approx
BULK PURCHASES							
00-00-1-50-010-00	WATER PURCHASES	80000000	59899878.37	90000000		+ 100.00	+ 7.14
SUBTOTAL BULK PURCHASES		80000000	59899878.37	90000000		+ 100.00	+ 7.14
GENERAL EXPENSES							
00-00-1-55-005-00	INTERNAL AUDIT SERVICES	1186000	761656.02	1000000		+ 100.00	- 15.68
00-00-1-55-015-00	ASSESSMENT RATES PAY TO REG.COUNCIL	8100000	3058195.18	8500000		+ 100.00	+ 4.93
00-00-1-55-020-00	DRINK PURCHASES	120000	61877.86	120000		+ 100.00	
00-00-1-55-025-00	VEHICLE TRACKING SYSTEM	664000	335652.16	670000		+ 100.00	+ 0.90
00-00-1-55-030-00	BURIAL FEE (PASTERS)	11000	544.63	11000		+ 100.00	
00-00-1-55-035-00	RENEWAL OF RADIO LICENCES	77000	9085.00	77000		+ 100.00	
00-00-1-55-040-00	CIVIL PROTECTION (COVID-19)	240000		20000		+ 100.00	- 90.00
00-00-1-55-045-00	RENEWAL OF VEHICLE LICENCES	1681000	675234.87	1166000		+ 100.00	- 26.24
00-00-1-55-055-00	CONFERENCE EXPENSES	911000	434237.88	876000		+ 100.00	- 3.84
00-00-1-55-060-00	SOFTWARE LICENCES	1110000	710101.29	1210000		+ 100.00	+ 9.00
00-00-1-55-070-00	CONSUMABLE ITEMS	1657000	898504.26	1746000		+ 100.00	+ 5.37
00-00-1-55-075-00	CONTINUOUS DISEASES	16000		30000		+ 100.00	+ 100.00
00-00-1-55-085-00	SPR'S: CLEANING OF BUNGALOWS	400000	257324.31	450000		+ 100.00	+ 12.50
00-00-1-55-090-00	REVENUE ADMINISTRATION	30000	11200.00	30000		+ 100.00	
00-00-1-55-095-00	ANNUAL CONTROL	250000	150805.01	200000		+ 100.00	- 20.00
00-00-1-55-100-00	CONSUMER EDUCATION	35000	201.54	35000		+ 100.00	
00-00-1-55-105-00	ELECTRICITY (K-RED)	4883000	3127165.29	4863000		+ 100.00	
00-00-1-55-110-00	REFILLING OF FIRE EXTINGUISHERS	100000	13705.43	100000		+ 100.00	
00-00-1-55-115-00	ENTERTAINMENT : MAJOR	20000	16899.50	20000		+ 100.00	
00-00-1-55-120-00	FALL PREVENTS	80000	10290.97	150000		+ 100.00	+ 87.50
00-00-1-55-125-00	FUEL	5863000	4276220.97	5686000		+ 100.00	- 3.01
00-00-1-55-130-00	FUNCTIONS & ENTERTAINMENT	793000	420344.05	780000		+ 100.00	- 0.63
00-00-1-55-135-00	GARAGE RENTAL	110000	47212.56	110000		+ 100.00	
00-00-1-55-140-00	GARDEN EQUIPMENT	110000	76344.93	110000		+ 100.00	
00-00-1-55-145-00	STABILIZATION-FIRE VICTIMS SITE	50000	39890.00	50000		+ 100.00	
00-00-1-55-150-00	IMPLEMENT & LABOUR CHARGES (CIVIL)	642000	174300.79	450000		+ 100.00	- 16.60
00-00-1-55-165-00	ROAD SPACES MAINTENANCE	320000	250820.68	320000		+ 100.00	
00-00-1-55-170-00	ROAD MARKING	180000	155585.78	180000		+ 100.00	
00-00-1-55-180-00	MAINTENANCE : SURFACED ROAD	830000	713990.76	900000		+ 100.00	+ 8.43
00-00-1-55-185-00	MAINTENANCE : GRAVEL ROADS	5520000	2142748.84	4500000		+ 100.00	- 18.47
00-00-1-55-190-00	MAINTENANCE : PAVEMENTS	300000	102314.34	300000		+ 100.00	
00-00-1-55-195-00	STORM WATER REPAIRS	50000	820.00	50000		+ 100.00	
00-00-1-55-200-00	IMPLEMENT & LABOUR CHARGES (ELECTR)	20000	10288.67	30000		+ 100.00	+ 50.00
00-00-1-55-205-00	INSURANCE	1837000	1238613.12	2100000		+ 100.00	+ 14.53
00-00-1-55-210-00	RENEWAL OF DRIVER LICENCES (STAFF)	39000	7223.70	40000		+ 100.00	+ 2.56
00-00-1-55-220-00	LAMPPOST EXPENSES	650000	551035.18	800000		+ 100.00	+ 23.07
00-00-1-55-225-00	ROAD SAFETY CAMPAIGN	22000	8154.00	22000		+ 100.00	
00-00-1-55-230-00	LUNCH FOR THE ELDERLY	500000	474662.50	530000		+ 100.00	+ 6.00
00-00-1-55-235-00	LEGAL FEES	1900000	1601619.87	2000000		+ 100.00	+ 5.26
00-00-1-55-240-00	LICENCES	22000		12000		+ 100.00	+ 45.45
00-00-1-55-245-00	LOST CONTROL	50000	758.70	52000		+ 100.00	+ 4.00
00-00-1-55-260-00	MEDICAL EXAMINATIONS	246000	145138.97	237000		+ 100.00	- 3.65

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Ordinary Council Meeting - 29 May 2023

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** Swalepound Municipality - PRODUCTION **
 Budget Report Before Approval

23 March 2023

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999990 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	Vacc		%	t
				Estimate Budget	Approx Budget		
00-00-1-55-255-00	MEMBERSHIP & SUBSCRIPTION FEES	421000	134000.00	371000		+ 100.00	- 11.87
00-00-1-55-270-00	OIL	93000	27161.58	90000		+ 100.00	+ 5.37
00-00-1-55-275-00	NOTICES & ADVERTISEMENTS	512000	375314.84	562000		+ 100.00	+ 9.76
00-00-1-55-280-00	PLANTS ET ORNAMENT	348000	202637.00	398000		+ 100.00	+ 14.36
00-00-1-55-285-00	POLLUTION CONTROL	200000	62323.40	100000		+ 100.00	+ 50.00
00-00-1-55-290-00	POSTAGE	863000	539482.00	815000		+ 100.00	- 5.78
00-00-1-55-295-00	RAKE	1350000	505751.98	1050000		+ 100.00	- 22.22
00-00-1-55-300-00	CORPORATE GIFTS & PROMOTIONAL ITEM	298000	55513.21	238000		+ 100.00	- 20.13
00-00-1-55-305-00	PRINTING & STATIONARY	2018700	926430.89	1935000		+ 100.00	- 4.14
00-00-1-55-310-00	PROFESSIONAL FEES	490000	12360.00	860000		+ 100.00	+ 75.51
00-00-1-55-315-00	PROFESSIONAL SERVICES	1653000	1481248.83	733000		+ 100.00	- 55.65
00-00-1-55-320-00	PROCESSING OF ACCOUNTS	450000	251892.20	450000		+ 100.00	
00-00-1-55-325-00	PROTECTIVE CLOTHING	1938000	570193.18	1480000		+ 100.00	- 23.63
00-00-1-55-330-00	PUBLICITY	440000	322125.17	720000		+ 100.00	+ 9.09
00-00-1-55-335-00	PUBLICITY : MAYORS OFFICE	30000	19905.50	30000		+ 100.00	
00-00-1-55-340-00	RENEWAL OF TV LICENCES	63000	38437.25	63000		+ 100.00	
00-00-1-55-345-00	CORPORATE IDENTITY & BRANDING			300000		+ 100.00	+ 100.00
00-00-1-55-350-00	PURCHASES SEEDLINGS	16000		16000		+ 100.00	
00-00-1-55-355-00	HAZARDOUS WASTE ASSESSMENT	80000	19995.10	50000		+ 100.00	- 37.50
00-00-1-55-360-00	CLEANING OF OFFICES	560000	444914.83	700000		+ 100.00	+ 20.68
00-00-1-55-370-00	GREEN ENVIRONMENT PROJECT	60000		30000		+ 100.00	- 50.00
00-00-1-55-375-00	VACCANT SHINE	60000	-28210.00	30000		+ 100.00	- 50.00
00-00-1-55-385-00	RENTAL : TOOLS AND IMPLEMENTS	1000		10000		+ 100.00	+ 900.00
00-00-1-55-405-00	RENTAL : ELECTRONIC EQUIPMENT	1406000	878388.00	1483000		+ 100.00	+ 5.47
00-00-1-55-410-00	RENTAL : CYLINDERS	25000	10327.80	25000		+ 100.00	
00-00-1-55-415-00	PURCHASE : PA SYSTEM	15000		15000		+ 100.00	
00-00-1-55-420-00	RESEARCH	25000		25000		+ 100.00	
00-00-1-55-428-00	SEASONAL EQUIPMENT	30000	6928.03	33000		+ 100.00	+ 10.00
00-00-1-55-438-00	SEASOED RENOVAL	70000	45280.00	70000		+ 100.00	
00-00-1-55-435-00	SECURITY GUARDS	8400000	5118914.07	8400000		+ 100.00	
00-00-1-55-450-00	PPP: GROUPS	1095000	622447.17	1160000		+ 100.00	+ 5.93
00-00-1-55-455-00	PPP: GROUPS	180000	39900.00	140000		+ 100.00	+ 5.55
00-00-1-55-460-00	SUNRAY EXPENSES	6000		6000		+ 100.00	
00-00-1-55-465-00	TELEPHONE	2247000	1203021.11	2157000		+ 100.00	- 4.00
00-00-1-55-470-00	TOOLS & EQUIPMENT: REPLACEMENT	991300	104022.93	503000		+ 100.00	- 49.25
00-00-1-55-475-00	TRAINING EQUIPMENT & MATERIALS	10000		10000		+ 100.00	
00-00-1-55-480-00	TRAINING OF PERSONNEL	600000	165934.22	587000		+ 100.00	- 13.67
00-00-1-55-485-00	VET LEVY	2900000	1645503.01	2372000		+ 100.00	- 5.12
00-00-1-55-490-00	VALUATION COSTS	200000		200000		+ 100.00	
00-00-1-55-495-00	ADVERTISING MATERIALS	15000		15000		+ 100.00	
00-00-1-55-500-00	W C A	1166000	459657.00	1190000		+ 100.00	+ 2.05
00-00-1-55-510-00	CLEANING OF MARBS	4400000	2919280.00	4600000		+ 100.00	+ 4.54
00-00-1-55-515-00	ANNUAL LICENCE FEES	80000	58907.17	80000		+ 100.00	
00-00-1-55-520-00	TEAM BUILDING EVENTS	40000		40000		+ 100.00	
00-00-1-55-525-00	SWANSDOWN NATURAL SPORTS TORNAHE	30000		60000		+ 100.00	+ 100.00
00-00-1-55-535-00	CANCELLATION: RESERVATIONS	100000	79476.04	50000		+ 100.00	- 50.00
00-00-1-55-550-00	PURCHASES: PRE-PAID TOKENS	250000	152276.45	250000		+ 100.00	
00-00-1-55-555-00	ICE MATERIAL	20000	1891.09	22000		+ 100.00	+ 10.00

