

Municipality of Swakopmund

AGENDA ORDINARY COUNCIL MEETING ON THURSDAY 28 SEPTEMBER 2023 AT 19:00



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**MUNICIPALITY OF SWAKOPMUND**

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Ref No 5/2/1/1/2

Enquiries: *Aloysia Kahuika*

18 September 2023

The Mayor and Councillors
Municipality
SWAKOPMUND

Dear Sir / Madam

NOTICE: ORDINARY COUNCIL MEETING

Notice is hereby given in terms of Section 14(1)(c) of the Local Authorities Act of 1992, Act 23 of 1992 as amended, of an **ORDINARY COUNCIL MEETING** to be held:

DATE : THURSDAY, 28 SEPTEMBER 2023

**VENUE : COUNCIL CHAMBERS, MUNICIPAL OFFICE BUILDING,
C/O RAKOTOKA STREET AND DANIEL KAMHO
AVENUE, SWAKOPMUND**

TIME : 19:00

**A Benjamin
CHIEF EXECUTIVE OFFICER**

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6.	<u>PETITIONS</u> None.	
7.	<u>MOTIONS OF MEMBERS</u> None.	
8.	<u>ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN</u> None.	
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12. **REPORTS AND RECOMMENDATIONS OF COMMITTEES OR THE CHIEF EXECUTIVE OFFICER**

None.

13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

None.

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MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 31 August 2023 at 19:00.**

PRESENT:

Councillor D Am- !Gabeb	:	Deputy Mayor
Councillor B R Goraseb	:	Alternate-Chairperson of MC
Councillor C-W Goldbeck	:	Member of Management Committee
Councillor P Shimhanda	:	Member of Management Committee
Councillor M Henrichsen	:	Member of Council
Councillor S M Kautondokua	:	Member of Council
Councillor H H Nghidipaya	:	Member of Council
Councillor E Shitana	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr M Haingura	:	GM: Corporate Services & HC
Mr V S Kaulinge	:	GM: Economic Development Services
Mr C McCLune	:	GM: Engineering & Planning Services
Mr A Kationdorozu	:	Acting GM: Health Services & SWM
Ms G Mukena	:	Acting GM: Finance
Ms A Kahuika	:	Administration Officer
Ms D Hannes	:	Personal Assistant: Mayor
Mr U S Tjiurutue	:	Corporate Officer: Administration

ALSO PRESENT:

Seven (7) Members of the public and one members of the Media.

1. OPENING BY PRAYER

Pastor Francois Koch opened the meeting with prayer.

2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL
(C/M 2023/08/31 - 5/2/1/1/2)

On proposal of Councillor S M Kautondokua seconded by Councillor P Shimhanda, it was:

RESOLVED:

That the agenda be adopted.

CO: A
GM: CS&HC

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3. APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL

3.1 Application for leave of absence:

- Councillor D Namubes - Approved
- Councillor W O Groenewald - Approved

3.2 Declaration of interest:

- Councillor H H Nghidipaya - Item 11.1.3

4. CONFIRMATION OF MINUTES

(C/M 2023/08/31 - 5/2/1/1/2)

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 27 JULY 2023

(C/M 2023/08/31 - 5/2/1/1/2)

On proposal of Councillor C-W Goldbeck seconded by Councillor M Henrichsen, it was:

RESOLVED:

CO: A
GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 27 July 2023, be confirmed as correct.

5. INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL

None.

6. PETITIONS

None.

7. MOTIONS OF MEMBERS

None.

8. ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN

None.

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9. OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS

(C/M 2023/08/31 - 5/5/2)

HONOURABLE COUNCILORS, MR. ALFEUS BENJAMIN, CHIEF EXECUTIVE OFFICER, GENERAL MANAGERS, MANAGERS, AND OFFICIALS OF COUNCIL, ESTEEMED MEMBERS OF THE COMMUNITY, MEMBERS OF THE MEDIA, LADIES AND GENTLEMEN

GOOD EVENING ONCE AGAIN AND WELCOME TO THE AUGUST COUNCIL MEETING.

WE ARE IMMENSELY GRATEFUL THAT YOU TOOK TIME TO JOIN US TONIGHT. THANK YOU VERY MUCH. WITHOUT WASTING TIME, PLEASE ALLOW ME TO SHARE WITH YOU THE FOLLOWING HIGHLIGHTS FOR THE MONTH OF AUGUST:

DURING THE MONTH OF AUGUST, COUNCIL HAD THE FOLLOWING ENGAGEMENTS:

1. WE ATTENDED THE ERONGO TOURISM AND BUSINESS EXPO WHICH WAS HELD IN WALVISBAY.
2. ON THE 12TH OF AUGUST, WOMEN JOINED OUR MAYOR AND THE RESIDENTS OF SWAKOPMUND TO CELEBRATE WOMEN'S MONTH AT THE LEADING LADIES CONFERENCE. THIS FUNDRAISING EVENT WAS ABLE TO GENERATE DONATIONS TO THE VALUE OF N\$48 700.00
3. FURTHERMORE, THE ERONGO RED AND THE MUNICIPALITY OF SWAKOPMUND HELD A CEREMONIAL EVENT FOR THE ELECTRIFICATION OF THE DRC. WE ARE INVITING THE COMMUNITY OF DRC TO PLEASE CONNECT THEIR ELECTRICITY IN ORDER TO HAVE ACCESS TO ENERGY. THIS IS INDEED A MILESTONE FOR OUR TOWN AND THE RESIDENTS OF DRC.
4. ADDITIONALLY, WE ALSO CELEBRATED THE REOPENING OF THE KAVITA PARK SITUATED IN TOWN CONSISTING OF ARTS AND CRAFTS ON 18 AUGUST 2023.
5. DURING THE MENTIONED PERIOD, COUNCIL WAS ALSO INVITED TO THE FRITZE AND QUELLE 65TH ANNIVERSARY.
6. ON 20 AUGUST, WE HELD OUR PUBLIC MEETING IN TOWN FOR THE VINETA, OCEAN VIEW, VOGELSTRAND AND MILE 4 RESIDENTS
7. AND EARLIER THIS MORNING, WE ATTENDED THE TIDRET SOLAR AWARENESS WEEK IN MONDESA.

LADIES AND GENTLEMEN, HONOURABLE COUNCILLORS, NOW FOR THE ANNOUNCEMENTS FOR NEXT MONTH;

TOMORROW MORNING, WE WILL BE HAVING OUR SECOND ANNUAL MATUTURA CULTURAL FESTIVAL. THIS IS A UNIQUE OPPORTUNITY TO CELEBRATE THE DIVERSE CULTURES OF OUR TOWN.

FURTHERMORE, OUR NEXT PUBLIC MEETING WILL BE ON 17 SEPTEMBER 2023 FOR THE MATUTURA RESIDENTS. I WOULD LIKE TO INVITE THE COMMUNITY OF MATUTURA TO PLEASE ATTEND THIS MEETING.

WITH THAT SAID, THANK YOU FOR YOUR UNDIVIDED ATTENTION AND LET US NOW PROCEED WITH THE AGENDA.

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10. REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT

10.1 REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING AUGUST 2023

(C/M 2023/08/31 - 5/2/1/1/2)

RESOLVED:

CO: A
GM: CS&HC

That the report to Council on the resolutions taken by Management Committee meeting held on 10 August 2023, be noted.

11. RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETING HELD DURING AUGUST 2023

11.1 MANAGEMENT COMMITTEE MEETINGS HELD ON 10 AND 22 AUGUST 2023

11.1.1 PRESENTATION: CONCEPT DESIGN: RENOVATION OF THE SEATING CUBICLES AT THE MOLE

(C/M 2023/08/31 - 14/2/4/3)

RESOLVED:

GM: EPS

- (a) That Council approves the Design Concept for the Renovations of the Seating Cubicles and the Tower Option 1, located at the Mole as presented by Karen Miller Architects.
- (b) That Karen Miller Architects be requested to increase the number of seating cubicles as well as the ablution facilities.
- (c) That the General Manager: Engineering & Planning Services obtain approvals from the Aesthetics Committee and the Built Heritage Council on the approved design concept.
- (d) That once approvals are received from the Aesthetics Committee and the Built Heritage Council, the Swakopmund Municipal Council be updated on the approvals and Capital Budget be requested for the execution of the project.
- (e) That the General Manager: Engineering & Planning Services submits an updated report to Council for consideration.

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11.1.2 **BRANDING PROPOSAL FROM POWERCOM (PTY) LTD:
SWAKOPMUND MUNICIPAL WATER RESERVOIR**
(C/M 2023/08/31 - 13/3/1/7)

GM: EPS
CO: P
GM: CS&HC

RESOLVED:

- (a) That Council approves the agreement with PowerCom (PTY) Ltd for the branding one of the three Municipal water reservoir near the Swakopmund Municipal Airdrome.
- (b) That permission be granted to PowerCom (PTY) Ltd to brand the large water reservoir, marked as A on the map. (Annexure B) on file.
- (c) That PowerCom (PTY) Ltd brand the water reservoir at their own costs and that local painters be used (where possible).
- (d) That the agreement be for a period of three (3) years, commencing November 2023 until November 2026.
- (e) That PowerCom (PTY) Ltd be permitted to paint the reservoir in the colour, emblem, and slogan of PowerCom, based on a design approved by the General Manager: Corporate Services & Human Capital by using a type of primer, paint or other preparatory or coating material and application method approved by the General Manager: Engineering & Planning Services and on condition the final product is to the satisfaction of the General Manager: Engineering & Planning Services.
- (f) That PowerCom (PTY) Ltd shall maintain the painted surface regularly to the satisfaction of the General Manager: Engineering & Planning Services.
- (g) That Council shall not be liable for any damage or cost of repairs should Council need to effect any improvements, extensions or repairs to the reservoir and that damage the painted surface as a result thereof.
- (h) That PowerCom (Pty) Ltd commits to an annual donation of N\$5 000.00 towards the Swakopmund Street Fair for a period of three (3) years, commencing November 2023.
- (i) That advertising fees be charged in terms of Councils fees structure.
- (j) That Powercom (Pty)Ltd be responsible to rehabilitate the site to its original state.

11.1.3 **SALE OF ERF 4770 (A PORTION OF ERF 4326), MONDESA TO
HAFENI TOURISM GROUP (PTY) LTD: REVIEW OF PURCHASE
PRICE**

(C/M 2023/08/31 - M 4770)

CO: H
GM: F
GM: CS&HC

During the discussion of this item Councillor declared interest on the matter and left the Chambers.

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RESOLVED:

That Council approves the following amendment to its decision passed on 28 June 2018 under item 11.1.16:

- (i) *That due to the time which elapsed since the approval for the purchase price Council must consider the new valuation obtained from the Trust & Estate Company in the amount of N\$700.00/m²; that Council has the prerogative to decide the following:*

The Council takes option 1 and remain with the purchase price approved on 28 June 2018 in the amount of N\$325.00/m² (N\$975 000.00); Since the delay was not caused by Council.

- (ii) *That Council amends the date of sale approved under point (e)(v) to read the date of the last party signing the deed of sale.*

11.1.4

REQUEST FOR EXTENSION OF TIME AND REDUCTION OF PURCHASE PRICES: MR N RAMAKHUTLA

(C/M 2023/08/31 - M 4338, 4339)

CO: P
GM: CS&HC

RESOLVED:

- (a) That Council takes note of the application by Mr Norman Ramakhutla for the extension of time and reduction of the purchase prices for Erven 4338 and 4339, Mondesa.
- (b) That Council remains with the purchase prices approved for Erven 4338 and 4339, Mondesa on 26 January 2023 under item 11.1.29 in the amount of N\$898 875.00 plus 15 % VAT of N\$1 033 706.25.
- (c) That Council provides Mr Norman Ramakhutla 60 days to comply, failing which the erven be offered at a closed bid sale at an upset price based on a valuation to be obtained.

11.1.5

UPDATE OF THE 40/40 (CREDIT-LINK) PROJECT RESOLUTION PASSED ON 27 APRIL 2023 UNDER ITEM 11.1.16.

(C/M 2023/08/31 - 14/2/1/2)

CO: P
GM: CS&HC

RESOLVED:

That point (b) of Council's resolution passed on 27 April 2023 under item 11.1.16 be amended to request beneficiaries to provide their pre-approval within 45 days.

11.1.6

PENSIONERS (SENIOR CITIZENS) OUTSTANDING DEBTS

(C/M 2023/08/31 - 3/11/1/2/1/6)

GM: F

- (a) That Council approves the writing off irrecoverable debts as provided for in Council's Bad Debt (Impairment) Policy.
- (b) That Council adopts a due diligence approach and consider the merit of each case.

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- (c) That prepaid water meter be installed as a precautionary measure to avoid recurring default payment.

11.1.7 PURCHASE OF A PORTION OF ERF 113, VINETA FOR CONSOLIDATION WITH ERF 31, VINETA
(C/M 2023/08/31 - V 31, V 113)

RESOLVED:

CO: P
GM: CS&HC

- (a) That the property not be sold until the expiry of the lease period.
- (b) That Council determines the future needs of the property before considering any option of selling the property.

11.1.8 TUTORIFIC ACADEMY CC: APPLICATION FOR INSTITUTIONAL LAND
(C/M 2023/08/31 - 16/1/4/2/1/15)

RESOLVED:

CO: P
GM: CS&HC

- (a) That Council **considers** the application by Tutorific Academy CC for an erf zoned "*Institutional*" at the full cost for installation of services.
- (b) That a suitable erf zoned "*Institutional*" be identified within the Mass Housing townships measuring approximately 1 000m², a purchase price be determined as per as per Annexure "D" (on file) and the informal households be relocated from the erf.
- (c) That (a) and (b) be subject to Tutorific Academy CC submitting proof of financial ability to acquire and develop an erf measuring approximately 1 000m² based on the full costs of installation of services relevant to the specific township (Annexure "D") on file.
- (d) That once the information in (c) is provided, the application be resubmitted to Council for approval of a specific erf, purchase price and standard conditions of sale.
- (e) That Tutorific Academy CC be advised to change from CC to a trust fund or Section 21 company not for gain.

11.1.9 AVAILING FUNDS TO UPGRADE ELECTRICITY DISTRIBUTION AT TENNIS COURT PARKING AREA
(C/M 2023/08/31 - 14/2/2/1/7, 5/6/3)

RESOLVED:

GM: EDS

- (a) That Council approves funding commitment of N\$140 000 .00 for the upgrade and supply of electricity at the Tennis Court Parking Area to enable to accommodate additional mobile kiosks and events in the future.

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- (b) That the General Manager: Finance source and avail the funds for the upgrade and supply of electricity at Tennis Court Parking area.

11.1.10 TRANSFER OF FUNDS (ECONOMIC DEVELOPMENT SERVICES DEPARTMENT) - CAPITAL BUDGET 2021/2022
(C/M 2023/08/31 - 3/1/1/1/1)

GM: F
GM: EDS

RESOLVED:

- (a) That the following capital project mentioned hereunder be transferred to the 2023/2024 financial year:

Project Description	Estimated amount (N\$) to be carried over 2023 / 2024	Vote Number
Supply and installation of kerbs and interlocks at new parks on Erven 9226 and 509 Tamariskia, Ext. (E 9226 & T 509)	N\$433 988.00	400531019100
Dustbins	N\$35 000.00	850031023300
Fire Rescue (Emergency) Equipment	N\$1500 000.00	350031018400
Heavy-duty tumble dryer for Fire Brigade	N\$100 000.00	350031018500

- (b) That permission be granted to the General Manager: Finance to transfer these votes with the required amounts to the 2023/2024 financial year.

11.1.11 APPROVAL OF THE FILE PLAN (FILING SYSTEM)
(C/M 2023/08/31 - 8/5/1)

CO: A
GM: CS&HC

RESOLVED:

- (a) That Council takes note of the approved File Plan (Filing System).
- (b) That it be noted that the filing system will be implemented from 01 September 2023.

11.1.12 REQUEST FOR ACCOMMODATION FOR TJIPANGANDJARA FILM CREW AT THE MUNICIPAL REST CAMP
(C/M 2023/08/31 - 14/2/7/1/4, 5/6/14/2))

RESOLVED:

GM: EPS

- (a) That Council supports the request for accommodation from King Media in the amount of N\$3 788.00 to accommodate the film crew of the movie "Tjipangadjara" at the Municipal Rest Camp free of charge which premieres at the Atlantic Cinema in Swakopmund.
- (b) That council accepts the 8 complimentary tickets valued at N\$1 200.00.

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- (c) That the funds be defrayed from Vote: 101015533000 where an amount of N\$39 666.00 is available.

11.1.13 SUBDIVISION OF ERF 1440, MATUTURA EXTENSION 7 INTO 6 PORTIONS AND REMAINDER AND REZONING OF THE 6 PORTIONS FROM "GENERAL RESIDENTIAL" WITH A DENSITY OF 1:250 TO "SINGLE RESIDENTIAL" WITH A DENSITY OF 1:300

(C/M 2023/08/31 E 1440 M, E 1444 M, E 1445 M)

RESOLVED:

GM: EPS

- (a) That the Subdivision of Erf 1440, Matutura, Extension 7 into 6 Portions and Remainder be approved as per the table below:

Ptn numbers	Proposed Sizes (m ²)	Zoning
Portion 1	362m ²	Single Residential
Portion 2	569m ²	Single Residential
Portion 3	576m ²	Single Residential
Portion 4	367m ²	Single Residential
Portion 5	583m ²	Single Residential
Portion 6	372m ²	Single Residential
Rem 1440	4197m ²	General Residential 2
Total	7 026m ²	

- (b) That the first option of the subdivision layout be recommended provided that each erf has street access.
- (c) That the rezoning from "General Residential 2" with a density of 1:250 to "Single Residential" with a density of 1:300 of 6 Portions of Erf 1440, Matutura, Extension 7 be approved.
- (d) That the rezoning of Erf 1440, Matutura, Extension 7 from "General Residential 2" with a density of 1:250 to "Single Residential" with a density of 1:300 is not subject to a compensation fee.
- (e) That the subdivision of Erf 1440, Matutura, Extension 7 be subject to a 7.5% subject to a compensation fee with respect to Endowment calculated according to Section 9 (b) of Regulations relating to the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) in conjunction with the Swakopmund Municipality Property Policy.
- (f) That if there be a need for upgrading the municipal services, it be for the account of the applicant, and it must be designed to the satisfaction of the General Manager: Engineering and Planning Services.
- (g) That all the parking be provided on-site in line with the Swakopmund Zoning Scheme and no parking on street reserve; shall be tolerated.
- (h) That the applicant provides proof that the subdivision and rezoning has been approved by the Minister and

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promulgated and provide approved erf diagrams from the Surveyor General's Office before any business registration and/or submission of building plans to the Engineering and Planning Services Department for approval.

- (i) That the title deed conditions registered against Erf 1440, Matutura, Extension 7 be retained for the newly created 6 Portions and Remainder Erf 1440, Matutura, Extension 7 as follows:
- (i) *The erf shall only be used or occupied for purposes which are in accordance with and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act 5 of 2018);*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.*
- (j) That Council approves the Township to be established on Erven 1444 and 1445, Matutura Extension 7.
- (k) That Council embarks on the statutory procedures required to have the township established be created and erven rezoned in line with the Urban and Regional Planning Act provision.

11.1.14 SUBDIVISION OF ERF 5803, SWAKOPMUND, EXTENSION 18, INTO PORTION "A" AND THE REMAINDER
(C/M 2023/08/31 - E 5803)

RESOLVED:

GM: EPS

- (a) That the subdivision of Erf 5803, Swakopmund, Extension 18 into Portion A and Remainder be approved as per the table below:

PORTION NUMBERS	PROPOSED SIZES	ZONING
Portion A	2895.771m ²	General Residential 1
Remainder of Erf 5803	1531.229m ²	General Residential 1
Total	4427m ²	

- (b) That the subdivision of Erf 5803, Swakopmund Extension 18 be subject to a 7.5% subject to a compensation fee with respect to Endowment calculated according to Section 9 (b) of Regulations relating to the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) in conjunction with the Swakopmund Municipality Property Policy.
- (c) That the title deed conditions registered against Erf 5803, Swakopmund, Extension 18 be retained and be registered against Portion A as follows:
- (i) *The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act 5 of 2018);*

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- (ii) *The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.*

11.1.15 PROPOSAL FOR TWINNING AGREEMENT / MEMORANDUM OF AGREEMENT BETWEEN SWAKOPMUND MUNICIPALITY AND BETHANIE VILLAGE COUNCIL
(C/M 2023/08/31 - 5/2/4/5)

CEO
CO: MC
GM: CS&HC

RESOLVED:

- (a) That the Office of the Chief Executive Officer liaises with the Bethanie Village Council and schedule a date for a meeting before entering into an agreement or Memorandum of Understanding.
- (b) That the Bethanie Village Council be informed to provide Council with a draft twinning agreement or Memorandum of Understanding for consideration.

11.1.16 TRANSFER OF FUNDS TO THE NEW FINANCIAL YEAR - MARKETING & COMMUNICATION PROJECTS
(C/M 2023/08/31 - 3/1/1/1/1)

CO: MC
GM: CS&HC

RESOLVED:

That this item be referred back.

11.1.17 PROPOSAL TO DEVELOP A SOLAR COMPONENT MANUFACTURE PLANT
(C/M 2023/08/31 - 16/2/12/1/1)

GM: EPS
CO: P
GM: CS&HC

RESOLVED:

- (a) That Council supports the proposal by Messrs Granville Energy Namibia (Pty) Ltd to establishment of a solar component manufacturing plant within the Swakopmund town boundary.
- (b) That Council, *in principle*, supports the leasing of a 10-hectare size land, next to the HDF-Energy development to Messrs Granville Energy Namibia (Pty) Ltd for a period of 9 years and 11 months, with the option of renewal, for the establishment and operation of a solar component manufacturing plant.
- (c) That the exact size and location of the solar component manufacturing plant, be determined by the General Manager: Engineering and Planning Services.
- (d) That once the size and location of the solar component manufacturing plant are determined by the General Manager: Engineering and Planning Services, that the General Manager: Corporate Services and Human Capital

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submits to Council for consideration the full lease price and applicable terms and conditions for the lease.

- (e) That any costs associated with this proposal, such as surveyor costs, municipal services to support the operations, applications for road accesses and electrical supply should be for the account of Messrs Granville Energy Namibia (Pty) Ltd.

11.1.18 INVITATION TO PARTICIPATE IN A FULLY FUNDED EMERGENCY MANAGEMENT TRAINING PROGRAMME IN ROMANIA

(C/M 2023/08/31 - 11/2/5/3)

GM: EDS
M: HC
GM: CS&HC

RESOLVED:

- (a) That Council approves the nomination of the Chief Fire Officer to attend the Emergency Management Assistance Training Programmed in Romania from 4-8 September 2023, which will be fully funded by the Government of Romania.
- (b) That special leave be granted to the Chief Fire Officer to attend the Emergency Management Training Programme.
- (c) That the normal out-of-town expenses and travel cost to and from Windhoek of N\$16 020.00 be paid to the Chief Fire Officer.
- (d) That the cost be defrayed from Vote:350015505500 where N\$30 000.00 is available.
- (e) That a report be submitted to the Management Committee after the training.

11.1.19 OLD AND REDUNDANT ITEMS / EQUIPMENT: ECONOMIC DEVELOPMENT SERVICES - CEMETERIES

(C/M 2023/08/31 - 3/18/1)

GM: EDS
CO: A
GM: CSHC

RESOLVED:

- (a) The following old and redundant equipment and items be written off and sold at the next public auction:

Quantity	Description
1	Petrol Mower
5	Wheelbarrows
46	Rakes (Plastic)
3	Picks
18	White chairs
5	Metal Rakes
4	Electrical head Trimmer
5	Pruning Scissor
20	Brooms
3	Dustpan
2	Tables
1	Pruning saw
1	Palm Saw

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4	Hose Pipe
1	Ladder
4	Spade
1	Microwave

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above-mentioned redundant equipment' and items.

11.1.20 **HOSTING OF THE 2023 MATUTURA CULTURAL FESTIVAL**
(C/M 2023/08/31 - 9/3/1/2)

RESOLVED:

CEO
All GMs

- (a) That Council approves that the second Matutura Cultural Festival be held on 1 to 2 September 2023 at Erf 2349, Extension 11, Matutura.
- (b) That an Organising Committee comprising of one (1) representative from each department and two (2) representatives from each cultural group under the leadership of the General Manager: Economic Development Services Department be approved.
- (c) That Council approves the utilisation of ± N\$39 905.00 to fund the Matutura Cultural Festival expenses i.e., sound system, eight mobile toilets, lunch packs for NDF Brass Band and schools cultural groups lunch packs, tent as well as t-shirts for the organising committee.
- (d) That the funds be defrayed from Vote: 450015533000 where N\$60 000.00 is available.
- (e) That Council be indemnified against any claims that may arise from participants attending this event.
- (f) That no person be permitted to stay on the property overnight, except for security personnel.
- (g) That ablution facilities be increased proportionally to the size of the audience being expected to attend the event.
- (h) That the security personnel be increased / beefed up for crowd control purposes.

11.1.21 **NAMPOL: REQUEST FOR ACCOMMODATION AND MEALS DURING THE FESTIVE SEASON-2023/2024**
(C/M 2023/08/31 - 14/2/7/1/2, 3/15/1/5/2)

RESOLVED:

CEO
GM: EDS
GM: F

- (a) That the Office of the Mayor solicits donations from our stakeholders to assist with meals provision for the 18 Nampol officers requested to ensure the maintenance of law and order during the festive season.

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- (b) That Council approves accommodation (N\$85 203.00) and food parcel (N\$21 454.20) to the amount of N\$106 657.20 for 18 (eighteen) members of the Namibian Special Police Force at the Swakopmund Rest Camp to assist with crime prevention from 15 December 2023 until 08 January 2024, on condition that they only operate in Swakopmund.
- (c) That the food parcel budget remains as a contingency fund that can be utilized should the Office of the Mayor not solicit sufficient donations from our stakeholders.
- (d) That the Namibian Special Police Force be requested to assist with the safety and security at the Swakopmund Fair from 21-23 December 2023.
- (e) That the Ministry of Safety and Security ensure that the Special Field Force are deployed in Swakopmund full time during the dates mentioned in (b).
- (f) That Nampol be requested to submit a report of their activities during the festive period of 15 December 2023 until 08 January 2024 to Council.

11.1.22 REPRESENTATION OF COUNCIL CHAIRPERSON ON ALAN BOARD

(C/M 2023/08/31 - 5/6/1; 5/1/1)

RESOLVED:

CEO

That the Mayor, Councillor Dina Namubes be the Council representative on ALAN and that ALAN be informed accordingly.

11.1.23 WELWITCHIA HEALTH TRAINING CENTRE - EXTENSION OF SUBMISSION PERIOD FOR BUILDING PLANS

(C/M 2023/08/31 - E 3342)

RESOLVED:

GM: EPS
CO: P
GM: CS& HC

- (a) That Council takes note of the progress made by Messrs Welwitchia Health Training Centre on their envisaged development on Erf 3342.
- (b) That Council grants Messrs Welwitchia Health Training Centre an extension until 31 October 2023 to submit their architectural, structural and building plans, in accordance with Council's Building Regulations and Town Planning requirements to the General Manager: Engineering and Planning Services and that this period includes submissions to Aesthetical Committee.
- (c) That the General Manager: Corporate Services and Human Capital be permitted to amend the relevant clauses and requirements in the Sales Agreement for Erf 3342 between

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Council and Messrs Welwitchia Health Training Centre to include the period provided in point (b) above.

11.1.24 ERF 366, MILE 4 - OCEAN CULTURE INVESTMENTS CC: REQUEST FOR EXTENSION OF TIME TO PAY PURCHASE PRICE
(C/M 2023/08/31 - E 366 M4)

CO: P
GM: CS& HC

RESOLVED:

- (a) That Council takes note of the letter received from Ocean Culture Investments CC requesting extension of time to secure the balance of the purchase price for Erf 366, Mile 4.
- (b) That the application by Ocean Culture Investments CC to change the name of the purchaser not be approved as the conditions of sale prohibit any change to the name of the purchaser.
- (c) That an extension of time be granted until 30 September 2023 subject to interest being charged at a rate of 8.5% from 22 May 2023 until date of transfer (in the case a bank guarantee is provided); or until date of payment (in the case of a cash payment).
- (d) That Ocean Culture Investments CC signs an addendum to the deed of sale containing the above within 21 days of the Council resolution.
- (e) That should Ocean Culture Investments CC fail to sign the addendum within 21 days and secure the purchase price by the due date, the transaction be cancelled, the deposit forfeited, and the erf be sold to the next successful bidder in line.

11.1.25 MUPUPA REALTORS CC: AMENDMENT OF CLAUSE 6.5 OF THE DEED OF SALE
(C/M 2023/08/31 - 16/1/4/2/1/2)

CO: P
GM: CS& HC

RESOLVED:

- (a) That Council takes note of the application dated 01 August 2023 from Mupupa Realtors CC and an addendum to the deed of sale be compiled recording the following concessions:
 - (i) That Mupupa Realtors CC be granted an extension of time of 2 months from date of this Council resolution to secure funding in terms of clause 5 of the deed of sale.
 - (ii) That the extension of time be subject to clause 5.3 in terms whereof interest of 10.75% be levied from 10 August 2023 until date of transfer of ownership of the 50 erven to Mupupa Realtors CC (in case where a bank guarantee is provided), alternatively until date of payment in the case where the funds are held in the trust account of Koep & Partners.

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- (iii) That clauses 3.1.6 and 6.5 be amended to provide for one-, two- and three- bedroom houses at purchase prices of not less than N\$ 150 000, but not more than N\$ 500 000.00 (excluding the cost of the land).
- (iv) That the sizes of the following erven listed in Annexure "A" to the deed of sale be rectified and the total purchase price quoted in clause 5.1 be amended from N\$3 659 940.00 to N\$3 744 400.00 due to the correction of the sizes:

ERF	SQUARE METRE	Price
6855	465 (467)	N\$ 83 700.00
6859	400 (387)	N\$ 72 000.00
6864	400 (369)	N\$ 72 000.00
6867	400 (358)	N\$ 72 000.00
6869	400 (382)	N\$ 72 000.00
Total for 50 Erven		N\$ 3 722 400.00

- (v) That the following standard conditions for the construction of houses be incorporated in the agreement of sale by addendum:
1. The submission by the Developer to the Municipality of conceptual sketch plans of at least three standard types of dwelling houses to be constructed by the Developer at the Single Residential Disposal Erven, and the approval thereof by the Municipality.
 2. The construction of the dwelling houses shall be carried out by the Developer:-
 - 2.1 In accordance with prior approved building plans by the Municipality;
 - 2.2 with due compliance with the Standard Swakopmund Building Regulations and the specifications commonly known as the "SABS/SANS400", and
 - 2.3 to the satisfaction of the General Manager: Engineering Services of the Municipality,
- at a sales value per house (exclusive of the site value) which shall be not less than N\$ 150 000.00 and not more than N\$ 500 000.00.

- (b) That point (f) of Council's resolution passed on 24 February 2022 under item 11.1.4 be amended in terms whereof the values of the houses were approved.
- (c) That should Mupupa Realtors CC not secure the purchase price on expiry of the two-month period from the date of approval, the transaction be cancelled, and the erven be sold by closed bid sale.

11.1.26 WRITING OFF: UNDISRUPTED POWER SUPPLY (UPS)

(C/M 2023/08/31 - 16/2/6/1)

RESOLVED:

CO: A
CEO
GM: CS & HC

- (a) That the following redundant items be written off in terms of Section 30(1)(s) of the Local Authorities Act, Act 23 of 1992, as amended:

Quantity	Description	Serial Number
1	80 KVA Undisrupted Power Supply (UPS)	2011061302
64	Batteries	None

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- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset price for the above.

11.1.27 CHINA GEZHOUBA GROUP COMPANY LIMITED:
REHABILITATION OF LEASE SITE
 (C/M 2023/08/31 - 13/3/1/5)

CO: P
 GM: CS& HC

RESOLVED:

- (a) That it be noted that the land on which the facility is located is planned for other development by Council.
- (b) That the Office of the Governor be advised to relocate the facility to a government owned property / land as no rental fee would be required.
- (c) That China Gezhouba Group Company Limited remains responsible for the rehabilitation of the lease site in terms of clause 14 of the lease agreement.
- (d) That Council takes note of the letter received from the Office of the Governor of the Erongo Region dated 23 July 2023 accepting the donation of the lease site and facilities by China Gezhouba Group Company Limited, and their subsequent application requesting Council to donate the lease site to them.
- (e) That the Office of the Governor of the Erongo Region and China Gezhouba Group Company Limited be informed that China Gezhouba Group Company Limited may not cede the lease site to anyone without Council permission (clause 7) and that since the lease site is part of undivided townlands, it cannot be used for youth development opportunities in terms of Council's Structure Plan.
- (f) That the application for the donation of the lease portion not be approved and the Office of the Governor - Erongo Region be advised to relocate and place the improvements on Portion 59 which belongs to the Government of Namibia as confirmed on 11 October 2018 by the Deeds Office:

GOVERNMENT OF NAMIBIA*Is the owner of*

CERTAIN : Erf 59 (a Portion of Portion 5) of the Farm Swakopmund Town and Townlands No 41

SITUATE : IN THE MUNICIPALITY OF SWAKOPMUND
REGISTRATION DIVISION "G" ERONGO REGION

MEASURING : 11,0029 hectares

HELD BY : Deed of Transfer No T 7585/1996

No bond

- (g) That all costs for the above, cancellation and rehabilitation be for China Gezhouba Group Company Limited.

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11.1.28

SALE OF ERF 1239, EXTENSION 3, TAMARISKIA TO NAMIBIA TRAINING FOUNDATION: PURCHASE PRICE PAYMENT RECEIVED AND AMENDMENT OF STATUS OF THE PURCHASER

(C/M 2023/08/31 - T 1239)

CO: P
GM: CS & HC

RESOLVED:

That Council allows Namibia Training Foundation to convert from a non-profit entity to a profit-making entity in terms of Annexure "A" (on file) paragraph 8.1.1 of the deed of sale, in which case:

- (i) The purchase price be N\$333 724.28 as approved by Council on 04 April 2023 under item 11.1.1, point (e);
- (ii) That the purchaser be held to the approved development of the property in terms of clause 11.2 of the deed of sale:
 - 11.2 The purpose of the sale of the ERF to the PURCHASER is for the construction of a welfare organization / school / kindergarten / crèche and / or related buildings and conduct such operations only on the ERF.
 - 11.3 The PURCHASER herewith expressly acknowledges, accepts and undertakes to develop the public space (better known as Erf 1241) adjacent to the ERF, as a playground / play area:
 - 11.3.1 for the benefit, use and enjoyment of all children in the community;
 - 11.3.2 the development thereof will be subject to and in accordance with the approved plans and specifications in terms of the SELLER's relevant regulations and / or guidelines and subject to the SELLER's overall approval;
 - 11.3.3 the costs for such development will be payable by the PURCHASER.
- (iii) That the reverting clause, Paragraph 8 of Annexure "A" (attached as Annexure "D") remains in effect.
- (iv) That approval be sought from the Minister of Urban & Rural Development for the amendment of the name and purchase price based on the entity being a profit-making company.
- (v) That an addendum to the deed of sale be compiled regarding the above concessions.

