



**Swakopmund Municipality
Procurement Management Unit**

**REQUEST FOR PROPOSAL
BID INVITATION**

PROCUREMENT NO : **CS/RP/SM-005 /2023**

DESCRIPTION : **Development of tourism routes in Swakopmund**

SCOPE :

- **conduct a situation analysis.**
- **Compile description/ story / history of identified sites/ local products etc**
- **Engage stakeholders in the tourism industry.**
- **Develop tourism attraction routes including maps and digital videos**

PREREQUISITES : Bidder shall demonstrate to have completed similar scope of services in tourism/research industry for a period of 5 years

CLOSING DATE : **Monday 4 September 2023 at 11:00**

DOCUMENTS : Documents are available on the Municipal website at www.swakopmun.com and no documents will be handed out or collected from the PMU until further notice.

LEVY : **N/A**

ENQUIRIES ADMINISTRATIVE : **RN Shipunda pmu@swkmun.com.na**

TEL : **+264 4104612**

The bids (1 original + 1 copy) must be in sealed envelopes and clearly marked on the front **CS/RP/SM-005 /2023- Development of tourism routes in Swakopmund** and addressed to the **Head of the Procurement Management Unit**. Bidder's name & address must be clearly marked on the back of the sealed envelopes. Bids must be placed in the **RED** bid box on the **Ground Floor of the Swakopmund Municipal Offices**, c/o Rakotoka Street & Daniel Kamho Avenue, Swakopmund or **posted** to the **Head of the Procurement Management Unit, P.O. Box 53, Swakopmund**.

Notice No: 49/2023

**Mr. A. Benjamin
Chief Executive Officer**