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*** Seakopmund Municipality - PRODUCTION ***

23 March 2023

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Budget Report Before Approval

Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	User		Estimate Budget	Approx Est	Approx
				Estimate	Approx			
00-00-1-55-560-00	COMMUNICATIVE BENCH AND PLaque	10000	-6570.58	10000			+ 100.00	
00-00-1-55-570-00	MEDICAL EXPENSES (INJURIES ON DUTY	64000	3644.00	64000			+ 100.00	
00-00-1-55-575-00	LABORATORY FEES	50000		50000			+ 100.00	
00-00-1-55-585-00	JOB EVALUATIONS	84000	133043.48	85000			+ 100.00	+ 1.17
00-00-1-55-590-00	MAINTENANCE SERVICE BUND	3400000	2096181.94	3500000			+ 100.00	+ 2.94
00-00-1-55-595-00	SEIF SYSTEM: OGC	55000		41000			+ 100.00	+ 10.00
00-00-1-55-600-00	CONTROL OF MOSQUITOES	50000	5200.00	50000			+ 100.00	
00-00-1-55-605-00	RENT: MOBILE TOILETS	1740000	1246248.87	1820000			+ 100.00	+ 4.59
00-00-1-55-615-00	IMPLEMENTATION: STRATEGIC PLAN	500000		300000			+ 100.00	- 40.00
00-00-1-55-620-00	NEW PLANT: OUTSOURCING	4600000	3125531.71	4500000			+ 100.00	- 2.17
00-00-1-55-625-00	NEW PLANT: ELECTRICITY	12500000	8114226.59	13000000			+ 100.00	+ 4.00
00-00-1-55-630-00	NEW PLANT: CONSUMABLES	400000	24374.49	250000			+ 100.00	- 37.50
00-00-1-55-635-00	BAKING / BAKING GAMES	150000	126005.67	250000			+ 100.00	+ 66.66
00-00-1-55-645-00	MARKETING STRATEGY	100000		200000			+ 100.00	+ 100.00
00-00-1-55-650-00	WEBSITE DESIGN AND MAINTENANCE	100000	17500.00	100000			+ 100.00	
00-00-1-55-655-00	RENTAL : COMPUTER SYSTEM	16224000	6160025.80	10630000			+ 100.00	- 34.47
00-00-1-55-660-00	SEAKOPMUND MARKETING	300000	91910.17	200000			+ 100.00	- 33.33
00-00-1-55-665-00	SALE OF IRVEN	120000	99187.90	100000			+ 100.00	- 16.66
00-00-1-55-670-00	AUCTIONEERS	50000		50000			+ 100.00	
00-00-1-55-675-00	REACTIFICATION OF TOWN	100000	62960.00	100000			+ 100.00	
00-00-1-55-680-00	SEEDLING TABLES	6000		6000			+ 100.00	
00-00-1-55-685-00	OUTDOOR AIR QUALITY TEST KIT	80000		50000			+ 100.00	- 37.50
00-00-1-55-690-00	STANBY GENERATORS ANNUAL SERVICE	70000		70000			+ 100.00	
00-00-1-55-695-00	REPLACE HANDLE COVERS	150000		100000			+ 100.00	- 33.33
00-00-1-55-705-00	ADDITIONS TO SCADA SYSTEM	600000	26656.89	300000			+ 100.00	- 50.00
00-00-1-55-710-00	REPLACE HIGH PRESSURE NOSES	120000	14175.00	100000			+ 100.00	- 16.66
00-00-1-55-715-00	REPAIR TOWER WATER INLET PIPE	100000		100000			+ 100.00	
00-00-1-55-720-00	UPGRADE PUMPSTATION IS CONTROL BOA	150000	41047.68	100000			+ 100.00	- 33.33
00-00-1-55-725-00	REPLACE FLOW TO TOWN METER	60000		60000			+ 100.00	
00-00-1-55-730-00	REPLACE ROTARY ASSEMBLY OLD KES EL	150000		150000			+ 100.00	
00-00-1-55-735-00	INTEGRATION OF DIGITIZERS	90000		90000			+ 100.00	
00-00-1-55-740-00	CRITICAL SPARE PARTS	690000	577949.18	690000			+ 100.00	
00-00-1-55-745-00	PURCHASING OF CULVERT	100000		100000			+ 100.00	
00-00-1-55-750-00	PURCHASING OF SHOWER WAYS	207000		50000			+ 100.00	- 75.00
00-00-1-55-755-00	PURCHASING MICRO WAVES	97000		90000			+ 100.00	- 7.21
00-00-1-55-760-00	TV & DSTV FOR BRANDENBERG & SPITZKOP	38000		38000			+ 100.00	
00-00-1-55-775-00	PAYMENTS: DONATIONS	200000		50000			+ 100.00	- 75.00
00-00-1-55-780-00	PAYMENTS: FUNDS & GRANTS	20853000	20736588.60	100000			+ 100.00	- 99.52
00-00-1-55-785-00	BUILDING STANDARDS	300000		200000			+ 100.00	- 33.33
00-00-1-55-800-00	CHLORINE KIT	60000		60000			+ 100.00	
SUB-TOTAL: GENERAL EXPENSES		143031000	86327126.14	113743000			+ 100.00	- 20.47

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Ordinary Council Meeting - 29 May 2023

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Kusokomond Municipality - PRODUCTION ...
 Budget Report Before Approval

23 March 2023

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 20000000 Budget Type(s) 12 Report Selection 4

Calculate as netto budget

Account No	Description	Budget Last Year	Expenditure To Date	Estimate Budget	Unac Approx Budget	% Est	% Approx
GRANTS							
00-00-1-60-010-00	MAYOR'S CHILDREN JOMB PARTY	50000		50000		+ 100.00	
00-00-1-60-015-00	SUNDAY GRANTS	2000		2000		+ 100.00	
00-00-1-60-020-00	S.P.C.A. : WATER	4000		4000		+ 100.00	
00-00-1-60-025-00	ART ASSOC. (NEW WOMEN'S HOUSE)	2000		2000		+ 100.00	
00-00-1-60-030-00	YOUTH ORGANISATIONS	5000		5000		+ 100.00	
00-00-1-60-040-00	ANNIVERSARY CELEBRATIONS	475000	490613.16	500000		+ 100.00 + 89.47	
00-00-1-60-045-00	STUDENTS SUBSIDY	450000	346910.00	500000		+ 100.00 + 11.11	
00-00-1-60-050-00	PUR.SEM.: ROSSMUND GOLF CLUB	50000	6250.00	20000		+ 100.00 + 60.00	
00-00-1-60-055-00	PUR.SEM.: SMK FOOTBALL CLUB	50000		50000		+ 100.00 + 90.00	
00-00-1-60-060-00	PUR.SEM.: NETTERVEDEN	50000		50000		+ 100.00	
00-00-1-60-065-00	PUR.SEM.: CENTRAL SPORTSGROUNDS	30000		30000		+ 100.00	
00-00-1-60-070-00	DISTRICT AIDS COMMITTEE (DAC)	5000		5000		+ 100.00	
00-00-1-60-075-00	PUR.SEM FOR ED ACADEMIC	50000		50000		+ 100.00	
00-00-1-60-080-00	BURSARIES	120000		250000		+ 100.00 + 108.33	
	SUBTOTAL GRANTS	1343000	602723.16	1027000		+ 100.00 + 23.82	
DONATIONS							
00-00-1-65-005-00	FOOD AID PROGRAM	150000		150000		+ 100.00	
00-00-1-65-010-00	YOUTH CHOIR	1000		1000		+ 100.00	
00-00-1-65-015-00	BLOOD TRANSFUSION SERVICES	1000	1000.00	1000		+ 100.00	
00-00-1-65-020-00	ZOMBO DEB COUNCIL	1000		1000		+ 100.00	
00-00-1-65-025-00	JUNIOR COUNCIL : SEMINAR	5000	1000.00	5000		+ 100.00	
00-00-1-65-030-00	DONATIONS BY MAYOR	10000		10000		+ 100.00	
00-00-1-65-035-00	ZOMBO :HOUSE OF SAFETY	55000	55000.00	55000		+ 100.00	
00-00-1-65-045-00	MUSIC WEEK / CULTURAL	1000		1000		+ 100.00	
00-00-1-65-050-00	FIRE VACTING	130000		150000		+ 100.00 + 15.38	
00-00-1-65-055-00	MATERNESHIP: THE DOSE SHARCOMOND	660000	660000.00	660000		+ 100.00	
00-00-1-65-060-00	JOHANNESBURG UNFALLMILFZ	1000	1000.00	1000		+ 100.00	
00-00-1-65-065-00	CANCER ASSOCIATION	1000	1000.00	1000		+ 100.00	
00-00-1-65-070-00	SPORTS CLUB	1000		1000		+ 100.00	
00-00-1-65-075-00	ASSOCIATION FOR THE HANDICAP	1000		1000		+ 100.00	
00-00-1-65-080-00	S.P.C.A.	5000	5000.00	5000		+ 100.00	
00-00-1-65-090-00	BOOKPRIZES (SCHOOLS)	16000	12000.00	200000		+ 100.00 + 299.99	
00-00-1-65-095-00	ACCOMMODATION HUMILIAN POLICE	120000	16960.00	120000		+ 100.00	
00-00-1-65-100-00	BARDOCK GARDEN TRUST	103300	103300.00			+ 100.00	
	SUBTOTAL DONATIONS	1276300	864260.00	1371000		+ 100.00 + 7.92	
LOSS ON SALE OF FVE							
CONTRIBUTIONS							
00-00-1-75-030-00	LEAVE CREATIVITY FUND	1330000		1330000		+ 100.00	
00-00-1-75-040-00	IMPAIRMENT	1900000		1900000		+ 100.00	
00-00-1-75-095-00	PROVISION: WOMEN'S	320000		320000		+ 100.00	
00-00-1-75-100-00	PROVISION: DEVERANCE PAY	1500000		1500000		+ 100.00	
00-00-1-75-115-00	PROVISION: EARLY RETIREMENT	740000		740000		+ 100.00	
	SUB-TOTAL: CONTRIBUTIONS	6470000		6470000		+ 100.00	

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Ordinary Council Meeting - 29 May 2023

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4 - * Shankarand Municipality - Panchayat
 Budget Report Before Approval

23 March 2023

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Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto Budget