11.1.29

ADDRESSING STREET BUILDING LINES ON ERF 841 VINETA

(C/M 2023/08/31 - V 841)

RESOLVED:

GM: EPS

- (a) That Council reaffirms its building plans approval of 1985 and 2014, respectively and be deemed as approval of the relaxation of the street building lines.
- (b) That the Council relax the street building line for the garage as depicted in the application dated 24th February 2023.
- (c) That the unapproved building structures on Erf 841, Vineta be condoned.

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- (d) That the Penalty for Non-Compliant which amounts to N\$65 791.90 (VAT incl) be paid in full before the issuance of the "As-Built" Plans for Approval and the release of Compliance Certificate.
- (e) That upon payment of the Penalty for Non-Compliant Construction amount, the as-built plans be submitted for approval.

11.1.30 USE OF OPEN PUBLIC SPACE AROUND STRAND HOTEL AND OTHER PUBLIC SPACE

(C/M 2023/08/31 - 14/1/3/1)

GM: EDS
CO: P
GM: CS & HC

RESOLVED:

- (a) That the application of Mr Eimann to use public open spaces, streets and / or parking areas to operate trackless trains for amusement and kids entertainments not be approved.
- (b) That Mr Eimann be informed that train not being categorized as a vehicle cannot be used on a public road and due to its size as well as the turning radius, it cannot be operated from the walkways.
- (c) That Mr Eimann be advised to approach Platz Am Meer mall Management to request for permission to operate from their premises.
- (d) That the approach be conditional and only during the festive season as a pilot project.
- (e) That the Promenade be availed as a pilot project during the festive season.

11.1.31 ALLOCATION OF LISTS OF NAMES OF 3 HOUSING GROUPS: HARAMBEE GROUP, MOVEMENT FOR HOUSING GROUP AND JUNTOS CONSTRUIR GROUP

(C/M 2023/08/31 - 14/2/1/1)

CO: H
GM: CS & HC

RESOLVED:

- (a) That Council approves the 3 lists (Annexures F, G and H) containing the names of beneficiaries submitted by each Housing Group who are on the Master Waiting List in principle against the erven allocated to them.
- (b) That the lists of the 3 groups (Annexures I, J and K) containing the beneficiaries who do not appear on the Master Waiting List be submitted to the line ministry for consideration to be accommodated for allocation of erven.
- (c) That a deeds search be carried out to determine whether all beneficiaries are first time homeowners before instruction to transfer can be given.

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- (d) That Council takes note of the change of name of Messrs Build Together Group to Juntos Construir.
- (e) That the following conditions of sale shall apply to the 3 groups:
 - (i) *That the erven be donated to the beneficiaries on the approved lists on condition that they save sufficient funds for the servicing of the area within the given time.*
 - (ii) *That each beneficiary saves funds to contribute their pro rata share according to the size of the erf towards the cost of services on condition that they save sufficient funds for servicing the area within the given time.*
 - (iii) *That the beneficiaries are not permitted to sell the erven within a period of 5 years after transfer.*
- (f) That Messrs Juntos Construir be informed to comply point (f), of the Council resolution of 29 April 2023, item 11.1.22, within 30 days from this Council resolution failing compliance the group be excluded from any further discussions and allocations.
- (g) That Council approves the request by Messrs Juntos Construir to replace the deceased member (Ms Nicolene Skini) with her next-of-kin (Ms Salinda Uises), who applied for housing under Mondesa with reference number MO3208 (as per confirmation of the Master Waiting List) and it be submitted to the line ministry for approval to be accommodated for allocation of erven.

11.1.32 PUBLIC PETITION PERTAINING MOBILE FOOD KIOSKS
(C/M 2023/08/31 - 14/1/3/1)

RESOLVED:

GM: EDS

- (a) That Council take note of the petitions and objections lodged by the affected stakeholders against the relocation of mobile food kiosks.
- (b) That the Council takes note that there is no proof that the Town Planning Scheme was complied with when permission was granted for the utilization of the current mobile kiosk locations.
- (c) That a comprehensive public scoping exercise be carried out with all interested and affected parties, in consideration for the mobile kiosks currently operational within the beach area.
- (d) That comments, inputs and concerns raised by the relevant stakeholders during the public scoping exercise in (c) above, be submitted to the Council for consideration.

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- (e) That the comments, inputs and concerns be investigated within the framework of the policy and regulations, before Council takes a final decision.

11.1.33 PRESENTATION PROPOSAL FOR MAMA OUMA PROJECT AND LAND ALLOCATION

(C/M 2023/08/31 - 5/2/1/2/3)

CO: P
GM: CS& HC

RESOLVED:

- (a) That Council identify a suitable institutional land for the project.
- (b) That in order to maintain consistency, the request be dealt with like other requests of similar nature received in the past.
- (c) That due to a cumbersome land sale process, the land be allocated on a lease basis first, to ensure that operations commence as soon as possible.
- (d) That the lease agreement should have an option of purchasing the land.
- (e) That Council establishes conditions / criteria, e.g., statutory requirements to ensure operational compliance for current and future projects.
- (f) That Messrs Green Charcoal Namibia confirm the size of the land required for this project.

13. DRAFT REGULATIONS AND TARIFFS, IF ANY

None.

The meeting adjourned: 19:50

Minutes to be confirmed on: 28 September 2023.

Councillor D Am- !Gabeb
DEPUTY MAYOR

Mr A Benjamin
CHIEF EXECUTIVE OFFICER

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY PREVIOUS MANAGEMENT COMMITTEE MEETING HELD DURING AUGUST 2023**

10. (A) **MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON 10 AUGUST 2023**

2. **CONFIRMATION OF MINUTES**
(M/C 2023/08/10 - 5/2/1/1/2)

2.1 **MINUTES OF THE ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 10 AUGUST 2023**

On proposal of Councillor M Henrichsen and seconded by Councillor B R Goraseb, it was:

RESOLVED:

CO: A
GM: CS&HC

That the Minutes of the Ordinary Management Committee meeting held on 10 August 2023, be confirmed as correct.

2.2 **MINUTES OF THE SPECIAL MANAGEMENT COMMITTEE MEETING HELD ON 22 AUGUST 2023**

On proposal of Councillor B R Goraseb and seconded by Councillor M Henrichsen, it was:

RESOLVED:

CO: A
GM: CS&HC

That the Minutes of the Special Management Committee meeting held on 22 August 2023, be confirmed as correct.

2.3 **MATTERS ARISING FROM THE PREVIOUS MINUTES**

None.

8. **POLICY MATTERS**

8.3 **REQUEST FOR A REDUCED RATE TO HOST WOMENS CONFERENCE AT THE MUNICIPAL REST CAMP**

(M/C 2023/09/14 - 14/2/7/1/4)

RESOLVED: (For Condonation)

CEO

(a) That Council takes note of the booking made by the Rhenish Church of Namibia to the value of N\$85 230.00 to host their annual women's conference at the Swakopmund Municipal Rest Camp from 15-16 September 2023.

(b) That Council provides 10% discount to the value of N\$8 523.00 to the Rhenish church of Namibia, Swakopmund Congregation.

8.5 FOURTH BATCH: TRANSFER OF ELECTRICAL SUBSTATIONS: ERONGO REGIONAL ELECTRICAL DISTRIBUTORS

(M/C 2023/09/14 - E 2747, E 1910, E 1758, M 1616, E7295 M, M 2555, M 2953, M 3112
M 3112 M 4374, E 266C, E 118, V 113)

RESOLVED:

That this item be referred back for further clarification.

CO: P
GM: CS&HC

10. MATTERS NOT ON THE AGENDA, BUT DISCUSSED WITH PERMISSION OF THE CHAIRPERSON

10.1 PRESENTATIONS:

1. CAIRO-ATHENS DEVELOPMENT
2. MANIC CAPITAL MANAGEMENT

(M/C 2023/09/14 - 16/1/4/2/1/14)

RESOLVED

(a) That Council takes note of the presentations by:

1. *Cairo-Athens Development*
2. *Manic Capital Management*

(b) That in order to ensure fair and equal treatment of all applicants for large portions of land for housing development, the two presenters be informed that Council remains with its decisions passed on 27 April 2023 under item 11.1.9 and 29 June 2023 under item 11.1.20 as conveyed to them under cover of a letter dated 08 September 2023.

(c) That in order to address the housing backlog, Council should develop a policy framework for land management and land delivery that accommodates both SME's and established developers.

CO: P
CEO
GM: CS&HC

10.4 PRESENTATION - MTC DOME PROGRESS MADE ON THE ENTERPRENUERSHIP FACTORY (BUSINESS BOX)

(M/C 2023/09/14 - 14/1/1/2)

RESOLVED:

That the presentation of progress report by MTC Dome be noted.

GM: EDS

10.6 GREEN HYDROGEN GLOBAL FORUM, JEJU SPECIAL SELF-GOVERNING PROVINCE, REPUBLIC OF KOREA, 23-25 OCTOBER 2023

(M/C 2023/09/14 - 5/5/1)

RESOLVED:

(a) That Management Committee gives the approval for the Mayor to attend the Green Hydrogen Global Forum in Jeju, Korea as from 23-25 October 2023.

(b) That Council seek Ministerial approval for the travel authorisation of the Mayor.

(c) That subsistence and traveling allowance at a total of N\$53 600.00 be defrayed from the Council's Publicity Vote: 101015533000 where N\$300 000.00 is available.

11. **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETINGS HELD DURING AUGUST 2023**

11.1 **MANAGEMENT COMMITTEE MEETING HELD ON 10 AUGUST 2023**

11.1.1 **PURCHASE PRICE: SALE OF ERF 7159, MONDESA TO NAMBAZA INVESTMENTS CC**
(C/M 2023/08/31 - M 3289 & M 7159)

Ordinary Management Committee Meeting of 14 September 2023, Addendum 7.1 page 03 refers.

A. **This item was submitted to the Management Committee for consideration:**

1. **Purpose**

The purpose of this submission is for Council to determine the purchase price of Erf 7159, Mondesa based on the valuation obtained from the municipal valuer in order to sell the erf to Nambaza Investments CC (hereinafter referred to as Nambaza). Nambaza is a registered close corporation owned by Dr Abisai Konstantinus.

2. **Background**

Erf 7159, Mondesa (2 812m²) is zoned "General Residential 2" and is located in Extension 26, Swakopmund.

On 12 September 2022, Nambaza applied to purchase a portion of Erf 7159, Swakopmund measuring approximately 120m² to build an electrical substation to supply power to the AK Plaza development on Erf 3289, Mondesa.

Their application was approved by Council on 24 November 2022, under item 11.1.36 at a purchase price of N\$ 450.00/m² being the purchase which was approved for Erf 7159, Mondesa to Angelique Investment CC in 2017.

On 14 December 2022, Nambaza requested Council to purchase the entire Erf 7159, Mondesa instead of a portion to develop houses for their employees as well as for the construction of the electrical substation as it is not economical viable to buy a portion to build an electrical substation only.

Their application was approved by Council on 27 April 2023 under item 11.1.4 subject to the following conditions:

That Council repeals its decision of 24 November 2022, item 11.1.36 and replace it with the following decision:

- (a) *That Council approves the sale of Erf 7159, Extension 26, Mondesa measuring 2 812m² to Nambaza Investments CC (represented by Mr Abisai Konstantinus) for them to develop residential houses and to*

construct an electrical substation that will provide electrical power on Erf 7159, Mondesa and Erf 3289, Mondesa.

- (b) That valuations be obtained from two valuers to determine the average market purchase price for Erf 7159, Mondesa; whereafter Council's standard conditions of sale also be submitted.
- (c) That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), and the Urban & Regional Planning Act (Act 5 of 2018) respectively, be dealt with successfully.

The sale of Erf 7159, Mondesa to Nambaza was approved based on the premise to build a substation and accommodation for their employees therefore a restriction clause be imposed not to allow the purchaser to sell the erf unless it is developed.

With reference to point (b) above, on **28 April 2023** Council's valuer (The Trust & Estate Co) was requested to provide a probable market value for Erf 7159, Mondesa zoned "General Residential". The attached valuation dated **25 July 2023 (Annexure "A")** was received proposing the value of N\$ 350.00/m², i.e. N\$ 984 200.00 (round off to N\$ 980 000.00). According to the valuer, the valuation of N\$ 350.00/m² is determined based on the average price for the comparable properties sold between 2018 to March 2023 in the neighbouring townships.

In 2017, Erf 7159, Mondesa was offered for sale to Angelique Investment CC at the purchase price of N\$ 450.00/m², subsequent the sale was cancelled on **30 August 2021**. On **28 October 2021** under item 11.1.3, Council passed the following resolution:

- (a) That Erf 7159, Mondesa be added to the list of erven available in Extension 26 for sale by close bid as approved by Council on 30 January 2019 under item 11.1.12 (a).
- (b) That the upset price be determined at N\$ 137.50/m² i.e. 2 812m² x N\$ 137.50 = N\$ 386 650.00.

The above upset price of N\$ 137.50/m² was determined based on the upset price of Erven 7053, 7065 and 7066, Mondesa, Extension 26 approved by Council on 31 March 2016, item 11.1.15 at the cost of installation of services plus a mark-up of 25%.

3. Determination of the purchase price

In 2017, Council approved the sale of Erf 7159, Mondesa to Angelique Investment CC at the average purchase price of N\$ 450.00/m² based on two valuations. In terms of the Property Policy, the purchase price shall escalate with 5% per annum from the date the purchase price was approved. Below is the calculation of the escalation of N\$ 450.00/m² by 5% per annum:

YEAR	PRICE/M ²	5% ESCALATION
2017	450.00	22.50

2018	472.50	23.63
2019	496.13	24.88
2020	520.93	26.05
2021	546.97	27.35
2022	574.32	28.72
2023	603.00	

It is now 7 years since the purchase price of N\$ 450.00/m² was approved in 2017 for Angelique Investment CC. The Property Policy requires that new valuation be obtained for reconsideration of the purchase price by Council.

The Trust & Estate Co was requested to determine the valuation of Erf 7159, Mondesa. They have determined the valuation based on comparable method of 5 properties that were sold between 2018 and March 2023 in the neighbouring townships and estimated the probable market value at N\$350.00/m²; i.e. N\$ 984 200.00 (round off to N\$980 000.00).

With reference to the sale of general residential erven in Extension 6 and 7 Matutura, Council approved the upset price of N\$156.00 /m², however erven were sold at the average per square meter of N\$187.00. Of the 12 erven zoned "general residential" offered for sale on 02 December 2022, 3 remain unsold and are listed for the sale on 29 September 2023. This is an indication that there is a low demand for erven zoned "general residential" in the northern townships.

4. Discussion

Council has the prerogative to decide whether to approve the new valuation of N\$350.00/m² or to remain with the purchase price of N\$450.00/m² as it was approved to Angelique Investment CC in 2017.

It is standard practice to add a premium to the purchase price in the case of a private treaty sale as the purchaser does not have to compete with the public to secure the sale.

Council's standard conditions of sale approved for the sale of Erf 7159, Swakopmund to Angelique Investment CC are incorporated in the recommendation below.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the purchase price for the sale of Erf 7159, Extension 26, Swakopmund measuring 2 812m² to Nambaza Investments CC (represented by Dr Abisai Konstantinus) at N\$450.00/m² as was previously approved by Council during 2017 for another private treaty sale, i.e. 2 812m² x N\$450.00/m² = N\$1 265 400.00.
- (b) That upon acceptance of the purchase price by Nambaza Investments CC Council's intention to sell Erf 7159,

Mondesa to Nambaza Investments CC be advertised for possible objections as required in terms of the Local Authorities Act, Act 23 of 1992 as amended, at the cost of the purchaser.

- (c) That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), the Urban and Regional Planning Act, Act 5 of 2018, the Town Planning Amendment Scheme and Council's Property Policy be dealt with successfully.
- (d) That the transaction be concluded within 120 days from the date of approval being received from the Minister of Urban and Rural Development to proceed with the transaction.
- (e) That payment of the purchase price be secured either in cash or bank guarantee in favour of the Swakopmund Municipality within 120 days from the date the approval by the Minister of Urban and Rural Development of the sale. Failure to secure the purchase price will result in cancellation.
- (f) That the purchaser accepts that all costs relating to the transaction are for their account, such as (but not limited to) the advertising of the alienation for objections, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.
- (g) That the following standard conditions be applicable:
 - (i) *That it is noted that the purchaser has paid a deposit of N\$ 10 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.*
 - (ii) *That any remainder of the deposit in (i) be refunded to the purchaser on completion of the transfer of ownership of the property.*
 - (iii) *That the purchaser takes note that in terms of Council's Property Policy if the transaction is not concluded within a year the purchase price escalates annually by 5% from the date Council approved the purchase price until date of transfer and if a period of 5 years lapses new valuations are obtained.*
 - (iv) *Failure to pay the purchase price in cash or secure payment by bank guarantee on the 120th day from date of approval by the Minister of Urban and Rural Development will result in the transaction being cancelled without the need to place the purchaser on terms, should the purchase price be secured by a bank guarantee the transfer must be effected on or before the 120th day, else interest will be levied as from the date the Ministerial approval is received until the date of registration of transfer at a rate as confirmed with Council's bank on the date of sale.*
 - (v) *The erf is sold "voetstoots" or "as is" and Council give no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the layout or situation or subterranean*

composition of the property or any improvements thereon. Council also does not warrant that the services installed at the property are suitable for the use intended by the purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewerage and water connections are suitable for the intended use of the property.

- (vi) That the purchaser must construct structural improvements worth at least 4 times the municipal valuation of the property. Structural improvements, for purposes of this condition, shall not include the construction of boundary walls or any changes to the subterranean composition of the property.**
 - (vii) That the said improvements must be completed within 24 months (2 years) from date of transfer.**
 - (viii) That the property may not be alienated unless it is developed, and a completion certificate is issued in respect of the structural improvements. This restraint of alienation must be registered against the title deed of the property.**
 - (ix) No development or construction will be permitted to commence until the statutory processes have been completed and the erven are transferred.**
 - (x) The agreement of sale be signed and returned to the Swakopmund Municipality, by the purchaser within 21 days of receipt thereof.**
 - (xi) That the purchaser indemnifies Council against any claims resulting from blasting, should blasting need to be done.**
- (h) That the applicant takes note that no rights will accrue to the applicant unless all the above-mentioned conditions ((a) to (g)) are complied with in full and all the relevant authorities have given the necessary permission, if applicable.**
-

ANNEXURE "A"



The Trust & Estate Co
PROPERTY VALUERS & ESTATE AGENTS

Offices: Windhoek | Coastal | Gobabis Tel: 061 231 224 Email: dh@getr.co.na

**CHIEF EXECUTIVE OFFICER
MUNICIPALITY OF SWAKOPMUND
P. O. BOX 53
SWAKOPMUND**

25th July, 2023

ATT : M. SHEEHAMA

RE : MARKET VALUE OF ERF 7159 MONDESA

Your email refers.

To determine the probable market value of a property, one must look at comparable sales.

I will make use of the Comparable Sales Method to determine the probable market value of the subject property.

The Comparable Sales Method is used where there is evidence of actual recent sales where the sales are analysed to produce rates which are then applied to value the subject property.

The following comparable properties were sold recently in the vicinity of the subject property namely:

ERF	SUBURB	ERF SIZE	DATE OF SALE	SALES PRICE	SELL OUT RATE – N\$/M ²
1090	Matutura	4 243 m ²	May 2023	N\$ 936 000	N\$ 220
4224	Mondesu	2 738 m ²	December 2019	N\$ 964 000	N\$ 350
7067	Swakopmund	4 456 m ²	February 2018	N\$ 1 362 000	N\$ 310
7068	Swakopmund	4 456 m ²	February 2018	N\$ 1 154 000	N\$ 260
1441	Matutura	2 520 m ²	March 2023	N\$ 570 000	N\$ 230

The above comparable sales were sold for an average price of **N\$ 275 per m²**.

Taking all the above into consideration, I estimate the probable market value of the subject property, as follows:

Erf 7159 Mondesa:

2 812 m ²	@	N\$ 350	=	NS 984 200
Rounded Off				<u>NS 980 000</u>

If you need any further information please contact me.

Kind regards,



D HITE/VALUER

25th July, 2023



Nambaza Investments cc
23 Maple Street, Ocean View
Reg: cc/2009/3916
t: +264 64 400 550 / +264 81 855 5551
e: abisai@nambaza.com
P.O. Box 7227 Swakopmund, Namibia

Att: Mr. A Plaatje
GM Corporate Services & HC
Municipality of Swakopmund
Private Bag 53
Swakopmund

14 December 2022

Re: Application for Land to build substation

Dear Mr Plaatje,

With gratitude, I receive your letter dated 28 November 2022 wherein Nambaza Investments cc is assigned a portion of Erf 7159 to construct a substation as per council resolution dated 24 November 2022. Hereby, I accept the resolution and accordingly submit a proof of payment for N\$ 10,000 as stipulated in the associate conditions of the award letter.

Notwithstanding the acceptance, I furthermore submit to purchase the remainder of Erf 7159 at the stipulated rate of N\$450 per square meter as suggested by council. The additional portion of land will be used for company housing, and if at all, a phase 2 of AK Plaza.

The motivation for this request lies in the huge cost associated with the ErongoRed substation development (est. N\$1,000,000), which without additional cost optimization measures, we have no way of absorbing the cost of the substation.

The AK Plaza development is expected to create employment for 100 people, and we estimate that a third of our employees will require housing. We also need additional space for a carwash and lube oil changing bay which the current space at AK Plaza does not have space for. Erf 7159 will be ideal for these developments.

Once again, I would like to thank you and the entire municipal team for your assistance with this development. I hope we can realize a development which the entire Swakopmund will be proud of.

I look forward to hearing from you.

Sincerely,

Dr. Abisai Konstantinus

SWAKOPMUND
 MUNICIPALITY
 0661 4104111
 OFFICIAL RECEIPT
 Date: 2023/02/10
 Receipt No.: 536563
 Issued To: D. Bank
 Received From: NAMPALA INVESTMENTS CC
 Account Number: 01000668723
 Unit: Info Not Available
 Amount Payable: R100018.00
 General Payment: R100018.00
 Payment Method: Cheque
 Bank: NAMPALA INVESTMENTS CC
 Branch: NAMPALA
 Account: 01000668723
 Amount: R100018.00
 Date: 2023/02/10
 Signature: [Signature]
 Stamp: [Stamp]
 ONLY MACHINE PRINTED RECEIPTS VALID

20221214-49896303
Swakopmund Municipality
First National Namibia
H/Office Windhoek Namibia 556
282672
Namibaze Investments CC
62249603300
10000.00
15/12/2022
Ext 7159
EKR Processed
Bank Payment

10 000.00
in bank
15 Dec



MUNICIPALITY OF SWAKOPMUND

M3289 and M7159

☎ (064) 4104213
 ☎ 080 614 514
 📍 53 Swakopmund
 🌐 NAMIBIA
 🌐 www.swakopmun.com.na
 ✉ msheehama@swkmun.com.na

Enquiries: Ms M Sheehama

14 February 2023

Nambaza Investments CC
 P O Box 7227
 SWAKOPMUND
 13001

Attention: Mr Abisai Konstantinus

✉ abisaisenior@gmail.com

Dear Sir

APPLICATION FOR LAND TO BUILD A SUBSTATION

I acknowledge receipt of your letter dated 14 December 2022, as well as the payment of a deposit in the amount of N\$ 10 000,00 (a receipt will be forwarded to you in due course).

Your application to acquire the entire Erf 7159, Mondesa is receiving attention and a further correspondence will be addressed to you as soon as circumstances allow.

On 24 November 2022 under item 11.1.36 Council approved the sale of a portion of Erf 7159, Mondesa to you. With regard to the remaining portion of Erf 7159, Mondesa, Council's resolution passed on 28 October 2021 under item 11.1.3 provides that the erf be sold by public closed bid sale.

Should you have any further enquiries, please do not hesitate to contact Ms M Sheehama at ☎ 064 4104213.

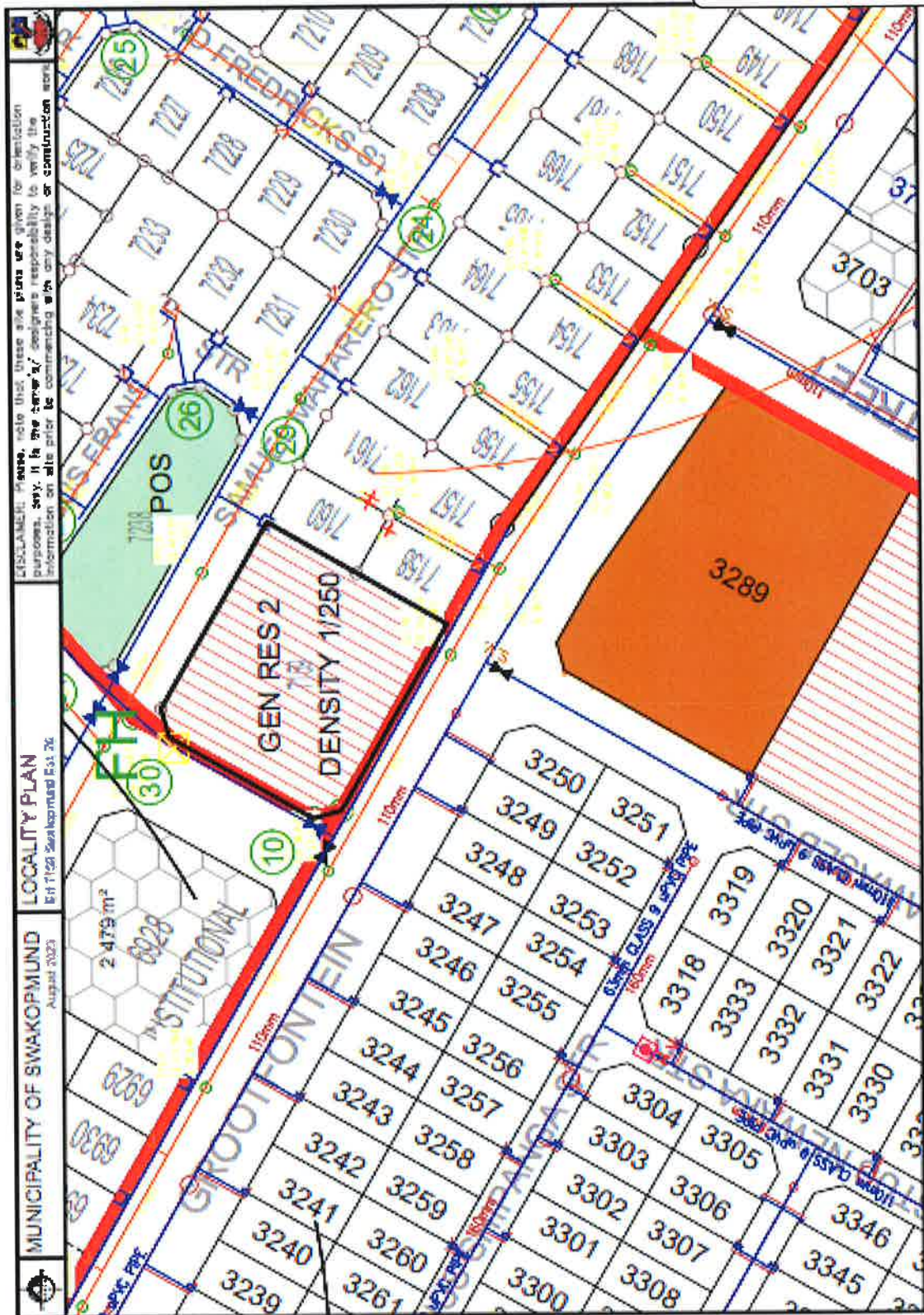
Yours faithfully

Mr A Plaatje
 GM: Corporate Services & HC (Acting)

/ms

Copy: GM Engineering & Planning Services

ANNEXURE "B"



11.1.2 **03. SIGNING OF AMENDED DEED OF SALE AND LOAN AGREEMENT**
(C/M 2023/08/31 - 14/2/1/1)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 7.2 page 13 refers.

A. This item was submitted to the Management Committee for consideration:

This item was discussed at the Build Together Committee Meeting of **08 August 2023** under item 6.3 and is now submitted for consideration.

1. INTRODUCTION

On **12 July 2023 (Annexure "A")** the Build Together Committee was informed about the amendment of certain clauses in the Deed of Sale and Loan Agreement. The intention of the amended clauses is to ensure completion of construction of the houses within a reasonable timeframe before registration can commence.

2. DISCUSSION

To date all 80 beneficiaries of the Build Together Program (Phase III) have signed the first Deeds of Sale, however only 62 beneficiaries signed the loan agreements on different dates.

Clause 5.3 of the Deed of Sale requires that the loan agreement must be signed simultaneously with the Deed of Sale, as quoted below:

"It is a material term of this Agreement that the PURCHASER shall simultaneously with the conclusion of this Agreement enter into a Loan Agreement for the purchase price and construction of improvements..."

To rectify this defect, all 80 beneficiaries of the Build Together Program (phase III) are required to sign new Deeds of Sale and Loan agreements at once. The new agreements are ready to be signed and the beneficiaries have been contacted to sign it as soon as possible. The Committee was also requested to convey the message to the beneficiaries in the meantime.

Clause 9.1 of the Deed of Sale is also amended to ensure the completion of construction of the houses whereafter transfer will take place, which will as a result eliminating redirecting of the loan to other activities resulting in incomplete structures:

"The PURCHASER is obliged to construct and complete a main dwelling on the PROPERTY in accordance with COUNCIL's approved building plans within a period of 24 (twenty-four) months from the EFFECTIVE DATE, before the PROPERTY can be transferred to the PURCHASER."

The following two standard clauses have been added to the Deed of Sale, stating that Council will not be held responsible to

remeasure the erf and that the erf be use for residential purposes:

17. VOETSTOOTS

The property is sold "voetstoots" and the COUNCIL is not liable for re-measurement of the PROPERTY for any shortfall, nor benefit from any excess. The seller does not warrant that the PROPERTY is suitable for the purpose of which it is bought for. The COUNCIL herewith explicitly states that no compensation will be paid for patent or latent defects, and the PROPERTY is sold as it is, with all its features.

18. CONDITIONS OF TITLE IN FAVOR OF THE LOCAL AUTHORITY

The PROPERTY may only be used for the purpose permissible in accordance with the Town Planning Amendment Scheme of the Swakopmund Municipality, which was drafted in accordance with Urban and Regional planning Act, 2018 (Act No. 5 of 2018), and may thus only be used subject to conditions as stipulated in the above-mentioned Town Planning Amendment Scheme.

In execution of the instruction from the Chief Executive Officer (CEO), a meeting was held straight thereafter with the officials of the Housing Section and the Build Together Committee to explain the amended clauses to the Deed of Sale.

The General Manager: Engineering and Planning Services stated that only 56 building plans have been approved to date and only 22 have been sent to Erongo RED and Telecom for approval. He explained that the approval process usually takes one week at Erongo RED and another week at Telecom and confirmed that the rest of the building plans will be sent soon to the stakeholders.

It is vital that once the building plans are approved construction should commence and not wait until all plans have been approved.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note that in compliance with clause 5.3, the Deed of Sale and the Loan Agreement must be signed simultaneously, and that the Build Together Committee assist in conveying the message to the beneficiaries to sign the new agreements.
- (b) That the Council also takes note of clause 9.1 states that the construction of the houses be completed within 24 months from date of approval of the building plans and thereafter transfer of the property will be given:

"The PURCHASER is obliged to construct and complete a main dwelling on the PROPERTY in accordance with COUNCIL's approved building plans within a period of 24 (twenty-four) months from the EFFECTIVE DATE, before the PROPERTY can be transferred to the PURCHASER."

- (c) That Council takes note that the following two additional standard conditions of sale be added to the Deed of Sale:

17. VOETSTOOTS

The property is sold "voetstoots" and the COUNCIL is not liable for re-measurement of the PROPERTY for any shortfall, nor benefit from any excess. The seller does not warrant that the PROPERTY is suitable for the purpose of which it is bought for. The COUNCIL herewith explicitly states that no compensation will be paid for patent or latent defects, and the PROPERTY is sold as it is, with all its features.

18. CONDITIONS OF TITLE IN FAVOR OF THE LOCAL AUTHORITY

The PROPERTY may only be used for the purpose permissible in accordance with the Town Planning Amendment Scheme of the Swakopmund Municipality, which was drafted in accordance with Urban and Regional planning Act, 2018 (Act No. 5 of 2018), and may thus only be used subject to conditions as stipulated in the above-mentioned Town Planning Amendment Scheme.

ANNEXURE "A"



MUNICIPALITY OF SWAKOPMUND

Ref No: 14/2/1/1

(064) 4104230
088 614 514
53 Swakopmund
NAMIBIA
swakopmund.com
bramosviegas@swakopmund.com.na

Enquiries: Ms B Ramos Viegas

23 May 2023

The Build Together Committee Members
Attention: Ms Jeaneth Fredericks
Ms Diana Eises
Mr Josaja Aibeb

jeanethfredericks07@gmail.com
herbethaibeb@gmail.com

Dear Sir/Madam

SIGNING OF BUILT TOGETHER LOAN AGREEMENTS (PHASE 3)

We refer to the above subject matter.

Please be informed that the draft loan agreements for the beneficiaries are ready for signing, however not all beneficiaries' marital status have been updated.

You are, therefore requested to bring along a copy of your ID and if married both spouses' IDs and the marriage certificate or in other cases, a divorce order to update the beneficiaries' information accordingly. The signing of the loan agreement will be done simultaneously.

For any further enquiries, please do not hesitate to contact B Ramos Viegas at ☎: 064-4104230.

Yours faithfully


Mpasi Haingura
GENERAL MANAGER: CORPORATE SERVICES & HC

/asn

All correspondence must be addressed to the Chief Executive Officer

11.1.3 **REPORT OF THE AUDITOR-GENERAL FOR THE FINANCIAL YEAR: 2020 / 2021**
(C/M 2023/08/31 - 3/3/2/2)

Ordinary Management Committee Meeting of 10 August 2023, Addendum 8.1 page 3 refers.

