



VACANCY

Applications are hereby invited from Namibian citizens, for appointment in the following vacancy:

MANAGER: PROPERTIES & HOUSING
(Paterson D3 Band)

Remuneration and Benefits: Minimum (N\$498 511.00)

Market related salary package, Medical Aid, Pension Fund, Housing Allowance/Subsidy, Transport allowance, 35 m³ free water per month and 20 statutory annual leave days & 15 gratuity bonus leave days leave per annum.

Main purpose of the job: To strategically align, manage and control all Property & Housing related policies, procedures, services, roles and functions to the overall Swakopmund Municipality (SM) high level statements and strategic plan related to Properties and Housing. Ensure provision of sufficient serviced land and infrastructure for housing and businesses, at affordable prices, to cater to the needs of a growing population.

Requirements:

- Relevant Tertiary qualification at NQA Level 7, eg: B.Degree in Land Management, Property/Asset Management, Public/Business Administration, Management or Law
- 5 (five) years relevant experience in a Property/Housing related field, of which 3 years should have been in a supervisory leadership capacity
- Valid Code B driver's licence

Key performance areas: Responsible for general and strategic business management; strategically align the Property and Housing Division of the Corporate Services & Human Capital Department; e.g Policy Development, Compliance and Risk Management; Land and Housing Management; Budget Preparation, Control and Administration and Occupational Health and Safety Management (OHSM) and ensure compliance to all legal requirements in terms of Property Management.

Contact person: Ms M Niemand (Tel no: 4104225) or Mr M Haingura (Tel no: 4104201)

Applicants should complete Council's prescribed application form which can be obtained from our website (<http://www.swkmun.com.na>), together with **certified** documentary evidence to show the compliance with the requirements stipulated for the position; the nature, scope and period of previous positions held, and the work experience gained; and all material facts should accompany the application form. Complete application forms should be directed to the Human Capital Manager, P O Box 53, Swakopmund or placed in the **GREEN APPLICATION BOX** on or before **Tuesday, 28 May 2024 @ 11:00.**

Only shortlisted candidates will be contacted.

THE MUNICIPALITY OF SWAKOPMUND IS AN EQUAL OPPORTUNITY EMPLOYER

Notice Nr: V9/28.05.2024.

A Benjamin
Chief Executive Officer

A BENJAMIN

A BENJAMIN
BENJAMIN