		Vacc					
Account No	Description	Budget Last Year	Expenditure To Date	Estimate Budget	Approx Est	% Est	% Approx
DEPARTMENTAL CHARGES							
00-00-1-00-045-00	PURIFIED SEWAGE EFFLUENT	3000		3000		+ 100.00	
00-00-1-00-050-00	REFUSE REMOVAL	1154000	580025.02	1150000		+ 100.00 +	1.41
00-00-1-00-055-00	SEWAGE LEVIES	2251000	754377.73	1433000		+ 100.00 =	36.33
00-00-1-00-075-00	WATER CONNECTION	1556000	1090104.90	2036000		+ 100.00 +	30.04
SUB-TOTAL: DEPARTMENTAL CHARGES		4944000	2434508.45	4622000		+ 100.00 =	6.51
TOTAL OPERATING EXPENDITURE		542421100	323480547.57	527216000		+ 100.00 =	2.80
REVENUE							
NON EXCHANGE REVENUE							
ASSESSMENT RATES							
00-00-2-05-005-00	ASSESSMENT RATES	-162000000	-110483226.02	-176000000		+ 100.00 +	4.93
00-00-2-05-010-00	INTEREST: TAX FREE	-2400000	1.83	-2400000		+ 100.00	
SUBTOTAL ASSESSMENT RATES		-164400000	-110483224.89	-177240000		+ 100.00 +	4.06
GRANTS AND SUBSIDIES							
00-00-2-10-005-00	CAPITAL INCOME	-220000		-220000		+ 100.00	
00-00-2-10-010-00	SUBSIDY	-2450000	-418197.30	-2450000		+ 100.00	
00-00-2-10-015-00	SUBSIDY (50%)	-2500000	-4673700.00	-2500000		+ 100.00	
00-00-2-10-025-00	CENTR. RE TOOLS/IN FUND		-55478.45	-40000		+ 100.00 =	100.00
00-00-2-10-040-00	INTEREST: CURRENT ACCOUNTS	-3000000	-2070233.52	-4000000		+ 100.00 +	33.33
00-00-2-10-045-00	INTEREST ON CALL ACCOUNTS	-27000000	-2694047.89	-8000000		+ 100.00 =	70.37
00-00-2-10-055-00	INTEREST ON SALE OF SEVEN	-300000	-42623.78	-300000		+ 100.00	
00-00-2-10-065-00	INCOME: FUND AND RESERVE		-408035.31	-121000		+ 100.00 =	100.00
00-00-2-10-080-00	SUBSIDIES SIDEWALKS		-37769.15	-100000		+ 100.00 +	100.00
SUB-TOTAL: GRANTS AND SUBSIDIES		-35470000	-10563006.35	-17731000		+ 100.00 =	50.01
SUBTOTAL NON EXCHANGE REVENUE		-199870000	-121028231.24	-100131000		+ 100.00 =	4.87

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Ordinary Council Meeting - 29 May 2023

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*** Deepford Municipality - PRODUCTION ***
 Budget Report Before Approval

23 March 2023

14:31:44

Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 20000000 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	User		% Est	% Approv
				Estimate Budget	Approv Budget		
EXCHANGE REVENUE							
GENERAL INCOME							
00-00-2-20-020-00	BUNGALOWS	-200000	-126509.36	-200000		+ 100.00	
00-00-2-20-025-00	CARAVAN PARK	-60000		-60000		+ 100.00	
00-00-2-20-030-00	ENTREPRENEUR	-2000000	-2134312.12	-2000000		+ 100.00	
00-00-2-20-035-00	COMMISSION (R.M.F.)	-10000	-1010.30	-10000		+ 100.00	
00-00-2-20-040-00	CONSUMER CONNECTIONS	-150000	-128388.00	-150000		+ 100.00	+ 26.66
00-00-2-20-045-00	COMPOSTERS	-700000	-300067.88	-700000		+ 100.00	
00-00-2-20-050-00	RENTAL COUNCIL CHAMBERS	-3000		-3000		+ 100.00	
00-00-2-20-055-00	DEPARTMENTAL: PURIFICATION	-5200000	-5371239.02	-6523000		+ 100.00	+ 25.44
00-00-2-20-060-00	DEPARTMENTAL: WATER SALES (CONSUMP)	-1300000	-1158181.77	-1600000		+ 100.00	+ 23.07
00-00-2-20-065-00	DOG LICENCES	-45000	-45079.93	-45000		+ 100.00	
00-00-2-20-070-00	COMPLIANCE CERTIFICATE	-150000	-206473.74	-200000		+ 100.00	+ 33.33
00-00-2-20-085-00	DEBIT ORDER COSTS	-160000	-85110.62	-160000		+ 100.00	
00-00-2-20-105-00	ENCROACHMENT	-45000	-44672.16	-45000		+ 100.00	
00-00-2-20-110-00	ENGINEERING CHARGES	-100000		-100000		+ 100.00	
00-00-2-20-120-00	FEES	-40000	-34339.04	-40000		+ 100.00	
00-00-2-20-130-00	FIRE BRIGADE CHARGES	-750000	-590715.23	-750000		+ 100.00	
00-00-2-20-135-00	FISH	-2700000	-1124983.40	-2700000		+ 100.00	
00-00-2-20-140-00	WELWITSCHIA	-1000000	-618682.48	-1000000		+ 100.00	
00-00-2-20-145-00	GECKOS	-750000	-349875.50	-750000		+ 100.00	
00-00-2-20-150-00	DUMPS	-3900000	-2176139.35	-3900000		+ 100.00	
00-00-2-20-155-00	GRAVE CARETAKING	-2000	-403.76	-2000		+ 100.00	
00-00-2-20-160-00	GARAGE: E-RED	-20000		-20000		+ 100.00	
00-00-2-20-165-00	RENTAL: HR TRAINING ROOM	-10000		-10000		+ 100.00	
00-00-2-20-180-00	ISSUE OF PLASTIC : DEPARTMENTAL	-373000		-373000		+ 100.00	
00-00-2-20-200-00	LATE FEES	-2400000	-426480.97	-2400000		+ 100.00	
00-00-2-20-210-00	LEASE : CONFERENCE ROOM	-55000	-31701.09	-55000		+ 100.00	
00-00-2-20-225-00	LEASE : EAVES (RUL)	-60000		-60000		+ 100.00	
00-00-2-20-230-00	CLEANING OF OPEN AREAS	-3200000	-2433803.03	-3400000		+ 100.00	+ 6.25
00-00-2-20-238-00	LEASE : TOWN HALL (PAWETAGO)	-95000		-95000		+ 100.00	
00-00-2-20-245-00	RENTAL: MULTI PURPOSE CENTRE	-110000	-82775.50	-110000		+ 100.00	
00-00-2-20-250-00	LEASE : TOWN HALL (TAK)	-200000	-72291.78	-200000		+ 100.00	
00-00-2-20-265-00	LIBRARY SCHEDULES 6	-3500000	-1669425.52	-3500000		+ 100.00	
00-00-2-20-270-00	MAINTENANCE : ADVERT SIGNS	-3000	-1884.00	-3000		+ 100.00	
00-00-2-20-375-00	MAINTENANCE INCOME	-435000	-4445.42	-435000		+ 100.00	
00-00-2-20-285-00	MINIMUM CONSUMPTION	-21000000	-12477889.32	-22000000		+ 100.00	+ 4.76
00-00-2-20-290-00	MINIMUM CONSUMPTION: PENSIONERS	-550000	-453925.00	-650000		+ 100.00	+ 18.18
00-00-2-20-315-00	OTHER SPORTS/CLUBS	-400000	-121621.18	-400000		+ 100.00	
00-00-2-20-330-00	PROFIT ON OIL	-15000	-6790.13	-15000		+ 100.00	
00-00-2-20-335-00	PURIFICATION : TOWN	-24000000	-13732283.89	-25000000		+ 100.00	+ 4.16
00-00-2-20-340-00	RE-CONNECTION FEES	-550000	-88298.02	-550000		+ 100.00	
00-00-2-20-350-00	REGISTRATION OF BUSINESSES	-800000	-828082.98	-800000		+ 100.00	
00-00-2-20-355-00	FUEL DISTURBANCE LEVIES	-1000		-101000		+ 100.00	+ 999.99
00-00-2-20-360-00	RENTAL : BUSINESS BUILDINGS	-18000	-11889.13	-15000		+ 100.00	
00-00-2-20-365-00	RENTAL : AMPHITHEATRE	-15000	-72804.00	-15000		+ 100.00	
00-00-2-20-395-00	RENTAL : HANGERS	-1400000	-807418.34	-1400000		+ 100.00	
00-00-2-20-410-00	RENTAL : KIOSK	-150000	-177082.64	-230000		+ 100.00	+ 53.33
00-00-2-20-415-00	RENTAL : LAND	-3900000	-2647048.42	-4000000		+ 100.00	+ 2.56
00-00-2-20-420-00	RENTAL : MEDQUEST COMMUNITY HALL	-70000	-57229.70	-70000		+ 100.00	
00-00-2-20-440-00	RENTAL : SIDE WALKS	-15000	-6130.70	-15000		+ 100.00	

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Ordinary Council Meeting - 29 May 2023

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** Waikopu Municipality - PRODUCTION ***
Budget Report Before Approval