A. This item was submitted to the Management Committee for consideration:

Attached (**Annexure "A"**) hereto is the Audited Financial Report from the Auditor General's office on the account of Council for the **2020 / 2021 Financial Year**.

The purpose of this submission is also to provide Council with our comments on the expressed opinion by the office of the Auditor General on Council's account for the 2020 / 2021 Financial Year. The External Auditors who were appointed was **Messrs Mostert Landgrebe Chartered Accountants and Auditors. ("Annexure B")**

Attached (**"Annexure C"**) hereto also is the External Auditor's signed Management Report for the period under review.

1. Accounting (Reporting) Framework

Council has in principle approved the implementation of the IPSAS Reporting Framework, attached (**"Annexure D"**) hereto is the advert copy of the Expression of Interest for further implementation thereof.

Council already has draft Accounting Policies which was formulated with Phase 1 of IPSAS implementation.

2. Statement of Changes in Equity

Moving forward to the more advanced stages of the IPSAS Reporting Framework, a full set of Financials will be submitted.

3. Statement of Cashflow

Audit opinion states that there were unexplained differences, of which is incorrect. Attached (**"Annexure E"**) is the letter which was addressed to the Audit Firm after the close out meeting, whereby the findings were explained and resultantly supporting Adjusted Financials were availed.

The current bank account balances of Built Together and Mass Housing were accounted for separately (**N\$8 633 199**), however the Financials is inclusive of the two accounts which were adjusted and availed to the Audit firm. Below is an extract from the Auditor General's Report reflecting the figures stated as unexplained, *Page 11*:

ANNEXURE D

THE MUNICIPALITY OF SWAKOPMUND
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE
(Continued)

6. CASH AND BANK

	2021	2020
	N\$	N\$
	19 626 368	54 332 113
General accounts	10 993 169	49 647 247
Built together fund	6 836 972	3 008 971
Mass housing fund	1 796 227	1 675 895

4. Accumulated Funds

The Accumulated Funds of Mass Housing and Built Together were also stated separately (N\$ 115 399 294), however the Financials is inclusive of the two Funds which were adjusted and availed to the Audit firm. ("Annexure E") Below is the extract from the Auditor General's Report reflecting the figures stated as unexplained, page 14, as well as Note 14 herewith referred to:

The two listed totals of the Funds are stated as unexplained differences.

14. Accumulated Funds.		1 650 676 917	
Accumulated Funds	1 650 676 917	1 574 748 878	
Built Together Fund	44 117 626	45 868 054	
Mass Housing Fund	71 281 668	64 345 232	
	115 399 294		
Total Accumulated Funds	1 766 076 211	1 684 962 164	
14. ACCUMULATED FUNDS AND RESERVES		1 650 676 917	1 684 962 162
Accumulated funds	1 650 676 917	1 574 748 878	
Built together fund	44 117 626	45 868 054	
Mass housing fund	71 281 668	64 345 230	
Unexplained difference	(115 399 294)		

5. Employee Benefits

The provisions of the Employee Benefits will be adjusted in line with the actual provisions.

6. Investments

Council's Investments on the Financials were adjusted accordingly, reconciliations of the Investment accounts were also performed. Only the Total Capital Investment amount was stated in the Financials instead of the Accumulated Call Account balance. ("Annexure F")

B. After the matter was considered, the following was:-

RECOMMENDED:

- That the report of the Auditor General for the 2020 / 2021 Financial Year in terms of Section 87 (1) (3) of the Local Authority Act (Act 23 of 1992) as amended, be noted.
- That to high-cost implications, the recommendations contained in Auditor General's Report be implemented in phases.

**The
Attachments
To This Item
Will Be
Distributed As
A Separate
Booklet**

11.1.4 **NAME YOUR SUBURB INITIATIVE**
(C/M 2023/09/28 - 16/1/4/1/5)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.2 page 6 refers.

A. This item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is to seek Management Committee's approval to publish proposed suburb names to seek input from residents of Swakopmund as well as the general public before the submission of these names to Council for consideration.

2. Introduction and Background

In November 2021, the Naming of Street, Public Places, Natural Area and Council-owned Buildings/Facilities Advisory Committee of Swakopmund recommended that a call be made to the public via various platforms including the municipal website, social media pages and newspapers requesting for the proposal of suburb names for unnamed suburbs of Swakopmund as well as those which lack a clear identity. A notice was then published calling residents to submit proposals for suburb names. Please see **Annexure A**.

The committee further recommended that it be responsible for the allocation of the suggested names by the public to the different suburbs and that this exercise be conducted over a series of meetings until completion. The committee at its meeting dated 11 August 2023, finalised the allocation of suburb names, which is hereby submitted to the Management committee for approval.

3. Discussion

The purpose of the exercise was to allocate names to newly developed suburbs as well as areas that do not have clear distinctive identities. A map was created by the Engineering and Planning Services Department as per the recommendation of the Naming of Street, Public Places, Natural Area and Council-owned Buildings/Facilities Advisory Committee of Swakopmund, attached as **Annexure B**.

Proposed names will be taken up on maps and sign boards throughout Swakopmund but will not replace the legally registered names on the title deeds. Please see proposed names outlined below:

<ul style="list-style-type: none"> • Town • Riverside • Kramersdorf • Dunes • Hage Geingob Square • Industrial • Myl 4 • Atlantis • Ocean View • Hage Heights • Vogelstrand • Vineta • Waterfront 	<ul style="list-style-type: none"> • Twapandula • DRC Swakopmund • DRC Sea-side • Acacia • Oletweni • Tulinawa • Mondesa • Mahetago • Jabulani • Tamariskia • Desert Park • Matutura • Mondesa Heights • Meduletu
--	---

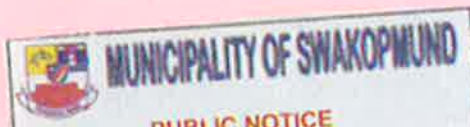
4. Conclusion

The proposed suburb names will serve as simpler, distinctive, and easy reference to the various areas of the city.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the Management Committee approves the publishing of the proposed suburb names map for public input.
 - (b) That should the input received from the public be significant, that it be submitted to the Naming of Street, Public Places, Natural Area and Council-owned Buildings / Facilities Advisory Committee of Swakopmund for deliberation.
 - (c) That should the input received from the public require cosmetic changes, that the Engineering and Planning Services Department attend to it prior to the submission of the item to Council for consideration.
-



PUBLIC NOTICE

The Municipal Council of Swakopmund is inviting residents of Swakopmund to propose and submit names to be applied to the newly developed suburbs and areas without clear distinctive identities.

Recognizing the significance of a name in creating an identity, as well as the deeply personal, cultural, familial, and historical ties, as residents, Swakopmund gives us a sense of who we are, the communities to which we belong, and the place we call home. Council believes that the people of Swakopmund should be able to participate in identifying and deciding the names of newly developed suburbs.

As a result, all Swakopmund residents are requested to submit proposals for suburb names, where they reside and which lack a clear identity, as well as a motivation or an explanation for the specific proposed name. Chosen names will be taken up on maps and sign boards throughout Swakopmund but will not replace the legally registered names on the title deeds.

However, please take note that names of the suburbs below will not change:

• Ocean View	• Olosheni
• Vogelstrand	• Omulondo
• Kramersdorf	• Tulinawa
• Myl 4	• Jabulani
• Vineta	• Rossmund
• Tamariskia	• Heritage Hill
• Mondesa	• Hage Heights
• Mahetago	• Swakopmund (CBD)

Suggestion forms are available on the Municipal Website as well as at the locations indicated below. Completed forms are to be dropped at these sites as well.

- Main Municipal Building, C/O Of Rakotoka & Daniel Kamho Avenue,
- The DRC Fire Station, and
- The Matutura Satellite Pay Point Office
- Email to the address below

For more information, please contact the below:

Enquiries : Mr Johannes Heita
Telephone : +264 64 410 4403
Email : jheita@swkmun.com.na

Closing Date: 4th February 2022

Notice No: 50/2021

A Benjamin

NT 19.11.21 CHIEF EXECUTIVE OFFICER



PUBLIC NOTICE

The Municipal Council of Swakopmund is inviting residents of Swakopmund to propose and submit names to be applied to the newly developed suburbs and areas without clear distinctive identities.

Recognizing the significance of a name in creating an identity, as well as the deeply personal, cultural, familial, and historical ties, as residents, Swakopmund gives us a sense of who we are, the communities to which we belong, and the place we call home. Council believes that the people of Swakopmund should be able to participate in identifying and deciding the names of newly developed suburbs.

As a result, all Swakopmund residents are requested to submit proposals for suburb names, where they reside and which lack a clear identity, as well as a motivation or an explanation for the specific proposed name. Chosen names will be taken up on maps and sign boards throughout Swakopmund but will not replace the legally registered names on the title deeds.

However, please take note that names of the suburbs below will not change:

• Ocean View	• Olosheni
• Vogelstrand	• Omulondo
• Kramersdorf	• Tulinawa
• Myl 4	• Jabulani
• Vineta	• Rossmund
• Tamariskia	• Heritage Hill
• Mondesa	• Hage Heights
• Mahetago	• Swakopmund (CBD)

Suggestion forms are available on the Municipal Website as well as at the locations indicated below. Completed forms are to be dropped at these sites as well.

- Main Municipal Building, C/O Of Rakotoka & Daniel Kamho Avenue,
- The DRC Fire Station, and
- The Matutura Satellite Pay Point Office
- Email to the address below

For more information, please contact the below:

Enquiries : Mr Johannes Heita
Telephone : +264 64 410 4403
Email : jheita@swkmun.com.na

Closing Date: 4th February 2022

Notice No: 50/2021

A Benjamin

NT 20/11/21 CHIEF EXECUTIVE OFFICER

MINUTES**ANNEXURE C**

of a meeting held by the **Naming of Street, Public Places, Natural Area and Council-owned Buildings/Facilities Advisory Committee of Swakopmund** in the Management Committee Room, Municipal Office Building, Swakopmund on Tuesday, 1st August 2023 at 18:00.

PRESENT:

Cllr D Namubes	:	Mayor
Cllr W O Groenewald	:	Naming Advisory Committee Member
Mr. K Ngwena	:	Naming Advisory Committee Member
Ms K Garises	:	Naming Advisory Committee Member
Ms E Manga	:	Naming Advisory Committee Member
Mr J Heita	:	Town Planning Division
Ms R Eiki	:	Town Planning Division
Mrs N Kuwa	:	Town Planning Division

APOLOGIES

Cllr M Henrichsen	:	Naming Advisory Committee Member
Cllr C W Goldbeck	:	Naming Advisory Committee Member
Cllr P N Shimhanda	:	Naming Advisory Committee Member
Mr G Gurirab	:	Naming Advisory Committee Member
Ms T Musheko	:	Naming Advisory Committee Member

1. OPENING

Cllr D Namubes chaired the meeting and started by welcoming everyone present at the meeting.

It should be noted that the committee postponed the meeting room for a period of 30 minutes as prescribed by the Naming of Street, Public Places, Natural Area and Council-owned Buildings/Facilities Advisory Committee guidelines. The members present then formed the quorum.

2. ANNOUNCEMENTS

None

3. DECLARATION OF INTEREST

None

4. CONFIRMATION OF MINUTES

(N/A/C 2023/04/11 - 16/1/4/1/5)

Minutes of 11th April 2023 were confirmed by Cllr Groenewald and seconded by Mrs. E Manga.

RESOLVED:

That the minutes of the Naming Advisory Committee meeting held on 11th August be confirmed as correct with an addition.

5. MATTERS ARISING FROM PREVIOUS MINUTES

5.1 STREET NAMING PROPOSAL FOR UNNAMED STREETS IN MONDESA EXTENSION 8

RECOMMENDATION:

- The Committee recommended that the street be known as **Saam Staen Street**.
- The name was derived from the fact that there are a number of houses in that area that were built under the shack dwellers federation programme.

The word shack dweller is however discouraged from being used as a street name as the word "shack" is seen to have a negative connotation. The word "saam staan" is the Afrikaans word for "stand together" which has a better connotation.

It is further recommended that the names of the late Frau Gabi Woermann and the late Hon. J Henrichsen be added to the pool of names to be considered for major road in the Northern Wedge development.

5.2 THE NAMING OF STREETS IN MONDESA EXTENSION 12

RECOMMENDATION:

The committee recommended that the streets in Mondesa Extension 12 be named under the theme "Mushrooms" and be known as:

- Omajowa Street
- Ondumbu Street
- Mondesa Boulevard
- Morel Street
- Shilatahe Street
- Enoki Street
- Portobello Street
- Porcini Street

5.3 NAME A SUBURB INITIATIVE

The committee successfully provided names for the various suburbs in Swakopmund and recommended that the map be submitted to the Management Committee first, then publication in the media for comments before submission to Council.

RECOMMENDATION:

That the suburb name map be submitted to the Management Committee first, then publication in the media for comments before submission to Council.

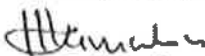
The names are outlined below:

- | | |
|-----------------------|-------------------|
| • Town | • Twapandula |
| • Riverside | • DRC Swakopmund |
| • Kramersdorf | • DRC Sea-side |
| • Dunes | • Acacia |
| • Hage Geingob Square | • Oletweni |
| • Industrial | • Tulinawa |
| • Myl 4 | • Mondesa |
| • Atlantis | • Mahetago |
| • Ocean View | • Jabulani |
| • Hage Heights | • Tamariskia |
| • Vogelstrand | • Desert Park |
| • Vineta | • Matutura |
| • Waterfront | • Mondesa Heights |
| | • Meduletu |

OTHER MATTERS

None

The meeting adjourned at 19:00.



Cllr D Namubes

THE CHAIRPERSON OF THE NAMING ADVISORY COMMITTEE

11.1.5 **REQUEST FOR A REDUCED RATE TO HOST WOMENS
CONFERENCE AT THE MUNICIPAL REST CAMP**
(C/M 2023/09/28 - 14/2/7/1/4)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.3 page 12 refers.

A. This item was submitted to the Management Committee for consideration:

1. INTRODUCTION

Attached is a letter from the Rhenish Church in Namibia dated 14 May 2023 (**Annexure "A"**) seeking Council's approval for a reduced rate to host their women's conference at Swakopmund at the Municipal Rest Camp from 15-16 September 2023.

2. BACKGROUND

The Rhenish Church in Namibia have selected Swakopmund as the ideal destination to host its annual women's conference for the year 2023. The organizing committee is expecting a group of 300 women from various regions in Namibia and have thus made a booking at the Swakopmund Municipal Rest Camp to accommodate 132 women to the value of N\$85 230.00.

In light thereof the Rhenish Congregation of Swakopmund is seeking for approval from Council to consider granting them a reduced rate in this amount in order to ensure that senior citizens and unemployed women can also be accommodated during this annual event.

3. DISCUSSION

Council's policy does not allow for any discount during weekends as well as peak seasons hence the submission. This event is aimed at the upliftment of women, young and old and in light thereof there is no objection to this request.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the booking made by the Rhenish Church of Namibia to the value of N\$85 230.00 to host their annual women's conference at the Swakopmund Municipal Rest Camp from 15-16 September 2023.
- (b) That Council provides 10% discount to the value of N\$8 523.00 to the Rhenish church of Namibia, Swakopmund Congregation.



RHENISH CHURCH IN NAMIBIA

SWAKOPMUND CONGREGATION/GEMEENTE

Office: P.O.Box 3199
Vlneta
Swakopmund
Tel: (064) 462555

Pastor: Ds/Rev. E.B Beukes
Cell: 081 1420400
Email: eugen@afol.com.na

Email: rynsekerkswk@iway.na



14 May 2023

The CEO
Swakopmund Municipality
Swakopmund

Dear Mr. Benjamin



REQUEST FOR A REDUCED RATE AT THE MUNICIPAL BUNGALOWS

The Rhenish Church in Namibia, Swakopmund Congregation will be hosting the church's annual national women's conference in Swakopmund from 15-17 September 2023.

Providing women with a weekend where they can relax and refuel for the challenges out there, is crucial and therefore the organising committee in Swakopmund would like to provide as many women as possible with such a wonderful opportunity to attend the conference.

The conference is an annual event for the National women's league, but since Swakopmund is such a popular destination, it is expected that approximately 300 women from all over Namibia will be attending the conference.

The groups of women who will be coming to Swakopmund ranges from very young to much older ladies and it is estimated that around 30% of the women are older than the age of 60. The number of unemployed women is not known yet. However, a greater percentage of the women are not very well-off financially and struggle to make ends meet.

Since all women will be travelling a distance of 350km and more to Swakopmund, the cost of travelling is also high. Women will be coming from as far as Oranjemund to the South and Ongwediva to the North.

With this being said, our humble request to the Swakopmund Municipality is that you will consider providing accommodation to approximately 250 women from 15-17 September 2023 at the Municipal bungalows at a considerable reduced rate in order to make it affordable for many women to attend this wonderful occasion.

Should you require more information to make your decision, please do not hesitate to contact us.
We look forward to your favourable consideration.

Yours sincerely

M. Claassen & S. Platt
Organising committee

Swakopmund Municipality Bungalows

Cnr Hendrik Witbooi & Swakop st, Swakopmund, Namibia
 Phone: +264(64) 4104618/9 / +264(64) 4104621
 Fax: +264(64) 4104130 E-mail: restcamp@swkmun.com.na
 Tax Reg. No: VAT 0687546-01-5



Rynse Kerk Swakopmund
 Ms S Platt

Booking Confirmation

Date	4 Jul 2023 14:55
Booking Reference	200961.1
Status	Provisional
Tax Number	
Staff	Albertina Mutaleni 1 of 7

Accounts: [6193357][200961.GM] Rynse Kerk Swakopmund

Detail	Inclusive
Accommodation: 200961.1, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME101 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.2, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME102 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.3, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME103 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.4, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME104 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.5, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME105 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.6, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME106 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.7, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME112 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.8, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME113 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.9, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME114 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00

Accommodation: 200961.23, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME128 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.24, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME129 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.25, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME130 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.26, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME131 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.27, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME132 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.28, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME133 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.29, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME134 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.30, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME135 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.31, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME136 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.32, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME137 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.33, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME138 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.34, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME139 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00
Accommodation: 200961.35, SMB SPITZKOPPE, 2 days @ N\$947.00 per day Guest: Rynse Kerk Swakopmund Tariff: Standard Guest Rate Unit: AFRAME140 Room list: 15 Sep 2023 — 17 Sep 2023, Adults: 6, Children: 0	N\$1 894.00

N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.8
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.9
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.10
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.11
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.12
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.13
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.14
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.15
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.16
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.17
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.18
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.19
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.20
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.21
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.22
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.23
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.24
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.25
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.26
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.27
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.28
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.29
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.30
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.31
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.32
 N\$947.00 by 9 Aug 2023
 Deposit schedule: 200961.33
 Bungalow Department

14-8 days before arrival

50% of booking value shall be forfeited

7-4 days before arrival

75% of booking value shall be forfeited

3-0 days before arrival

100% of booking value shall be forfeited

No Show

100% of booking value shall be forfeited

Early check-out

100% of credit on booking shall be forfeited

8. In cases of death, serious illnesses or circumstances beyond the client's control which might result in cancellation or early check-out a 10% Cancellation Fee is applicable

9. Office Hours: 7H00 - 22H00

BANKING DETAILS:

Municipality of Swakopmund (Bungalows)

Account Number 62249603516

First National Bank (NAMIBIA)

Bank Code: 280472

11.1.6

FINANCIAL YEAR END - 2022 / 2023

(C/M 2023/09/28 - 3/1/1/1/1)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.4 page 18 refers.

A. This item was submitted to the Management Committee for consideration:

The General Manager: Finance is busy finalizing the Financial Statements for the 2022 / 2023 Financial Year for External Audit.

It is with this in mind that the General Manager: Finance is seeking Council's approval for Additional Funds for the 2022 / 2023 Financial Year.

1. ADDITIONAL FUNDS

1.1 Leave Reserve - N\$6 400 000.00

Additional amount of N\$6 400 000.00 is required to make full provision for accumulated Leave value of permanent staff.

1.2 Severance Pay - N\$21 400 000.00

Additional amount of N\$21 400 000.00 is needed to ensure that full provision is made towards the actual cost value, in respect of Severance Pay for permanent staff.

1.3 Retirement Bonuses - N\$2 000 000.00

Additional amount of N\$ 2 000 000.00 is required to cater for full provision in covering costs of staff who opted for Early Retirement and Resignations (Annual Bonuses).

1.4 Early Retirement Provision - N\$2 000 000.00

Additional amount of N\$2 000 000.00 is to allow Council to make sufficient provision for Early Retirement of staff members.

1.5 Water Purchases - N\$4 000 000.00

Additional amount of N\$4 000 000.00 will be needed to cover the costs of additional water purchases.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the request for Additional Funds amounting to N\$35 800 000.00 for the Operational Budget of 2022 / 2023 Financial Year.
- (b) That Additional Funds be funded from the surplus of the Financial Year under review.

ANNEXURE A

GR284001 *** Swakopmund Municipality - PRODUCTION *** 17 August 2023 09:25:00
 GS660 Trial Balance Worksheet - Actual Expenditure Page 1

Financial Year : 2223 Up to Period : 202306 All actual expenditure From 960001000000 To 960001099400
 Structure: All Types: All COA Types: All
 Text File :

Account Number	Description	Opening Balance	Debit Amount	Credit Amount	Balance
ACCUMULATED SURPLUS/(DEFICIT)					GRH
96-00-8-10-001-00	ACC SUR/(DEF): OPENING BALAN	-1,574,161,382.24			-1,574,161,382.24 GP
96-00-8-10-002-00	ACC SUR/(DEF): CHANGES IN AC				GP
96-00-8-10-003-00	ACC SUR/(DEF): CORREC PRIOR		455,427.81		455,427.81 GP
96-00-8-10-004-00	ACC SUR/(DEF): TRF TO/FROM R			-64,371.44	-64,371.44 GP
96-00-8-10-005-00	ACC SUR/(DEF): TRF TO/FROM R				GP
96-00-8-10-006-00	ACC SUR/(DEF): DEPRECIATION				
96-00-8-10-994-00	ACC SUR/(DEF): CLOSING BALAN	-1,574,161,382.24	391,056.17		-1,513,770,325.87 GRS
GRAND TOTAL :		-1574161382.24	455427.81	-64371.44	-1573770325.87
Balance DT:		0.00			455427.81
Balance CT:		-1574161382.24			-1574225753.68

GR284001 *** END OF REPORT *** 17 August 2023 09:25:21
 Trial Balance Worksheet - Actual Expenditure

11.1.7 **APPLICATION FOR CONSENT TO OPERATE A PLACE OF AMUSEMENT ON ERF 3739, MONDESA, EXTENSION 8**
(C/M 2023/09/28 - M 3739)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.6 page 38 refers.

A. This item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is to seek Council's consideration for the operation of a place of amusement on Erf 3739, Mondesa Extension 8.

2. Introduction and Background

An application was received from Paradise Entertainment Two cc for consent to operate a place of amusement on the premises of Erf 3739, Mondesa, Extension 8 from shop No.2 A, (labelled shop 1 on the attached plan) of the building on the premises. The applicant wishes to operate a betting shop, place of entertainment, pub and bar. The application is attached as **Annexure A**.

3. Ownership

The ownership of Erf 3739, Mondesa Extension 8 vests in Mr. Luka Shilongo in terms of Deeds of Transfer No. T 2056/2015. The applicant, Paradise Entertainment Two cc is leasing from the owner as per the lease agreement attached as **Annexure B**.

4. Locality, Zoning and Size

Erf 3739, Mondesa is located in Mondesa Extension 8 along Waterberg Street. The Erf is zoned local Business. See locality map below:



Locality plan: Erf 3739, Mondesa Extension 8

5. Advertisement of Intended consent

A notice for the proposed consent was placed in the Namib Times newspaper on the 9th and 16th June 2023. The intent was also displayed on site and neighbouring property owners were consulted, see **Annexure C**. The closing date for objections to the proposal was the 3rd July 2023. One objection was received from the owner of Erf 3739, Mondesa Extension 8.

6. Objection

An objection was received from the owner of Erf 3740, Mondesa, Extension 8, see **Annexure F**. The objector raised the following concerns:

- *They have school kids that study day and night and will not be able to concentrate with too much noise coming from the bar. They further stated that they would not want their children growing up in an environment where there is a bar as it is not safe.*

7. Discussion

In 2009, under Council resolution C/M 2009/01/29 under item No 11.1.10, Council resolved to call for proposals for the sales of business erven in Mondesa Extension 8. Erf 3739, Mondesa Extension 8 was part of the erven to be sold. These erven were then sold with the following conditions attached to them:

- (a) *That Council confirms that the business erven in the PDA will be sold by calling for development proposals when the erven are ready for sale.*
- (b) *That Council limits the type of business activity to be approved on the business erven considering their proximity to schools and public open spaces,*

- (c) *That the invitation for development proposals clearly states that preference will no Shebeens, places of amusement or liquor stores will be considered.*

In a letter dated **25 September 2015**, Council reminded the owner of the aforementioned resolution especially point (c) and reminded them to comply with the resolution and that they stick to the business proposal that they had submitted. See **Annexure D**.

8. **Evaluation**

Upon evaluation of the floor layout of the shop where the proposed activity is anticipated to take place, it is noticeable that there is a liquor store, see **Annexure E**. In terms of the aforementioned council resolution, liquor stores are prohibited on these erven. This store is ancillary to the proposed bar and as a result of this prohibition, this activity can also not be considered. The shop, however, can be permitted because Erf 3739, Mondesa Extension 8 is a "local business" zoned Erf, where business activities can take place, additionally, there are shops of a similar nature on two other erven where betting is also done on computers. Having taken the conditions of sale as well as the objection into consideration, the application cannot be supported.

9. **Conclusion**

The proposed activities cannot be considered in its entirety due to the conditions attached to the sales of Erf 3739, Mondesa Extension 8, however, the betting shop can be permitted as it is considered as a normal shop. Additionally, there are shops of a similar nature on Erven 3736 and 3738, Mondesa Extension 8.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That the application for a place of amusement on Erf 3739, Mondesa Extension 8 be turned down, in compliance with the conditions of sale and Council Resolution C/M 2009/01/29.**
 - (b) **That the applicant be informed of their rights to appeal with valid reasons against Council's decision in respect of this resolution, to the Minister of Urban and Rural Development within twenty-one (21) days from the date of receipt of the notice of this resolution in accordance with section 110 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).**
 - (c) **That the objector be informed of Council's decision and the right of the applicant to appeal with valid reasons against Council's decision in respect of this resolution, to the Minister of Urban and Rural Development within twenty-one (21) days from the date of receipt of the notice of this resolution in accordance with section 110 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).**
-

Paradise
ENTERTAINMENTTWO CC
CC/2023/015/17

c | +264 81 476 8786
e | francoisooosthuizen93@gmail.com

5786 Zambesi Street
Krausevlei, Swakopmund
P O Box 3360, Walvis Bay
Republic of Namibia

Date : 07/07/2023

Dear Sir / Madam

To Whom this may concern:

Shop 2A Erf 3739 Mondesa

We would like to apply for a betting Fitness and business wiles the current application goes to council for judgment for a place of amusement regarding the objection of Erf 3740 Mondesa.

The reason:


We have put in a lot of money into this new business and would like to make money to profit and pay back the loans and rent that is due every month, as the application needs to go to council and that itself is a lengthy proses.

Shop 03 on this same property is already operating on the same principals as a betting shop.
Name: All bet

Thus we ask if we may have the permission to open as a Betting shop whiles the application to open a place of amusement/bar/pub is on going.

Co owner of Paradise two entertainment cc

Yours faithfully


F. Oosthuizen

Paradise
ENTERTAINMENTTWO



MUNICIPALITY OF SWAKOPMUND

☎ (064) 4104517
 ☎ 088 651 9142
 ✉ 83 Swakopmund
 NAMIBIA
 📧 andiweteko@swkmun.com.na

APPLICATION FOR BUSINESS REGISTRATION

New Application (Consult Town Planner)	<input checked="" type="checkbox"/> Change of Trade Name
Renewal (On or before 31 March)	<input type="checkbox"/> Change of Ownership (Consult Town Planner)
Removal (Move to new Premises) (Consult Town Planner)	<input type="checkbox"/> Business Closure
Transfer (New Owner)	<input type="checkbox"/> Postal Address Change
	<input type="checkbox"/> Lost or Stolen & Duplicate of Certificate

NAME OF BUSINESS : Paradise 2 Entertainment for Big
 NAME OF OWNER : Francois Costhuizen Boss Gambling
 NAME OF MANAGER : Chrisman Costhuizen
 BUSINESS ADDRESS : PO BOX 1543 TELEPHONE : —
 TOWN : Swak MOBILE : 081 431 9292
 E MAIL ADDRESS : Chrismanidewit@gmail.com
 ADDRESS OF BUSINESS : NO 2A Kleofas Kuruseb STREET
 ERF NO : 3739 Mondesa

A. TYPE OF REGISTRATION REQUIRED:

Restaurant & Take Away	Manufacturing / Production	Educational Institution	Entertainment	<input checked="" type="checkbox"/>
General Dealer	Child Care	Accommodation	Financial Institution	
Administrative Office	Hospitality	Health & Beauty	Home Occupation	
Medical Practice	Service Industry	Warehouse	Workshop	
Home Shop	Other			
Detailed Scope of Business i.e. Construction, Shebeen, Hair salon				
<u>Place of entertainment, Pub/Bar</u>				

B. CERTIFICATE OF OWNER/AGENT IN RESPECT OF PREMISES (FOR ALL NEW BUSINESSES AS WELL AS BUSINESS MOVING TO NEW PREMISES)

I hereby declare that I have granted permission to the above applicant to conduct the business for which they have applied on the said Erf.

Lukas Shilongo
 NAME (owner of property) (Please print)

[Signature]
 SIGNATURE OF APPLICANT

[Signature]
 SIGNATURE (owner of property)

31.05.2023
 DATE

ANNEXURE B

AVW/jm/V1579

27-MAR 2015

13 APR 2015

DEED OF TRANSFER

No. T 2056 /2015

Between

MUNICIPAL COUNCIL OF SWAKOPMUND

And

LUKAS SHILONGO

ERF NO. 3739 MONDESA

EXTENSION 8



Angula Coleman

ATTORNEYS • NOTARIES • COMMISSIONERS

Haus Hartmann 1894
22 Robert Mugabe Ave.

P O Box 325

Prepared by me:

CONVEYANCER
VAN WYK, A.A.

Angula Coleman
Attorneys, Notaries & Conveyancers
Haus Hartmann
22 Robert Mugabe Avenue
Windhoek
P O Box 325, Windhoek

DEED OF TRANSFER**BE IT HEREBY MADE KNOWN:****THAT****MARINDA COLEMAN**

T 2056 2015

appeared before me the Registrar of Deeds, at Windhoek, she the said Appearer, being
duly authorised thereto by a Power of Attorney granted to her by the

MUNICIPAL COUNCIL OF SWAKOPMUND**(hereinafter styled the TRANSFEROR)**

dated the 10th day of February 2015 and signed at Swakopmund.

B. AND FURTHER SUBJECT to the following conditions now newly imposed in favour of the Municipal Council of Swakopmund (the Council) :

1. The Property may not be alienated unless it has been improved by the erection thereon of a mini mall at a minimum building value in respect of the main building of 4 times the municipal value of the property;
2. Unless the property is so improved within 48 months as from date of transfer of the property into the name of the transferee, the property shall revert to the Council at the Transferee's cost and expense.



LEASE AGREEMENT MADE AND ENTERED INTO BY AND BETWEEN

1. DETAILS:

1.1 LESSOR:

NAME: LUKAS SHILONGO
ID NUMBER: 66122100420
ADDRESS: ERF 1076, Mathias Hamukwaya Street, Mondesa, Swakopmund
CONTACT: (EMAIL) lshilongo55@gmail.com (CELL) 081 143 7271

1.2 LESSEE:

PARADISE TWO ENTERTAINMENT CC (CC/2023/01517)
P.O. Box 4630 WALVIS BAY Cell 081 476 8788
Email: francoisooosthuizen@gmail.com

Herein represented
by

NAME: FRANCOIS OOSTHUIZEN
ID NUMBER: 93101100119
ADDRESS: E-rf 5766, KRAHRSDOFF, Swakopmund
CONTACT: (EMAIL) francoisooosthuizen@gmail.com (CELL) 081 476 8788

NAME: MARTIN KIRSTEN SPANGENBERG
ID NUMBER: 8092200473
ADDRESS: RD 4, ANTILLES STREET, Swakopmund
CONTACT: (EMAIL) bookings@rentacarnival.com

1.3 1.3 LEASE

STREET ADDRESS: KLEOFAS KURUSEB STREET, MONDESA, SWAKOPHUND
COMPLEX NAME: SHILONGO SHOPPING COMPLEX
UNIT/ERF NUMBER: Unit 2A, 3739

2. PERIOD OF LEASE AND OPTION OF RENEWAL

This lease shall commence on 01/02/2023 and will endure for a period of 5 years until 01/02/2028.

The TENANT shall have the right to rent/renew this lease after the expiry date of this lease, provided that all the terms of this lease shall continue to apply during the renewal period, save that -

RENTAL PER MONTH:

The rental is N\$8,000.00 (Eight Thousand Namibia Dollars) payable monthly in advance on or before the first (1) day of each calendar month, free from any deduction or bank exchange, to the Lessor;

Mr. Lukas Shilongo
Bank: FNB Namibia
Account Number: 62258286436
Branch code: 280-472

DEGAL HERE

ANNEXURE C











12 NAMIB TIMES

16 JUNE 2023

WALLET DOCTOR DAY/28/09/2023 CC

ENVIRONMENTAL CONSULTING & TRAINING SOLUTIONS CC

PUBLIC PARTICIPATION/SCOPING

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED CONSTRUCTION AND OPERATION OF A FISH SHOP AT ERF 2604 (MONDESA EXT. 4), ERONGO REGION, NAMIBIA

MONDESA FISH SHOP (As the Proponent) intends to construct and operate a fish shop at Erf. 2604 Mondesa Ext. 4) within the Swakopmund Municipal boundaries (Erongo Region, Namibia). Erf. 2604 has been zoned for this activity however, Swakopmund City Council has not yet issued an Environmental Clearance Certificate (ECC).

PUBLIC NOTICE: The public notice in terms of the Environmental Management Act No. 2 of 2007 and its Regulations of 2012 and the application for an Environmental Clearance Certificate (ECC) will be published with the Environmental Commission/Ministry of Environment, Forestry and Tourism.

APPOINTED CONSULTANT: The appointed Consultant (ENVIRONMENTAL CONSULTING & TRAINING CC) will facilitate public consultation and prepare the required application for an application for an ECC.

INVITATION TO PARTICIPATE: Interested & Affected Parties (I & A Parties) are invited to register in order to participate in the public participation process.

In order to receive information about this project, kindly register as I & A Party by contacting:

Envirocon Consulting & Training Solutions cc
P.O. Box 4125, Swakopmund
Email: envirocon@swakopmund.com / Mobile: +264 81850110

NOTICE

CONSENT USES, ERECTION OF BUILDING AND USE OF LAND IN TERMS OF SWAKOPMUND TOWN PLANNING SCHEME REGULATIONS

Notice is hereby given in terms of Clause 6 of the Swakopmund Town Planning Scheme Regulations that the Municipal Council considers the following consent uses, erection of buildings and use of land, details of which are obtainable from the General Manager: **Engineering and Planning Services.**

Paradise 2 Entertainment trading as Big Boss Gambling here-with intends to apply to the Municipality of Swakopmund for special consent to operate a Place of Amusement- Bar & Gambling on the premises of erf 3739, (No 58, Witterberg Street) Mondesa Ext. 4.

Any person having any objections against such application should lodge such objections in writing and within 14 days of the last publication to the Swakopmund Municipality and the applicant, during normal business hours.

Closing date for objections or comments is 3 July 2023

Contact person: Mrs Christmann Oosthuizen (Cell: 081 431 9292)
Email: christmann@swakopmund.com

Mr. J. Heits (Manager, Town Planning)
Tel: +264 (0)4104403

Swakopmund Municipality
Procurement Management Unit

OPEN NATIONAL BID INVITATION

PROCUREMENT NO: CS/RP/SM-002/2023

DESCRIPTION: Request For Proposal for the Provision of Organizational Development Consultancy Services.

SCOPE: The Consultant must review the current structure plan, strategic plan, internal audit report, and organizational structure.

CLOSING DATE: Monday, 01 July 2023 at 11:00

DOCUMENTS: Documents are available on the Municipal website at www.swakopmund.com or Electronic Government Portal (E-GP) and no documents will be handed out or collected from the PMU until further notice.

LEVY: RFA

ENQUIRIES & ADMINISTRATIVE: Mr. Marius Bahr
mariusbahr@swakopmund.com
+264 - 04 - 416 4221

TEL:

The bids (3 original + 1 copy) must be in sealed envelopes and clearly marked as the word CS/RP/SM-002/2023 - Request For Proposal for the Provision of Organizational Development Consultancy Services and addressed to the Head of the Procurement Management Unit. Bids must be clearly marked on the back of the sealed envelopes. Bids must be placed in the RFD bid box on the Ground Floor of the Swakopmund Municipal Offices, c/o Patricia Drenth & Carol Korte Avenue, Swakopmund or posted to the Head of the Procurement Management Unit, P.O. Box 53, Swakopmund.

Notice No: 23/023

Mr. A. Gerdjens
Chief Executive Officer

TENDER

First date of publication 15 June 2023

TENDER NO: DBMNEO460 PROVISION OF TELEMEDICINE SERVICES

DESCRIPTION:
Debmarmine Namibia is seeking a capable and experienced service provider to provide telemedicine services.

SCOPE OF WORK:
The scope of the tender without limitation includes the provision of virtual remote medical services by the contractor to all Debmarine Namibia owned and contracted vessels in accordance with the requirements of the tender documentation.

CLOSING DATE: 14 July 2023 at 12:00.

Registered businesses interested in providing such services are requested to obtain a tender document with reference number DBMNEO460 Provision of Telemedicine Services.

REQUEST FOR ELECTRONIC TENDER DOCUMENT:
Tender documents should be requested by the above date and time.
Email Address: Tenders@debmarine.com
Subject line: DBMNEO460 PROVISION OF TELEMEDICINE SERVICES

ENQUIRIES:
The Procurement Officer
Tel: +264 61 297 8460
Email: Tenders@debmarine.com
Subject line: DBMNEO460 PROVISION OF TELEMEDICINE SERVICES

DISCLAIMER:
Debmarmine Namibia shall not be responsible for any costs incurred in the preparation and submission of a response to this tender and furthermore reserves the right not to extend this tender into any future tenders, negotiations and/or engagements.

Debmarmine Namibia shall not accept submissions rendered after the closing date and time.

DEBMARINE
NAMIBIA

Swakopmund Municipality
Procurement Management Unit

OPEN NATIONAL BID INVITATION

PROCUREMENT NO: CS/RP/SM-003/2023

DESCRIPTION: Request for Proposal to provide DISC Assessment and Team Building Services.

SCOPE: Consultant to perform DISC assessments, interpret the results in the team context so that behavior is understood, and use the information during a session to improve employee engagement, enhance teamwork and raise self-awareness.

CLOSING DATE: Monday, 19 July 2023 at 11:00

DOCUMENTS: Documents are available on the Municipal website at www.swakopmund.com or Electronic Government Portal (E-GP) and no documents will be handed out or collected from the PMU until further notice.

LEVY: RFA

ENQUIRIES & ADMINISTRATIVE: Mr. Marius Bahr
mariusbahr@swakopmund.com
+264 - 04 - 416 4221

TEL:

The bids (3 original + 1 copy) must be in sealed envelopes and clearly marked on the front CS/RP/SM-003/2023 - Request for Proposal to provide DISC Assessment and Team Building Services and addressed to the Head of the Procurement Management Unit. Bids must be clearly marked on the back of the sealed envelopes. Bids must be placed in the RFD bid box on the Ground Floor of the Swakopmund Municipal Offices, c/o Patricia Drenth & Carol Korte Avenue, Swakopmund or posted to the Head of the Procurement Management Unit, P.O. Box 53, Swakopmund.

Notice No: 11/2023

Mr. A. Gerdjens
Chief Executive Officer

Visit our
Swakopmund
Branch at Anc Court
no. 13 opposite
Namib High School



ANNEXURE D MUNICIPALITY OF SWAKOPMUND

Ref No: M 3739

Enquiries: R N Shipunda (Ms)

(064) 410 4612
0886519136
53 Swakopmund
NAMIBIA
www.swkmun.com.na
rahlpunda@swkmun.com.na

25 September 2015

Mr L Shilongo
P. O. Box 8106
SWAKOPMUND

Dear Sir,

SALE OF BUSINESS ERVEN AT THE PDA MONDESA – ERF 3739

We refer to the Council resolution of 29 January 2009, resolved under item 11.1.10.

- (a) That Council confirms that the business erven in the PDA will be sold by calling for development proposals when the erven are ready for sale.
- (b) That Council limits the type of business activity to be approved on the business erven considering their proximity to schools and public open spaces.
- (c) That the invitation for development proposals clearly states that preference will be given to Small and Medium Enterprises and that no Shebeens, places of amusement or liquor stores will be considered.

Your attention is hereby drawn to point (c) of the above resolution which prohibit construction of liquor outlets and places of amusements at the allocated erven. You are therefore kindly reminded to comply with the above resolution and stick to your business proposal.

In case you have any queries, please do not hesitate to contact our office at the above contact details.

Yours faithfully

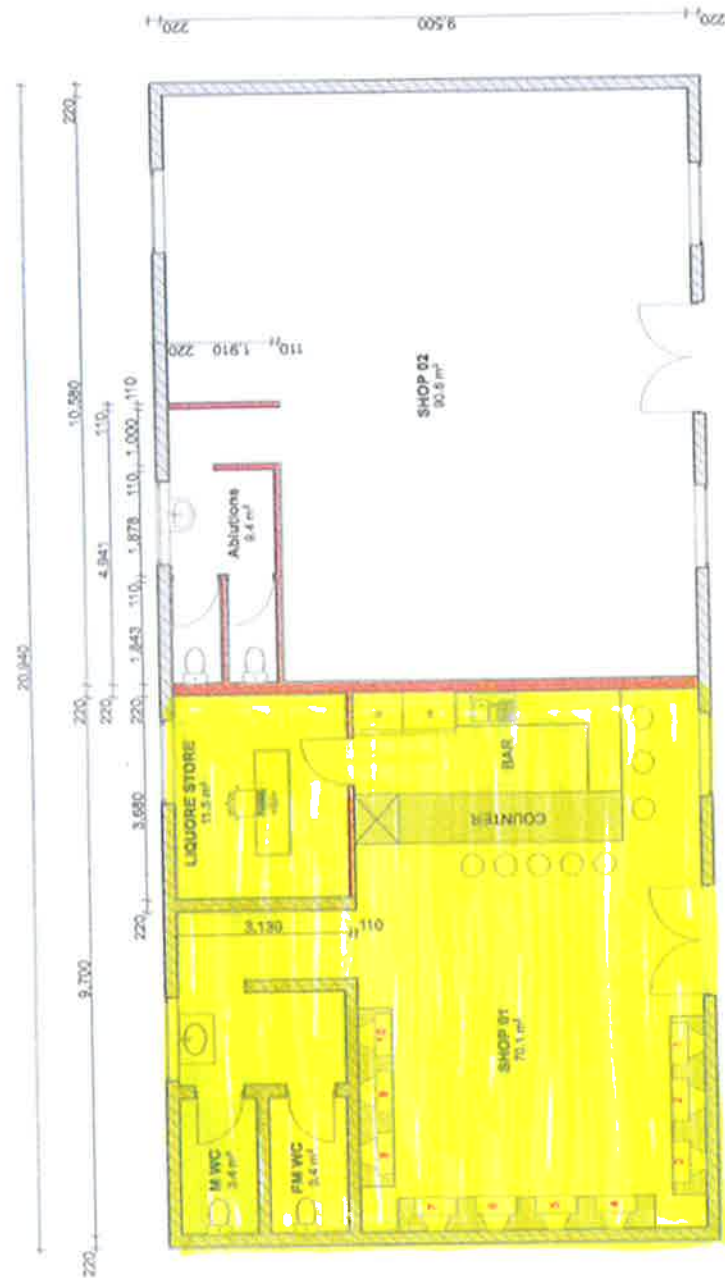
MN PINGE
GM: COMMUNITY DEVELOPMENT SERVICES

/rs

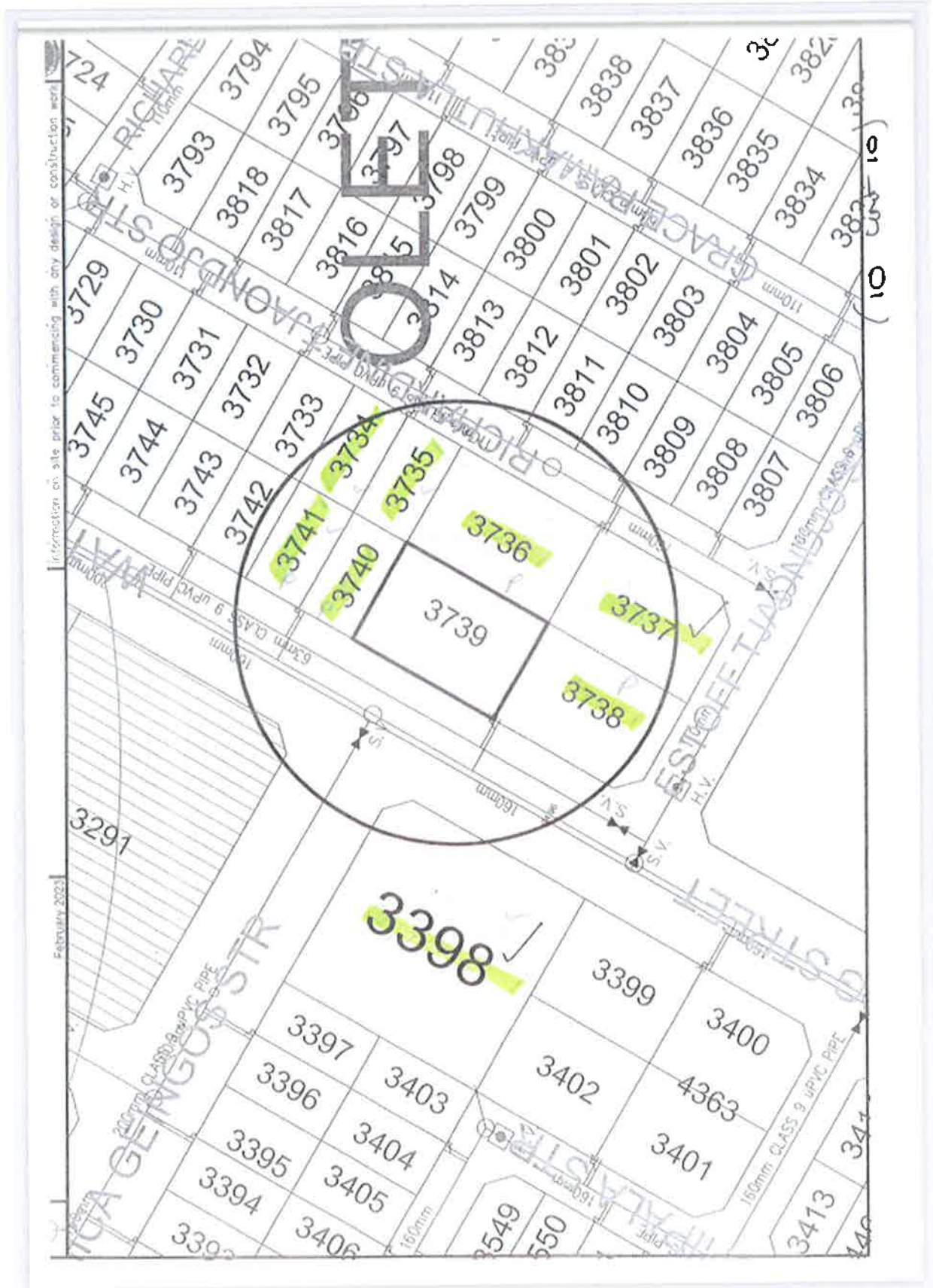
All correspondence must be addressed to the Chief Executive Officer

ANNEXURE E

NEW Bar



GROUND FLOOR PLAN (1:10), GROUND FLOOR PLAN (1:10)
Scale 1:10, 1:10



ANNEXURE F



MUNICIPALITY SWAKOPMUND

☎ 0541-4104421
☎ 0585519137

☎ 53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration
and/or Consent Use

I, Edmund and Roide David the owner of Erf 3740

Street Address: Waterberg
Postal Address: 1415 Swakopmund
Tel No: 091-182513 or 0912467156
Email Address: N/A

Am aware that an application for a Place of

Amusement / Pub / Bar

on Erf 3739 By Messrs Francis Oosthuizen
has been applied for, at the Municipality of Swakopmund and have the
following to respond:

☐ No objection

Signature of Owner

☒ Objection

Hitele
Signature of Owner

(Please mark which ever is applicable in the block)
against the proposed consent use:
(If you have an objection please state your reasons/remarks below)

REMARKS/REASONS duh
We are having school kids that study day and night
they can't tolerate with too much noise from bar and
it's not safe for our small kids growing in an
environment near by the bar.

Hitele
SIGNATURE

Roide Hitele David
FULL NAME

10-05-2023
DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of identity (signature) of the neighbour (owner of the erf).

V19-2018



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration
and/or Consent Use

Abel J the owner of Erf 3734

Street Address:	<u>7122 Swakopmund</u>
Postal Address:	
Tel. No.:	<u>081 4620580</u>
E-mail Address:	

Am aware that an application for a Place of

Amusement / Pub / Bar

on Erf 3739 By Messrs Francois Oosthuizen
has been applied for, at the Municipality of Swakopmund and have the
following to respond:

☒ No objection

[Signature]
Signature of Owner

☐ Objection

Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

[Signature]
SIGNATURE

Abel Jacob
FULL NAME

14/03/2023
DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, (the owner of Erf **373S**)

Street Address: **Richardine Tjaondjo Street**
Postal Address: **P.O. box 4348 Veneta Swakopmund**
Tel. No.: **0812429209 / 0813723859**
E-mail Address: **etandjeo@gmail.com**

Am aware that an application for a **Place of**

Amusement / Pub / Bar.

on Erf **3739** By Messrs **Francois Oosthuizen.**
has been applied for, at the Municipality of Swakopmund and have the following to respond:

☒ No objection

[Signature]
Signature of Owner

☐ Objection

.....
Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

[Signature]

SIGNATURE

[Signature]

FULL NAME

15/03/2023

DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0885519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, J. Woermann, the owner of Erf 3737

Street Address:	
Postal Address:	<u>86 Windhell</u>
Tel. No.:	
E-mail Address:	

Am aware that an application for a Place of

Amusement / Pub / Bar

on Erf 3739 By Messrs Francois Oosthuizen
has been applied for, at the Municipality of Swakopmund and have the following to respond:

☒ No objection

[Signature]
Signature of Owner

☐ Objection

[Signature]
Signature of Owner

(Please mark which ever is applicable in the block)
against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

[Signature]
SIGNATURE

J. Woermann
FULL NAME

17/03/2023
DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration
and/or Consent Use

I, Reet Strauss the owner of Erf 3398

Street Address:
Postal Address:
Tel. No.:
E-mail Address:

Am aware that an application for a plac of amusemant / bar/pub

on Erf 3339 By Messrs
has been applied for, at the Municipality of Swakopmund and have the
following to respond:

☒ No objection

Signature of Owner

☐ Objection

Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

SIGNATURE

FULL NAME

DATE

Contact Details: Tel. No / Cell Phone: 081 273 9308

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).

11.1.8 **UNUSABLE AND REDUNDANT STOCK ITEMS: FINANCE
DEPARTMENT: STORES**
(C/M 2023/09/28 - 3/18/1)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.7 page 62 refers.

A. This item was submitted to the Management Committee for consideration:

The following stores stock items were identified during the stocktaking held on 30 June 2023 to either be unusable or redundant. These items are in the form of books/forms used by Council in the past and stock that was previously used by the waterworks section.

To have an updated stock register and to comply with the financial regulations it is advisable the items list below under (1) and (2) be removed from council's stock register and either be destroyed or sold at the next public auction.

1. Unusable items:

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
4	LETTERHEAD (OLD LOGO)	Unusable	0335819	N\$ 2,898.36
26	MUNICIPAL HOUSING REGISTRATION BOOK	Unusable	0332313	N\$ 7,800.00
19	METER CARDS	Unusable	0335517	N\$ 14,350.32
84	STANDING CALENDAR	Unusable	0325418	N\$ 1,260.00
5	INTER-DEPARTMENTAL WORKS ORDER BOOKS	Unusable	0330914	N\$ 245.00
20	1 PART A4 CONSOLE PAPER	Unusable	0335312	N\$ 1,495.65
19	YIELD	Unusable	0122122	N\$ 13,131.48
14	SHOPPING BAG FOLD-UP	Unusable	0214213	N\$ 532.62
1	CLOCK CARDS (GREEN)	Unusable	0311222	N\$ 745.00
1	CANON MX340-512 BLACK	Unusable	1216082	N\$ 469.57
2	CANON MX350-513 COLOUR	Unusable	1216092	N\$ 1,165.22
1	HP M252-201A BLACK	Unusable	1216762	N\$ 1,039.55
1	HP M252-201A CYAN	Unusable	1216772	N\$ 1,226.14
1	HP M252-201A YELLOW	Unusable	1216782	N\$ 1,226.14
1	HP M252-201A MAGENTA	Unusable	1216792	N\$ 1,226.14
	TOTAL			N\$ 46 811.19

2. Redundant items

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
2	150MM X 90 CI BENDS	Redundant	1117513	N\$ 107.20
2	uPVC REDUCER 160 X 110MM	Redundant	1121320	N\$ 223.04
1	uPVC REDUCER 160 X 90MM	Redundant	1121316	N\$ 215.52
4	100 X 75MM CI REDUCER	Redundant	1121014	N\$ 225.27
2	200 X 75MM T PIECE	Redundant	1119818	N\$ 186.51

3	100 X 75MM T PIECE	Redundant	1120417	N\$ 54.65
1	CI - T PIECE 160 X 110MM	Redundant	1119915	N\$ 232.18
4	PLASSON T-PIECE 110 X 63MM	Redundant	1119516	N\$ 667.83
3	PLASSON T-PIECE 110 X 90MM	Redundant	1119520	N\$ 393.92
4	200 X 75MM T PIECE	Redundant	1119818	N\$ 186.51
2	125MM X 45 CI BENDS	Redundant	1118714	N\$ 50.29
1	200MM X 45 CI BENDS	Redundant	1118412	N\$ 57.31
1	150MM X 22 1/2 CI BENDS	Redundant	1117718	N\$ 83.53
6	100MM X 45 CI BENDS	Redundant	1117114	N\$ 100.25
1	100MM X 90 CI BENDS	Redundant	1117211	N\$ 52.64
2	125MM HYDRANT T PIECE	Redundant	1119419	N\$ 66.15
1	CI BEND 300MM 22.25 DEG	Redundant	1133380	N\$ 1,088.23
1	CI BEND 300MM 11.25 DEG	Redundant	1133370	N\$ 9,44.52
1	CI BEND 300MM 90 DEG	Redundant	1133400	N\$1,726.72
11	GALV UNIONS 25MM	Redundant	1130714	N\$ 77.34
6	300MM SHORT COLLAR	Redundant	1133330	N\$ 22,221.25
1	CI BEND 400MM 11.25	Redundant	1133360	N\$ 1,775.05
13	CI SHORT COLLARS 300/18	Redundant	1133410	N\$ 10,967.48
3	50MM HYDRANT T PIECE	Redundant	1118919	N\$ 54.82
1	HP132 BLACK CARTRIDGE	Redundant	0315214	N\$ 112.70
3	ESPON LX300-RIBBON	Redundant	1216122	N\$ 181.60
1	HP 128/1220-45 BLACK	Redundant	1216132	N\$ 538.46
2	HP1280/1220-78 COLOUR	Redundant	1216142	N\$ 156.43
1	HP 1550-22 COLOUR	Redundant	1216152	N\$ 434.07
1	HP 1550-21 BLACK	Redundant	1216162	N\$ 405.49
1	HP 5443-136 COLOUR	Redundant	1216172	N\$ 340.66
1	HP 5443-132 BLACK	Redundant	1216182	N\$ 346.13
1	HP F4283-121 COLOUR	Redundant	1216192	N\$ 582.42
1	HP F4282-121 BLACK	Redundant	1216202	N\$ 329.61
1	HP 2430/4350-11X BLACK	Redundant	1216222	N\$ 4 428.57
2	HP CP1525-128A BLACK	Redundant	1216232	N\$ 2 173.91
2	HP CP1525-128A YELLOW	Redundant	1216252	N\$ 2 000.00
2	HP CP1525-128A MAGENTA	Redundant	1216262	N\$ 2 000.00
3	HP 1005-35A	Redundant	1216272	N\$ 3 259.80
1	HP 5610-57 COLOUR	Redundant	1216302	N\$ 571.43
1	HP 5610- 56 BLACK	Redundant	1216312	N\$ 346.15
2	HP6313- COLOUR	Redundant	1216322	N\$1 154.88
8	HP7000/7500-920XL	Redundant	1216362	N\$1 913.04
1	HP J4580-901XL BLACK	Redundant	1216382	N\$ 434.07
3	HP K7103-134	Redundant	1216402	N\$ 2 501.73
3	HP K7103-130	Redundant	1216412	N\$ 2 243.48
1	HP K8600-88XL BLACK	Redundant	0216462	N\$ 274.73
1	HP K8600-88XL CYAN	Redundant	1216492	N\$ 658.24
1	HP K8600-88XL MAGENTA	Redundant	1216472	N\$ 478.02

1	HP K8600-88XL YELLOW	Redundant	1216482	N\$ 478.02
2	OKI 3600-TONER YELLOW	Redundant	1216542	N\$ 2 858.09
2	OKI 3600-TONER MAGENTA	Redundant	1216552	N\$ 2 940.66
2	OKI 3600-TONER CYAN	Redundant	1216562	N\$ 3 395.60
1	HP M606 281A BLACK	Redundant	1216712	N\$ 4 382.63
	TOTAL			N\$83 678.83

3. Expired Stock Items

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
116	DISINFECTANT SPRAY	Expired	0215500	N\$ 5,345.08
103	FURNITURE POLISH	Expired	0214515	N\$ 2,327.80
	TOTAL			N\$ 7 672.88

B. After the matter was considered, the following was:-

RECOMMENDED:

- That all stock items listed under (1) Unusable items and (2) Redundant items valued at N\$ 132 490.02 be written off from the Councils Stores stock register.
- That permission be granted to the General Manager Finance to destroy the below listed stock items to the confidentiality of these books and forms used by Council in the past:

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
4	LETTERHEAD (OLD LOGO)	Unusable	0335819	N\$ 2,898.36
26	MUNICIPAL HOUSING REGISTRATION BOOK	Unusable	0332313	N\$ 7,800.00
19	METER CARDS	Unusable	0335517	N\$14,350.32
84	STANDING CALENDAR	Unusable	0325418	N\$ 1,260.00
5	INTER-DEPARTMENTAL WORKS ORDER BOOKS	Unusable	0330914	N\$ 245.00
20	1 PART A4 CONSOLE PAPER	Unusable	0335312	N\$ 1,495.65
19	YIELD	Unusable	0122122	N\$ 13,131.48
14	SHOPPING BAG FOLD-UP	Unusable	0214213	N\$ 532.62
1	CLOCK CARDS (GREEN)	Unusable	0311222	N\$ 745.00
	TOTAL			N\$48 811.19

- That the following stock items be written off and sold at the next Public Auction:

QUAN TITY	DESCRIPTIONS	REASON	ITEM NO.	VALUE VAT EXC.
2	150MM X 90 CI BENDS	Redundant	1117513	N\$107.20
2	uPVC REDUCER 160 X 110MM	Redundant	1121320	N\$446.09
1	UPVC REDUCER 160 X 90MM	Redundant	1121316	N\$215.52
4	100 X 75MM CI REDUCER	Redundant	1121014	N\$225.27
4	200 X 75MM T PIECE	Redundant	1119818	N\$186.51
3	100 X 75MM T PIECE	Redundant	1120417	N\$54.65
1	CI -T PIECE 160 X 110MM	Redundant	1119915	N\$232.18
4	PLASSON T-PIECE 110 X 63MM	Redundant	1119516	N\$667.83
3	PLASSON T-PIECE 110 X 90MM	Redundant	1119520	N\$393.92
4	200 X 75MM T PIECE	Redundant	1119818	N\$186.51
2	125MM X 45 CI BENDS	Redundant	1118714	N\$50.29

1	200MM X 45 CI BENDS	Redundant	1118412	N\$57.31
1	150MM X 22 1/2 CI BENDS	Redundant	1117718	N\$83.53
6	100MM X 45 CI BENDS	Redundant	1117114	N\$600.25
1	100MM X 90 CI BENDS	Redundant	1117211	N\$52.69
2	125MM HYDRANT T PIECE	Redundant	1119419	N\$66.15
1	CI BEND 300MM 22.25 DEG	Redundant	1133380	N\$1,088.23
1	CI BEND 300MM 11.25 DEG	Redundant	1133370	N\$944.52
1	CI BEND 300MM 90 DEG	Redundant	1133400	N\$1,726.72
11	GALV UNIONS 25MM	Redundant	1130714	N\$ 77.34
6	300MM SHORT COLLAR	Redundant	1133330	N\$22,221.25
1	CI BEND 400MM 11.25	Redundant	1133360	N\$ 1,775.05
13	CI SHORT COLLARS 300/18	Redundant	1133410	N\$10,967.48
3	50mm HYDRANT T PIECE	Redundant	1118919	N\$54.82
1	HP132 BLACK CATRIDGE	Redundant	0315214	N\$112.27
3	ESPON LX300-RIBBON	Redundant	1216122	N\$ 181.60
1	HP 128/1220-45 BLACK	Redundant	1216132	N\$ 538.46
2	HP1280/1220-78 COLOUR	Redundant	1216142	N\$ 156.43
1	HP 1550-22 COLOUR	Redundant	1216152	N\$ 434.07
1	HP 1550-21 BLACK	Redundant	1216162	N\$ 405.49
1	HP 5443-136 COLOUR	Redundant	1216172	N\$ 340.66
1	HP 5443-132 BLACK	Redundant	1216182	N\$ 346.13
1	HP F4283-121 COLOUR	Redundant	1216192	N\$ 582.42
1	HP F4282-121 BLACK	Redundant	1216202	N\$ 329.61
1	HP 2430/4350-11X BLACK	Redundant	1216222	N\$4 428.57
2	HP CP1525-128A BLACK	Redundant	1216232	N\$2 173.91
2	HP CP1525-128A YELLOW	Redundant	1216252	N\$2 000.00
2	HP CP1525-128A MAGENTA	Redundant	1216262	N\$2 000.00
3	HP 1005-35A	Redundant	1216272	N\$ 3 259.80
1	HP 5610-57 COLOUR	Redundant	1216302	N\$ 571.43
1	HP 5610- 56 BLACK	Redundant	1216312	N\$ 346.15
2	HP6313- COLOUR	Redundant	1216322	N\$1 154.88
8	HP7000/7500-920XL	Redundant	1216362	N\$1 913.04
1	HP J4580-901XL BLACK	Redundant	1216382	N\$ 434.07
3	HP K7103-134	Redundant	1216402	N\$ 2 501.73
3	HP K7103-130	Redundant	1216412	N\$ 2 243.48
1	HP K8600-88XL BLACK	Redundant	1216462	N\$ 274.73
1	HP K8600-88XL CYAN	Redundant	1216492	N\$ 658.24
1	HP K8600-88XL MAGENTA	Redundant	1216472	N\$ 478.02
1	HP K8600-88XL YELLOW	Redundant	1216482	N\$ 478.02
2	OKI 3600-TONER YELLOW	Redundant	1216542	N\$ 2 858.09
2	OKI 3600-TONER MAGENTA	Redundant	1216552	N\$ 2 940.66
2	OKI 3600-TONER CYAN	Redundant	1216562	N\$ 3 395.60
1	HP M606 281A BLACK	Redundant	1216712	N\$ 4 382.63
	TOTAL			N\$83 678.83

- (d) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices of the above-mentioned redundant items.
- (e) That permission be granted to the General Manager: Finance to write off items listed under (3) Expired stock items from Councill Stores stock register and destroy it due to un usability.

QUANTITY	DESCRIPTIONS	REASON	ITEM NUMBER	VALUE VAT EXCLUSIVE
116	DISINFECTANT SPRAY	Expired	0215500	N\$ 5,345.08
103	FURNITURE POLISH	Expired	0214515	N\$ 2,327.80
	TOTAL			N\$ 7 672.88

11.1.9

WRITING OFF OF REDUNDANT ITEMS AND EQUIPMENT AT THE HEALTH SERVICES & SOLID WASTE MANAGEMENT DEPARTMENT

(C/M 2023/09/28 - 16/2/6/1)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 8.8 page 67 refers.

A. This item was submitted to the Management Committee for consideration:

The office furniture and equipment listed below has become redundant and needs to be written off.

Office Furniture:

No.	Description	Remarks
1	1 x Visitors Chair (light brown)	Broken
2	5 x ceiling exhaust fans	Old
3	1 X 8 seater conference table (table only)	Redundant
4	3 x swivel office chairs	Old/broken

Equipment

No.	Description	Serial Number	Remarks
1	HP Officejet 7110 colour printer	CN76K6ROT9	Broken
2	Salton Microwave	GMS05121639	Broken
3	1 x HP LaserJet 1012 printer	CNCJ139732	Broken
4	4 x Motorola radios with chargers		Broken

Other:

No.	Description	Remarks
1	38 x skip containers	Old
2	400 x refuse bins	Old/Broken
3	112 small otto bins	Old/Broken
4	262 x Blue pole bins	Old/Broken
5	40 x roofing sheets	Old
6	2 x Geyser	Old
7	32 x rolls landfill mesh wire	Old
8	28 x 2 metre wooden poles	Old
9	Roofing rafters	Old

B. After the matter was considered, the following was:-**RECOMMENDED:**

- (a) That the Management Committee approves the writing-off of the following redundant items and equipment from the Health Services & Solid Waste Management Department:

Office Furniture:

NO.	DESCRIPTION	REMARKS
1	1 x Visitors Chair (light brown)	Broken
2	5 x ceiling exhaust fans	Old
3	1 X 8 seater conference table (table only)	Redundant
4	3 x swivel office chairs	Old/broken

Equipment:

NO.	DESCRIPTION	SERIAL NUMBER	REMARKS
1	HP Officejet 7110 colour printer	CN76K6ROT9	Broken
2	Salton Microwave	GMS05121639	Broken
3	1 x HP LaserJet 1012 printer	CNCJ139732	Broken
4	4 x Motorola radios with chargers		Broken

Other:

NO.	DESCRIPTION	REMARKS
1	38 x skip containers	Old
2	400 x refuse bins	Old / Broken
3	112 small otto bins	Old / Broken
4	262 x Blue pole bins	Old / Broken
5	40 x roofing sheets	Old
6	2 x Geyser	Old
7	32 x rolls landfill mesh wire	Old
8	28 x 2 metre wooden poles	Old
9	Roofing rafters	Old

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the abovementioned redundant items.
-

11.1.10 **04. QUOTATIONS OF BUILDING MATERIALS FOR THE BUILD TOGETHER, PHASE III**
(C/M 2023/09/28 - 14/2/1/1)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum **8.9** page **69** refers.

A. This item was submitted to the Management Committee for consideration:

1. INTRODUCTION

This item was discussed at the Build Together Committee Meeting of **08 August 2023** under item 6.4 and is now submitted for information purpose.

At the meeting of **17 May 2023**, the Build Together Committee requested for the supply of bulk building materials, whereafter the General Manager: Engineering and Planning Services stated that the materials can be provided, but it requires a lot of programming, to engage with the suppliers and negotiation for discounts. The Build Together Committee was advised to obtain quotations from the suppliers for building materials and possibly negotiate for discount on the prices.

2. MEETING WITH SUPPLIERS

It was confirmed by the General Manager: Engineering and Planning Services that a meeting was held on **29 June 2023**, where the Build Together Committee and suppliers were present. The construction project was explained to the suppliers and requested for their assistance to consider the limitations of the project when they generate quotes.

It was concluded that Build Together Committee engages further with the suppliers keeping in mind that Council facilitates the meetings beneficiaries should take full responsibility and ownership of the project.

3. DISCUSSION

In view of the above it was advised that the Committee take full responsibility in obtaining quotes for the type of materials they need. The Build Together Committee received quotations from 4 suppliers, however they opted for Pupkewitz Megabuild with the lowest quotation.

B. After the matter was considered, the following was:-

RECOMMENDED:

That the quotations of building materials for The Build Together, Phase III be noted.