23 March 2023

14:31:44

Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	User		Est	%
				Estimate Budget	Approx		
00-00-2-20-445-00	RENTAL : STAFF HOUSE	-180000	-67366.00	-180000		+ 180.00	
00-00-2-20-450-00	RENTAL : STAND HOTEL	-30000		-30000		+ 180.00	
00-00-2-20-460-00	RENTAL : WOODMANN HOUSE	-350000	+2246.88	-350000		+ 180.00	
00-00-2-20-465-00	REPRODUCTION OF PLANS	-10000	-8593.38	-10000		+ 180.00	
00-00-2-20-475-00	SERVICE CHARGES: PURIFIED WATER	-798000	-349205.05	-798000		+ 180.00	
00-00-2-20-480-00	REFUSE REMOVAL (BUSINESSES)	-12000000	-7112927.65	-12000000		+ 180.00	+ 8.33
00-00-2-20-485-00	REFUSE REMOVAL (HOUSEHOLDS)	-21000000	-12126002.27	-22000000		+ 180.00	+ 4.76
00-00-2-20-500-00	SALE OF PLANTS	-700000	-403128.28	-700000		+ 180.00	
00-00-2-20-505-00	SAND EXTRACTATION LEVIES	-230000	-41435.01	-230000		+ 180.00	
00-00-2-20-510-00	SEWAGE CONNECTION	-50000	-19714.20	-50000		+ 180.00	
00-00-2-20-515-00	SMALL HOLDINGS	-400000	-296797.59	-400000		+ 180.00	
00-00-2-20-525-00	SPORT FIELD	-60000	-122410.25	-150000		+ 180.00	+ 150.00
00-00-2-20-540-00	SPORTSBOARDS (GOVERNMENT)	-45000	-20302.36	-45000		+ 180.00	
00-00-2-20-545-00	STREET MAINTENANCE TOWN	-3900000	-2204030.00	-3900000		+ 180.00	
00-00-2-20-550-00	SUNDAY FINES	-10000	-25042.90	-10000		+ 180.00	
00-00-2-20-560-00	AMOUNTS CHARGED OUT	-4000		-4000		+ 180.00	
00-00-2-20-565-00	SUNDAY INCOME (RECEIPTS)	807000	1647902.56	807000		+ 180.00	
00-00-2-20-570-00	SUNDAY INCOME (WIFI WORKERS)	-1000		-1000		+ 180.00	
00-00-2-20-575-00	SUNDAY REVENUE	-220000	-183087.86	-220000		+ 180.00	
00-00-2-20-600-00	MOON VALLEY	-650000	-227732.24	-650000		+ 180.00	
00-00-2-20-610-00	WATER SALES	-76500000	-46612198.60	-76500000		+ 180.00	
00-00-2-20-615-00	WORKSHOP INCOME	-300000	-195162.22	-300000		+ 180.00	
00-00-2-20-625-00	RENTAL : PAVES	-2000		-2000		+ 180.00	
00-00-2-20-640-00	PAID-PAID METER	-1600000	-1237182.35	-1600000		+ 180.00	+ 6.66
00-00-2-20-650-00	RENT : MARKET AREA	-35000	-12640.07	-35000		+ 180.00	
00-00-2-20-655-00	REGISTRATION: FLOWERS	-5000	-1384.00	-5000		+ 180.00	
00-00-2-20-665-00	STREETLIGHTS: BASIC	-2600000	-1108695.71	-2600000		+ 180.00	
00-00-2-20-670-00	RENT: KOF 430	-170000	-84611.60	-170000		+ 180.00	
00-00-2-20-680-00	RENTAL BUSINESS STALLS	-80000	-109505.81	-80000		+ 180.00	
00-00-2-20-690-00	TRAINING INCOME	-30000	-4144.11	-30000		+ 180.00	
00-00-2-20-695-00	LA SURCHARGE	-15500000	-11042975.04	-16000000		+ 180.00	+ 3.22
00-00-2-20-705-00	DEPARTMENT: BASIC	-700000		-700000		+ 180.00	
00-00-2-20-710-00	DISPOSAL FEES: BUSINESSES	-4500000	-2618508.36	-4500000		+ 180.00	
00-00-2-20-715-00	DISPOSAL FEES: CONSUMERS	-1500000	-795226.20	-1500000		+ 180.00	
00-00-2-20-720-00	SALES: PROMOTIONAL ITEMS	-13000	-17189.79	-13000		+ 180.00	
00-00-2-20-740-00	FEES: ILLEGAL BUILDINGS	-200000	-112630.99	-200000		+ 180.00	
00-00-2-20-755-00	SALE OF TOWERS (PAID-PAID WATER)	-200000	-143535.00	-200000		+ 180.00	
00-00-2-20-765-00	ADMINISTRATION LEVY (15%)	-350000	-303469.07	-430000		+ 180.00	+ 21.85
00-00-2-20-775-00	BURIAL FEES	-400000	-186265.80	-400000		+ 180.00	
00-00-2-20-780-00	ADMISSION FEES : WOODMANN TOWER	-775000	-603983.45	-875000		+ 180.00	+ 12.90
00-00-2-20-785-00	AMATEUR INSPECTION FEES	-90000	-21388.63	-90000		+ 180.00	
00-00-2-20-790-00	BUILDING PLAN INSPECTION FEES	-19000	-4352.45	-19000		+ 180.00	
00-00-2-20-800-00	BASIC : UNDEVELOPED EARTH	-2100000	-1900694.16	-3100000		+ 180.00	
00-00-2-20-805-00	BASIC : WOMEN	-44000000	-27737071.45	-47000000		+ 180.00	+ 6.81
00-00-2-20-810-00	DETENTION FEES	-300000	-1370133.36	-300000		+ 180.00	
00-00-2-20-825-00	OUTSCOURGE GYM	-48000		-48000		+ 180.00	
00-00-2-20-835-00	RENTAL: MARKET STALLS	-140000		-140000		+ 180.00	
00-00-2-20-870-00	INTEREST ON BORROWING LOANS	-163000	-44572.59	-163000		+ 180.00	

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Ordinary Council Meeting - 29 May 2023

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~ Seakopund Municipality - PRODUCTION ~*~
Budget Report Before Approval

23 March 2023

14:31:48

Budget Year : 2023/2024 Range From 00 / 00 / 00000000 To 00 / 00 / 29999999 Budget Type(s) 12 Report Selection 4

Calculate on netto budget

Account No	Description	Budget Last Year	Expenditure To Date	Dues		Est	Approx
				Estimate Budget	Approx Budget		
00-00-2-20-871-00	INTEREST ON BORROWING LOANS	-10000		-10000		+ 100.00	
00-00-2-20-885-00	SALE OF SURVEY	+43300000	-36534488.40	-49600000		+ 100.00	+ 14.54
	SUB-TOTAL:GENERAL INCOME	-320622000	-209615688.15	-337085000		+ 100.00	+ 5.13
	SUBSIDIES						
	SUB-TOTAL:EXCHANGE REVENUE	-320622000	-209615688.15	-337085000		+ 100.00	+ 5.13
	GROSS INCOME	-520492000	-338643879.39	-517216000		+ 100.00	+ 1.39
	NET INCOME/EXPENDITURE	21229360	-7183331.82			- 100.00	



MUNICIPALITY OF SWAKOPMUND

SWAKOPMUND MUNICIPALITY

TARIFFS 2023 / 2024

LEVYING OF RATES AND RATEABLE PROPERTY

The Council of the Municipality of Swakopmund under Section 73(1) of the Local Authorities Act 1992 (Act 23 of 1992) as amended, determines the rates payable in respect of the rateable property for the financial year ending 30 June 2022 as set out in the Schedule. Effective 01 July 2023.

1. LEVYING OF RATES AND RATEABLE PROPERTY

1.1 ALL ERVEN IN TOWNSHIPS

- (a) On the site value of rateable property N\$0.014440 cent per dollar of such value per annum.
- (b) On the improvement value of rateable property N\$0.006666 cent per dollar of such value per annum.

TARIFF DETAIL	2022/2023	2023/2024
	All Erven in Townships	
On Site	0.014440	
Improvements	0.006666	

1.2 SMALLHOLDINGS

(a) Businesses:

- (i) On site value: N\$0.040411, less 60% per dollar per year.
- (ii) On improvement value: N\$0.008132, less 60% per dollar per year.

TARIFF DETAIL	2022/2023	2023/2024
	Smallholdings: Business	
On Site	N\$0.040411, less 60% per dollar	
Improvements	N\$0.008132, less 60% per dollar	

(b) Agriculture:

- (i) On site value: N\$0.004034, less 60% per dollar per year.
- (ii) On improvement value: N\$0.001635, less 60% per dollar per year.

TARIFF DETAIL	2022/2023	2023/2024
	Smallholdings: Agriculture	
On Site	N\$0.004034, less 60% per dollar	
Improvements	N\$0.001635, less 60% per dollar	

AMENDMENT OF SEWERAGE AND DRAINAGE REGULATIONS

The Council of the Municipality of Swakopmund under Section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended further amends the Regulations Relating to Sewerage and Drainage, Notice 273 of 2016, as set out in the Annexure for Tariffs and Fines: Effective 01 July 2023.

2. SEWERAGE**A. ANNEXURE FOR TARIFFS AND FINES****(a) Tariffs (Regulation 8 & 9)**

Property / Use	2022/ 2023		2023/ 2024	
	Basic Tariffs	Additional Tariffs	Basic Tariffs (N\$) per month	Additional Tariffs (N\$) per / m ³ portable water)
(i) Household & Sectional Title Deeds	201.88	6.18		
(ii) Flats	241.02	8.24		
(iii) Dry Businesses and Industries (thus producing predominantly domestic sewage)	187.46	6.18		
(iv) Wet Business and Industries (producing higher volumes un-concentrated sewage – 250 mg/l and chemical oxygen demand regularly less than 750 mg/l, and not exceeding any other parameters)	241.02	8.24		
(v) Wet Business and Industries (thus producing concentrated sewage – thus suspended solids regularly more than 250 mg/l and chemical oxygen demand regularly more than 750 mg/l)	201.88	6.18		
(vi) Old Age Homes, Churches & Charity Institutions	196.00	6.00		
(vii) Schools, Hostels & Hospitals	241.02	8.24		
(viii) Departmental / Governmental	187.46	4.53		
(ix) Bungalows	187.46	4.53		
(x) Undeveloped	187.46	N/A		
(xi) Senior Citizens	168.40	5.00		
(xii) Lions Club	160.00	5.00		

B. INDUSTRIAL OR COMMERCIAL WASTE

Every user on whose lot industrial; or commercial waste is produced and which is connected to the councils sewers, shall, in addition to the above. Mentioned charges for the use of Council's sewers and sewerage works pay to the Council the amount of N\$0.58/l waste water discharged from such lot into the sewers (for the purpose of determining the amount of waste water it shall be deemed to be 60% of the fresh water used). Provided that institutions using water for cooling purposes only and which have a device installed for cooling water for re use, shall be exempted from this additional charge, if the cooling installation functions to satisfaction of the General Manager: Engineering Services: Provided further that where the General Manager: Engineering Services is satisfied that no excess waste water of noxious matter from such lot is admitted to the Council's sewers, the user shall be exempted from the payment of the above – mentioned charge in respect of such a lot

2022/2023	2023/2024
1.03	

C. ANNEXURE G - POLICY FOR DISPOSAL OF HAULED SEWAGE

(Regulation 50(4))

(a) Disposal of Hauled Sewage in contravention of the Regulations

(Paragraph 2)

The fine shall include and must be determined as a minimum fine of Eight Hundred and Seventy Five Namibia Dollar (N\$ 875.00) or such amount as Gazetted at the time of the non-compliant disposal:

- (i) plus the cost to clean up the disposal / spillage as determined by Council in hand with resources used;
- (ii) plus administration cost of 25% of the cost to clean up the spillage

(b) Sewage Disposal Permit

(Paragraph 4)

The cost for a Disposal Permit valid for six months must be Sixty One Namibia Dollar and Eighty (N\$ 61.80) or such amount as Gazetted at the time of the non-compliant disposal

(c) Disposal Fee

(Paragraph 4)

- (i) The disposal fee must be based on a rate of Twenty Namibia Dollar and Sixty (N\$ 20.60), or such amount as Gazetted at the time, per cubic metre, multiplied by the registered usable capacity of a vehicle as displayed in the Disposal Permit.
- (ii) Charges must be based on vehicle full load capacity only. Partial loads will be considered as full loads.
- (iii) Sewage transported in small containers such as 210 litre drums must be charged a minimum of Twenty Namibia Dollar and Sixty (N\$ 20.60) or such amount as Gazetted at the time, per container, regardless of the number of containers per truck.
- (iv) The charge to receive sewage from mobile toilets must be Twenty Namibia Dollar and Sixty (N\$ 20.60) or such amount as Gazetted at the time, per mobile toilets, regardless of the number of mobile toilets per truck.

(d) Clearing of Blockages and Services Provided by the Council
(Regulation 16)

(i) Private Sewers

The cost to clear blockages on private sewers must be paid by the occupier(s) of the premises to Council at a tariff of N\$ 309.00 or such amount as Gazetted at the time, per hour or part of an hour that it requires to clear the blockage, with the time exclusive of the travelling time to the site.

(ii) Public Sewers

The cost to clear blockages in public sewers where such blockage was determined (in hand with sub regulation 16.(5) by the occupier(s) of a premises, the cost for such work plus 15% administrative cost must be payable by the occupier(s) of the premises to Council.

(iii) Conservancy Tank or Septic Tank

The cost to empty a conservancy tank or septic tank must be determined as the:

1. implement charge rate, plus;
2. the travelling cost, plus;
3. personnel cost, with the number and hourly rate of the personnel depending on the specific implement, equipment or plant required

(i) Travelling Costs

The travelling cost must be determined from the per-kilometre cost to travel for the implement, equipment or plant for the distance between the home base of the implement, equipment or plant and the premises.

(e) Fees for Registration and Renewal as Drain Layers
(Regulation 26)

The fees payable to the Council for:-

- | | |
|--|------------|
| (i) the registration of a person as a drain layer is | N\$ 515.00 |
| (ii) the renewal of such a registration is | N\$ 515.00 |
| (iii) the issue of a duplicate registration card is | N\$ 257.50 |
| or such amounts as Gazetted at the time. | |

(f) Inspections
(Regulation 56)

The fee to carry out an inspection at any premises in order to ascertain whether a contravention of these regulations of which the owner or occupier has previously been notified, has been remedied, is N\$ 309.00 per inspection, or such amount as Gazetted at the time.

(g) Fines / Penalties
(Regulation 57)

The fine identified in Regulation 57 "Penalties" must be N\$ 5 150.00 (Five Thousand One Hundred and Fifty Namibia Dollar) or such amount as Gazetted at the time, or imprisonment for a period not exceeding 6 months.

AMENDMENT OF REGULATIONS RELATING TO FIRES AND THE MUNICIPAL FIRE BRIGADE

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended further amends the Regulations Relating to Fires and the Municipal Fire Brigade promulgated under Government No. 123 of 1962, as set out in the - Effective 01 July 2023.

FEES FOR SERVICES RENDERED

3. FIRE BRIGADE (VAT Exclusive)

	2022/ 2023	2023 / 2024
(a) These tariffs are applicable to fire fighting services rendered towards non-residents of Swakopmund and are also applicable to cases where the Fire Brigade is called out to emergencies outside the Municipal boundaries of Swakopmund (VAT Exclusive).		
(i) An hourly tariff per vehicle calculated from the time of departure at the fire station up to the return to the station for the first 2 hours or portion thereof.	663.32 Per vehicle	
(ii) An hourly tariff per vehicle calculated after the first 2 hours elapsed for each subsequent hour or portion thereof.	497.49 Per vehicle	
(iii) An hourly tariff for the services of a Chief Fire Officer or portion thereof in respect of every fire.	198.79	
(iv) An hourly tariff for the services of a firefighter or portion thereof in respect of every fire.	198.79	
(v) Travelling charges only in respect of firefighting services rendered outside the municipal boundaries. Per kilometre or part thereof travelled, calculated from the point of departure at the fire station up to the return to the station (minus 20 kilometre for Municipal Border Boundaries).	N\$24.72 /km	
(vi) For water used per m ³ , plus such other expenses in regard to the supply of water as may be incurred (Bulk Tariff plus distribution and losses)	36.05	
(vii) Any cost incurred due to damage of any vehicle, plant or equipment be added to cases where the Fire Brigade is called out to emergencies outside the Municipal boundaries of Swakopmund.	Full cost be Recovered	Full cost be Recovered
(viii) Such other actual expenses as may be incurred by the Council.	Full cost be Recovered	Full cost be Recovered
(b) (i) For inspection / protection services rendered at public functions an hourly tariff or portion thereof for each firefighter.	181.28	

(c) Monthly Fire Service Levy:

A monthly Fire Service Levy is to be levied for the provision of fire fighting services within Municipal boundaries of Swakopmund is to be added to Municipal service accounts of consumers as follows:

		2022 / 2023	2023 / 2024
(i)	Residential	2.06	
(ii)	Informal Businesses	11.33	
(iii)	Formal Businesses	17.00	
(d) Lecture Room Rental			
(i)	Lecture Room (VAT Exclusive)	452.17/ Day	
(e) Cleaning of Buildings			
(i)	Cleaning of buildings outside (VAT Exclusive)	1 131.97	
A tariff for one (1) pumper appliance and two (2) fire-fighters Per hour or portion thereof in respect of cleaning a building			
(f) Training			
	Duration	2022 / 2023	2023 /2024
(i) Fire Extinguisher Course (without own extinguisher).	1 Day	497.49	
(ii) Fire Extinguisher Course (with own extinguisher).	1 Day	361.53	
(iii) Basic Fire Fighting Course	3 Days	3 099.27	

ON THE LIST ALL PRICES WERE RAISED WITH 10 % EXCEPT THE MONTHLY FIRE SERVICE LEVY.

AMENDMENT OF STANDARD BUILDING REGULATIONS

The Council of the Municipality of Swakopmund, under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended further amends the Standard Building Regulations promulgated under Government Notice 21 of 15 February 1975 (Government Gazette No 3448 as set out in the schedule) and Amendment of the Standard Building Regulations as per General notice 496 of Gazette 6196 dated 2016-12-15): Effective 01 July 2023.

4. STANDARD BUILDING REGULATIONS**A APPENDIX B – TARIFFS FOR BUILDING INSPECTORATE**
(Regulation 5)

	2022/ 2023	2023 / 2024
(a) Compiling of a locality diagram of an erf for information purposes	160.68	
(b) Scrutinising of plans of any building, structure or advertising sign submitted in terms of these regulations for approval:		
(i) Basic charge of any plans or any structure or building and for the renewal of plans per submission for Building Approval	298.70	
(ii) Additional amount payable based on floor area of building or structure unlimited per m ² with a limit of N\$ 10 000.00 for multi-storey buildings.	3.97	
(iii) Additional amount payable for boundary walls per running metre.	2.27	
(iv) Advertising signs, per application	311.06	
(v) Encroachment fees (per application)	286.34	
(c) Re-inspection for purpose of rectifying anomalies regarding deviation from conditions contained in the building permit or deviation from the approved building plan – per inspection requested	615.94	

B. PENALTIES FOR NON-COMPLIANT CONSTRUCTION
(Regulation 31)

Penalties for unapproved building activities, or building activities not in compliance with the requirements of the Standard Building Regulations

(a) Minor Transgression:		
Deviation from the original approved plan (making some minor adjustments to the approved plans), whereby the structure added does not exceed 35% of the area of the approved plan, (This includes the boundary walls)		
(i) Walls per running metre per month	36.05	
(ii) Structures per square metre per month	47.38	
(b) Medium Transgression:		
Addition of extra structures onto the approved plan, and whereby the structure added exceeds 35% of the area of the approved plan		
Walls and structures per square metre per month	180.25	

(c) Major Transgression:

Building of any structure without the approved plan and buildings over the building line without permission for the building line relaxation Walls and structures per square metre per month

490.28

C. PENALTIES FOR UN-APPROVED DEMOLITION

(Regulation 31)

Penalties for un-approved demolition of a structure

(a) Non-Heritage structures

(b) Heritage structures (apart from reporting for criminal prosecution)

Payment of penalties shall be prerequisite to issue of Building Permit.

2022 / 2023	2023 / 2024
17 448.20	
174 482.00	

D. COMPLIANCE CERTIFICATION

(Amendment of the Standard Building Regulations as per General notice 496 of Gazette 6196 dated 2016-12-15)

(a) Issue of Compliance Certificate

(b) Re-inspection of structure / building if not compliant at application

373.89

615.94

F. PRINTING AND SCANNING

(a) Printing of Plans

(i) Black & White Printing

A0-Long Plot

A0

A1

A2

A3

(ii) Colour Printing

A0-Long Plot

A0

A1

A2

A3

(iii) Town Plans (Amendment Scheme)

A0-Long Plot

A0

A1

A2

A3

(b) Scanning of Plans

Large format (A0 to A2)

Small format (A4 to A3)

2022 / 2023	2023 / 2024
249.26	
165.83	
83.43	
41.20	
24.72	
417.15	
336.81	
249.26	
167.89	
83.43	
379.04	
336.81	
249.26	
167.89	
83.43	
99.91	
37.08	

AMENDMENT OF CEMETERY REGULATIONS

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended further amends the Cemetery Regulations promulgated under Government Notice 91 of 1981, as set out in the Schedule: Effective 01 July 2023.

Schedule C is hereby amended -

5. (A) Fees payable to the Municipal Council in respect of residents or ratepayers of Swakopmund and their dependants:

		SWK	TAM	MON
(i)	Reservation: Single grave			
(ii)	Reservation: Double grave:			
(iii)	Burial Fees - Adults (Standard)			
(iv)	Burial Fees - Children, including still-born children:			
(v)	For a second interment in the same grave, at the same time (except for still-born children which are interred free of charge):			
(vi)	Interment of ashes (new grave) (a) Adult (b) Child			
(vii)	Grave extension Fee: Single Double			
	Fees for Ashes			
(a)	For the deposit of ashes in a new grave: Adults Children		N/A N/A	N/A N/A
(b)	For the interment of ashes in an existing grave or ashes grave:			
(ix)	For the deposit of ashes in a niche:		N/A	N/A
(x)	For interments on Saturdays, Sundays or public holidays, an additional charge of -			
(xi)	The fees payable for a new planting in terms of paragraph (a) (i) or (b)(i) shall also be payable if and when the maintenance of a grave space has been interrupted for a period of three months or longer due to non-payment of the annual maintenance fees.			
(xii)	Cooling Room fees For the storage of a body in the cooling room, per day or part of a day.		N/A	N/A
(xi)	Fees for Chapel For the use of the chapel:		N/A	N/A

(B) Sale or transfer of the exclusive right of interment -

	SWK	TAM	MON
For the recording of the sale or transfer of the exclusive right of interment, including the issue of a certificate.			

(C) Fees in respect of memorial work -

	SWK	TAM	MON
Deposit payable in terms of regulation 51 (not refundable) -			

(D) Fees in respect of exhumations -

	SWK	TAM	MON
(a) If the exhumation is done by Council, including the interment of the mortal remains in a freshly - prepared grave and altering of registers.			
(i) Before a period of ten years has lapsed since the initial interment -			
(ii) After a period of ten years or more has lapsed since the initial interment -			
(b) If the exhumation is done by an authorised person, excluding the preparation of a new grave and altering the registers -			

(E) Fees for Information and Copies

	SWK	TAM	MON
(a) For the investigation and perusal of registers or documents -			
(b) For a certified copy -			

(F) Fees payable to Council in respect of persons who are not residents or ratepayers of Swakopmund, or their dependents:

	SWK	TAM	MON
In respect of the Swakopmund, Tamariskia and the Mondesa Cemetery -			
(a) The fees as set out in the sub-items 1(a)(i) to (ix) plus a surcharge of	% 100.00 of such fees	100%	100%
(b) In respect of sub-items 1 (A) (x & xi), the fees as set out therein.			

AMENDMENT OF HEALTH REGULATIONS

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended further amends the Health Regulations promulgated under Government Notice 165 of 1958, as set out in the Schedule: Effective 01 July 2023.