11.1.11 **INVITATION TO THE AMALGAMATED ROTATIONAL ANNUAL FESTIVAL (ARAF) 2023 IN OMARURU**
(C/M 2023/09/28 - 3/15/1/6/1)

Ordinary Management Committee Meeting of 14 September 2023, Addendum 9.1 page 03 refers.

A. This item was submitted to the Management Committee for consideration:

1. Introduction

Attached (Annexure A) letter from the Chief Executive Officer, Mr L Goraseb. Council is invited to participate at the 2023 Amalgamated Rotational Annual Festival (ARAF) 2023, which is scheduled to take place from **27-30 September 2023** in Omaruru.

2. Background

The three local authorities, namely Omaruru Municipality, Karibib Town Council and Usakos Town Council have embarked on an integrated process of economic liberation for the partnering towns by signing a tripartite Memorandum of Understanding that encompasses various areas of collaboration. This Memorandum of Understanding includes the hosting of ARAF annually in one of the respective towns.

During the two-day event, the three local authorities encourage exhibitors to promote local and regional investment opportunities while creating a platform for local businesses, corporations, small and medium enterprises, and farmers in and around the towns to showcase their products and services directly to residents and visitors.

3. Discussion

The Swakopmund Municipality is invited to support and participate as an exhibitor by purchasing a 9m² corporate stand at the cost of **N\$5 500.00**. Included in the price is the exhibitor's tags for only two exhibitors therefore council should pay for an extra name badge as the cost of **N\$100.00**. Attached is the application form (**Annexure B**).

The Swakopmund Municipality's participation at the festival is of great importance, as it is a part 1 municipality and leading many local authorities in terms of governance, administration, and the implementation of new development strategies. It is important for the Council to participate for the following reasons:

- (i) *The exhibition will provide a platform for Swakopmund to showcase its products, services, and opportunities to a regional audience. This allows Council to increase brand visibility and create awareness among potential customers and visitors to Swakopmund.*

- (ii) The exhibition offers an opportunity for Council to network and establish connections with industry professionals, potential clients, and even regional or national competitors. These interactions can lead to valuable partnerships, collaborations, and business opportunities.
- (iii) Participating at the exhibition will allow Council to enhance the Council's reputation and credibility. By showcasing its presence at such regional events, Council can establish itself as a regional leader.

The exhibition will display brochures of Council's services such as the Library, Rest camp, Nursery, Urban Agricultural project/presentation, etc., Branded clothing will be sold while promoting Swakopmund. This item was discussed at the Executive Committee meeting held on **31 July 2023** and it was recommended that it be tabled and discussed at the next Management Committee meeting.

In order for the Swakopmund Municipality to participate at the ARAF 2023, officials should be delegated to represent Council. The General Managers appointed the officials to represent Council (**Annexure C**). Special leave and subsistence and travelling allowances as per Council's policy should be granted to the officials as tabled below:

Name	Position	Lunch Tariff @	Overnight allowance		Nr of days / nights	Total
Mr R Ujaha	EHP: Waste	N\$400.00	N\$2 000.00	x	5	N\$10 400.00
Ms L Mupupa	PRO	N\$400.00	N\$2 000.00	x	5	N\$10 400.00
Ms A Gebhardt	CO:M&C	N\$400.00	N\$2 000.00	x	5	N\$10 400.00

Permission should be granted to the officials to travel with the minibus to and from Omaruru, from **26-30 September 2023**. It was also proposed by the General Manager: Corporate Services that the Marketing & Communications Section should procure for promotional gifts to be distributed at the Amalgamated Rotational Annual Festival (ARAF) 2023.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council participate at the 2023 Amalgamated Rotational Annual Festival (ARAF) 2023, which is scheduled to take place from 27-30 September 2023 in Omaruru.
- (b) That permission be granted to the following Municipal Officials to represent Council:

NAME	POSITION
Mr R Ujaha	Environmental Health Practitioner: Waste
Ms L Mupupa	Public Relations Officer
Ms A Gebhardt	Corporate Officer: Marketing & Communication

- (c) That subsistence and travel allowance be defrayed from the Conference and Expenses Votes of the relevant departments and that special leave be granted to the staff members during this period.

- (d) That the municipal minibus be availed to the officials to travel to and from Omaruru.
 - (e) That the promotional gifts be purchased by the Marketing & Communications Section, for distribution at the Amalgamated Rotational Annual Festival (ARAF) 2023.
 - (f) That the funds (N\$5 600.00) for the corporate stand and one name badge be defrayed from the Corporate Services Publicity Vote 150515533000 where N\$141 191.30.00 is available.
 - (g) That approval be granted for Councillors and Senior Management who wishes to attend the official opening ceremony for one day only.
 - (h) That since the Office of the Mayor has received an invitation to attend the Amalgamated Rotational Annual Festival (ARAF) 2023, a separate submission be made in that regard for consideration.
-

ANNEXURE A

Omaruru Municipality
Tel: +264 64 570277
Fax: +264 64 570105
Email: ceo@omamuni.org.na



Karibib Town Council
Tel: +264 64 550016
Fax: +264 64 550032
Email: gorescbi@karibibtown.org



Usakos Town Council
Tel: + 264 64 530064
Fax: +264 64 530231
Email: ceo@utc.com.na

Enquiries: Mr. Lenox Mutilifa

Email Address: healthenvi@omamuni.org.na

29 August 2023

Mr Archie Benjamin
The Chief Executive Officer
Swakopmund Municipality
P.O. Box 52
Swakopmund

Dear Sir,

SUBJECT: INVITATION TO EXHIBIT DURING THE AMALGAMATED ROTATIONAL ANNUAL FESTIVAL (ARAF) 2023, WEDNESDAY, 27 SEPTEMBER – SATURDAY, 30 SEPTEMBER 2023.

The Local Authority Councils of Omaruru, Karibib and Usakos have embarked on an integrated process of liberalization of our town's economies by signing a Memorandum of Understanding (OKULAC) which encompasses various areas of co-operation, including hosting of Amalgamated Rotational Annual Festivals (ARAF) at the respective 3-towns.

ARAF is one of many initiatives that OKULAC is undertaking to aggressively market the towns of Omaruru, Karibib, and Usakos and their investment opportunities. It also creates a platform for local businesses, corporate, small and medium enterprises as well as farmers in and around the towns to showcase their products and services directly to residents and visitors.

Herewith also find the schedule of events for this year's trade fair for your perusal:

- Official Opening - Wednesday 27th of September 2023
- Investment Seminar - Thursday 28th September 2023

It is against this background that we humbly request your organization to be part of the Amalgamated Rotational Annual Festivals by purchasing a *Corporate Stand at the price of NS 5,500.00 as per the attached application form* and also to attend the official opening on Wednesday, 27th September 2023.

Herewith please find the banking details for the ARAF.

Omaruru Oasis Festival

Standard Bank: Omaruru Branch

Account: 60000916764

Branch Code: 08-4373-00

Swift Code: SBNMNX

For further information, please contact Mr. Lenox Mutilifa at Email:

lenoxmutilifa@omaraafrica.org.na or Ms. Melody! Gontes at Email: melodygontes@omaraafrica.org.na

Kindly accept assurances of my highest consideration.

Yours sincerely,



Lesley G. Goreseb
Chief Executive Officer
Chairperson -OKULAC/ARAF

ANNEXURE B

Omanuru Municipality
Tel: +264 64 570277
Fax: +264 64 570105
Email: ceo@omanuni.org.na



Karibib Town Council
Tel: +264 64 550016
Fax: +264 64 550032
Email: goreseb@karibibtown.org



Usakos Town Council
Tel: + 264 64 530064
Fax: +264 64 530231
Email: 'finance@utc.com.na'

ARAF 2023 TRADE FAIR**THEME: BIGGER BETTER BROADER****CORPORATE & SME EXHIBITOR'S APPLICATION FORM 2023**

1. Name of Business _____
2. Contact Person _____
3. Postal Address _____
4. Physical Address _____
5. Tel: _____ Cell _____ Fax: _____
6. E-mail: _____
7. Type of Stall/Tent/Open Space/Corporate Stall _____

INDICATE EXHIBITION CATEGORY

Banking/ Insurance	Art/Craft/ Pottery	
Education	Automobiles	
Government	Beauty/Health	
Parastatals	Safety & Security	
Office Equipment	Food & Beverages	
Manufacturing	Non-Governmental Organization	
Chemicals/Pharmaceuticals	Small Medium Enterprises (SME's)	
Entertainments	Agriculture	
Tourism & Hospitality	Others	

I/we hereby acknowledge that I/we customized ourselves with the terms and conditions contained in the ARAF fact sheet. I/we further do hereby agree that the ARAF Committee reserves the right to make decision on the allocation of stands and their decision is final.

Signature:Date:/...../.....

RESERVATIONS (For Office Use Only)	
Received by: _____	Amount: _____
Stand No: _____	Receipt No: _____
Processed by: _____	
Allocated <input type="checkbox"/>	Not Allocated <input type="checkbox"/>

INFORMATION SHEET 2023

WEDNESDAY, 27 SEPTEMBER – SATURDAY, 30 SEPTEMBER 2023				
	VENUE	Omaruru Luna Park		
1	RATE	Corporates/Companies	SME's Tent	
		Frame Marquee Tent @	Frame Marquee Tent @	
		NS 5,500.00 P/9m ²	NS 700.00 P/3m ²	
		OPEN SPACE		
		Corporates	NS 5,000.00 P/9m ²	
		SME's	NS 600.00 P/9m ²	

2	ERECTION OF STANDS	The exhibition ground will be available for erection of stands from Tuesday, 26 September 2023 . Security guards will be on the site from that same day.
3	DISMANTLING OF STANDS	This exercise will be done Sunday, 1st October 2023 from 10H00 . PLEASE TAKE NOTE: ARAF takes no responsibility for the safety of goods during the erection and dismantling phase before and after the ARAF.
4	OPENING TIME	The opening time for exhibitors at the exhibiting site is 09H00 . This is to allow enough time to prepare the stand before the public. Opening time for the public is 10H00 .
5	CLOSING TIME	The closing time for exhibitors and public is 21H00 . The exhibition grounds will be closed for entertainment at 23H00 and the public must vacate the ground as from 23H30 .
7	EXTRA PEOPLE AT STAND	Name Badge: Only two per stand, if exhibitors are more than that, then at a cost of N\$100 per extra person during the duration of the fair is to be paid.

8. CONDITIONS & ADDITIONAL INFORMATION

8.1 Indication of preferred stand does not automatically guarantee allocation of that particular stand.

8.2 Cancellation of a stand should be submitted in writing. A 50% administration fee shall be payable on a cancellation affected on or before 8th September 2023. Refunds shall only be paid after the Fair.

8.3 No refund shall be affected should the exhibitor fail to turn up for exhibition.

8.4 No exhibitor is allowed to sleep at a stand or in a tent inside the show grounds. All accommodation lists in Omaruru and surrounding areas will be available with the application form.

9. PAYMENTS:

Omaruru Oasis Festival
 Standard Bank: Omaruru Branch
 Account: 60000916764
 Branch Code: 08-4373-00
 Swift Code: SBNMNX

The Form must be accompanied by proof of payment



11

DATE:
30 AUGUST 2023

NAME: SWAKOPMUND MUNICIPALITY
ADDRESS: P.O.BOX 52
CITY: SWAKOPMUND

GRAND TOTAL	N\$	5,600.00
--------------------	------------	-----------------

BANK:	Standard Bank
BRANCH CODE:	084-373
ACCOUNT NUMBER:	60000916764
BRANCH NAME:	OMARURU

**Enterprise Direct**

Tel. +264 (061) 294 2451

Namibia.EnterpriseDirect@standardbank.com.na

10 August 2023

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

RE: CONFIRMATION OF BANK ACCOUNT DETAILS

We herewith confirm that OMARURU OASIS FESTIVAL is an account holder with Standard Bank Namibia and the account is open and active. The banking details are as follows:

Bank Name:	STANDARD BANK NAMIBIA
Account Name:	OMARURU OASIS FESTIVAL
Account Number:	60000916764
Branch Name:	OMARURU
Branch Code:	084373
Universal Branch Code:	087373
Type of Account:	CURRENT ACCOUNT
Account Currency:	NAD
Swift Code:	SBNMNX

This letter is issued and concluded, without any obligation on the part of the bank or its correspondents. Should you require additional information, please do not hesitate to call on us.

Yours Faithfully

Annalize Swart

From: Annalize Swart
Sent: Tuesday, July 18, 2023 2:45 PM
To: 'Ms. Melody IGontes'
Cc: 'Jennifer Ecklund'
Subject: RE: Invitation to Exhibit ARAF 2023

Dear Karibib TC

We hereby acknowledge receipt of your correspondence. Your correspondence will be recorded and forwarded to the respective department/section who shall proceed with the inquiry/request/application in terms of the Council's administrative procedures and legislations related to your correspondence. You will be informed regarding the progress and procedure after assessment and or a decision has been taken.

Having in mind complexity of internal administrative procedures and legislation, you shall receive written response.

Sincerely,

From: Ms. Melody IGontes <ledofficer@karibibtown.org>
Sent: Tuesday, July 18, 2023 10:14 AM
To: Annalize Swart <aswart@swkrnun.com.na>
Cc: 'Jennifer Ecklund' <jenniferecklundpcv@gmail.com>
Subject: Invitation to Exhibit-ARAF 2023

Good Day Madam,

I hope this finds you well.

The Local Authority Councils of Omaruru, Karibib and Usakos is hosting the Amalgamated Rotational Annual Festival (ARAF) 2023 from 27-30 September 2023, in Omaruru, Luna Park.

Please find attached invitation letter for your attention.

Kind Regards,

**KARIBIB TOWN COUNCIL**

Melody IGontes

LED & Corporate Communication Officer

TEL: +264 64 550 016 | FAX: +264 64 550 032

19 KAR Street, PO Box 19, Karibib, Namibia

Email: ledofficer@karibibtown.org

Webpage: <http://www.karibibtown.org>



ANNEXURE C

RE: Invitation to the ARAF 2023 - Omaruru



Hi Ailie,

I nominate Mr M Ujima (Urban Agriculture) to represent council at the ARAF 2023.

Regards,

Abdel Karimondorwa | Manager: Health Services & Solid Waste Management | +264 64 430 4318

From: Aili Gebhardt <a.g@omara.gov.na>

Sent: Wednesday, August 2, 2023 4:25 PM

To: 'General Managers' <generalmanagers@omara.gov.na>; 'Managers' <managers@omara.gov.na>

Cc: Oscar Hombezi <oscarh@omara.gov.na>; Unda Mupape <umupape@omara.gov.na>

Subject: Invitation to the ARAF 2023 - Omaruru

Dear Sir / Madam

Attached is the invitation for Council to participate at the ARAF 2023 taking place from 27-28 September 2023 in Omaruru.

This item was tabled at the EXCO meeting on 31 July 2023, where it was recommended to the next MC meeting for consideration.

Head of Departments are kindly requested to nominate the official(s) that will represent Council at the ARAF 2023 Trade Expo and send us names before Friday, 04 August 2023 at 10H00 in order for us to complete the addendum accordingly. Thank you.

Kind regards,

Aili Gebhardt | Corporate Officer: Marketing and Communications | Corporate Services & Human Capital | +264 64 430 4318

RE: Invitation to the ARAF 2023 - Omaruru



You replied to this message on 03/08/2023 11:05.

Dear Ailie,

EPS will unfortunately not be able to participate in ARAF 2023 event.

Regards,

Clarence McClune | General Manager: Engineering & Planning Services | Engineering & Planning Services | +264 64 410 4401

RE: Invitation to the ARAF 2023 - Omaruru



You replied to this message on 07/08/2023 09:04.

Start your reply all with:

Ok, thank you.

Thank you for letting me know.

Thank you very much for your response.

Feedback

Dear Ailie

Good morning, there will be no nominations from Finance Department.

Hellao Naruseb | General Manager: Finance | Finance | +264 64 410 4301

11.1.12 **DONATION OF ERVEN IN EXT. 28 AND EXT. 31 SOUTH**
(C/M 2023/09/28 - 16/1/4/2/1/14)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 10.2 page 16 refers.

A. This item was submitted to the Management Committee for consideration:

1. **INTRODUCTION**

This submission serves to provide Council with information about the donation of erven in Ext. 28 and Ext. 31 South to the informal settlers occupying the land and the overspill residents in Ext. 27, 29 and 30.

2. **BACKGROUND**

The initial cadastral layout plan design of the DRC Proper (Ext 27, 29 and 30) attached as (**Annexure "A"**) consisted of 1370 with small erven. The layout was not acceptable to the Township Board and (**Annexure "B"**) a new layout was designed to provide a permanent cadastral layout which has resulted in many erven merged to create larger erven. The permanent cadastral layout makes provision for fewer residential erven compared to the previous layout due to the enforcement of standard Town Planning Scheme principles.

Informal settlers started occupying Extension 28 a number of years before the new permanent cadastral layout plan design was approved in 2019 (**Annexure "C"**). As a result, some of the informal settlers are now settled on institutional erven and general business erven while others are settled on residential erven. Attached as **Annexure "D"** is the list of erven in Ext 28 (GP 186) and 31, according to the General Plan 189.

Registered tenants are defined as beneficiaries who applied for erven between 2000 to 2012. They were allocated new erven in DRC Proper. Unauthorized occupants are the occupants who resided with the registered tenants. However, when the registered tenants received houses in other parts of Swakopmund and relocated to their new erven, the unauthorized occupants continued residing on the erven. Some of the informal settlers have applied for land and are registered on the Master Waiting List.

3. **DISCUSSION**

Ext. 28 and the southern part of Ext. 31 were serviced with the Central Government funding. Accordingly, the erven created in the abovementioned extensions must be donated to residents who qualify.

An affordability assessment will be carried out on the registered tenants (Overspill), unauthorized occupants and informal settlers in Ext. 28 and 31 South to determine the income of each resident. The residents with high income will be allocated larger erven exceeding 350 m² and the middle-income category will be allocated erven below 350 m².

A total of 430 overspill residents and unauthorized occupants (**Annexure "E"**) will be screened for the selection process during the affordability analysis. Ext 28 and Ext 31 South (**Annexure "F"**) is a map indicating available residential erven.

Annexure "G" provides an aerial view of all the structures of the informal settlers at the abovementioned extensions.

There are currently 150 residential erven in extension 28 while in the Southern part of Ext 31, there are 93 residential erven as per new cadastral layout plan (**Annexure "F"**). In total there are 243 erven that are occupied by the informal settlers.

The criteria to assist everyone will be that the names of all affected residents must be on the Master Waiting List and the erven will be donated to them subject to affordability assessment which include the ability to pay rates and taxes and the construction of houses.

To avoid allocating erven to persons who already own land, a deed search must be done to avoid double allocations. It is recommended to relocate the informal settlers who are residing on institutional erven and whose income is below N\$3 000.00 to the new reception area. The registered tenants and the unauthorized occupants should be relocated to Ext 28 and the Southern part of Ext 31 based on affordability. The overspill residents of DRC Proper have to relocate based on affordability.

The donation of 243 residential erven in Ext 28 and southern part of Ext 31 requires a multi-pronged approach to address both the registered tenants of DRC Proper and unauthorized occupants in DRC who form part of the overspill category, as well as the informal settlers on residential erven in Ext 28. It should be kept in mind that there are 2 of the 243 residential erven that are earmarked for social housing, thus only 241 erven will be availed for the abovementioned purpose.

These erven will be donated to the tenants who are all low-income earners since the extensions were serviced with government funding. It is against this background that a restraint on the sale of the erf and a pre-emptive right of 10 years be included in the Deed of Donation to prohibit beneficiaries from selling their properties before expiry of 10 years.

4. PROPOSAL

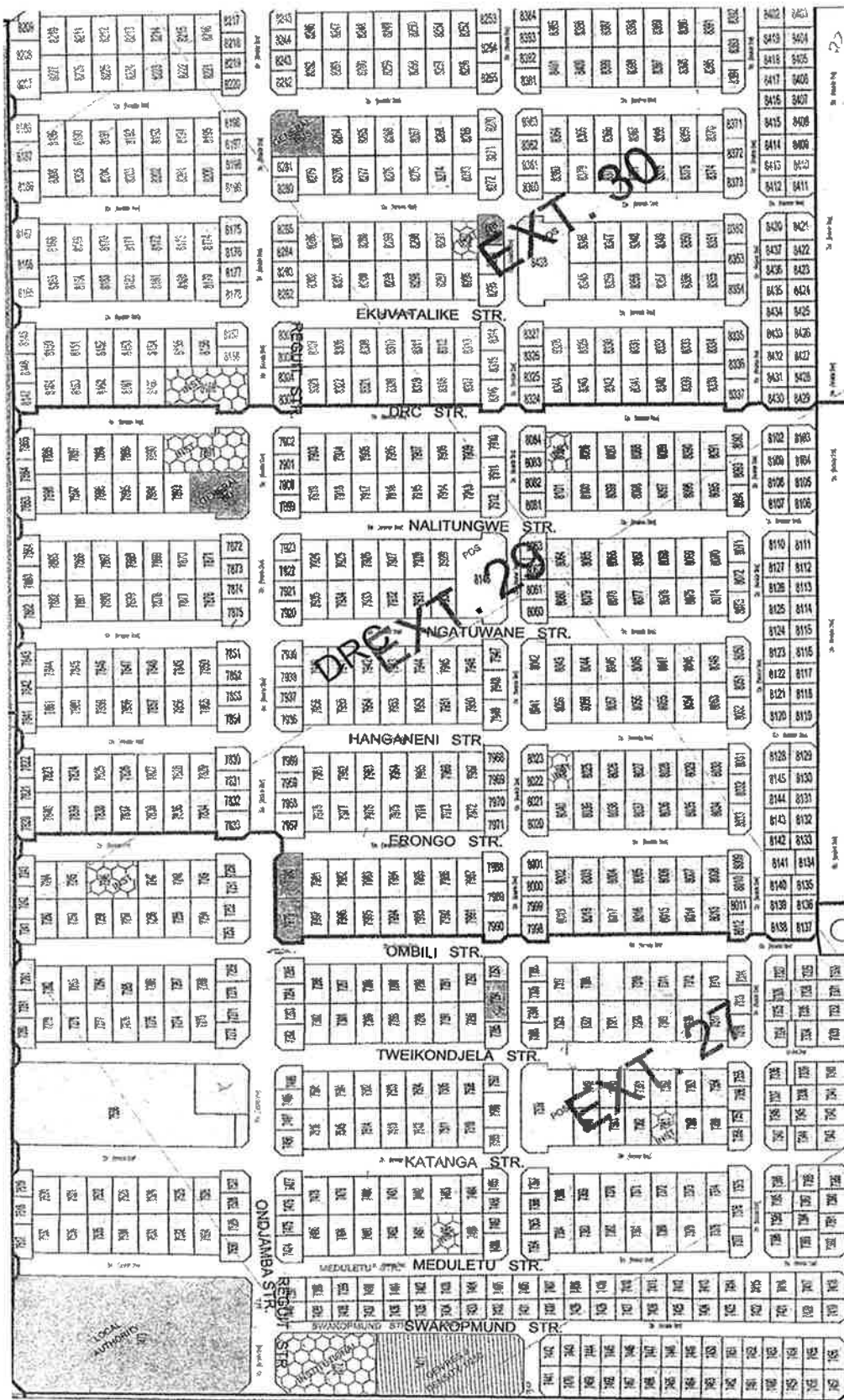
It is proposed that Council donates the 241 erven in Ext 28 and the southern part of Ext 31 to the overspill residents and informal settlers listed in (**Annexure "E"**) on condition that their names are listed on the Master Waiting List, are 1st time homeowners and their household income is sufficient.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves the donation of 241 erven in Extension 28 and Southern part of Extension 31 to the overspill residents as per list (on file) as Annexure "E".
 - (b) That Council approves the donation of some of the 241 residential erven in Ext. 28 and the southern part of Ext 31 to the informal settlers residing in Ext.28 based on the affordability assessment and on condition that they are listed on the Master Waiting List, and are 1st time homeowners.
 - (c) That the overspill residents of DRC Proper, the unauthorized occupants in DRC Proper and informal settlers residing in Extension 28 whose earnings are below N\$3 000.00 be relocated to the New Reception area at the Northern Wedge once the site is ready for occupation.
 - (d) That the 2 beneficiaries who were allocated 2 erven in Extension 28 under the next 50 Social Housing Project continue to occupy the two erven even though the construction of Social Houses were halted.
 - (e) That a restriction be placed on the sale of the erven for 10 years and a pre-emptive right be included in the Deed of Donation for all erven to be sold in Extensions 28 and 31.
 - (f) That should the beneficiaries wish to sell their erven after expiry of 10 years, and the erven are un-improved, the erven must first be offered to Council to consider.
 - (g) That the 10-year period in respect of the restriction of sale of improved erven commences from date of transfer of the property.
 - (h) That the beneficiaries who construct houses, and receive completion certificates, may not sell the property for a period of 10 years from the date of the completion certificate. Upon expiry of the 10-year period, the beneficiary may sell the erven without first offering it to Council.
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ANNEXURE "B"



ANNEXURE "D"

NUMBER	ERF	Area S Q M
1	7549	305
2	7550	306
3	7551	315
4	7552	315
5	7553	315
6	7555	316
7	7556	316
8	7558	316
9	7559	316
10	7562	334
11	7563	321
12	7564	324
13	7565	336
14	7568	336
15	7569	323
16	7570	352
17	7571	315
18	7572	315
19	7574	315
20	7575	315
21	7577	315
22	7578	315
23	7579	315
24	7580	306
25	7581	306
26	7582	314
27	7583	315
28	7584	315
29	7585	315
30	7586	305
31	7587	305
32	7588	306
33	7589	310
34	7593	304
35	7595	315
36	7596	315
37	7597	315
38	7598	303
39	7599	306
40	7600	320
41	7601	319
42	7602	313
43	7608	317
44	7609	316
45	7610	315
46	7611	304
47	7612	316
48	7613	303
49	7614	316
50	7615	316
51	7616	316
52	7619	407
53	7621	315
54	7630	315
55	7632	314
56	7633	315
57	7634	315
58	7638	405
59	7639	313
60	7641	314
61	7654	373
62	7655	375
63	7656	315
64	7657	315
65	7658	315
66	7659	315
67	7660	315
68	7661	315
69	7662	315
70	7663	315
71	7664	345

72	7665	345
73	7666	315
74	7667	315
75	7668	315
76	7672	315
77	7673	315
78	7675	329
79	7679	315
80	7680	315
81	7681	303
82	7685	315
83	7686	315
84	7724	355
85	7742	315
86	7743	315
87	7744	315
88	7746	365
89	7751	303
90	7753	315
91	7754	315
92	7755	315
93	7756	315
94	7757	315
95	7758	315
96	7759	315
97	7760	315
98	7761	336
99	7762	360
100	7763	430
101	7764	378
102	7765	336
103	7766	315
104	7767	315
105	7768	303
106	7769	302
107	7770	315
108	7771	315
109	7772	317
110	7773	339
111	7774	315
112	7775	315
113	7776	315
114	7778	315
115	7779	315
116	7780	315
117	7781	315
118	7782	315
119	7783	303
120	7784	303
121	7785	315
122	7786	315
123	7787	307
124	7788	347
125	7789	300
126	7790	315
127	7791	315
128	7792	315
129	7793	315
130	7794	315
131	7795	315
132	7796	315
133	7797	315
134	7798	303
135	7799	302
136	7800	315
137	7801	315
138	7802	315
139	7803	315
140	7804	315
141	7805	315
142	7806	315
143	7807	315
144	7808	315

145	7809	363
146	7810	426
147	7811	399
148	7812	315
149	7813	315
150	7814	315

Ext 31 South

Number	Erf Number	Extension	Area sqm
1.	8580	Swakopmund Ext. 31	315
2.	8575	Swakopmund Ext. 31	315
3.	8596	Swakopmund Ext. 31	316
4.	8581	Swakopmund Ext. 31	494
5.	8574	Swakopmund Ext. 31	315
6.	8573	Swakopmund Ext. 31	314
7.	8597	Swakopmund Ext. 31	304
8.	8614	Swakopmund Ext. 31	302
9.	8616	Swakopmund Ext. 31	303
10.	8613	Swakopmund Ext. 31	315
11.	8617	Swakopmund Ext. 31	315
12.	8612	Swakopmund Ext. 31	315
13.	8640	Swakopmund Ext. 31	302
14.	8618	Swakopmund Ext. 31	316
15.	8611	Swakopmund Ext. 31	315
16.	8641	Swakopmund Ext. 31	303
17.	8639	Swakopmund Ext. 31	315
18.	8610	Swakopmund Ext. 31	330
19.	8619	Swakopmund Ext. 31	315
20.	8642	Swakopmund Ext. 31	315
21.	8638	Swakopmund Ext. 31	316
22.	8659	Swakopmund Ext. 31	307
23.	8643	Swakopmund Ext. 31	356
24.	8620	Swakopmund Ext. 31	455
25.	8609	Swakopmund Ext. 31	460
26.	8658	Swakopmund Ext. 31	311
27.	8637	Swakopmund Ext. 31	514
28.	8660	Swakopmund Ext. 31	364
29.	8644	Swakopmund Ext. 31	329
30.	8621	Swakopmund Ext. 31	314
31.	8608	Swakopmund Ext. 31	316
32.	8661	Swakopmund Ext. 31	364
33.	8657	Swakopmund Ext. 31	301
34.	8636	Swakopmund Ext. 31	315
35.	8662	Swakopmund Ext. 31	363
36.	8622	Swakopmund Ext. 31	314
37.	8656	Swakopmund Ext. 31	353
38.	8607	Swakopmund Ext. 31	317
39.	8645	Swakopmund Ext. 31	339
40.	8663	Swakopmund Ext. 31	363
41.	8655	Swakopmund Ext. 31	353
42.	8651	Swakopmund Ext. 31	350
43.	8623	Swakopmund Ext. 31	312
44.	8635	Swakopmund Ext. 31	403
45.	8654	Swakopmund Ext. 31	352
46.	8606	Swakopmund Ext. 31	317
47.	8646	Swakopmund Ext. 31	459
48.	8588	Swakopmund Ext. 31	303
49.	8653	Swakopmund Ext. 31	352
50.	8647	Swakopmund Ext. 31	316
51.	8634	Swakopmund Ext. 31	331
52.	8624	Swakopmund Ext. 31	295
53.	8652	Swakopmund Ext. 31	340
54.	8605	Swakopmund Ext. 31	318
55.	8648	Swakopmund Ext. 31	315
56.	8589	Swakopmund Ext. 31	303
57.	8633	Swakopmund Ext. 31	316
58.	8587	Swakopmund Ext. 31	316
59.	8649	Swakopmund Ext. 31	314
60.	8632	Swakopmund Ext. 31	316
61.	8604	Swakopmund Ext. 31	257
62.	8590	Swakopmund Ext. 31	315
63.	8586	Swakopmund Ext. 31	316

64.	8625	Swakopmund Ext. 31	521
65.	8650	Swakopmund Ext. 31	315
66.	8631	Swakopmund Ext. 31	316
67.	8626	Swakopmund Ext. 31	313
68.	8603	Swakopmund Ext. 31	313
69.	8627	Swakopmund Ext. 31	303
70.	8591	Swakopmund Ext. 31	315
71.	8630	Swakopmund Ext. 31	314
72.	8585	Swakopmund Ext. 31	315
73.	8627	Swakopmund Ext. 31	314
74.	8602	Swakopmund Ext. 31	316
75.	8629	Swakopmund Ext. 31	316
76.	8592	Swakopmund Ext. 31	314
77.	8584	Swakopmund Ext. 31	315
78.	8628	Swakopmund Ext. 31	303
79.	8598	Swakopmund Ext. 31	302
80.	8601	Swakopmund Ext. 31	315
81.	8600	Swakopmund Ext. 31	316
82.	8593	Swakopmund Ext. 31	315
83.	8583	Swakopmund Ext. 31	315
84.	8599	Swakopmund Ext. 31	302
85.	8577	Swakopmund Ext. 31	302
86.	8594	Swakopmund Ext. 31	315
87.	8578	Swakopmund Ext. 31	314
88.	8582	Swakopmund Ext. 31	316
89.	8579	Swakopmund Ext. 31	315
90.	8576	Swakopmund Ext. 31	303
91.	8595	Swakopmund Ext. 31	315
92.	8572	Swakopmund Ext. 31	314
93.	8571	Swakopmund Ext. 31	429

ANNEXURE "E"

Number	Erf No	NAMES	ID NUMBER	YEAR	STATUS
1	3	VACANT			Illegal Occupant
2	6	Gideon Katukui	79060600533	2009	Illegal Occupants
3	7	Sylvia Kethleen Uiras	91030700338	2021	Registered tenant
4	10	Ndapewoshali Kandume	62080400622	2007	Registered tenant
5	11	Sylvia Uiras	73010300735	2007	Registered tenant
6	13	Vacant			Illegal Occupant
7	14	Fillipus Eelu	6402021101358	2002	Illegal Occupant
8	15	Emma Henok	70021710031	2005	Registered tenant
9	22	Thomas Shidute	72090901101	2007	Registered tenant
10	23	Johannes Ndemumana Imanuel	69021100258	2000	Registered tenant
11	26	Simeon Ningo Ya Ningo	72030900486	2004	Illegal Occupant
12	27	Linda Fudent	66041400874	2000	Registered tenant
13	30	Martin Josef Nowaseb	72091600393	2008	Registered tenant
14	31	Adreas Liyala Shaapopi	78092200270	2004	Registered tenant
15	34	Paulus Pinto	5003160700583	2007	Registered tenant
16	39	Ambrosius Ndinolita	78020310258	2007	Registered tenant
17	42	VACANT			Illegal Occupant
18	43	Penelope Shikongo		2007	Registered tenant
19	46	Vendelinus Uareanans	6810281100618	2003	Registered tenant
20	47	Vaino Ipinge	71080200444	2000	Registered tenant
21	50	Amos Shaanika	19720630	2007	Registered tenant
22	51	Frans Gabriel	77010600120	2007	Registered tenant
23	74	Simon Kalola	7201280000303	2009	Registered tenant
24	77	Floria Aupokolo	57041500772	2001	Registered tenant
25	78	Kolandu Simeon	6803281100076	2007	Registered tenant
26	81	Paulus Asino	4606061101974	2000	Registered tenant
27	82	Josephat Dausab	73071200587	2005	Registered tenant
28	85	Kefas Leopard	620202110771	2007	Registered tenant
29	86	Matheus Haihonya	74050400499	2007	Registered tenant
30	93	Hendrina Penda	68071400556	2006	Registered tenant
31	94	VACANT			Illegal Occupant
32	97	Mauritius Morven Horaseb	81082010227	2008	Registered tenant
33	98	Hendrina Abraham	68102100621	2007	Registered tenant
34	101	Thomas Amupolo	19750323	2000	Registered tenant
35	102	Regina Horases	79062810411	2000	Registered tenant
36	105	Shapwa Komushiveni	65061201396	2000	Registered tenant
37	108	Sam Paulus	73100200438	2000	Registered tenant
38	109	Adolf Mbanze Kudumo	82070704181	2007	Registered tenant
39	110	Noa Johannnes	75101600547	2000	Registered tenant
40	113	David Angula	77051500589	2000	Registered tenant
41	114	Salomon Matheus	69070700182	2000	Registered tenant
42	117	Ambrosius Andowa	70100700012	2004	Registered tenant
43	118	Enock Haufiku	72021200620	2005	Registered tenant
44	121	Benethe Tsuses	6211100500413	2000	Registered tenant
45	122	William Mateus	54091400302	2005	Registered tenant
46	141	Paulus Shayuka	55091001611	2000	Registered tenant
47	142	Launa Tuyenikelao Teofelus	72110410183	2005	Registered tenant
48	145	Ngenokesho Atleni	6309201104020	2000	Registered tenant
49	148	Michael Kamati	63091602230	2000	Registered tenant
50	149	Petrus Abed	62110200243	2000	Registered tenant
51	152	Toivo Shitenga	7010050000889	2000	Registered tenant