The Tariff Schedule is hereby amended –

6. HEALTH REGULATIONS
SCHEDULE

		2022 / 2023	2023 / 2024
1.	(a) (i) Removal of domestic refuse at residential premises per polythene bag once weekly, or per refuse container once weekly: per month Otto Bins included	115.36	
	(ii) Senior Citizens	71.00	
	(iii) Disposal Fees: per month (new tariff)	6.18	
	(iv) Cleaning Services	16.48	
2.	(b) Removal of domestic refuse at business premises per refuse container: per month		
	(i) twice weekly monthly (Otto Bins included)	356.38	
	(ii) thrice weekly monthly (Otto Bins included)	534.57	
	(iii) more than thrice weekly monthly (Otto Bins included)	711.73	
	(iv) Disposal Fees : Permanent (New Tariff)	206.00	
	(c) Removal of refuse other than domestic refuse, per truck load or part thereof.	791.04	
	(d) Removal of garden refuse inside erf boundaries, per truck load or part thereof. <i>Garden refuse means all refuse from flowers, grass, plants and shrubs or as otherwise stipulated by the head of the Health Department</i>	170.98	
	(e) Removal of garden refuse placed on pavements, per truck load or part thereof	401.70	
	(f) Emptying of a bulk refuse container		
	(i) twice weekly	1 779.84	
	(ii) thrice weekly	2 491.57	
	(iii) Caravan park	5 062.45	
	(iv) Refuse Cages Businesses (three times per week)	5 339.52	
	(v) Basic deep collection system		
3.	Minimum charge in respect of		
	(g) Minimum charges levied on unoccupied houses including undeveloped erven per month	94.76	
	(h) Domestic Refuse removal Plots & Rossmund	165.83	
	(i) Occupied plots – Agriculture / Residential – only per container per month		

(ii) Plots with registered business per container per month	515.00	
(i) Removal of carcasses of dead animals per truck load or part thereof	809.58	
(i) Removal of condemned products (food etc) per truck or part thereof	960.99	
(k) Special events bin rental (cost per month for one bin divide by four) x days rented – per bin	32.96	
(l) Tourism – per month	15 824.92	
(m) Illegal dumping	515.00	

4. DISPOSAL FEES – BUSINESS OUTSIDE BORDERS OF SWAKOPMUND

2022/2023 2023/2024

(a) 0-8m³	402.73
(b) 9-20 m³	758.08
(c) 21-40 m³	1 755.12
(d) 41-80 m³	3 511.27
(e) 80m³ and More	4 012.16

5. GRAVEL MINING FEES (exclusive)

2022/2023 2023/2024

a) New application deposit	10 672.86	
b) Excavation permit fees (set)	42 678.05	

6. GENERAL HEALTH REGULATION (BUSINESS REGISTRATION FEES) – VAT Exclusive

	2022/ 2023	2023/ 2024
1. Applications for renewal of business registrations shall be submitted to the General Manager; Health Services on or before 31 March of each year; the date on the official municipal receipt to be accepted as the date of application.		
2. A late fee of 10% per month shall be charged in addition to the registration fee retrospective from 1 January of the relevant year for applications received after 31 March of that year		
3. a) Registration of food business	1 059.35	
b) Registration of non-food business	560.83	
c) Duplicate Certificates	34.51	
d) Hawkers (Informal Traders)	149.56	

7. ABBATOIR INSPECTION FEES (VAT Exclusive)

a) Cattle	23.69	
b) Small Stock	12.36	
c) Pigs	12.36	

8. DOG IMPOUNDING / LICENCE FEES

1.	Impounding Fees: per dog plus 15% administration fee	85.49	
2.	Licensing Fees:	56.65	
	(a) Dog Taxes per dog: maximum of 2 dogs		
	(b) State Pensioner per dog: limited to 1 dog	18.54	
	(c) Sterilised per dog: limited to 1 dog	18.54	
	(d) For third dog	169.95	
	(e) For fourth dog	283.25	
	(f) Bees removal	309.00	

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF THE WATER SUPPLY TARIFF STRUCTURE

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, determined the tariff structure for the supply of water in the Swakopmund Town and Townlands with effect from 1 July 2012. Effective 01 July 2023.

A. POTABLE WATER

	2022/2023	2023/ 2024
(a) Basic Tariffs		
(i) All Consumers except Senior Citizens and Smallholdings For water supplied, for the first 8 m³ at N\$ 14.87/m³ plus meter rent for a 20 mm diameter meter at N\$ 7.70 / month	126.66	
(ii) Senior Citizens For water supplied, for the first 8 m³ at N\$ 2.75/m³ plus meter rent for a 20 mm diameter meter at N\$ 3.00 / month	25.00	
(iii) Smallholdings For water supplied, for the first 8 m³ at N\$ 14.87 plus meter rent for a 20 mm diameter meter at N\$ 7.70 / month	126.66	
(b) Staggered water tariffs Swakopmund and Smallholdings per m³		
(i) 9 m³ to 30 m³	18.39	
(ii) 31 m³ to 60 m³	23.18	
(iii) More than 60 m³	35.84	
(c) Special water tariffs for Smallholding Owners – only applicable for Owners involved in Agricultural and farming activities per m³:		
(i) 9 m³ to 30 m³	18.39	
(ii) 31 m³ to 60 m³	19.88	
(iii) More than 60 m³	22.18	
(c) Special water tariffs for Swakopmund Old Age Homes p³:		
(i) 9 m³ to 30 m³	N/A	16.00
(ii) 31 m³ to 60 m³	N/A	20.00
(iii) More than 60 m³	N/A	30.00
(d) Departmental Consumption per m³	13.39	

B. TREATED EFFLUENT WATER

	2022 / 2023	2023/ 2024
(a) Basic Tariffs		
(i) All Consumers except listed below For water supplied, for the first 8 m³ at N\$ 3.70/m³ plus meter rent for a 20 mm diameter meter at N\$ 7.93 / month	37.61	

(ii) Rossmund For water supplied, for the first 8 m ³ at N\$ 3.70/m ³ plus meter rent for a 20 mm diameter meter at N\$ 7.93 / month	37.61	
(iii) Sport Clubs For water supplied, for the first 8 m ³ at N\$ 3.70/m ³ plus meter rent for a 20 mm diameter meter at N\$ 7.70 / month	37.61	
(iv) Lions Club For water supplied, for the first 8 m ³ at N\$ 1.10/m ³ plus meter rent for a 20 mm diameter meter at N\$ 3.00 / month	11.80	11.80
(b) Consumption per m³		
(i) All Consumers except listed below	7.21	
(ii) Rossmund	2.06	
(iii) Sport Clubs	3.71	
(iv) (aa) Lions Club 9 m ³ to 30 m ³	24.80	
(bb) Lions Club 31 m ³ to 60 m ³	30.70	
(cc) Lions Club more than 61 m ³	30.70	
(v) Departmental	2.06	

C. WATER LEAKAGE

A special tariff per m³ where proven water leakage is experienced (over 60 m³ water)

Credit will be issued in respect of additional sewerage based on the average water consumption for the period over which leak occurred to maximum 6 (six) months, however no credit will be allowed where the leakage was experienced in the house / premises which have gone through the sewerage system.

14.87	
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D. WATER METERS

Rent for water meters, per meter per month

- (a) 20 mm (Senior Citizens and Lions Club)
- (b) 20 mm (All except Senior Citizens)
- (c) 25 mm
- (d) 32 mm
- (e) 40 mm
- (f) 50 mm
- (g) 80 mm
- (h) 100 mm
- (i) 150 mm

3.00	3.00
7.93	
18.33	
33.58	
45.32	
61.80	
76.22	
117.01	
257.50	

E. WATER CONNECTION / DISCONNECTION

(a)	For replacement of a seal which has been tampered with by the consumer	1 052.66	
(b)	For the special reading of a meter on request of the consumer	134.93	
(c)	For the disconnection of the water supply upon termination of service on request by consumer	147.29	
(d)	For the reconnection of water supply after disconnection on request by the consumer	147.29	
(e)	For reconnection of the water after the water supply was disconnected on account of violation of regulations	244.73	
(f)	Monies payable for any testing	367.09	
(g)	Refundable Deposit on Services account.	489.46	
(h)	Connection / Disconnection service accounts.	61.18	

F. UNDEVELOPED ERVEN

Monthly availability fee	82.09	
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AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF PUBLIC HALLS

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of public halls, as set out in the Schedule: Effective 01 July 2023.

The tariff Schedule is hereby amended-

8. DEPARTMENTAL TARIFFS**A. TARIFFS FOR LEASE OF PUBLIC HALLS (VAT EXCLUSIVE)**

2023 / 2024			
	Town Hall	Meduletu	Multi-Purpose Hall
1. <u>MUSIC SHOWS</u>			
Before 24:00			
After 24:00 per hour			
Kitchen (by day or by night or part thereof)			
2. <u>WEDDINGS</u>			
Before 24:00			
After 24:00 per hour			
Kitchen (by day or by night or part thereof)			
3. <u>DRAMATIC PERFORMANCES, CONCERTS AND SIMILAR FUNCTIONS</u>			
Professional			
Amateur			
Educational Institutions			
4. <u>FUND RAISING</u>			
By day			
By night			
5. <u>FORMAL MEETINGS</u>			
By day			
By night			
6. <u>FILM SHOWS</u>			
Films			
7. <u>RELIGIOUS MEETINGS / CHURCH SERVICE</u>			
Half a day (9:00-13:00) (14:00-18:00)			
Full day (09:00-18:00)			
By night (18:00-00:00)			
8. <u>PUBLIC MEETINGS</u>			
By day			
By night			
9. <u>SPORT PURPOSES</u>			
For practices : Amateur (per occasion)			
Professional (per occasion)			

Matches where entrance fees are charged			
Amateur (per occasion)			
Professional (per occasion)			
10.	<u>EXHIBITIONS</u>		
11.	<u>BLOOD TRANSFUSION CLINICS</u>	<i>Free of charge subject to deposit fees payable</i>	
	By day or by night or part thereof		
12.	A deposit shall be payable in all instances in addition to the tariff of lease (No VAT).		
	- Original receipt must be submitted for refund purposes.		
	(i) Ordinary Booking		
	(ii) Music Shows		
	(iii) Weddings		

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF TOURISM FACILITIES

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of tourism facilities, as set out in the Schedule: Effective 01 July 2023.

The tariff Schedule is hereby amended-

9. B. TOURISM FACILITIES**BUNGALOWS (VAT & TOURISM LEVY EXCLUSIVE)**

	2021/ 2022 Peak Periods (15% VAT & 2% Tourism exclusive)	2021/ 2022 Non-Peak Periods (15% VAT & 2% Tourism exclusive)	2022 / 2023 COVID-19 Special Peak Period (15% VAT & 2% Tourism exclusive)	2022 / 2023 COVID-19 Non-Peak Period (15% VAT & 2% Tourism exclusive)
B.1. BUNGALOWS (VAT excluded)				
1. Rest houses Tariffs per day (BED levy excluded)				
Fish	427.35	341.88		
Gecko	470.09	384.62		
Welwitschia	470.09	384.62		
Dunes	555.56	470.09		
Dunes A (new)	555.56	470.09		
Spitzkoppe	598.29	512.82		
Brandberg A	726.50	641.03		
Brandberg B	769.23	683.76		
Moon Valley	854.70	769.23		
Extra Matress	130.43	130.43		
2. Key deposits (No VAT):				
Brandberg A & B	300.00	300.00		
Moon Valley	300.00	300.00		
Fish, Gecko, Welwitschia, Dunes and Spitzkoppe		200.00		
Peak Season: 20 th December to 05 th January Public Holidays: Easter, Independence, Heroes , and Ascension days Non – Peak Season: Period not mentioned above 50% Deposit payable upon booking confirmation A key deposit shall be payable in all instances in addition to the tariff of accommodation (No VAT) - original receipt with bank confirmation must be submitted for refund purposes.				
3. In the event of the cancellation the following rules shall apply:				
(i) +30 days prior to the arrival / event			10% of the booking value	
(ii) 30 -15 days prior to the arrival / event			25% of the booking value	
(iii) 14 -8 days prior to the arrival / event			50% of the booking value	

(iv)	7 – 4 days prior to the arrival / event			75% of the booking value
(v)	3 -0 days prior to the arrival / event			100% of the booking value
(vi)	No Show			100% of the booking value
(vii)	Lease Conference room			
	External	521.74	547.83	
	Internal Department	347.83	382.61	
	Conference Wi Fi Voucher per day	1 043.48	1 043.48	
(viii)	Wi-Fi			
	1 Gig		43.48	
	3 Gig		69.57	
	5 Gig		130.43	

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF SPORT FACILITIES

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of sport facilities, as set out in the Schedule: Effective 01 July 2023.

The tariff Schedule is hereby amended-

10. D. SPORT FACILITIES (GENERAL) - VAT EXCLUSIVE

	2022/ 2023	2023/ 2024
1. MEMBERSHIP (ANNUAL FEES)		
Payable on or before February each year:		
Schools: Based on the development fee per child per annum:		
Up to N\$350.00	1 165.96	
N\$ 500.00	1 747.91	
N\$ 500.00 and above	2 330.89	
(i) Clubs	3 179.61	
(ii) Other Users per occasion	914.64	
2. <u>SPORTFIELDS</u>		
<u>Fees per event (except training) by Members</u>	<i>Free of charge</i>	<i>Free of charge</i>
All school sports		
<u>Fees per event (except training) by:</u>		
<u>Clubs (Members)</u>		
Soccer	471.74	
Rugby	471.74	
Cricket	338.87	
Netball	338.87	
Basket Ball	273.98	
Softball	273.98	
Volleyball	273.98	
Tennis	273.98	
Hockey	273.89	
Entertainment Area	1 069.14	
<u>Clubs (Non-Members)</u>		
Soccer	1 286.47	
Rugby	1 286.47	
Cricket	1 033.09	
Netball	1 033.09	
Basket Ball	1 033.09	
Softball	676.71	
Volleyball	676.71	
Tennis	676.71	
Hockey	1 069.14	
Entertainment Area	1 069.14	

All weekend Tournaments / Events rates for Members

Refundable deposit (payable in addition to the rental fee)	1 179.35	
Refundable deposit for events other than sports	4 421.79	
Soccer	849.75	
Rugby	849.75	
Cricket	620.06	
Netball	620.06	
Basket Ball	500.58	
Softball	500.58	
Volleyball	500.58	
Tennis	500.58	
Hockey	500.58	

All weekend Tournaments / Events rates for Non-Members

Refundable deposit (payable in addition to the rental fee)	1 179.35	
Refundable deposit for events other than sports	4 421.79	
Soccer	2 329.86	
Rugby	2 329.86	
Cricket	1 874.60	
Netball	1 874.60	
Basket Ball	1 231.88	
Softball	1 231.88	
Volleyball	1 231.88	
Tennis	1 231.88	
Hockey	1 231.88	

Fees are inclusive of all Municipal services except electricity.

Clubs are permitted to collect fees from community members intending to attend their functional activities.

NB: Principle of 'no pay – no play' will be applied strictly.

Deposit

A deposit shall be payable in all instances in addition to the tariff of lease (no VAT) - original receipt must be submitted for refund purposes.

Fees include all Municipal services except electricity.

(Clubs are permitted to collect entrance fee from community intending to attend their functional activities.)

NB: Principle of 'No Pay - No Play' will be applied strictly.

A refundable deposit will be payable for hiring of sport fields for events such as music shows

3. MUSIC SHOWS

Per Show (VAT exclusive)

Refundable deposit to be paid

4. MULTI PURPOSE CENTRESME BUSINESS UNITS AND RESTAURANT

SME Unit 1 (50.75 per m² x N\$ 34.00/m²)

2022/ 2023	2023/ 2024
1 179.35	
4 421.79	
849.75	
849.75	
620.06	
620.06	
500.58	
500.58	
500.58	
500.58	
500.58	
1 179.35	
4 421.79	
2 329.86	
2 329.86	
1 874.60	
1 874.60	
1 231.88	
1 231.88	
1 231.88	
1 231.88	
1 231.88	
712.76	
6 700.15	
20 101.48	
1 226.73	

SME Unit 2 (49.75 per m ² x N\$ 34.00/m ²)	1 202.01	
SME Unit 3 (53.00 per m ² x N\$ 34.00/m ²)	1 280.29	
SME Unit 4 (54.00 per m ² x N\$ 34.00/m ²)	1 305.01	
SME Unit 5 (46.66 per m ² x N\$ 34.00/m ²)	1 133.00	
Restaurant (including kitchen) (313.36 per m ² x N\$ 20.00/m ²)	4 453.72	

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF LABOUR POOL - IMPLEMENT CHARGES AND STORES LEVIES

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of labour pool -, implement charges and stores levies, as set out in the Schedule: Effective 01 July 2023.

The tariff Schedule is hereby amended-

11. LABOUR POOL CHARGES

A. IMPLEMENT CHARGES

Sundry Implements: dry rates per hour

	<u>2022/2023</u>	<u>2023/2024</u>
	529.42	
Trucks	523.24	
Hiab Truck	566.50	
Bulldozers	978.60	
Graders	847.69	
Road Rollers	647.87	
Water Tankers	647.87	
Tractors	341.96	
Front - End Loader	890.95	
TLB - Back Hoe	822.97	
Vacuum Pump	441.87	

Sundry Implements: per day

	<u>2022/2023</u>	<u>2023/2024</u>
Concrete Mixer	510.88	
Concrete	510.88	
Plate Vibrators	510.88	
Portable Generator Set	510.88	
Portable Water Pump	510.88	
Bitumen Spraying Machine	510.88	
Hydroblast	510.88	
Compactor	573.71	
Lawn Mover (Push)	573.71	
Lawn Mover Ride On	1 027.94	
Compressor	903.31	

B. STORES LEVIES

17% On Stores Stock

7 % On Direct Purchases

Capital Items : Maximum of N\$ 2 000.00 per item

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF OTHER TARIFFS

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of other tariffs, as set out in the Schedule: Effective 01 July 2023.

The tariff Schedule is hereby amended-

12. H. OTHER TARIFFS

	2022/ 2023	2023/ 2024
1. Lease of Erven - RUL: (Tamariskia) : 66	5 572.30	
2. Lease of Street Space : per m ² per month (VAT Exclusive)	10.30	
3. Lease of Kiosk : Tamariskia Erf 503	291.49	
4. Lease of Kiosk: Mondesa Erf 3701	291.49	
5. Hiring of tables and chairs & other equipment (VAT Exclusive)		
(a) Per chair per day	13.39	
(b) Per Podium	98.88	
(c) Per Stage	136.99	
(d) Per Spectator Stand (Pavilion)	200.85	
(e) Transport of Spectator Stands / Stages	874.47	
(f) Deposit amount for items (a) to (e) above (No VAT)	964.008	
A deposit shall be payable in all instances in addition to the tariff of lease (No VAT) - original receipt must be submitted for refund purposes.		
6. Low Cost Housing Insurance (Monthly premium)	10.00	10.00
7. Interest on overdue accounts	10% per annum	10% per annum
All Municipal Services	15% per annum	15% per annum
Built Together Loan Instalments	0.83% per annum	0.83% per annum
All other loan accounts	1.25% per annum	1.25% per annum
8. Lease of Municipal Land (Public Open Spaces)		
For an area of 16m ² or less (VAT Excluded)		
(i) Daily	207.34	
(ii) Weekends	276.45	
(iii) Weekly	347.11	
(iv) Monthly	1 039.27	
For an area bigger than 16m ² (VAT Excluded)		
(i) Daily	276.04	
(ii) Weekends	347.11	
(iii) Weekly	416.12	
(iv) Monthly	1 662.42	
Business Stalls x 15 stalls (Erf 4352): 1 - 3, 14 - 16, 21 - 29 per month	577.93	
Business Stalls x 12 stalls (Erf 4352): 4 - 11, 17 - 20 per month	452.17	
Business Stalls x 2 stalls (Erf 4352): 33/34; 35/36 per month	452.17	

Business Stalls x 2 stalls (Erf 4352): 32; 37 per month	315.18	
per day	44.29	
Business Stalls x 10 stalls (Erf 4354 A) per month	452.17	
Open Markets (Erf 1823) per month	112.27	
Open markets (Erf 3251): 1 – 42 per month	112.27	
Open Markets (Erf 3251): 43 – 59 per month	59.74	
Business Stalls x 27 (Erf 4354 B) per month	387.28	
Open Stalls x 32 (Erf 4354 B) per month	86.52	
Braai Area (Erf 4354 B) per month	86.52	
Business Stalls x 5 stall (Erf 4353 – Taxi Rank) per month	297.67	
A deposit for all trading facilities and premises shall be payable in all instances in addition to the tariff of lease (No VAT) – original receipt must be submitted for refund purposes		
9. Trading Sites on Erf 118, Swakopmund (VAT Excluded)		
(i) Arts and Crafts x 10 per month	120.51	
(ii) Mobile Food Kiosks x5 per month (VAT Excl.) paid in advance	339.90	
(iii) Miscellaneous sites	339.90	
A deposit for Art & Craft and Miscellaneous sites shall be payable in all instances in addition to the tariff of lease (No VAT) – original receipt must be submitted for refund purposes		
Daniel Kamho Fresh Produce Market:		
(i) Site rent per month (Vat exclusive, paid in advance)	971.29	
(ii) Toilet rental for the site	311.06	
(iii) Water Usage for the site	169.95	
(iv) Waste removal charge for the site	325.48	
Hawker's site at Kavita Park:		
(a) Site No 1 (16m² x N\$6.60/m²)	124.63	
(b) Site No 2-30, 32-42, 44-55, 57-64 (10m² x N\$6.60/m²)	78.28	
(c) Site No 31 (12m² x N\$6.60/m²)	93.73	
(d) Site No 43 (8m² x N\$6.60/m²)	62.83	
(e) Site No 56 (13m² x N\$6.60/m²)	101.97	
A deposit for hawker's site shall be payable in all instances in addition to the tariff of lease (No VAT) – original receipt must be submitted for refund purposes.		
10. Hiring Of Training Room Facility (per occasion)	3 769.80	
11. LOCATION FILMING FEES		
<u>This tariff is for any production agency using Swakopmund locations for the purpose of producing feature films, television commercials, general entertainment programs and non Swakopmund documentaries.</u>		
a) Feature Films	N\$ 8 724.10	
	per day	

(b) Commercial Film	<i>NS\$ 4 362.05 per day</i>	
(c) Documentaries	<i>NS\$1 869.45p er day</i>	

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF AERODROME LANDING AND PARKING CHARGES

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of Aerodrome facilities, as set out in the Schedule: Effective 01 July 2023.