52	153	Lukas Kayowa	6902060701040	2007	Registered tenant
53	156	Anna Ndinela Hailumbu	77100810205	2007	Registered tenant
54	157	Gertrude Matsuis	67041400395	2009	Registered tenant
55	223	Niklaus Limbare	73072500584		Registered tenant
56	226	Emilie Goagoses	520624050024	2007	Registered tenant
57	227	Johanna Narebes	74082801049	2007	Registered tenant
58	230	Immanuel Guidao-Oab	68081200215	2000	Registered tenant
59	231	Silvester Filipus	63080401948	2000	Registered tenant
60	234	Valerie Howoses	83092110765	2008	Registered tenant
61	235	Katrina Priscilla Namases	72071400461	2009	Registered tenant
62	241	Elika Oshohaukala Matheus	70020301367	2000	Registered tenant
63	242	Dina Eises	78122410154	2002	Registered tenant
64	245	Benjamin Awaseb	57091001710	2000	Registered tenant
65	246	Hesekiel Ndjambula			Illegal Occupant
66	249		81040300685	2000	Registered tenant
67	250	Maria De Fatima Josef	66120110038	2004	Registered tenant
68	253	Claus Gottfried Shirungu	72040410473	2004	Illegal Occupant
69	256	Olivia Shivia	75040610106	2001	Registered tenant
70	257	Elias Johannes	76091200348	2003	Registered tenant
71	258	Aline Garoes	64031600445	2000	Registered tenant
72	259	Fridriha Shangheta	81082810266	2007	Registered tenant
73	288	Mika Mandume Kamati	82032910136	2008	Registered tenant
74	289	Eva Ngairo	52121200665	2001	Registered tenant
75	290	Maria Uaeta	52121600088	2009	Registered tenant
76	291	Thomas Ipinge	58060200445	2004	Registered tenant
77	295	VACANT			Registered tenant
78	297	Maria Magdalena Phillips	67071500460	2000	Registered tenant
79	298	Siegfried Naweseb	51103000047	2000	Registered tenant
80	301	Puyeopawa Haihambo	72061400752	2000	Registered tenant
81	302	VACANT			Registered tenant
82	305	Jokohen Garises	820518	2007	Registered tenant
83	306	VACANT			Illegal Occupant
84	312	VACANT			Illegal Occupant
85	313	Lalmi Kahadhinwa	67031400864	2007	Registered tenant
86	316	Abel Thomas		2007	Registered tenant
87	317	Godfried Goraseb	7003120000778	2001	Registered tenant
88	320	Andreas Katuuu	42070710017	2007	Registered tenant
89	321	Manfred Uirab	87060600663	2009	Registered tenant
90	324	Magreth Nanus	74121200888	2009	Registered tenant
91	329	Fridolinus Haibanga	56041001074	2000	Registered tenant
92	332	Matheus Mutima	79040210055	2002	Registered tenant
93	333	VACANT			Illegal Occupant
94	336	Fillemon Shihepo	58020800425	2000	Registered tenant
95	337	Jonatana Hamukoto	70030600952	2000	Registered tenant
96	340	Nicky Mubasen Subeb	83020510333	2008	Registered tenant
97	341	Paulinus S Kastro	6001210700138	2003	Registered tenant
98	348	Hafeni Hauule	78110910114	2008	Registered tenant
99	349	Michael Nghiyolwa	6510060089	2000	Registered tenant
100	385	Elizabeth Gae	6307010500313	2001	Registered tenant
101	388	Julius Ndjelardu	6306031101051	2000	Registered tenant
102	369	Cecilia /Kharaxas	68070200774	2007	Registered tenant
103	372	Erkkson Ndjebela	65100600934	2000	Registered tenant

104	373	Walter Noabeb	68031210047	2007	Registered tenant
105	376	Rosalie Huisen- Kamati	52070700054	2005	Registered tenant
106	377	Petrus Andreas	6410141100298	2010	Registered tenant
107	392	Otilie Festus	51011510014	2000	Registered tenant
108	393	Helena Amutenya	68100301085	2003	Registered tenant
109	396	Erna Vivian Van Rooyen	72121100261	2009	Registered tenant
110	397	Ragel Pondoleni	5810041100518	2003	Registered tenant
111	400	Engelhardine Tjahjika	73052510029	2009	Registered tenant
112	403	Victoria N Lukas	70092900844	2000	Registered tenant
113	404	Victor Jeremia Gabriel	78122310079	2006	Registered tenant
114	459	Paulus Filomon	78021600215	2007	Registered tenant
115	460	Ndamonako Kandjambanga	76060600328	2000	Registered tenant
116	463	Monalisa Kairi	78120710142	2007	Registered tenant
117	464	Nghishitoto Hamatti	5808151100332	2006	Registered tenant
118	467	Elizabeth Awases	6910090900465	2007	Registered tenant
119	468	Sylvia Arbes	76090800465	2007	Registered tenant
120	471	Petrus Nkandi	66060401252	2000	Registered tenant
121	472	Dirkie Aubeb	74090800722	2000	Registered tenant
122	475	Theresia Hoxobes	74011300268	2000	Registered tenant
123	476	Petrus M Hallonga	83042810399	2007	Registered tenant
124	479	Sakaria Simon	72090800720	2003	Registered tenant
125	480	Libertine Nanus	82092710850	2009	Registered tenant
126	483	Rafael Pinias	48050800180	2000	Registered tenant
127	484	Ndijonisiju Shimenga	D.O.B 11/11/1967	2007	Registered tenant
128	494	Moses Nambala	6709151100458	2003	Registered tenant
129	498	Silvia Katonua	85101010162	2007	Registered tenant
130	499	Lazarus Avelinus		2007	Registered tenant
131	502	Lazarus Nghinale	75122501157	2000	Registered tenant
132	503	Engelhardine Auses	74102810064	2007	Registered tenant
133	506	Tami Nghwedha	81082110639	2007	Registered tenant
134	507	Michael H Halwendo	75052410085	2005	Registered tenant
135	510	Moses Hamwangwa	69010601269	2001	Registered tenant
136	511	Nataniei Taapopi	72051000417	2007	Registered tenant
137	514	Naftali Shambo	67031001250	2000	Registered tenant
138	519	Selma Shikongo		2007	Registered tenant
139	522	Ndahambeleta R Immanuel	76012710062	2008	Registered tenant
140	523	Shimbulunga Nangolo	6802081100985	2000	Registered tenant
141	527	Namolo Matheus	6206021101046	2001	Registered tenant
142	530	Renate Dausas	74032700184	2000	Registered tenant
143	531	Festus N Shimanda	78122210155	2006	Registered tenant
144	534	Johannes Iileka	4701011100735	2000	Registered tenant
145	535	Teofelus Immanuel	53081500389	2000	Registered tenant
146	538	Petrus Moses	68022100137	2007	Registered tenant
147	539	Elsie Kanana	5604051100266	2000	Registered tenant
148	540	Velism Lukamba	63080600630	2000	Registered tenant
149	541	Jenet Kariko	70010200533	2000	Registered tenant
150	542	Andreas Negumbo	70092300774	2000	Registered tenant
151	543	Frieda Ndjukuma	60080301053	2000	Registered tenant
152	544	Andreas Nerebeb	7002240500023	2000	Registered tenant
153	545	Gottfried Ashipala	80021210047	2006	Registered tenant
154	562	Andreas Dumeni	77062100102	2000	Registered tenant
155	565	Filomon Nghuulikwa	87110100978	2007	Registered tenant

156	566	Israel Tileinge	70042100445	2000	Registered tenant
157	569	Mukoya Pontianus Monyo	83121211374	2009	Registered tenant
158	570	Johannes Shimbungu	5107011100272	2000	Registered tenant
159	573	Alberto Popiyeni Jonas	660707161187	2000	Registered tenant
160	574	Paulus Hamunyela	6701051100928	2000	Registered tenant
161	580	Jonas Goagseb	84060510327	2009	Registered tenant
162	581	VACANT			Illegal Occupant
163	584	Hambeleleni Mwalunga	73080500644	2007	Registered tenant
164	585	VACANT			Illegal Occupant
165	588	VACANT			Illegal Occupant
166	589	Emgardt Kavaa	DOB15/09/1974	2007	Registered tenant
167	592	Lovisa Petrus	62081400014	2003	Registered tenant
168	615	VACANT			Illegal Occupant
169	616	Josef Ekaku	73090910012	2006	Registered tenant
170	619	Fritz Meriri	70102400857	2001	Registered tenant
171	620	Apolus Nampola	70081100280	2000	Registered tenant
172	623	Maria Magrieta Kisting	72052800050	2009	Registered tenant
173	624	VACANT			Registered tenant
174	626	Lena Garises	661226	2001	Registered tenant
175	627	Johnny Kauwa		2007	Registered tenant
176	632	Ndalela Loide Haufigu	75090810327	2001	Registered tenant
177	650	Johannes Aron	70020110073	2005	Registered tenant
178	651	Sakaria Nembundu	68080900809	2000	Registered tenant
179	654	Theofellus Tangeni Asino	19751225	2000	Registered tenant
180	655	Linus Iyambo David	67123110013	2000	Registered tenant
181	658	Paulus Shilongo	66021000811	2003	Registered tenant
182	659	Annel ita	580608110226	2000	Registered tenant
183	662	Aina Magano Amutenya	77102800134	2000	Registered tenant
184	667	Andjiunu Zefelinu	6505291100102	2007	Registered tenant
185	695	David Shetuhanga	770310	2006	Registered tenant
186	696	Nathanael Chifune Ndumba	77060610278	2007	Registered tenant
187	699	Rebbeus Kuranda Lyevera	81060411075	2007	Registered tenant
188	700	Eliakim lipinge	71072300036	2008	Registered tenant
189	703	Timoteus Shiwedha	70122400887	2006	Registered tenant
190	704	Melkisedek Shaalukeni Akafingo	73110810085	2007	Registered tenant
191	707	VACANT			Illegal Occupant
192	712	Kaapopi Abraham	DOB 700306	2009	Registered tenant
193	715	Leonard Nakale	66050401772	2008	Registered tenant
194	716	Junias Shikovelwa	71010400525	2000	Registered tenant
195	719	Loide Haihambo	56042001019	2001	Registered tenant
196	720	Daniel Fernando	62072000996	2003	Registered tenant
197	723	Johannes Shilongo	74012210041	2005	Registered tenant
198	724	Ester Nangolo	76092710188	2008	Registered tenant
199	730	Nashongo Nweshipanka	50081001274	2001	Registered tenant
200	731	Pineas Nangolo Holongo	8008610293	2007	Registered tenant
201	734	K.Shikusho	7004241010	2007	Registered tenant
202	735	Marungu Ntoma Benedictus	66030400703	2001	Registered tenant
203	738	Matheus Simbungu Kamaranga	70110200845	2007	Registered tenant
204	739	Fredrick Shashipapo Sindoma	70102610107	2009	Registered tenant
205	742	Hanghuwo Rauna	55072100820	2000	Registered tenant
206	747	Joseph Kahambulwa	60121400387	2001	Registered tenant
207	750	Matias Hausiku Mbundire	79082110393	2006	Registered tenant

208	751	Sakeus Hamutenya	66113000265	2007	Registered tenant
209	754	Kashenye Mbwalala	590608110027	2006	Registered tenant
210	755	Eposhe Sevelinus	72120700370	2007	Registered tenant
211	758	Simon Nadhikapite Malulu	78062610373	2005	Registered tenant
212	759	Maria Ndapandula Nauta	67123000625	2000	Registered tenant
213	786	Filipus Hamukwaya	78081800204	2009	Registered tenant
214	787	Eliud Kamati	74070500464	2005	Registered tenant
215	790	Jackson Nghifwenwa Wilson	66081700925	2009	Registered tenant
216	792	Shatipamba Toivo	75063000509	2007	Registered tenant
217	793	Ndele Herman	72092000640	2007	Registered tenant
218	796	Hilma Ipinga	76061610777	2007	Registered tenant
219	797	Kaliana Ndimulunde		2007	Registered tenant
220	800	Kleopas Ndiwa	66042300359	2007	Registered tenant
221	801	Nehmia Kambonde	6506161101364	2007	Registered tenant
222	804	VACANT			Illegal Occupant
223	809	Petrus Nanule	72050400071	2009	Registered tenant
224	812	Shongoli Johannes	88111100027	2009	Registered tenant
225	813	Ndemwongela K Mbinga	44122100100	2007	Registered tenant
226	816	Nyanyukweni Ndilipunye Uugwanga	85092610476	2008	Registered tenant
227	819	Samuel David	59083100103	2007	Registered tenant
228	820	Heinrich Kondje Naruseb	81041910417	2008	Registered tenant
229	821	Felix Tulipohamba Titus	70040800725	2009	Registered tenant
230	822	Elias Vindindo Ndara	7201160700023	2008	Registered tenant
231	823	Andreas S Hashiyana	74100800649	2008	Registered tenant
232	824	Eliaser Shiwedha	68020610065	2007	Registered tenant
233	825	Judith Kondjiri	59041900020	2006	Registered tenant
234	826	Anwele Benonia	55021700146	2005	Registered tenant
235	828	Erasmus Peyomunhu Frans	82050310110	2008	Registered tenant
236	829	Josua Mikael	68052410029	2007	Registered tenant
237	832	Toivo Ndahepele Mwandingi	69090903410	2002	Registered tenant
238	833	Petrus Niklas Shingula	74091500587	2008	Registered tenant
239	836	Andreas Gottlieb	79050510507	2005	Registered tenant
240	837	Mathias Latoka Namoko	75102700235	2008	Registered tenant
241	851	Sicilia Haufiku	7911115	2005	Registered tenant
242	852	Aldi Gawanas	84011810126	2008	Registered tenant
243	855	VACANT			Illegal Occupant
244	856	Petrus Nakale	76020610233	2000	Registered tenant
245	859	Filippus Mulipo	83122110148	2007	Registered tenant
246	860	Silas Nuusiku Nehemia	80070610320	2008	Registered tenant
247	863	Eiso Oscar Josef	84111010067	2009	Registered tenant
248	868	VACANT			Illegal Occupant
249	871	Antoinette Jacqueline Ganases	84062110091	2009	Registered tenant
250	872	Wilhelm Mbambi	75112200243	2000	Registered tenant
251	875	Thomas Gamgaib	87080300614	2008	Registered tenant
252	876	Teresia Komukee Shiningenivali	77081610102	2006	Registered tenant
253	879	Lahja Shatipamba	64090901723	2008	Registered tenant
254	880	Stella Marie Oxurus	80081110057	2009	Registered tenant
255	886	Wilma Dausas	71122800428	2004	Registered tenant
256	887	Gabriel Kalus Kanime	83081211247	2009	Registered tenant
257	890	Patrick Gaomab	740330	2009	Registered tenant
258	891	Johannes John An-oabeb	6905020001356	2009	Registered tenant
259	894	Abraham Haibeb	78012510152	2007	Registered tenant

260	895	Conny Constanca Ochurus	86061800010	2009	Registered tenant
261	898	Amunyela Hipandulwa	70070701016	2007	Registered tenant
262	901	Naftali Shipavali	80072410248	2007	Registered tenant
263	902	Gabriel Daniel	72080200729	2007	Registered tenant
264	903	Tuhafoni Andreas	9811700103	2008	Registered tenant
265	904	Dawid Alwendo	69081400738	2008	Registered tenant
266	906	Martin Lineekela Nelulu	81111310262	2008	Registered tenant
267	907	Modestu Shikongo	63020900735	2004	Registered tenant
268	910	Josef Kalingondi	79010110664	2009	Registered tenant
269	911	Kandjabanga Naftal	85050410673	2009	Registered tenant
270	914	Regina Naobes	55011201287	2000	Registered tenant
271	915	Paulus Lukas	76011210187	2008	Registered tenant
272	929	VACANT			Illegal Occupant
273	930	VACANT			Illegal Occupant
274	933	Johannes Lahulapo	77050410373	2007	Registered tenant
275	934	Mateus Ngilokwa	81112910212	2009	Registered tenant
276	937	Teopolina Makili	62102100952	2009	Registered tenant
277	938	Johannes Showena	81062810368	2006	Registered tenant
278	941	Pinehafo Shileka	76031600579	2007	Registered tenant
279	946	Jason Namhindo	73090901188	2009	Registered tenant
280	949	Phillipus Phillipus	86090500380	2007	Registered tenant
281	950	David Mwashekuna Nghimbwasha	79122910107	2009	Registered tenant
282	953	Simon Mbabi	83081510422	2007	Registered tenant
283	954	VACANT			Illegal Occupant
284	957	Josef Talanawa Teodor Nokwawo	67040300184	2009	Registered tenant
285	958	Wendelinus Kalimbo	7101260000342	2008	Registered tenant
286	964	Veiko Hailwa Shapwa	751119190212	2009	Registered tenant
287	965	Hileni Shilikomwenyo Hinamwaami	74100300190	2007	Registered tenant
288	968	Lamek Aimwata	67120700685	2009	Registered tenant
289	969	Amon Atuhe	75042500464	2000	Registered tenant
290	972	Kanumbo Johannes Dinyandi	87093000983	2009	Registered tenant
291	973	Paulus Kapitango	81041310625	2009	Registered tenant
292	976	Shilengifa Mateus Ndjebela	76080410028	2005	Registered tenant
293	981	Tuliki Mwahatitange Nghipangwa	63060500096	2008	Registered tenant
294	984	Bennhard Hamutenya Uirab	79102510111	2009	Registered tenant
295	985	Matias Nandjembo	77012000317	2000	Registered tenant
296	988	Thusnelda Garces	61060400448	2007	Registered tenant
297	989	Teofilus Shoonyeka	80010310150	2009	Registered tenant
298	992	Vacant			Illegal Occupant
299	1003	Simon Shaanika	61021500569	2000	Registered tenant
300	1006	Elifas Jonathan	73010800460	2000	Registered tenant
301	1007	Maria Ndepewashange Hamunyela	1971/04/03	2000	Registered tenant
302	1010	Helena Daniel	46110100110	2000	Registered tenant
303	1011	Duninga Johannes	6201101101083	2000	Registered tenant
304	1014	Jeremia Siningeni Heita	68040501105	2000	Registered tenant
305	1015	Nikanor Nauyoma	66092500736	2008	Registered tenant
306	1021	Simeon Joseph	62012600530	2000	Registered tenant
307	1022	Karina Stefanus	73050900520	2000	Registered tenant
308	1025	Rosalie Ndimulunde	630101100359		Registered tenant
309	1029	Poyomunhu Shafodino Josef	66021201205	2000	Registered tenant
310	1030	Theofelus Shinima	73010700210	2005	Registered tenant

311	1033	Namblinga Nghede	5505051102839	2000	Registered tenant
312	1040	Shamba Mathues	81082310069	2007	Registered tenant
313	1041	Abraham Shipopyeni	70011001038	2007	Registered tenant
314	1044	Benestus Kazenaima	62121200495	2001	Registered tenant
315	1045	Elizabeth Namutenya Elago	76010410053	2006	Registered tenant
316	1046	Rosalie Ndeulita	76110400467	2008	Registered tenant
317	1048	Constancia Kazonganga	6412240600157	2001	Illegal Occupant
318	1049	Alfeus Indongo	76090700207	2007	Registered tenant
319	1052	Rosalie Ndiwaamapeni Kandiba	78010610135	2007	Registered tenant
320	1053	Natha Patirenga Palyelenga		2007	Registered tenant
321	1056	Uupindi Erika Nita	75070310089	2007	Registered tenant
322	1057	Johanna Haimbondi	66091501240	2000	Registered tenant
323	1059	Phillemon Shimuningeni Nestory	66030701096	2006	Registered tenant
324	1060	Johannes Aluendo Shikongo	76030500635	2000	Registered tenant
325	1061	Jonas Mwathanyang Hangula	72020600870	2000	Registered tenant
326	1064	Frans Nalangwe Kondjeni Shilongo		2007	Registered tenant
327	1065	Maria Hangayifa	7009101100	2007	Registered tenant
328	1076	Nashiningwe Moses Hangula	75051500870	2008	Registered tenant
329	1077	Shitona Erastus	62080800787		Registered tenant
330	1080	Vacant			Illegal Occupant
331	1081	Kaefas Abraham	77121310252	2003	Registered tenant
332	1088	Johanna Hangula	50011100931	2001	Registered tenant
333	1089	Launa Paulus	77042800133	2004	Registered tenant
334	1090	Abisalom Ndong Isak	75052300298	2001	Registered tenant
335	1091	Jakob Titus	38032700102	2000	Registered tenant
336	1092	Engelhardine Nangolo	80092410097	2007	Registered tenant
337	1093	Hendrina Theofilus	5504281100181	2001	Registered tenant
338	1096	Donasius Shiinda Taukondjele	77122210162	2005	Registered tenant
339	1097	Gerson Hoeseb	66061800024	2000	Registered tenant
340	1100	Linda Oe-amse	75052910029	2001	Registered tenant
341	1101	Jackie Visagie	84031810202	2009	Illegal Occupant
342	1109	Edward Goreseb	62122600217	2002	Registered tenant
343	1111	Annannias Nampala	800328	2000	Registered tenant
344	1114	Festus Kandongo	75071600188	2007	Registered tenant
345	1119	Monika Johannes	600604110041	2001	Registered tenant
346	1122	Katrina Diengaardt	71011600277	2004	Registered tenant
347	1126	Simon Angoio	73050200448	2001	Registered tenant
348	1127	Meriam N. Gabriel	48080801045	2007	Registered tenant
349	1130	Sakaria Akanime	70080600859	2005	Registered tenant
350	1131	Ella Priscilla Simon	77061510013		Registered tenant
351	1134	Sarah Geingos	80012510319	2008	Registered tenant
352	1135	Felix Peter Shintango Ndumba	79012110297	2009	Registered tenant
353	1146	Thomas Amukushu	66101300331	2007	Registered tenant
354	1147	Petronella Karihinga	76102710207	2009	Registered tenant
355	1150	Phillemon Nghidjavali Josef Ndasiva	760913001458	2001	Registered tenant
356	1151	Werner Gaseb	71030510229	2007	Registered tenant
357	1154	Batropas Alweendo	83062810106	2006	Registered tenant
358	1155	Stella Constansia Tjikongo	73122200481	2005	Registered tenant
359	1158	VACANT			Illegal Occupant
360	1159	Hennie Herold Pelenomi	80060810548	2000	Registered tenant
361	1162	George Hamutwaalela	81123110549	2009	Registered tenant

362	1163	Sylvia Xoaqus	72040800530	2001	Registered tenant
363	1166	VACANT			Illegal Occupant
364	1167	Friedrich Kakishi Muyembo	83101110947	2009	Illegal Occupant
365	1168	VACANT			Illegal Occupant
366	1169	VACANT			Illegal Occupant
367	1170	VACANT			Illegal Occupant
368	1171	Priscilla Fudeni Haimbodi	73121900463	2007	Registered tenant
369	1180	Goldina Touros	63060801126	2000	Registered tenant
370	1181	Ferdrika Unikhos	69022100685	2007	Registered tenant
371	1184	Magdalena Naris	18770219	2001	Registered tenant
372	1185	Joseph Shambo	77042510027	2001	Registered tenant
373	1188	Wilhelm Mikka	75080400749	2007	Registered tenant
374	1189	Robert Shange Ruben	76080510014	2005	Registered tenant
375	1192	Fernandu Petrus	790817	2007	Registered tenant
376	1193	Rebekka Sanes	5407120500273	2007	Registered tenant
377	1196	Shihafeleni Hamukoto	76081700119	2007	Registered tenant
378	1197	Meriam Somses	19790412	2001	Registered tenant
379	1200	Patrick Guim	680328	2007	Registered tenant
380	1201	Benhard Geingob	78020600248	2007	Registered tenant
381	1204	Ervin Rapindika Mbanga	83050510811	2007	Registered tenant
382	1205	Susana Hoaes	6708040500551	2007	Registered tenant
383	1211	Thomas Amunti	73040210149	2007	Registered tenant
384	1212	Vacant			Illegal Occupant
385	1213	Likius Shitilifa Lukas	67052510073	2009	Registered tenant
386	1216	Eino Eliaser	56061200277	2003	Registered tenant
387	1217	David Pendukapo Mumwoye	68081800255	2006	Registered tenant
388	1220	Issaskar Goreseb	69060100646	2007	Registered tenant
389	1221	Michael Hafeni Ngoshi Nduuvundi	77021810113	2004	Registered tenant
390	1224	Anna Martha Beukes	69062910114	2008	Registered tenant
391	1225	Robert Gaseb	71081200928	2008	Registered tenant
392	1231	Pinehas Michael	6612230800454	2007	Registered tenant
393	1232	Otilie Amukwaya	70030910021	2007	Registered tenant
394	1235	Raymond Beukes	82081910586	2007	Registered tenant
395	1236	Elseba Burger	19690628	2007	Registered tenant
396	1239	Julia Pweyupe Uutonl	78100910359	2007	Registered tenant
397	1240	VACANT			Illegal Occupant
398	1243	Phillipus Nakashimba	73090600714	2003	Registered tenant
399	1250	Drc School Project	411020080	2009	Registered tenant
400	1251	Drc School Project	55020200662	2009	Registered tenant
401	1252	Tretius Hangula Shikukumbwa	78042200196	2009	Registered tenant
402	1283	Johannes Shikamba Mpande	79063010524	2005	Registered tenant
403	1286	Ahab Aron	74112000383	2007	Registered tenant
404	1287	Alexander Mushambe Kudumo	79072010574	2008	Registered tenant
405	1290	Ndilimeke Petrus	70052200531	2007	Registered tenant
406	1291	Agrippa Simaneka Shikalepo	80032410360	2008	Registered tenant
407	1294	VACANT			Illegal Occupant
408	1295	Adelheid Kaili	59111300078	2009	Registered tenant
409	1301	Ester Erasmus	67010200696	2005	Registered tenant
410	1302	Mateus Ndemuweda	58091200315	2009	Registered tenant
411	1305	Silas Nambadja	71030700648	2007	Registered tenant
412	1306	VACANT			Illegal Occupant
413	1309	Mathias Ngwedha Ipinge	67110300463	2006	Registered tenant

414	1310	Romanus Shigoko Likoro	78031510587	2008	Registered tenant
415	1313	Tuuhulu P Nekandu	75082610155	2007	Registered tenant
416	1318	Tefirus Hidengwa	63101201659	2007	Registered tenant
417	1321	Elia Josef	75032110108	2007	Registered tenant
418	1322	Kambata Tobias	69122401172	2007	Registered tenant
419	1325	Linea Ndakemapo Stefanus	74122410215	2009	Registered tenant
420	1326	Anna Naango Hevi Shikongo	79081210677	2009	Registered tenant
421	1329	Charmaine Debbie Ceasar	77032810101	2007	Registered tenant
422	1330	Petrus Kakehongo	74030900232	2009	Registered tenant
423	1336	Anna-Lisa Iikela	63040801538	2009	Registered tenant
424	1337	Isak Ithindi	75012000293	2009	Registered tenant
425	1340	Vetjinduavi Tjiningire	74010101814	2009	Registered tenant
426	1341	Kakomberua Swartz	87091701070	2009	Registered tenant
427	1344	Paulus Johannes Shinedima	81060510340	2007	Registered tenant
428	1345	VACANT			Illegal Occupant
429	1348	Nisloti Naobes	78110710336	2005	Registered tenant
430	1370	Exodus Kandjimi	85010110504	2009	Registered tenant

**392 Registered
residents**

38 Illegal residents



[illegible]

Gen Plan 186 Swk Ext 28						
REAS		AREAS		REAS		
ERF	SQUARE	ERF	SQUARE	ERF	SQUARE	
	METRS		METRS		METRS	
7540	1 975	7639	313	7737	315	
7541	1 397	7640	313	7738	315	
7542	2 687	7641	314	7739	315	
7543	1 962	7642	20073	7740	315	
7544	1 393		hectares	7741	315	
7545	1 355	7643	30731	7742	315	
7546	19499		hectares	7743	315	
	hectares	7644	1 562	7744	315	
7547	2 325	7645	1 609	7745	332	
7548	1 829	7646	1 969	7746	365	
7549	305	7647	1 971	7747	357	
7550	306	7648	1 509	7748	336	
7551	315	7649	1 471	7749	315	
7552	315	7650	1 904	7750	315	
7553	315	7651	1 997	7751	303	
7554	315	7652	1 529	7752	302	
7555	316	7653	1 525	7753	315	
7556	316	7654	373	7754	315	
7557	316	7655	375	7755	315	
7558	316	7656	315	7756	315	
7559	316	7657	315	7757	315	
7560	477	7658	315	7758	315	
7561	334	7659	315	7759	315	
7562	334	7660	315	7760	315	
7563	321	7661	315	7761	336	
7564	324	7662	315	7762	360	
7565	336	7663	315	7763	430	
7566	336	7664	345	7764	378	
7567	336	7665	345	7765	336	
7568	336	7666	315	7766	315	
7569	323	7667	315	7767	315	
7570	352	7668	315	7768	303	
7571	315	7669	315	7769	302	
7572	315	7670	315	7770	315	
7573	315	7671	315	7771	315	
7574	315	7672	315	7772	317	
7575	315	7673	315	7773	339	

7576	315	7674	327	7774	315	
7577	315	7675	329	7775	315	
7578	315	7676	315	7776	315	
7579	315	7677	315	7777	315	
7580	306	7678	315	7778	315	
7581	306	7679	315	7779	315	
7582	314	7680	315	7780	315	
7583	315	7681	303	7781	315	
7584	315	7682	303	7782	315	
7585	315	7683	315	7783	303	
7586	305	7684	315	7784	303	
7587	305	7685	315	7785	315	
7588	306	7686	315	7786	315	
7589	310	7687	315	7787	307	
7590	309	7688	563	7788	347	
7591	304	7689	310	7789	300	
7592	304	7690	315	7790	315	
7593	304	7691	315	7791	315	
7594	315	7692	315	7792	315	
7595	315	7693	315	7793	315	
7596	315	7694	303	7794	315	
7597	315	7695	302	7795	315	
7598	303	7696	315	7796	315	
7599	306	7697	315	7797	315	
7600	320	7698	315	7798	303	
7601	319	7699	315	7799	302	
7602	313	7700	315	7800	315	
7603	308	7701	303	7801	315	
7604	304	7702	315	7802	315	
7605	315	7703	315	7803	315	
7606	315	7704	315	7804	315	
7607	4 203	7705	315	7805	315	
7608	317	7706	315	7806	315	
7609	316	7707	315	7807	315	
7610	315	7708	315	7808	315	
7611	304	7709	325	7809	363	
7612	316	7710	321	7810	426	
7613	303	7711	315	7811	399	
7614	316	7712	315	7812	315	
7615	316	7713	315	7813	315	
7616	316	7714	315	7814	315	
7617	315	7715	315	7815	3 661	P.O.S.
7618	315	7716	315	7816	2470	P.O.S.
7619	407	7717	315	7817	2 823	P.O.S.
7620	416	7718	303	7818	950	P.O.S.