PART "B": AERODROME CHARGES APPLICABLE TO SWAKOPMUND SWAKOPMUND MUNICIPAL AERODROME CHARGES

1. LIABILITY TO PAY AERODROME CHARGES

- 1.1 In terms of the provisions of Part 139 of the NAMCARS, paragraph 139.01.06 aerodrome charges shall be payable by the operator, pilot and/or owner of an aircraft to Swakopmund Municipality.
- 1.2 In terms of the provisions by the council of the Municipality of Swakopmund under section 30 (1)(u) of the Local Authority Act, 1992 (Act 23 of 1992) as amended aerodrome charges shall be payable by the operating pilot and/or owner of an aircraft to Swakopmund Municipality. The council of the Swakopmund Municipality further amends the charges and fees in respect of aerodrome facilities, as set out in the schedule (refer to GEN 4.1-7): Effective 01 July, with an annual increment of 5%.
- 1.3 Aerodrome charges for aircraft and passengers consist of:
 - 1.3.1 A landing charge payable at the Swakopmund Municipal Aerodrome at the time a flight terminates.
 - 1.3.2 A parking charge payable at the Swakopmund Municipal Aerodrome where an aircraft is parked.
 - 1.3.3 A passenger service charge payable at Swakopmund Municipal Aerodrome before a flight commences (payable by the aircraft operator, pilot and/or owner engaged in commercial and /or private air transport operations;
 - 1.3.4 An administration fee per transaction i.e. admin and documentation fee (for approved account holders) and a cash handling & admin fee (for non-account holders) will be payable at the Swakopmund Municipal Aerodrome.
 - 1.3.5 Private clients flights passengers, only charged when utilizing the terminal facility;

2. NOTIFICATION OF MOVEMENT OF AIRCRAFT

- 2.1 Immediately after an aircraft has landed at Swakopmund Municipal Aerodrome, the operator, pilot and/or owner of that aircraft shall give written notice to the aerodrome officials at apron office, on the prescribed landing/departure register, of the time of arrival of that aircraft together with such other information as required by the aerodrome officials.
- 2.2 Immediately before an aircraft is to take off from Swakopmund Municipal Aerodrome, the operator, pilot and/or owner of that aircraft shall give written notice on the prescribed landing/departure register to the aerodrome officials, of the expected time of departure of that aircraft and any such information required by the aerodrome officials and pay all aerodrome charges payable to the aerodrome officials, unless such operator has previously entered into a credit agreement with Swakopmund Municipal Aerodrome, which agreement is valid and operational at the time of departure

3. LANDING AND PARKING CHARGES

- 3.1 The following landing and parking charges are applicable to Swakopmund Municipality for the use of the facilities at Swakopmund Municipal Aerodrome.
- 3.1.1 The charges, **inclusive of VAT**, applicable in respect of aircraft other than a helicopter, are as follows: Training flight touch and goes [T&G] payable of 20% of aircraft landing fees. However, all **full stop landing** irrespective the activity, should be charged normal landing fee.

The tariff Schedule is hereby amended-

I. AERODROME LANDING AND PARKING CHARGES (VAT exclusive)

		2022 / 2023 LANDING CHARGES	2022 / 2023 PARKING CHARGES (per 24hrs or part thereof)	2023 / 2024 LANDING CHARGES	2023 / 2024 PARKING CHARGES (per 24hrs or part thereof)
	Maximum certificated mass in Kilogram of an aircraft up to and including				
1. AERODROME					
A	500 kg	37.08	6.18	44.80	8.90
B	1000 kg	59.74	12.36	72.15	14.45
C	1500 kg	87.55	18.54	105.75	21.15
D	2000 kg	119.48	23.69	144.25	28.85
E	2500 kg	152.44	29.87	184.05	35.85
F	3000 kg	182.31	37.08	220.15	44.05
G	3500 kg	213.21	42.23	257.45	51.50
H	4000 kg	243.08	48.41	293.50	58.70
I	5000 kg	303.85	60.77	366.90	73.40
J	6000 kg	364.62	72.10	440.25	88.05
K	7000 kg	426.42	84.46	514.90	103.00
L	8000 kg	487.19	97.85	588.25	117.65
M	9000 kg	546.93	110.21	660.45	132.10
N	10 000 kg	607.70	121.54	733.80	146.80

1. Thereafter for every additional 1000 kg Or part thereof an additional

59.74	18.54	71.40	22.35
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2. PASSENGER SERVICE CHARGES

Non-scheduled flights:

79.31	95.75
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Scheduled flights:

79.31	95.75
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3. ADMINISTRATION CHARGES

Admin & documentation fee
(Approved account holders only)

5.15	6.20
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Cash handling & administration fee
(non-account holders only)

16.48	19.90
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4. Landing for Helicopters and Training will be charged as parking fees, *plus* 20% administration fees.

ALL THE ABOVE PRICES ARE INCLUSIVE OF VAT

3.2 Reductions

- 3.2.1. When a landing is carried out by helicopter, the charge shall be 20% of the appropriate landing charge.
- 3.2.2. Training flight touches and goes [T&G] payable of 20% of aircraft landing fees but full stop landing will be charge appropriate landing charge

3.3 Exemptions

- 3.3.1 Namibian Presidential and foreign state aircraft;
- 3.3.2 Aircraft engaged in search and rescue operations;
- 3.3.3 Aircraft engaged in test flights, when such flights are required by the Executive Director of Namibia Civil Aviation Authority (proof of such request to be provided to validate the exemption);
- 3.3.4 Any crew member on duty;
- 3.3.5 Any person under the age of two (2) years.
- 3.3.5 Skydive Parachute passenger charge;
- 3.4. Transit passengers, defined as those passengers;
- 3.4.1 Same plane through transit without leaving the AD site before departure
- 3.5 Namibian and foreign State aircraft in the service of the military, customs or police are exempted from landing and parking charges, but not from passenger charges, upon presentation of proof that:
- 3.5.1 Such aircraft is in the service of the military, customs or police.
- 3.5.2 The purpose of the particular flight is related to military, customs or police operations; and
- 3.5.3 In case of a foreign aircraft, that such aircraft is a State aircraft.
- 3.6 Landing charges on test flights are ordered by the Namibia Civil Aviation Authority.
- 3.7 Mercy flights are exempted from after-hours charges but not from passenger, landing or parking charges.
- 3.8 Motor-glider and microlight is certainly exempted from paying landing charges hence, its weight below 450kg.

4. PASSENGER SERVICE CHARGES

- 4.1 The passenger service charge shall be calculated on the basis of the number of embarking passengers on an aircraft and the appropriate tariff applicable to each passenger as set out below:
- 4.1.1 Per departing passenger on a scheduled flight: N\$ 95.75 including VAT
- 4.1.2 Per departing passenger on a non-scheduled flight: N\$ 95.75 including VAT

5. GENERAL RULES

- 5.1 Should the aircraft be on a permanent or long term lease to a private person, private operator, commercial operator, airline, Charter Company, etc, the lessee of the aircraft may be charged instead of the registered owners.
- 5.2 A written request to this effect has to be submitted to the accounting officer of Swakopmund Municipality, which request will not unreasonably be withheld. The final decision in this regard is however at the discretion of the accounting officer of the Swakopmund Municipal Aerodrome.
- 5.3 Aerodrome user or aircraft owner should give the aerodrome personnel official notification for aircraft change e.g. sell, buy or rental if not so then last user of the aircraft will be liable for landing fee and etc.

6. METHOD OF PAYMENT FOR LANDING, PARKING AND PASSENGER DEPARTURE CHARGES:

Landing charges, parking charges, passenger service charges and administration charges are levied:

- 6.1 At daily rates payable in cash or utilize the speed point facility, at the AD apron office, at the time the aerodrome is used, or
- 6.2 In the case of a regular user where the registered owner or operator has not defaulted in respect of payment of previous accounts and who is creditworthy and of good standing, without demand at the end of each calendar month in respect of charges accrued during that month, provided that, at the discretion of the accounting officer of the Swakopmund Municipal Aerodrome, prior arrangement for a Bank guarantee of payment is in place.
- 6.3 Non-compliance with these rules and regulations will result in the management of Swakopmund Municipality resorting to prohibiting movement of aircraft on the aerodrome and other strict measures i.e. refusing services, clamping of aircraft when parked and charging interest at "MORA" rate on all outstanding balances exceeding thirty (30) days from invoice date, as well as permanent withdrawal of credit facilities if any.
- 6.4 Should the pilot refuse or fail to fill in the landing/departure register, Swakopmund Municipality will charge a flat rate of "rate N" to the registered owner of the aircraft, subject to its rights set out herein. All the pilots are obliged to fill in landing/departure register irrespective whether they account holder or non-account holder.

Note: Note must be taken that the Swakopmund Municipal Aerodrome is NOT a state/parastatal owned or operated aerodrome but is privately owned and operated by the Swakopmund Municipality.

AMENDMENT OF THE CHARGES AND FEES IN RESPECT TOWN PLANNING FEES

The Council of the Municipality of Swakopmund under section 30(1)(u) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended, further amends the charges and fees in respect of Aerodrome facilities, as set out in the Schedule: Effective 01 July 2023.

The Minister of Urban and Rural Development promulgated the application fees in Government Gazette Number 8031 under Notice Number 25 on the 15th February 2023 for the procedures that part of the Urban and Regional Planning Act, 2018 (Act 5 of 2018). The Table below consists of the promulgated fees.

Town Planning Application Fees

Fees for applications made to a local authority		
	Nature of application	Fee (N\$)
1.	Alteration of boundaries, suspension or deletion of conditions relating to land (section 97 or 105 of Act)	500
2.	Alteration of boundaries of an approved township (section 97 or 105 of Act)	500
3.	Disestablishment of approved township or portion of an approved township (section 97 or 105 of Act)	500
4.	Establishment of township (section 97 or 105 of Act)	7 187.50
5.	Application for rezoning (section 97 or 105 of Act)	2 012.50
6.	Subdivision of an erf (section 97 or 105 of the Act)	1 092.50
7.	Consolidation of an erf (section 97 or 105 of the Act)	1 092.50

Fees that are either administrative in nature or governed by the Swakopmund Zoning Scheme did not form part of the Minister's promulgation. The Table below consists of the application fees that still need to be Gazetted as provided for in terms of Section 30(1)(u) of the Local Authorities Act, Act 23 of 1992, as amended.

Town Planning Application Fees

8	Resident occupation (Council Policies)	400.00
9	Consent Use (Table B of the Swakopmund Zoning Scheme)	2 012.50
10	Servitudes and right of ways	1 000.00
11	Relaxation of development restrictions (building lines, etc)	200.00
12	Naming and remaining of Street and Place, and	500.00
13	Miscellaneous	200.00