7621	315	7719	303	7819	2 698	P.O.S.
7622	467	7720	302			
7623	336	7721	315			
7624	313	7722	315			
7625	314	7723	299			
7626	314	7724	355			
7627	302	7725	301			
7628	303	7726	315			
7629	315	7727	315			
7630	315	7728	315			
7631	315	7729	315			
7632	314	7730	315			
7633	315	7731	315			
7634	315	7732	315			
7635	315	7733	315			
7636	315	7734	302			
7637	408	7735	303			
7638	405	7736	315			
AREAS						
ERF	SQUARE	ERF	SQUARE	ERF	SQUARE	
	METRS		METRS		METRS	
7540	1 975	7640	313	7740	315	
7541	1 397	7641	314	7741	315	
7542	2 687	7642	20073	7742	315	
7543	1 962	7643	30731	7743	315	
7544	1 393	7644	1 562	7744	315	
7545	1 355	7645	1 609	7745	332	
7546	19499	7646	1 969	7746	365	
7547	2 325	7647	1 971	7747	357	
7548	1 829	7648	1 509	7748	336	
7549	305	7649	1 471	7749	315	
7550	306	7650	1 904	7750	315	
7551	315	7651	1 997	7751	303	
7552	315	7652	1 529	7752	302	
7553	315	7653	1 525	7753	315	
7554	315	7654	373	7754	315	
7555	316	7655	375	7755	315	
7556	316	7656	315	7756	315	
7557	316	7657	315	7757	315	
7558	316	7658	315	7758	315	
7559	316	7659	315	7759	315	
7560	477	7660	315	7760	315	
7561	334	7661	315	7761	336	
7562	334	7662	315	7762	360	
7563	321	7663	315	7763	430	

7564	324	7664	345	7764	378	
7565	336	7665	345	7765	336	
7566	336	7666	315	7766	315	
7567	336	7667	315	7767	315	
7568	336	7668	315	7768	303	
7569	323	7669	315	7769	302	
7570	352	7670	315	7770	315	
7571	315	7671	315	7771	315	
7572	315	7672	315	7772	317	
7573	315	7673	315	7773	339	
7574	315	7674	327	7774	315	
7575	315	7675	329	7775	315	
7576	315	7676	315	7776	315	
7577	315	7677	315	7777	315	
7578	315	7678	315	7778	315	
7579	315	7679	315	7779	315	
7580	306	7680	315	7780	315	
7581	306	7681	303	7781	315	
7582	314	7682	303	7782	315	
7583	315	7683	315	7783	303	
7584	315	7684	315	7784	303	
7585	315	7685	315	7785	315	
7586	305	7686	315	7786	315	
7587	305	7687	315	7787	307	
7588	306	7688	563	7788	347	
7589	310	7689	310	7789	300	
7590	309	7690	315	7790	315	
7591	304	7691	315	7791	315	
7592	304	7692	315	7792	315	
7593	304	7693	315	7793	315	
7594	315	7694	303	7794	315	
7595	315	7695	302	7795	315	
7596	315	7696	315	7796	315	
7597	315	7697	315	7797	315	
7598	303	7698	315	7798	303	
7599	306	7699	315	7799	302	
7600	320	7700	315	7800	315	
7601	319	7701	303	7801	315	
7602	313	7702	315	7802	315	
7603	308	7703	315	7803	315	
7604	304	7704	315	7804	315	
7605	315	7705	315	7805	315	
7606	315	7706	315	7806	315	
7607	4 203	7707	315	7807	315	
7608	317	7708	315	7808	315	
7609	316	7709	325	7809	363	

7610	315	7710	321	7810	426	
7611	304	7711	315	7811	399	
7612	316	7712	315	7812	315	
7613	303	7713	315	7813	315	
7614	316	7714	315	7814	315	
7615	316	7715	315	7815	3 661	
7616	316	7716	315	7816	2470	
7617	315	7717	315	7817	2 823	
7618	315	7718	303	7818	950	
7619	407	7719	303	7819	2 698	
7620	416	7720	302	0	0	
7621	315	7721	315			
7622	467	7722	315			
7623	336	7723	299			
7624	313	7724	355			
7625	314	7725	301			
7626	314	7726	315			
7627	302	7727	315			
7628	303	7728	315			
7629	315	7729	315			
7630	315	7730	315			
7631	315	7731	315			
7632	314	7732	315			
7633	315	7733	315			
7634	315	7734	302			
7635	315	7735	303			
7636	315	7736	315			
7637	408	7737	315			
7638	405	7738	315			
7639	313	7739	315			

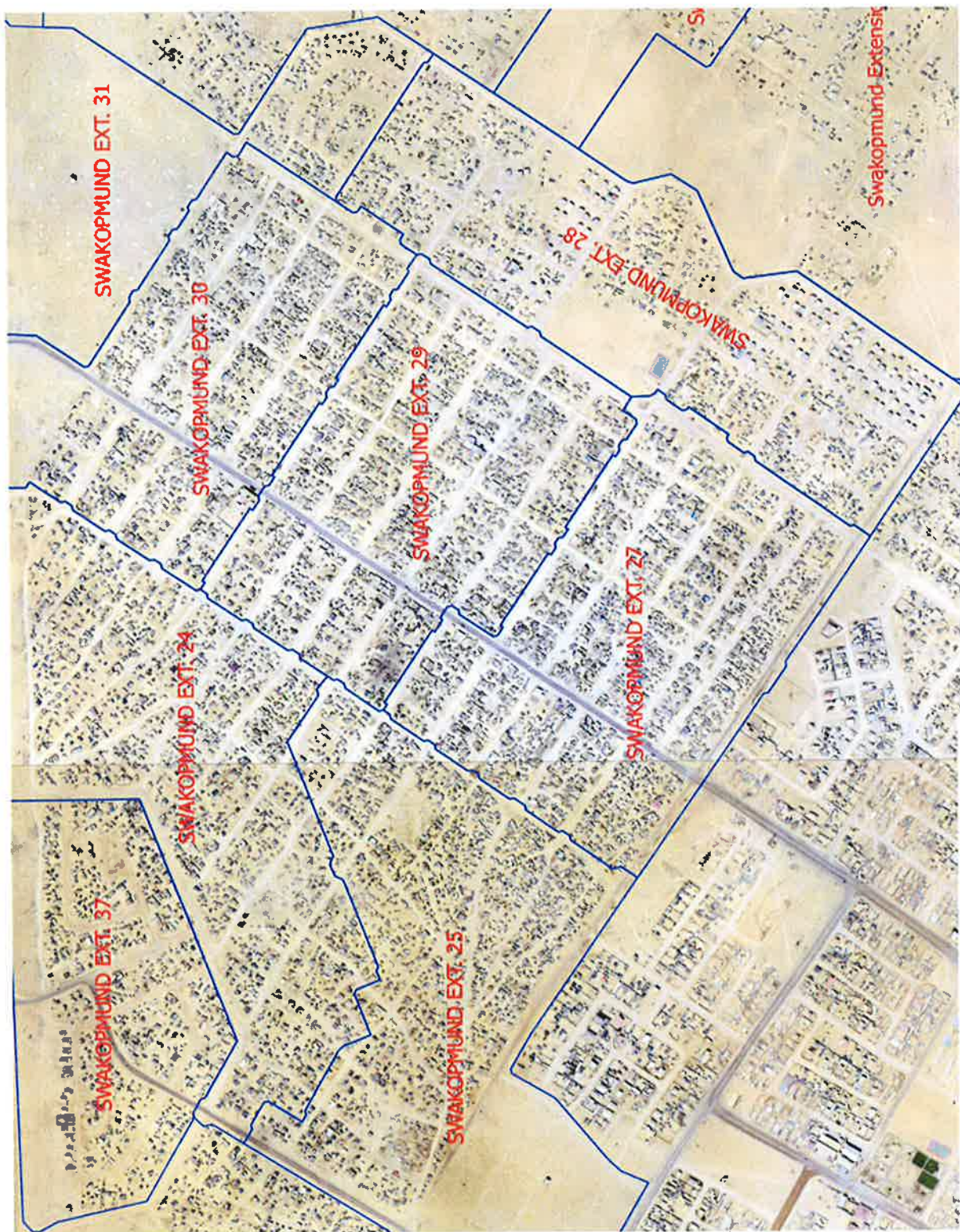
Gen Plan Ext 31 South

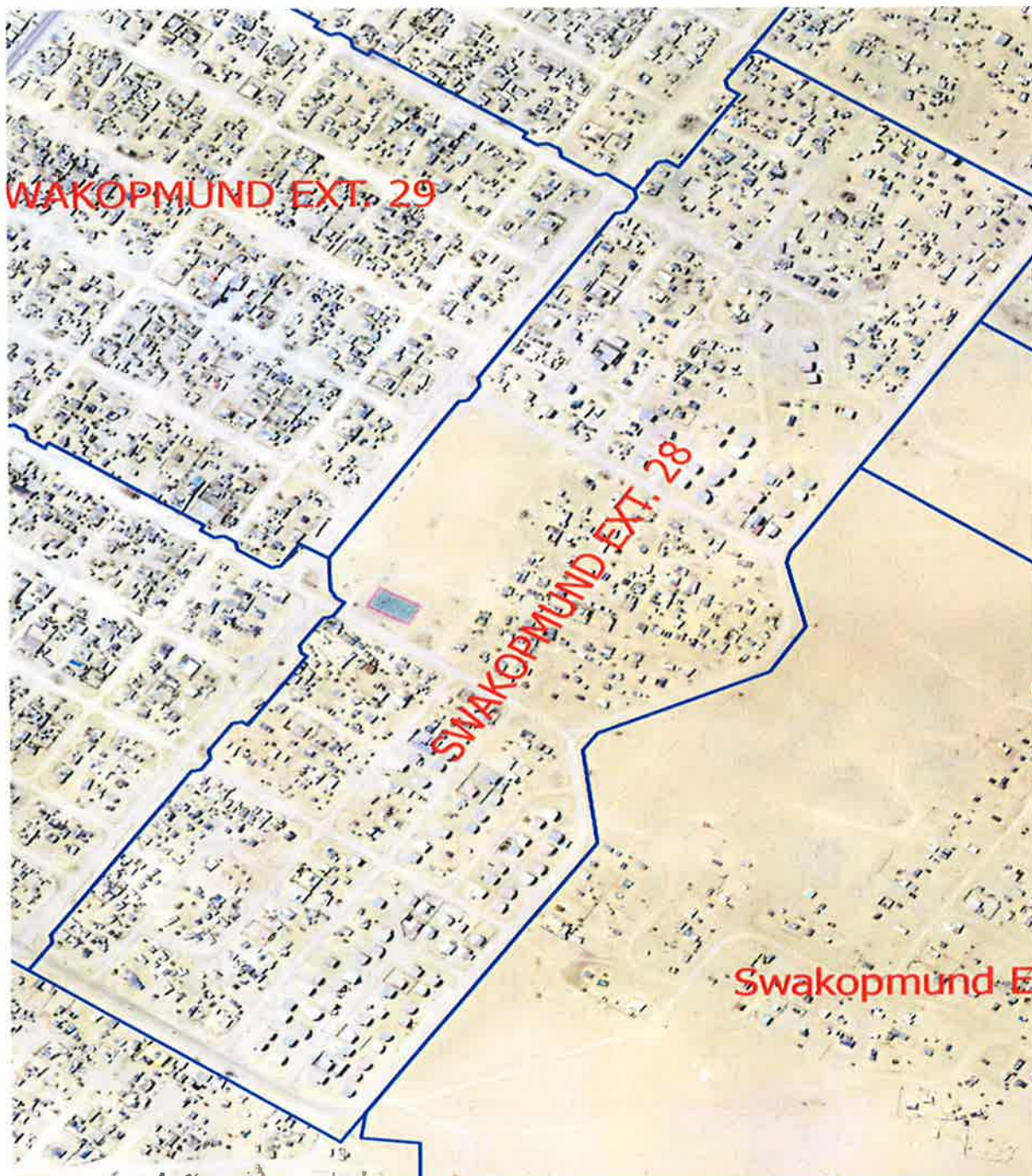
Erf	Square Metrs	Erf	Square Metrs
8571	428	8609	461
8572	315	8610	331
8573	315	8611	315
8574	315	8612	315
8575	315	8613	315
8576	303	8614	302
8577	302	8615	303
8578	314	8616	315
8579	315	8617	315
8580	315	8618	315
8581	494	8619	455
8582	315	8620	314
8583	315	8621	313
8584	315	8622	313
8585	315	8623	390
8586	315	8624	417
8587	315	8625	314
8588	302	8626	314
8589	303	8627	303
8590	315	8628	303
8591	315	8629	315
8592	315	8630	315
8593	315	8631	315
8594	315	8632	315
8595	315	8633	315
8596	315	8634	331
8597	304	8635	403
8598	301	8636	315
8599	303	8637	514
8600	316	8638	316
8601	316		
8602	305		
8603	302		
8604	302		
8605	303		
8606	318		
8607	317		
8608	316		

Erf Square Metrs

8639	315
8640	303
8641	302
8642	315
8643	356
8644	328
8645	339
8646	460
8647	315
8648	315
8649	315
8650	315
8651	349
8652	340
8653	353
8654	353
8655	353
8656	352
8657	307
8658	318
8659	308
8660	364
8661	364
8662	363
8663	363

ANNEXURE "G"





11.1.13 **SALE OF ERVEN IN EXT 31 NORTH TO SEASIDE AND DRC PROPER RESIDENTS**

(C/M 2023/09/28 - 16/1/4/2/1/14)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum **10.3** page **48** refers.

A. This item was submitted to the Management Committee for consideration:

1. INTRODUCTION

This submission serves to provide Council with information about the sale of erven in Ext 31 North to the qualifying residents in Ext 27, 29, 30 (DRC Proper) and Extension 37 (DRC Seaside) as resolved by Council on **29 September 2022** under item 11.1.46. Attached as **Annexure "A"** is a locality map of Ext. 31 North, indicating the erven available for sale. **Annexure "B"** is a table containing the erf sizes and erf prices of N\$150.00/m² as approved by Council on **29 September 2022** under item 11.1.46.

2. BACKGROUND

Council on **29 September 2022** approved the sale of erven in Ext 31 north under item 11.1.46, as follows:

- (a) *That qualifying residents of DRC Proper and Extension 37 permitted to buy the 214 erven.*
- (b) *That the current residents in DRC Proper, Extension 28, 31 and 37 whose income is below N\$3000.00 be relocated to the New Relocation Area in the Northern Wedge, when the area is ready.*
- (c) *That the properties be made available for sale over a period not exceeding 48 months, interest free where necessary.*
- (d) *That no informal structures be permitted.*

3. MEETING OF 03 AUGUST 2023

The abovementioned resolution was explained to the residents of DRC Proper (Ext. 27, 29 and 30) and DRC Seaside (Ext 37) in a meeting dated **03 August 2023 (minutes attached as Annexure "C")**. The erven in Ext. 31 were serviced by Council and are therefore offered for sale at N\$150,00 per square meter to recoup the funds. The erven are smaller in size and the rates and taxes per month is affordable.

An affordability assessment has been carried out with the occupants of DRC Proper and Ext 37 to determine the income of each resident. The aim is to sell the erven to residents who earn above N\$3000 (three thousand Namibian dollars), since the services were installed using Council's funds.

During the meeting the residents proposed that Council considers their position as informal settlers and the erf price be settled within a sufficient period.

4. **DISCUSSIONS**

Council needs to prevent the situation, which has occurred previously, where beneficiaries purchased low-cost land, do not invest in it, or improve it, and simply sell it and then resettle in an informal area again. This does not relieve the housing crisis but simply perpetuates and aggravates it since the community loses faith in the process and Council.

It is also not advisable to sell the erven in installments since the recovery of funds will be too long to permit Council to develop new extensions. Council goal is to eradicate informal structures in order to live in dignified housing, it is therefore not ideal to permit the construction of temporary structures in Ext 31 as it will complicate enforcement and safety issues.

5. **PROPOSAL**

It is proposed to first offer the erven for sale in Ext. 31 north to the beneficiaries who can pay cash, or a deposit of 50% of the purchase price.

It is proposed that Council approves the restriction and pre-emptive right which will commence after transfer and after a completion certificate is issued and the construction of a temporary dwelling for a period of 4 years.

It is against this background that it is proposed that a restraint on the sale of erven in Ext 31 north and a pre-emptive right and a restriction of 10 years be included in the Deed of Sale to prohibit beneficiaries from selling their properties before the expiry of 10 years. The erf be improved by building a permanent structure.

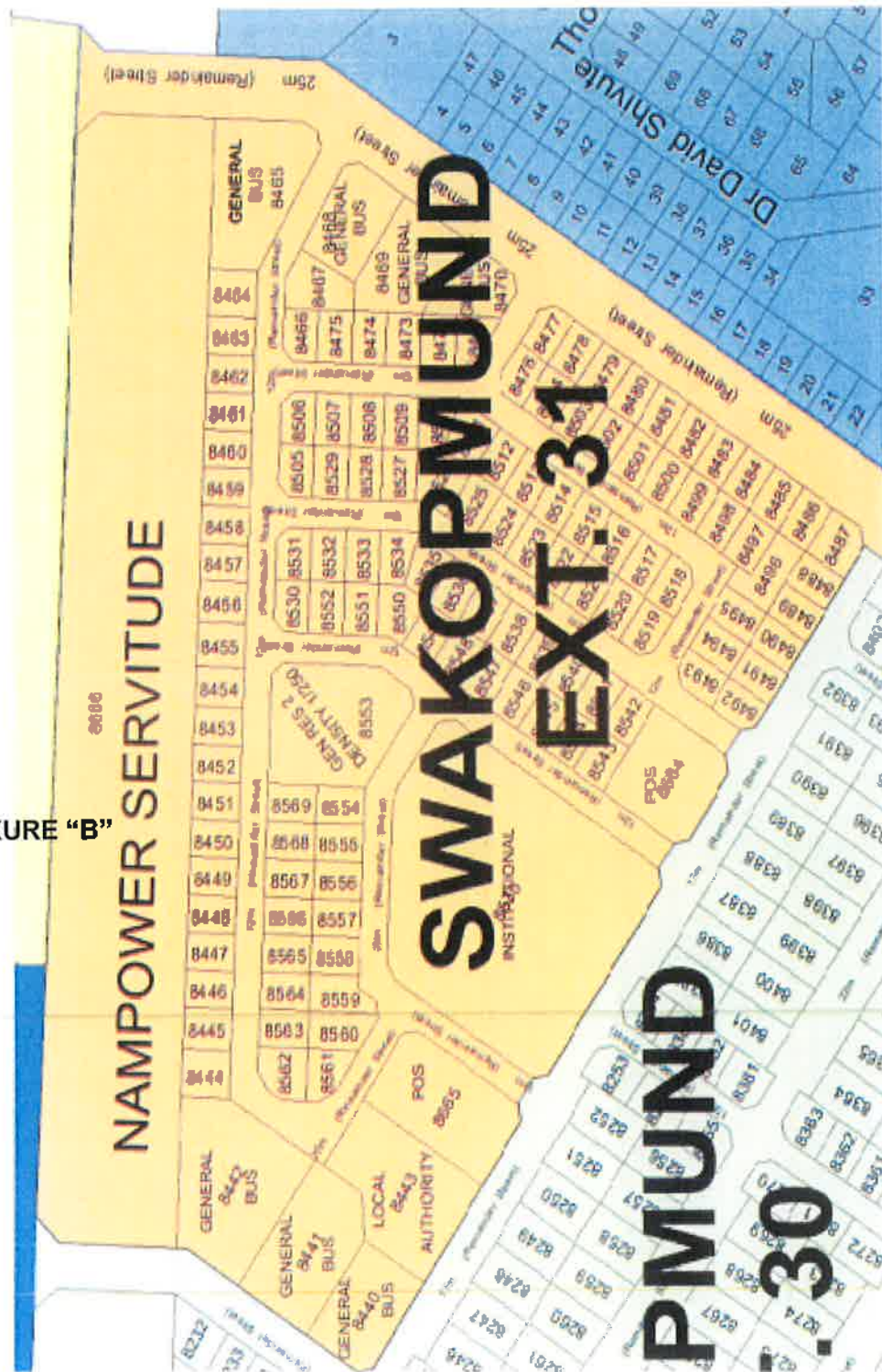
B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the following erven in Extension 31 north be offered for sale to the occupants in Extension 37 (DRC Seaside) and DRC Proper (Extension 27, 29 and 30) at a purchase price of N\$150.00/m² (Hundred and fifty Namibian dollars per square meter).
- (b) That a deed search be conducted to establish the status of first-time homeowner.
- (c) That Council approves 2 options of payment of the purchase price:
 - *Cash payment*
 - *50% deposit of the purchase price and the balance be settled within a period of 24 months.*

- (d) That a restriction be registered on the title deed of the erven and a pre-emptive right be included in the Deed of Sale.
 - (e) That should the beneficiaries intend to sell the erven after the expiry of 10 years, and the erven are un-improved, the erven first be offered to Council for consideration.
 - (f) That the restraint of 10 years in respect of sale of improved erven commences from date of transfer of the property.
 - (g) That beneficiaries may not sell erven within 10 years of a completion certificate being issued. Upon expiry of the 10-year period, the beneficiary may sell the erven without first offering it to Council.
 - (h) That no temporary structures may be constructed on the erven.
-

EXT. 31 North



No.	Erf No.	Square Metre (m ²)	Zoning	Dev.Cost/SQM	Erf price
16	8459	324	Single Residential	150.00	48,600.00
17	8460	324	Single Residential	150.00	48,600.00
18	8461	323	Single Residential	150.00	48,450.00
19	8462	323	Single Residential	150.00	48,450.00
20	8463	323	Single Residential	150.00	48,450.00
21	8464	407	Single Residential	150.00	61,050.00
22	8466	332	Single Residential	150.00	49,800.00
23	8467	466	Single Residential	150.00	69,900.00
24	8471	311	Single Residential	150.00	46,650.00
25	8472	345	Single Residential	150.00	51,750.00
26	8473	345	Single Residential	150.00	51,750.00
27	8474	345	Single Residential	150.00	51,750.00
28	8475	345	Single Residential	150.00	51,750.00
29	8476	302	Single Residential	150.00	45,300.00
30	8477	303	Single Residential	150.00	45,450.00
31	8478	315	Single Residential	150.00	47,250.00

No.	Erf No.	Square Metre (m²)	Zoning	Dev.Cost/SQM	Erf price
32	8479	315	Single Residential	150.00	47,250.00
33	8480	315	Single Residential	150.00	47,250.00
34	8481	315	Single Residential	150.00	47,250.00
35	8482	315	Single Residential	150.00	47,250.00
36	8483	315	Single Residential	150.00	47,250.00
37	8484	315	Single Residential	150.00	47,250.00
38	8485	315	Single Residential	150.00	47,250.00
39	8486	303	Single Residential	150.00	45,450.00
40	8487	414	Single Residential	150.00	61,100.00
41	8488	317	Single Residential	150.00	47,550.00
42	8489	313	Single Residential	150.00	46,950.00
43	8490	315	Single Residential	150.00	47,250.00
44	8491	315	Single Residential	150.00	47,250.00
45	8492	303	Single Residential	150.00	45,450.00
46	8493	302	Single Residential	150.00	45,300.00
47	8494	315	Single Residential	150.00	47,250.00

No.	Erf No.	Square Metre (m²)	Zoning	Dev.Cost/SQM	Erf price
48	8495	315	Single Residential	150.00	47,250.00
49	8496	481	Single Residential	150.00	72,150.00
50	8497	315	Single Residential	150.00	47,250.00
51	8498	315	Single Residential	150.00	47,250.00
52	8499	315	Single Residential	150.00	47,250.00
53	8500	315	Single Residential	150.00	47,250.00
54	8501	315	Single Residential	150.00	47,250.00
55	8502	315	Single Residential	150.00	47,250.00
56	8503	315	Single Residential	150.00	47,250.00
57	8504	315	Single Residential	150.00	47,250.00
58	8505	303	Single Residential	150.00	45,450.00
59	8506	303	Single Residential	150.00	45,450.00
60	8507	315	Single Residential	150.00	47,250.00
61	8508	315	Single Residential	150.00	47,250.00
62	8509	315	Single Residential	150.00	47,250.00
63	8510	306	Single Residential	150.00	45,900.00

No.	Erf No.	Square Metre (m ²)	Zoning	Dev.Cost/SQM	Erf price
96	8543	315	Single Residential	150.00	47,250.00
97	8544	315	Single Residential	150.00	47,250.00
98	8545	315	Single Residential	150.00	47,250.00
99	8546	315	Single Residential	150.00	47,250.00
100	8547	315	Single Residential	150.00	47,250.00
101	8548	315	Single Residential	150.00	47,250.00
102	8549	315	Single Residential	150.00	47,250.00
103	8550	371	Single Residential	150.00	55,650.00
104	8551	315	Single Residential	150.00	47,250.00
105	8552	315	Single Residential	150.00	47,250.00
106	8554	314	Single Residential	150.00	47,100.00
107	8555	314	Single Residential	150.00	47,100.00
108	8556	315	Single Residential	150.00	47,250.00
109	8557	315	Single Residential	150.00	47,250.00
110	8558	315	Single Residential	150.00	47,250.00
111	8559	412	Single Residential	150.00	61,800.00

ANNEXURE "C"

No.	Erf No.	Square Metre (m²)	Zoning	Dev.Cost/SQM	Erf price
112	8560	370	Single Residential	150.00	55,500.00
113	8561	331	Single Residential	150.00	49,650.00
114	8562	397	Single Residential	150.00	59,550.00
115	8563	308	Single Residential	150.00	46,200.00
116	8564	322	Single Residential	150.00	48,300.00
117	8565	315	Single Residential	150.00	47,250.00
118	8566	315	Single Residential	150.00	47,250.00
119	8567	315	Single Residential	150.00	47,250.00
120	8568	315	Single Residential	150.00	47,250.00
121	8569	315	Single Residential	150.00	47,250.00
Total	121 Erven	3.9 Hectare	Single Residential	150.00	5,929,650.00

MINUTES

Of the DRC Proper Committee meeting held on 03 August 2023, 15h00 in the Council Chambers, Municipality of Swakopmund

PRESENT:**Municipal Staff**

Mr A Benjamin	-	Chief Executive Officer
Mr M Haingura	-	General Manager: Corporate Services & Human Capital
Mr A Plaatjie	-	Manager: Corporate Services & Human Capital
Ms B Ramos Viegas	-	Corporate Officer: Housing Section
Mr N Ndaikonghola	-	Admin Officer: Human Settlement
Ms A Nduuvundi	-	Admin Clerk: Housing Section
Mr R Rukoro	-	Intern: Housing Section

Residents of DRC Proper & DRC Seaside

See attached attendance register.

1. OPENING AND WELCOMING

Mr. Haingura welcomed everybody present.

3. DISCUSSION POINTS**3.1 Sale of erven in Ext 31 to Seaside and DRC residents****3.1 Sale of erven in Ext 31 to Seaside and DRC residents**

Mr Haingura General Manager: Corporate Services and Human Capital (herein referred to as GM: CS & HC) explained to the attendees that informal settlements are congested due to lack of resources to avail serviced land. Council resolved that the registration of informal settlements must commence in order to try and decongest DRC, location.

Mr Plaatjie Manager: Corporate Services and Human Capital further explained the conditions and the process of sale of land. He started by explaining Councils plan to donate land serviced with government funds to the beneficiaries of DRC Proper and Ext 37. Council serviced Ext 31 with own finances from a revolving fund at a cost of approximately N\$ 190 000.00 (hundred and ninety thousand) per erf, however, Council subsidized the amount to N\$ 150p/m² to recoup funds and service more land and to help the next group.

Although DRC Proper and Ext 37 (DRC Seaside) will be donated Council has put measures in place to avoid speculation, whereby beneficiaries will not be permitted to sell the property undeveloped for a period of 10 years after a building completion certification has been issued by the Engineering Department. Mr Plaatjie further explained that purchase of erven in Ext 31 erven will require a once-off payment. Beneficiaries of DRC Proper and Seaside will need to provide proof of funding/financing.

Questions

1. **Individuals remaining in Ext 37 what will happen to them?**
Residents of Seaside (Ext 37) will need to accommodate each other until council avail land to those individuals. Council does not have land to accommodate everyone and can only appeal to the owners not to evict ultra-low-income earners.
2. **Will the erf price be paid in installments, or a once-off payment?**
Erven in Ext 31 should be paid once-off; hence the beneficiary should present proof of funding. The GM: CS & HS, Mr Haingura explained that residents will need to present their financial capabilities to their respective financial institutions to obtain funding. Mr Plaatjie explained that the decision was instigated by past experiences of people having poor payment of rates and taxes causing delay for the Municipality to service more land and to help the next group. However, a submission will be drafted based on request and submitted to the Council meeting of September 2023.
3. **Why was the Committee not called for a meeting before letters were sent out for people to choose options?**
The Management Committee wanted direct responses from the residents.
4. **What criteria was used to sent the letters to people, to choose the option they want?**
The letter was sent to individuals earning an income of not less than N\$ 3000 (three thousand Namibian dollars). Mr Plaatjie emphasized that if a resident did not receive a letter, it is because they earn less than N\$3000.00 (three thousand Namibian dollars) or they have not submitted any proof of income. He further advised the residents to visit the Housing Office for all enquiries regarding their details on the system.
5. **Is it only Ext 31 that is available for sale?**
Yes. Council currently does not have any other erven for sale. Should erven become available, Council will advertise all erven available for sale in the newspapers and Municipal Facebook page.
6. **Procedure after payment of erf?**
The Manager: CS & HS, Mr Plaatjie explained that the sale of erven should be advertised and be sent to Ministry of Urban and Rural Development (MURD) for approval. After approval by MURD there will be signing and payment of sales agreement by the beneficiaries. The process takes approximately 2 months including the transfer of erven from Council to the allocated beneficiary.
7. **What happens if two individuals are interested in the same erf?**
The community suggested that it should be sold on a first come first serve bases.
8. **Those that didn't receive a letter and want to buy an erf are they permitted to do so?**
They are permitted to purchase an erf in Ext 31 if they are on the Master Waiting List or registered in the area of Ext 27, 29, 30 or 37 and if they can provide proof that they are able to settle the erf price and maintain their livelihoods, because Council does not want to place residents in a debt that will lead to eviction.
9. **To provide a letter as proof of sale of erven to present to a financial institution to obtain funding?**
A letter can be drafted.
10. **Is Ext 31 a proclaimed area?**
Yes
11. **Will residents be allowed to build shacks on the erven of Ext 31?**
No

Mr Benjamin, Chief Executive Officer concluded the meeting by informing residents that there are more than ±22000 people on the Master Waiting List, ±80 000 people renting around Swakopmund and ±42 000 individuals residing in DRC informal settlements all looking for a piece of land of their own. He explained, 4 years ago, Council decided on a solution to try and decongest the DRC, location by first moving 561 residents to Wagdaar Ext 40, 41 and 42 who will settle the erf price after erven have been fully serviced. DRC Proper and Seaside erven were serviced with government funds and must be donated, and residents will only cover an administration fee of N\$1000.00 (one thousand Namibian dollars) whilst erven in DRC such as Ext 31 north are serviced with Councils funds obtained from the sale of auction of erven in areas such as Mile 4. Residents were advised to go to their respective homes and revise the options presented to them.

The meeting adjourned at 16h20



Mr A Benjamin
CHIEF EXECUTIVE OFFICER

11.1.14 **REQUEST FOR A REDUCED RATE FOR FAMILY REUNION AT THE MUNICIPAL REST CAMP**
(C/M 2023/09/28 - 14/2/7/1/2)

Ordinary Management Committee Meeting of 14 September 2023,
Addendum 10.5 page 70 refers.

A. This item was submitted to the Management Committee for consideration:

1. INTRODUCTION

Attached is a letter from Ivandre Diedricks-Alves dated (**Annexure "A"**) seeking Council's approval for a reduced Rate to host their family reunion at the Swakopmund Municipal Rest Camp (SMRC) from **23 December 2023 until 01 January 2024**.

2. BACKGROUND

The Diedericks – Alves family enquired about the rates offered at the SMRC during **February 2023** as they were planning their family reunion which will take place during the festive season from **23 December 2023 until 01 January 2024**.

When the family made their booking during February this year, the rates for the various units were still on special and as such the family were provided with a total quotation of **N\$294,400.00 for 43 units (Annexure "B")**. In light thereof the family planned and budgeted accordingly and thus started making payments against their reference/booking number to the total value of **N\$37,539.60** towards the total amount.

The previous family reunions of the Diedericks family were held in the Northern Cape province of South Africa where arrangements and planning for this year's reunion also started. The family is expecting approximately 150 family members traveling from South Africa and various parts of Namibia for the reunion which will be held in Namibia for the first time. These include people with disabilities, senior citizens and terminally ill family members who are looking forward to spending the festive season with their loved ones.

Regrettably, the special rate for all the chalets at the SMRC increased when Council on **27 July 2023** under item 11.1.1 resolved as follows:

- (a) That Council terminates the extension of special rates for the Swakopmund Municipal Rest Camp (SMRC) as from 1 July 2023.
- (b) That the following rates be approved as the new rates for the SMRC effective 1 July 2023:

Unit Type	Peak Periods (15% VAT & 2% Tourism exclusive)	Non-Peak Periods (15% VAT & 2% Tourism exclusive)
Fish	526.75	480.53

Welwitschia	586.95	556.85
Gecko	606.30	581.58
Dunes A (new)	820.23	723.48
Dunes	869.68	771.85
Spitzkoppe	1,047.28	808.78
Brandberg A	1,141.62	904.18
Brandberg B	1,238.08	1,047.28
Moon Valley	1,427.82	1,141.62

In light of the above resolution the amount budgeted by the family increased bringing the total amount to **N\$329 552.00 (Annexure "C")** which is effectively an **11%** increase.

3. **DISCUSSION**

The Diedericks family planned their reunion well in advance and although they were informed that rates are subject to change, the current rate used by the SMRC only came into effect during July 2023.

In light thereof the family members secured their booking with payments while others also paid for their flight tickets in advance. The total funds the family wish to spend at the SMRC is **N\$294 400.00** which is remarkably excessive. It is also worth noting that marketing the SMRC across our borders is also essential considering the fact that most family members are traveling from South Africa.

Inopportunately, Council's policy does not allow for any discount during weekends as well as peak seasons hence the submission however neither the family nor the reservation clerk could predict the outcome of Council during **July 2023** which resulted in an **11%** increase which amounts to an extra **N\$35 152.00**.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the booking made by the Diedericks-Alves family during February 2023 to host their Family reunion at the Swakopmund Municipal Rest Camp from 23 December 2023 until 01 January 2024.
 - (b) That Council approves a discounted rate of 10% for the Diedericks – Alves family.
-

ANNEXURE "A"

14/07/2023

Michelle Uwites

From: Ivandre Diedricks-Alves <ivandreimair.dalves@gmail.com>
Sent: Tuesday, 25 July 2023 23:57
To: Michelle Uwites
Subject: Motivational letter for the special rates prices to stay the same
Attachments: Document6.docx

14 July 2023
Ivandre Diedricks Alves
Windhoek
Namibia
+264 81 247 2445
ivandreimair.dalves@gmail.com

Swakopmund Municipality Office

To whom it may concern
23rd December 2023 to 01 January 2024.
Subject: - Request to allow the Diedricks Family, under Reference: I Alves 197799.1, to pay the Special Rate received in February 2023 for the Diedricks Family Reunion that will be held in Swakopmund from

Dear Sir/Madam

As mentioned in the subject, we as the Diedricks family, would like to request to pay the Special rate when making the bookings for the following reasons:-

- We have Disabled, Pensioners and Cancer family members, some were sponsored with their flights and accommodation, as per the Special Rate Gazetted on 30th June 2023, as per attached copy.
- Some families saw their family in Namibia ages ago or some never even met their Namibian families, also, because they never had the opportunity to travel to Namibia, due to the expensive flight tickets. Some are still blessed to have their parents, others not.
- When this opportunity came along to have our Reunion in Swakopmund, Namibia, we knew it will give our family's from South Africa the chance to explore the beautiful and clean Namibia. But our family members' from South Africa's dreams were dashed when they received the increased rate letter.

We expect approximately 150 family members traveling from South Africa for the reunion. South Africans being considered as tourist, will spend money in Swakopmund; resulting in our economy benefiting from it. Receiving our warm, friendly, excellent customer services from the Bungalows and in Swakopmund in general; they will in turn encourage other South Africans to visit our beautiful coastal towns

As most of our Reunions were held in the Northern Cape, South Africa, we all agreed to travel to Namibia, like our families used to travel to South Africa, as accommodation was not a problem, we could sleep by any family member in Kuruman, Northern Cape.

We started arranging this Family Reunion since last year and therefore decided to have it in Swakopmund, Namibia, this year.

We would really appreciate your favorable consideration with our request for the Special rate, as a Family, and that all is in order to continue pay our balances of our accommodation.

1

Thanking you in advance.

Kind Regards,
Ivandre Diedricks Alves

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GO Weblogs

BY ORDER OF THE COUNCIL

D. NASTRUBUS
MAYOR

A. BENJAMIN
CHIEF EXECUTIVE OFFICER

Stratford-on-Avon, 6 June 2023

AMENDMENT OF THE CHARGES AND FEES IN RESPECT OF TOURISM FACILITIES

The Council of the Municipality of Stratford-on-Avon under section 80(1)(b) of the Local Authorities Act, 1992 (Act No. 22 of 1992) as amended further amends the charges and fees in respect of tourism facilities as set out in the Schedule, effective 1 July 2023.

The tariff Schedule is hereby amended -

9. D. **TOURISM FACILITIES**

BUNGALOWS (VAT & TOURISM LEVY EXCLUDED)

	2022/2023 Normal Rate Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Normal Rate Non-Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Special Rate Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Special Rate Non-Peak Periods (15% VAT & 2% Tourism levy included)
B.1. BUNGALOWS (VAT excluded)				
Breakdown of charges per day (10% levy excluded)				
Peak	437.00	352.00	406.00	350.00
Off-peak	487.00	402.00	450.00	400.00

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	2022/2023 Normal Rate Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Normal Rate Non-Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Special Rate Peak Periods (15% VAT & 2% Tourism levy included)	2022/2023 Special Rate Non-Peak Periods (15% VAT & 2% Tourism levy included)
Weblogs	710.00	641.00	656.00	600.00
Dinner	1010.00	903.00	756.00	700.00
Dinner & Accommodation	901.00	848.00	756.00	700.00
Spa/Daycare	1210.00	947.00	806.00	700.00
Day/Spa/Daycare	1340.00	1050.00	906.00	800.00
Day/Spa/Daycare	1440.00	1110.00	1050.00	900.00
Day/Spa/Daycare	1570.00	1250.00	1150.00	1000.00
Day/Spa/Daycare	160.00	110.00		
Key deposit (No VAT)				
Home/Day A & B	300.00	300.00		
Home/Day C	300.00	300.00		
Home/Day D	300.00	300.00		
Home/Day E	300.00	300.00		
Home/Day F	300.00	300.00		
Home/Day G	300.00	300.00		
Home/Day H	300.00	300.00		
Home/Day I	300.00	300.00		
Home/Day J	300.00	300.00		
Home/Day K	300.00	300.00		
Home/Day L	300.00	300.00		
Home/Day M	300.00	300.00		
Home/Day N	300.00	300.00		
Home/Day O	300.00	300.00		
Home/Day P	300.00	300.00		
Home/Day Q	300.00	300.00		
Home/Day R	300.00	300.00		
Home/Day S	300.00	300.00		
Home/Day T	300.00	300.00		
Home/Day U	300.00	300.00		
Home/Day V	300.00	300.00		
Home/Day W	300.00	300.00		
Home/Day X	300.00	300.00		
Home/Day Y	300.00	300.00		
Home/Day Z	300.00	300.00		
Home/Day AA	300.00	300.00		
Home/Day AB	300.00	300.00		
Home/Day AC	300.00	300.00		
Home/Day AD	300.00	300.00		
Home/Day AE	300.00	300.00		
Home/Day AF	300.00	300.00		
Home/Day AG	300.00	300.00		
Home/Day AH	300.00	300.00		
Home/Day AI	300.00	300.00		
Home/Day AJ	300.00	300.00		
Home/Day AK	300.00	300.00		
Home/Day AL	300.00	300.00		
Home/Day AM	300.00	300.00		
Home/Day AN	300.00	300.00		
Home/Day AO	300.00	300.00		
Home/Day AP	300.00	300.00		
Home/Day AQ	300.00	300.00		
Home/Day AR	300.00	300.00		
Home/Day AS	300.00	300.00		
Home/Day AT	300.00	300.00		
Home/Day AU	300.00	300.00		
Home/Day AV	300.00	300.00		
Home/Day AW	300.00	300.00		
Home/Day AX	300.00	300.00		
Home/Day AY	300.00	300.00		
Home/Day AZ	300.00	300.00		
Home/Day BA	300.00	300.00		
Home/Day BB	300.00	300.00		
Home/Day BC	300.00	300.00		
Home/Day BD	300.00	300.00		
Home/Day BE	300.00	300.00		
Home/Day BF	300.00	300.00		
Home/Day BG	300.00	300.00		
Home/Day BH	300.00	300.00		
Home/Day BI	300.00	300.00		
Home/Day BJ	300.00	300.00		
Home/Day BK	300.00	300.00		
Home/Day BL	300.00	300.00		
Home/Day BM	300.00	300.00		
Home/Day BN	300.00	300.00		
Home/Day BO	300.00	300.00		
Home/Day BP	300.00	300.00		
Home/Day BQ	300.00	300.00		
Home/Day BR	300.00	300.00		
Home/Day BS	300.00	300.00		
Home/Day BT	300.00	300.00		
Home/Day BU	300.00	300.00		
Home/Day BV	300.00	300.00		
Home/Day BW	300.00	300.00		
Home/Day BX	300.00	300.00		
Home/Day BY	300.00	300.00		
Home/Day BZ	300.00	300.00		
Home/Day CA	300.00	300.00		
Home/Day CB	300.00	300.00		
Home/Day CC	300.00	300.00		
Home/Day CD	300.00	300.00		
Home/Day CE	300.00	300.00		
Home/Day CF	300.00	300.00		
Home/Day CG	300.00	300.00		
Home/Day CH	300.00	300.00		
Home/Day CI	300.00	300.00		
Home/Day CJ	300.00	300.00		
Home/Day CK	300.00	300.00		
Home/Day CL	300.00	300.00		
Home/Day CM	300.00	300.00		
Home/Day CN	300.00	300.00		
Home/Day CO	300.00	300.00		
Home/Day CP	300.00	300.00		
Home/Day CQ	300.00	300.00		
Home/Day CR	300.00	300.00		
Home/Day CS	300.00	300.00		
Home/Day CT	300.00	300.00		
Home/Day CU	300.00	300.00		
Home/Day CV	300.00	300.00		
Home/Day CW	300.00	300.00		
Home/Day CX	300.00	300.00		
Home/Day CY	300.00	300.00		
Home/Day CZ	300.00	300.00		
Home/Day DA	300.00	300.00		
Home/Day DB	300.00	300.00		
Home/Day DC	300.00	300.00		
Home/Day DD	300.00	300.00		
Home/Day DE	300.00	300.00		
Home/Day DF	300.00	300.00		
Home/Day DG	300.00	300.00		
Home/Day DH	300.00	300.00		
Home/Day DI	300.00	300.00		
Home/Day DJ	300.00	300.00		
Home/Day DK	300.00	300.00		
Home/Day DL	300.00	300.00		
Home/Day DM	300.00	300.00		
Home/Day DN	300.00	300.00		
Home/Day DO	300.00	300.00		
Home/Day DP	300.00	300.00		
Home/Day DQ	300.00	300.00		
Home/Day DR	300.00	300.00		
Home/Day DS	300.00	300.00		
Home/Day DT	300.00	300.00		
Home/Day DU	300.00	300.00		
Home/Day DV	300.00	300.00		
Home/Day DW	300.00	300.00		
Home/Day DX	300.00	300.00		
Home/Day DY	300.00	300.00		
Home/Day DZ	300.00	300.00		
Home/Day EA	300.00	300.00		
Home/Day EB	300.00	300.00		
Home/Day EC	300.00	300.00		
Home/Day ED	300.00	300.00		
Home/Day EE	300.00	300.00		
Home/Day EF	300.00	300.00		
Home/Day EG	300.00	300.00		
Home/Day EH	300.00	300.00		
Home/Day EI	300.00	300.00		
Home/Day EJ	300.00	300.00		
Home/Day EK	300.00	300.00		
Home/Day EL	300.00	300.00		
Home/Day EM	300.00	300.00		
Home/Day EN	300.00	300.00		
Home/Day EO	300.00	300.00		
Home/Day EP	300.00	300.00		
Home/Day EQ	300.00	300.00		
Home/Day ER	300.00	300.00		
Home/Day ES	300.00	300.00		
Home/Day ET	300.00	300.00		
Home/Day EU	300.00	300.00		
Home/Day EV	300.00	300.00		
Home/Day EW	300.00	300.00		
Home/Day EX	300.00	300.00		
Home/Day EY	300.00	300.00		
Home/Day EZ	300.00	300.00		
Home/Day FA	300.00	300.00		
Home/Day FB	300.00	300.00		
Home/Day FC	300.00	300.00		
Home/Day FD	300.00	300.00		
Home/Day FE	300.00	300.00		
Home/Day FF	300.00	300.00		
Home/Day FG	300.00	300.00		
Home/Day FH	300.00	300.00		
Home/Day FI	300.00	300.00		
Home/Day FJ	300.00	300.00		
Home/Day FK	300.00	300.00		
Home/Day FL	300.00	300.00		
Home/Day FM	300.00	300.00		
Home/Day FN	300.00	300.00		
Home/Day FO	300.00	300.00		
Home/Day FP	300.00	300.00		
Home/Day FQ	300.00	300.00		
Home/Day FR	300.00	300.00		
Home/Day FS	300.00	300.00		
Home/Day FT	300.00	300.00		
Home/Day FU	300.00	300.00		
Home/Day FV	300.00	300.00		
Home/Day FW	300.00	300.00		
Home/Day FX	300.00	300.00		
Home/Day FY	300.00	300.00		
Home/Day FZ	300.00	300.00		
Home/Day GA	300.00	300.00		
Home/Day GB	300.00	300.00		
Home/Day GC	300.00	300.00		
Home/Day GD	300.00	300.00		
Home/Day GE	300.00	300.00		
Home/Day GF	300.00	300.00		
Home/Day GG	300.00	300.00		
Home/Day GH	300.00	300.00		
Home/Day GI	300.00	300.00		
Home/Day GJ	300.00	300.00		
Home/Day GK	300.00	300.00		
Home/Day GL	300.00	300.00		
Home/Day GM	300.00	300.00		
Home/Day GN	300.00	300.00		
Home/Day GO	300.00	300.00		
Home/Day GP	300.00	300.00		
Home/Day GQ	300.00	300.00		
Home/Day GR	300.00	300.00		
Home/Day GS	300.00	300.00		
Home/Day GT	300.00	300.00		
Home/Day GU	300.00	300.00		
Home/Day GV	300.00	300.00		
Home/Day GW	300.00	300.00		
Home/Day GX	300.00	300.00		
Home/Day GY	300.00	300.00		
Home/Day GZ	300.00	300.00		
Home/Day HA	300.00	3		

Swakopmund Municipality Bungalows

Cnr Hendrik Witbooi & Swakop st, Swakopmund, Namibia

Phone: +264(64) 4104618/9 / +264(64) 4104621

Fax: +264(64) 4104130 E-mail: realcamp@swkmun.com.na

Tax Reg. No: VAT 0687546-01-5



Ms I Alves

ivandreimair.dalves@gmail.com**Booking Confirmation**

Date 13 Feb 2023 12:52
 Booking Reference 197799.1
 Status Provisional
 Tax Number
 Staff Albertina Mutalemi
 1 of 6

Accounts: [6190155][197799.GM] Ms I Alves

Detail	Inclusive
Accommodation: 197799.1, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME140 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.2, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME141 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.3, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME142 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.4, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME143 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.5, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME144 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.6, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME145 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.7, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME146 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.8, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME147 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.9, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME148 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00

Accommodation: 197799.10, SMB SPITZKOPPE, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFFAME149 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$0.00
Accommodation: 197799.11, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT30 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.12, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT31 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.13, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT32 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.14, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT33 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.15, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT34 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.16, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT35 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.17, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT36 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.18, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT37 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.19, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT38 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.20, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT39 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 4, Children: 0	N\$0.00
Accommodation: 197799.21, SMB GECKO, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT89 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.22, SMB DUNES, 10 days @ N\$0.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT40 Room List: 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00

Accommodation: 197799.36, SMB WELWITSCHIA, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT80 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.37, SMB WELWITSCHIA, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT81 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.38, SMB WELWITSCHIA, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT82 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.39, SMB WELWITSCHIA, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT83 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.40, SMB WELWITSCHIA, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT85 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.41, SMB GECKO, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT86 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.42, SMB GECKO, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT87 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.43, SMB GECKO, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT88 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Accommodation: 197799.44, SMB FISH, 10 days @ N\$0.00 per day Guest Ms I Alves Tariff: Standard Guest Rate Unit: FISH18 Room List 23 Dec 2023 — 2 Jan 2024, Adults: 2, Children: 0	N\$0.00
Deposit schedule: 197799.1 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.2 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.3 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.4 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.5 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.6 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.7 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.8 N\$0.00 by 19 Jul 2023	
Deposit schedule: 197799.9	
Bungalow Department	13 Feb 2023 12:52 (AMU0001S Alberta Mutual)
	4 / 6

ANNEXURE "C"

Swakopmund Municipality Bungalows**Cnr Hendrik Witbooi & Swakop st, Swakopmund, Namibia**

Phone: +264(64) 4104618/9 / +264(64) 4104621

Fax: +264(64) 4104130 E-mail: resicamp@swkmun.com.na

Tax Reg. No: VAT 0687546-01-5



Ms I Alves

ivandreimair.dalves@gmail.com**Pro-Forma Invoice**

Date	27 Jul 2023 15:02
Booking Reference	197799.41
Status	Confirmed
Tax Number	
Staff	Albertina Mutaleni 1 of 4

Detail	Exclusive	Standard (15%)	NTB Levy (2%)	Inclusive
Accommodation: 197799.1, SMB SPITZKOPPE, 5 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME140 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$5 235.05	N\$785.25	N\$104.70	N\$8 125.00
Accommodation: 197799.2, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME141 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.3, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME142 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.4, SMB SPITZKOPPE, 7 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME143 23 Dec 2023 — 30 Dec 2023, Adults: 6, Children: 0	N\$7 329.07	N\$1 099.35	N\$146.56	N\$8 575.00
Accommodation: 197799.5, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME144 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.6, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME145 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.7, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME146 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.8, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME147 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.9, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME148 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00
Accommodation: 197799.10, SMB SPITZKOPPE, 10 days @ N\$1 225.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: AFRAME149 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$10 470.10	N\$1 570.50	N\$209.40	N\$12 250.00

Bungalow Department

27 Jul 2023 15:02 (NGH001S Lucas Nghilaunapo)

1 / 4

Accommodation: 197799.11, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT30 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.12, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT31 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.13, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT32 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.14, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT33 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.15, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT34 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.16, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT35 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.17, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT36 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.18, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT37 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.19, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT38 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.20, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT39 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.21, SMB GECKO, 10 days @ N\$687.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT89 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.80	N\$880.80	N\$117.40	N\$6 870.00
Accommodation: 197799.22, SMB DUNES, 10 days @ N\$1 018.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 4FLAT40 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$8 700.90	N\$1 305.10	N\$174.00	N\$10 180.00
Accommodation: 197799.23, SMB GECKO, 10 days @ N\$687.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT90 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.80	N\$880.80	N\$117.40	N\$6 870.00
Accommodation: 197799.24, SMB FISH, 11 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH09 23 Dec 2023 — 3 Jan 2024, Adults: 6, Children: 0	N\$5 800.85	N\$670.10	N\$118.05	N\$6 787.00

Accommodation: 197799.25, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH10 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 636.75	N\$395.50	N\$52.75	N\$3 085.00
Accommodation: 197799.26, SMB FISH, 10 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH11 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 273.50	N\$791.00	N\$105.50	N\$6 170.00
Accommodation: 197799.27, SMB FISH, 10 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH12 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 273.50	N\$791.00	N\$105.50	N\$6 170.00
Accommodation: 197799.28, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH13 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 636.75	N\$395.50	N\$52.75	N\$3 085.00
Accommodation: 197799.29, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH14 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 636.75	N\$395.50	N\$52.75	N\$3 085.00
Accommodation: 197799.30, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH15 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 636.75	N\$395.50	N\$52.75	N\$3 085.00
Accommodation: 197799.31, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH16 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 636.75	N\$395.50	N\$52.75	N\$3 085.00
Accommodation: 197799.32, SMB GECKO, 10 days @ N\$87.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT91 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.80	N\$980.80	N\$117.40	N\$6 870.00
Accommodation: 197799.33, SMB GECKO, 10 days @ N\$87.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT92 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.80	N\$980.80	N\$117.40	N\$6 870.00
Accommodation: 197799.34, SMB GECKO, 5 days @ N\$87.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT93 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 935.80	N\$440.40	N\$58.70	N\$3 435.00
Accommodation: 197799.35, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT79 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$6 098.30	N\$910.30	N\$121.40	N\$7 100.00
Accommodation: 197799.36, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT80 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$6 098.30	N\$910.30	N\$121.40	N\$7 100.00
Accommodation: 197799.37, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT81 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$6 098.30	N\$910.30	N\$121.40	N\$7 100.00
Accommodation: 197799.38, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT82 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$6 098.30	N\$910.30	N\$121.40	N\$7 100.00
Accommodation: 197799.39, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT83 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$6 098.30	N\$910.30	N\$121.40	N\$7 100.00

Accommodation: 197799.40, SMB WELWITSCHIA, 10 days @ N\$710.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT85 23 Dec 2023 — 2 Jan 2024, Adults: 5, Children: 0	N\$6 988.30	N\$910.30	N\$121.40	N\$7 100.00
Accommodation: 197799.41, SMB GECKO, 10 days @ N\$687.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT86 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.00	N\$880.80	N\$117.40	N\$6 870.00
Accommodation: 197799.42, SMB GECKO, 10 days @ N\$667.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT87 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.00	N\$880.80	N\$117.40	N\$6 870.00
Accommodation: 197799.43, SMB GECKO, 10 days @ N\$667.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: 2FLAT88 23 Dec 2023 — 2 Jan 2024, Adults: 6, Children: 0	N\$5 871.00	N\$880.80	N\$117.40	N\$6 870.00
Accommodation: 197799.44, SMB FISH, 5 days @ N\$617.00 per day Guest: Ms I Alves Tariff: Standard Guest Rate Unit: FISH18 23 Dec 2023 — 28 Dec 2023, Adults: 6, Children: 0	N\$2 836.75	N\$395.50	N\$52.75	N\$3 065.00
Deposits received summary	(N\$26 690.00)			(N\$26 690.00)
Deposit schedule summary				
N\$178 228.00 by 19 Jul 2023				
	N\$277 761.47	N\$45 697.60	N\$6 092.93	N\$329 552.00

VERY IMPORTANT:

1. Please read our Booking conditions.
2. Full payment is required for all reservations upon arrival.
3. A compulsory key deposit is payable in cash upon arrival;
 - N\$200.00- Fish, Gecko, Dunes, Welwitschia & Spitzkoppe Resthouses
 - N\$300.00- Brandberg & Moon Valley Resthouses

The key deposit is refundable in cash upon check-out: CHECK OUT TIME IS 10:00
4. Please take note of the deposit due date. Bookings will be deemed cancelled if no payment is received before or on that date.
5. In order to guarantee your reservation you have to fax /email your proof of payment with the NAME and BOOKING NUMBER clearly indicated.
6. Prices are subject to change without prior notice..
7. Cancellation rules :

+30 days before arrival	10% of booking value shall be forfeited
30-15 days before arrival	25% of booking value shall be forfeited
14-8 days before arrival	50% of booking value shall be forfeited
7-4 days before arrival	75% of booking value shall be forfeited
3-0 days before arrival	100% of booking value shall be forfeited
No Show	100% of booking value shall be forfeited
Early check-out	100% of credit on booking shall be forfeited
8. In cases of death, serious illnesses or circumstances beyond the client's control which might result in cancellation or early check-out a 10% Cancellation Fee is applicable
9. Office Hours: 7H00 - 22H00

BANKING DETAILS:

Municipality of Swakopmund (Bungalows)
 Account Number 62249603516
 First National Bank (NAMIBIA)
 Bank Code: 280472

11.1.15 PMU: BREAKDOWN OF BIDS AWARDED FROM 1ST JANUARY 2021 TO AUGUST 2023 AND ADDITIONAL INFORMATION
(C/M 2023/09/28 - 6/1/3/1)

Ordinary Management Committee Meeting of 14 September 2023, Addendum 10.7 page 85 refers.

A. This item was submitted to the Management Committee for consideration:

1. Total bids of an estimated value of N\$ 62,642,327.39 awarded to various suppliers starting 1st January 2023 to mid-August 2023 as summarised in the table below.

Bid awarded January to August 2023							
Description	Number bids Advertised	Number Companies Awarded	Total Value of bid Awarded	Number of Bid awarded to companies outside Swakopmund	Value of Bid awarded to companies outside Swakopmund	% number of Bid awarded to companies outside Swakopmund	% N\$ value of Bid awarded to companies outside Swakopmund
Request for seal quotation	36	39	NAD 10,080,917.38	14	NAD 2,405,548.09	36%	24%
Direct Procurement	82	57	NAD 8,080,295.14	29	NAD 6,026,391.66	31%	75%
Request for proposals	5	4	NAD 1,217,808.35	2	NAD 789,595.50	50%	65%
Emergency Procurement	23	27	NAD 655,346.02	6	NAD 136,334.75	22%	21%
Restricted Bidding	1	1	NAD 850,855.41	1	NAD 850,855.41	100%	100%
Open National bids	9	10	NAD 41,749,105.11	5	NAD 21,108,387.93	50%	51%
Total	156	138	NAD 62,642,327.39	57	NAD 31,318,113.34	41%	50%

NB: Kindly note that total values above are exclusive of informal quotations (SVP).

2. Total Bids of an estimated value of N\$ 134,847,218.71 awarded to various suppliers starting 1st January 2022 to 31st December 2022 as summarised in the table below.

Bid awarded January to December 2022							
Description	Number bids Advertised	Number Companies Awarded	Total Value of bid Awarded	Number of Bid awarded to companies outside Swakopmund	Value of Bid awarded to companies outside Swakopmund	% number of Bid awarded to companies outside Swakopmund	% N\$ value of Bid awarded to companies outside Swakopmund
Execution by Public Entity	4	4	NAD 250,279.88	2	NAD 108,879.88	50%	44%
Request for seal quotation	115	196	NAD 89,868,023.89	49	NAD 17,325,185.20	24%	25%
Direct Procurement	90	124	NAD 31,447,057.04	35	NAD 15,321,782.57	28%	49%
Request for proposals	9	11	NAD 3,659,904.68	4	NAD 1,896,235.00	36%	52%
Emergency Procurement	30	30	NAD 2,085,253.98	9	NAD 469,658.66	30%	23%
Restricted Bidding	4	4	NAD 2,121,540.34	2	NAD 2,013,807.43	50%	95%
Open National bids	8	8	NAD 25,415,158.92	6	NAD 21,891,378.41	75%	86%
Total	280	377	NAD 134,847,218.71	106	NAD 58,026,937.15	28%	44%

NB: Kindly note that total values above are exclusive of informal quotations (SVP).

3. Total bids of an estimated value of N\$ 129,525,695.17 awarded to various suppliers starting 1st January 2021 to 31st December 2021 as summarised in the table below.

Bid awarded January to December 2021							
Description	Number bids Advertised	Number Companies Awarded	Total Value of bid Awarded	Number of Bid awarded to companies outside Swakopmund	Value of Bid awarded to companies outside Swakopmund	% number of Bid awarded to companies outside Swakopmund	% N\$ value of Bid awarded to companies outside Swakopmund
Execution by Public Entity	6	6	NAD 1,821,839.49	3	NAD 1,778,258.95	50%	98%
Request for seal quotation	146	199	NAD 27,365,371.56	8	NAD 1,009,982.68	4%	4%
Direct Procurement	78	78	NAD 28,774,444.02	32	NAD 20,660,262.38	41%	72%
Request for proposals	9	9	NAD 10,777,543.99	3	NAD 7,799,594.50	33%	72%
Emergency Procurement	49	49	NAD 6,890,916.81	4	NAD 1,528,495.65	8%	22%
Restricted Bidding	6	6	NAD 3,458,547.12	4	NAD 1,002,600.12	67%	29%
Open National bids	9	9	NAD 50,437,032.28	3	NAD 29,766,606.24	33%	59%
Total	303	356	NAD 129,525,695.17	57	NAD 63,545,801.52	16%	49%

NB: Kindly note that total values above are exclusive of informal quotations (SVP).

4. BIDS WITH AN ESTIMATED VALUE OF ABOVE 1 MILLION AWARDED TO BIDDERS OUTSIDE THE LOCAL AUTHORITY OF SWAKOPMUND Period 1st January 2023 to Mid-August 2023

1. Direct Procurement awarded to **Messrs Heat Exchange Products (Pty) Ltd** contract value **N\$ 3,60154,70**, Windhoek based and only authorised distributor of **electromagnetic water meters and above ground water boxes** for Namibia.
2. Open National Bid awarded to **Messrs Rock Leigh Investment CC** contract value **N\$3,092,350.00**, bid was open for any legally registered Namibian company to participate for the supply and delivery of **2000 Black/Charcoal and 1500 Orange 240L Wheeled Refuse Bins with Hinged Lids**.
3. Open National Bid awarded to **Messrs Mawila Technical Services CC** contract value **N\$11,637,118.08**, bid was open for any legally registered Namibian company to participate for the **redirection of pump stations in Swakopmund phase 1**.
4. Open National Bid awarded to **Messrs Afrikem Investment CC** contract value **N\$3,224,326.88**, bid was open for any legally registered Namibian company to participate for the **construction of new main sewer line, Nelson Mandela Avenue**.
5. Request for sealed Quotations Bid awarded to **Messrs Rock Leigh Investment CC** contract value **N\$1,950,000.00**, bid was open for any legally registered Namibian company to participate for the supply and delivery of **150 Gladon Jubilee containers**.
6. Open National Bid awarded to **Messrs Auas Motors (PTY) Ltd** contract value **N\$9,841,240.00**, bid was open for any legally registered Namibian company to participate for the supply and delivery of **One Jetvac Truck (Combination Unit) and One Jetting Truck (4x4)**.
7. Open National Bid awarded to **Messrs Paul and Lucy Investments CC** contract value **N\$ 6,300,421.05**, bid was open for any legally registered Namibian company to participate for the **Upgrading Of Ondjamba Street Phase 1**.

Period 1st January 2022 to December 2022

8. Request for Sealed Quotation awarded to **Messrs Roha Investments CC** contract value **N\$ 1,081,767.6**, bid was open for any legally registered Namibian company to participate for the **Upgrade of the DRC Fire Brigade Station ERF 7294**.
9. Open National Bid awarded to **Messrs Pupkewitz Truck Division** contract value **N\$5,419,331.67**, bid was open for any legally registered Namibian company to participate for the **Supply & Delivery of Fire Truck 15,000 Litre Water Tanker**.
10. Direct Procurement awarded to **Messrs Cosmos Fire Fighting Technologies CC** contract value **N\$7,472,065.39** Walvisbay based and only authorised distributor of **Rosenbauer fire trucks redistribution for Supply & Delivery of Fire Truck Water Pumper**.
11. Request for Proposals awarded to **Messrs Quanova Consulting and Advisory cc** contract value **N\$ 1,730,865.00**, bid was open for any legally registered Namibian company to participate for the **Consultancy Services for an Information and Communication Technology (ICT) Infrastructure**

and an Enterprise Resource Planning (ERP) Systems Needs Assessment.

12. **Contract Extension** for additional work awarded to **Messrs Ondjove Trading Construction CC/Royal Contractors CC JV** contract value **N\$ 1,034,402.6**, bid was open for any legally registered Namibian company to participate for the **Surfacing of Streets and Roads (Phase 1) additional Work**.
 13. **Open National Bid** awarded to **Messrs Paul and Lucy Investments CC** contract value **N\$ 5,726,444.50**, bid was open for any legally registered Namibian company to participate for the **Construction Sand Trap and Associated Mechanical Works**.
 14. **Open National Bid** awarded to **Messrs Barloworld Equipment Namibia** contract value **N\$ 6,016,633.25**, bid was open for any legally registered Namibian company to participate for the supply and delivery of **Articulating Wheel Loader and Self-propelled 20 Ton 8 Wheel Pneumatic Tire Roller**
 15. **Request for Sealed Quotation** awarded to **Messrs DDP AGENCIES CC** contract value **N\$1,225,014.5**, bid was open for any legally registered Namibian company to participate for the **Supply and Delivery of Fire Fighting and Rescue Equipment and Tools**.
 16. **Request for Proposals** awarded to **Messrs Ingplan Consulting Engineers** contract value **N\$1,129,050.23**, bid was open for any legally registered Namibian company to participate for the **Provision of Consultancy Services for the Design of a Potable Water Reservoir for Small Holdings**.
 17. **Direct Procurement** awarded to **Messrs Heat Exchange Products (Pty) Ltd** contract value **N\$3,231,827.75**, Windhoek based and only authorised distributor of **electromagnetic water meters and above ground water boxes for Namibia**.
 18. **Request for Sealed Quotation** awarded to **Messrs Afrikem Investments CC** contract value **N\$1,567,556.61**, bid was open for any legally registered Namibian company to participate for the **Construction of Toilet Facilities at Various Public Open Spaces Erven in DRC**.
 19. **Request for Sealed Quotation** awarded to **Messrs Holms Construction cc** contract value **N\$1,667,385.00**, bid was open for any legally registered Namibian company to participate for the **Supply & Deliver Anionic Stable Mix SS60**.
 20. **Request for Sealed Quotation** awarded to **Messrs Obaye Trading cc** contract value **N\$1,397,250.00**, bid was open for any legally registered Namibian company to participate for the **Supply and delivery of 15 Green & 30 Orange Waste Skip Containers**.
 21. **Restricted Bidding** awarded to **Messrs Zero Six Five Electrical Services CC** contract value **N\$1,224,406.63**, bid was open for any legally registered Namibian company to participate for the **Supply, Installation and Maintenance of Standby Generator and Associated Building at the Pumpstation 16**.
 22. **Request for Sealed Quotation** awarded to **Messrs J-Expert Plumbing and Trading CC** contract value **N\$1,637,782.85**, bid was open for any legally registered Namibian company to participate for the **Fencing of Landfill Site**.
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Period 1st January 2021 to December 2021

23. **Direct Procurement awarded to Messrs Heat Exchange Products (Pty) Ltd** contract value **N\$ 2,490,141.00**, Windhoek based and only authorised distributor of **electromagnetic water meters** for Namibia.
24. **Open National Bid awarded to Messrs Ondjove Trading Construction CC/Royal Contractors CC JV** contract value **N\$ 6,972,338.35**, bid was open for any legally registered Namibian company to participate for the **Surfacing of Streets and Roads (Phase 1)**.
25. **Direct Procurement awarded to Messrs Peugeot Opel Assembly Namibia (PTY) LTD** contract value **N\$ 1,039,167.46**, Ministerial directive issued urging public entities to directly procure from POAN for the **Supply and Delivery of Two Patrol Vehicles**.
26. **Execution of Public Entity awarded to Messrs Erongo Red** contract value **N\$ 1,711,178.95**, only service provider for the **Installation of Street Lights PTN 161-163**
27. **Request for Sealed Quotation awarded to Messrs James and Young Trading Enterprises CC** contract value **N\$ 1,035,385.68**, bid was open for any legally registered Namibian company to participate for the **Construction of Sewer Line for the Tamariskia Cemetery Ablution Block**.
28. **Restricted Bidding awarded to Messrs Pupkewitz Truck Divison** contract value **N\$ 1,807,654.35**, bid was open for any legally registered Namibian company to participate for the **Supply and Delivery of One (1) Skip Loader Truck**.
29. **Open National Bid awarded to Messrs Aqua Utilities Corporation** contract value **N\$ 10,800,000.00**, bid was open for any legally registered Namibian company to participate for the **Wastewater Treatment Plant Management Services**.
30. **Open National Bid awarded to Messrs Zero Six Five Traiding Close Corporation** contract value **N\$ 11,994,267.89**, bid was open for any legally registered Namibian company to participate for the **Upgrading Road Between NHE Development and Rakatoka Street – Phase 1**.
31. **Direct Procurement awarded to Messrs Heat Exchange Products (Pty) Ltd** contract value **N\$ 3,041,134.75**, Windhoek based and only authorised distributor of **electromagnetic water meters and above ground water boxes** for Namibia.
32. **Request for Proposals awarded to Messrs Zutari Namibia (Pty) Ltd** contract value **N\$ 7,615,307.00**, bid was open for any legally registered Namibian company to participate for the **Integrated Infrastructure Master Plan**.
33. **Request for Sealed Quotation awarded to Messrs Maperes Investments CC** contract value **N\$ 1,287,921.8**, bid was open for any legally registered Namibian company to participate for the **Upgrading of Stormwater Systems (Phase 2)**.
34. **Direct Procurement awarded to Messrs Cuvelai Electric cc** contract value **N\$ 6,182,668.9**, project was on hold for an extended period, continuation of project for the **Provision of Electrical Infrastructure for Extension 31, DRC**.
35. **Direct Procurement awarded to Messrs Peugeot Opel Assembly Namibia (PTY) LTD** contract value **N\$ 1,865,493.45**, Ministerial directive issued urging public entities to directly procure from POAN for the **Supply and Delivery of Three Patrol Vehicles**.

36. Direct Procurement awarded to Messrs Heat Exchange Products (Pty) Ltd contract value N\$ 3,130,075.75, Windhoek based and only authorised distributor of electromagnetic water meters and above ground water boxes for Namibia.
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5. ADDITIONAL INFORMATION ON THE EXECUTION AND IMPLEMENTATION OF THE PUBLIC PROCUREMENT ACT, 2015 (ACT NO 15 OF 2015) AS AMENDED

- (a) *Annexure "A" Guidance on the role of all governance structures in the implementation of the Public Procurement Act, 2015 (Act no 15 of 2015) as amended.*
- (b) *Annexure "B" Instruction Note: Procedure for the requesting advice from the Procurement Policy Unit.*
- (c) *Annexure "C" Request for amendment of the Internal Organisational Structure for Procurement. (As approved by PPU)*
- (d) *Annexure "D" Notice of issuance of code of good practice on preferences referred to in section 71 and 72 of Public Procurement Act, 2015*
- (e) *Annexure "E" Reference Guide to Public Procurement V1*

B. After the matter was considered, the following was:-

RECOMMENDED:

That Council takes note of the report on the awards made between January 2021 to August 2023 and the additional information on the execution and implementation of the Public Procurement Act, 2015 (Act no 15 of 2015) as amended.

**The
Attachments
To This Item
Will Be
Distributed As
A Separate
Booklet.**